

Regular Meeting of the Board of Directors

Thursday, September 21, 2017 - 5:00 pm

**The Regional District of Kootenay
Boundary Board Room, Trail, B.C**

A G E N D A

1. Call to Order

2. Consideration of the Agenda (Additions/Deletions)

- a) The agenda for the September 21, 2017 meeting of the RDKB Board of Directors is presented.

Move items forward on agenda if necessary.

Recommendation: Corporate Vote Unweighted

That the agenda for the September 21, 2017 meeting of the RDKB Board of Directors be adopted as presented.

3. Minutes

- a) The minutes of the Regional District of Kootenay Boundary Board of Directors meeting held August 31, 2017 are presented.

Recommendation: Corporate Vote Unweighted

That the minutes of the Regional District of Kootenay Boundary Board of Directors meeting held August 31, 2017 be adopted as presented.

[Regular Meeting of the Board of Directors - 31 Aug 2017 - Minutes - Pdf](#)

4. Delegation(s)

5. Unfinished Business

- a) **Board Action Item List as of September 15, 2017**

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board Action Item List as of September 15, 2017 be received.

[RDKB Action Items - Board - Sept 21, 2017](#)

b) Appointment to the Electoral Area E/West Boundary Advisory Planning Commission

Randy Trerise

Recommendation: Stakeholder Vote (Electoral Area Directors) Unweighted

That the Regional District of Kootenay Boundary approves the appointment of Randy Trerise to the Electoral Area 'E'/West Boundary Advisory Planning Commission.

**c) G. Denkovski, Manager of Infrastructure and Sustainability
Re: Rivervale-Oasis Sewer Service (800) Sump Pumps Replacement Contract**

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors direct Staff to enter into contract with Mearl's Machine Works Ltd. for the supply and delivery of two sump pumps for the amount of \$112,344.65 for the Rivervale-Oasis sewer service (800). **FURTHER** that the Board authorize the RDKB signatories to sign and enter into the contract.

[Staff Report - Rivervale-Oasis Sewer Pump Replacment - Board - September 21 2017 - Pdf](#)

**d) G. Denkovski, Manager of Infrastructure and Sustainability
Re: Accelerate Kootenays Fortis BC Host Agreement and Request to Amend of Statutory Right of Way**

**Recommendation:
Corporate Vote Weighted**

That the Regional District of Kootenay Boundary Board of Directors advise Fortis BC that the request to install, operate and maintain the

electric vehicle charging equipment outlined in the Charging Equipment License Agreement and Consent and Acknowledgement Agreement, be supported. **FURTHER** that the Regional District of Kootenay Boundary Board of Directors advise Fortis BC that the application to the Ministry of Forests, Lands, Natural Resources and Rural Development to amend Statutory Right of Way LB483165 (MFLNRO File 4404940) to install associated electric vehicle charging infrastructure within the Regional District of Kootenay Boundary License of Occupation #404063 in the Christina Lake Welcome Centre and Nature Park on DL 498 in Electoral Area 'C'/Christina Lake, be supported. **FURTHER** that the Board authorize the RDKB signatories to sign and enter into the Charging Equipment License Agreement and Consent and Acknowledgement Agreement.

[Staff Report - Christina Lake Visitor Center Fortis Request to Amend SRW and EV Agreement - Board - September 21 2017 - Pdf](#)

6. Communications

7. Communications (Information Only)

8. Reports

- a) Monthly Schedule of Vendor Payments (Accounts Payable)
Ending August 2017
Director Martin Finance Liason/Board Chair McGregor**

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves the Monthly Schedule of Vendor Payments ending August 31, 2017 in the amount of \$3,091,509.36

[Schedule of Vendor Payments - Ending Aug 2017 - BOARD - Sept 21 2017](#)

- b) Adopted RDKB Committee Minutes**

Boundary Community Development Committee (Aug. 1/17)
Beaver Valley Recreation (May 9/17)
Utilities Committee (May 10/17)
Electoral Area Services Committee (June 15/17)

Recommendation: Corporate Vote Unweighted

That the minutes of the Boundary Community Development Committee (Aug 1/17), Beaver Valley Parks, Trails and Recreation Committee (May 9/17), Utilities Committee (May 10/17) and Electoral Area Services Committee (June 15/17) be received.

[Minutes-Boundary Community Development Committee - 01 Aug 2017 - BOARD-Sept 21, 2017-Pdf](#)

[Minutes - BVR - 09 May 2017- BOARD- Sept 21, 2017- Pdf](#)

[Minutes - UT - 10 May 2017-BOARD-Sept 21, 2017-Pdf](#)

[Minutes-EAS-June 15-BOARD-Sept 21, 2017](#)

c) Draft RDKB Electoral Area Advisory Planning Commission Minutes

Recommendation: Corporate Vote Unweighted

That the draft minutes of the RDKB Electoral Area B/Lower Columbia-Old Glory, Electoral Area C/Christina Lake, Electoral Area D/Rural Grand Forks and Electoral Area E/West Boundary-Big White Advisory Planning Commission meetings held on September 5, 2017 be received.

[Minutes-September 5-APC Big White-September 21, 2017](#)

[Minutes-September 5-APC Christina Lake-September 21, 2017](#)

[Minutes-September 5-APC Lower Columbia-Board-September 21, 2017](#)

[Minutes-September 5-APC Rural Grand Forks-September 21, 2017](#)

d) RDKB Recreation Commissions

Christina Lake Parks & Recreation (June 14/17) Grand Forks and District Recreation (May 11/17)

Recommendation: Corporate Vote Unweighted

That the minutes of the Christina Lake Parks and Recreation Commission meeting held April 14, 2017 and the minutes of the Grand Forks and District Recreation Commission meeting held May 11, 2017 be received.

[Electoral Area C Parks & Recreation-June 14, 2017-Board-October 11, 2017](#)

[Grand Forks and District Recreation-May 11, 2017-Board- October 11, 2017](#)

9. Monthly Committee Recommendations to Board of Directors

The RDKB Committee recommendations as adopted by the RDKB Committees during September 2017 are presented for consideration.

a) Boundary Community Development Committee-Sept. 5/17
Director Russell, Chair/Director Rotvold, Vice-Chair

West Boundary Recreation Grant Applications

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the following West Boundary Recreation Grant applications:

West Boundary Senior Housing Society-\$600

Midway Ladies Hockey-\$1,200

Boundary District Curling Club-\$3,000

Midway Community Association: \$1,000 (Yoga), \$650 (Ladies Hip Hop), \$750 (Ballet)

\$750 (Dance Fitness)

[West Boundary Recreation Grant Applications-BOARD-Sept 21 2017](#)

b) Utilities Committee Meeting-Sept. 13/17
Director Cecchini, Chair/Board Chair, Committee Vice-Chair,
Director McGregor

Bridestville Water District Water Transition Study Infrastructure Planning Study Grant

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves submission of the Bridestville Water District Water Transition Study Infrastructure Planning Study Grant application with the allocation of the Regional District of Kootenay Boundary's contribution of \$5,000 be allocated from the 2018 Feasibility Study Reserve Fund Budget (006). **FURTHER** that upon transition of the current water system from a Water Improvement District to a local service area, these funds be paid back to the Feasibility Study Reserve Fund Budget (006).

[Staff Report-Bridestville Water District Transition Study - UTSept 13-BOARD Sept 21 2017 Pdf](#)

- c) **Electoral Area Services Committee-Sept. 14/17**
Director Worley, Chair/Director Gee, Vice Chair

Development Variance Permit Electoral Area 'C'/Christina Lake

Recommendation: Stakeholder Vote (Electoral Area Directors)
Unweighted

That the Development Variance Permit application submitted by Shaunna Zeidler to allow a reduced front yard setback from 7.5 metres to 0.0 metres for an accessory building to allow for a wood shed on the parcel legally described as Lot 8, DL 317, SDYD, Plan KAP33117, Electoral Area 'C' / Christina Lake, be approved subject to approval from the Ministry of Transportation and Infrastructure.

[Staff Report-Zeidler-Board-September 21 2017](#)

- d) **Electoral Area Services Committee-Sept. 14/17**
Director Worley, Chair/Director Gee, Vice Chair

Development Variance Permit Electoral Area 'D'/Rural Grand Forks

Recommendation: Stakeholder Vote Electoral Area Directors
(Unweighted)

That the Development Variance Permit application submitted by Gary George to construct a roof with the following requested variances: To decrease the minimum interior side setback for a principal building from 2.0 metres to 0.0 metres a 2.0 metre variance, on the parcel legally described as Lot 139, Plan KAS938, District Lot 4176s, SDYD, 4874A Snow Pines Road, Big White, Electoral Area 'E'/West Boundary be approved subject to the roof being designed to retain snow.

[Staff Report-George-Board-September 21 2017](#)

10. Board Appointments Updates

- a) The reports for the Board Appointment Updates will be presented at the October 11, 2017 Board meeting.

11. New Business

- a) **M.Andison, General Manager, Operations / Deputy CAO**
Re: Building Bylaw Contravention for the property described as:
81 Butte Avenue, Greenwood, B.C.
Electoral Area 'E' / West Boundary
Parcel Identifier: 028-014-961
Lot 2, Section 32, Township 70, SDYD, Plan KAP89676
Owner: Lane Senger

Recommendation: Stakeholder Vote (Electoral Area Directors)
Unweighted

That the Regional District of Kootenay Boundary Board of Directors invite the owner, Lane Senger, to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 302 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot 2, Section 32, Township 70, Similkameen Division Yale District, Plan KEP89676.

[Staff Report-Bylaw Contravention Senger-Board Sept. 21, 2017 - Pdf](#)

- b) **K. Gobeil, Planner**
Re: ALC Subdivision-Electoral Area 'B'/Lower Columbia Old Glory

ALC Subdivision-Electoral Area 'B'/Lower Columbia Old Glory

Recommendation: Corporate Vote Unweighted

That the Agricultural Land Commission application for a subdivision submitted by James H. Williams, Carol A. Haynes, and Donald T. Williams for the property legally described as Plan NEPX26, Township 9A, KD, Patterson, Electoral Area 'B' / Old Glory –Lower Columbia, be forwarded to the Agricultural Land Commission with a recommendation of support subject to one of the proposed parcels being limited to 1 hectare in size.

[Staff Report-Haynes-Williams-ALC-Sub-Board-September 21 2017](#)

- c) **K. Gobeil, Planner**
Re: Licence of Occupation-Electoral Area 'B'/Lower Columbia-Old Glory

License of Occupation-Front Counter Referral-Electoral Area 'B'/Lower Columbia-Old Glory

Recommendation: Corporate Vote Unweighted

That the staff report regarding the License of Occupation for unsurveyed crown land adjacent to District Lot 13489 in Electoral Area 'B' / Lower Columbia-Old Glory be received.

[Staff Report-Gniewotta-Front Counter Referral - Board-September 21 2017](#)

d) K. Gobeil, Planner

Re: ALC Non-Farm Use - Electoral Area 'D'/Rural Grand Forks

ALC Non-Farm Use-Electoral Area 'D'/Rural Grand Forks

Recommendation: Corporate Vote Unweighted

That the Agricultural Land Commission application for non-farm use submitted by Ronald Troy Darbyshire, through his agent, Porter Ramsay LLP for the property legally described as Lot 3, DL 363, SDYD, Plan 6263, Grand Forks, Electoral Area 'D' / Rural Grand Forks, be forwarded to the Agricultural Land Commission with a recommendation of support, subject to approval of Official Community Plan and Zoning Bylaw amendments that allow a truck and machinery repair and maintenance business on the subject property.

[Staff report-Darbyshire-Board-September 21 2017](#)

e) Grants-in-Aid

Recommendation: Stakeholder Vote (Electoral Area Directors) Weighted

That the following Grant-in-Aid applications be approved:

Christina Lake Firefighters Society-\$2,500-Electoral Area 'C'/Christina Lake

Kettly Valley Food Co-Op-\$500-Electoral Area 'C'/Christina Lake

Boundary Invasive Species Society-\$500-Electoral Area 'C'/Christina Lake

Columbia Basin Alliance for Literacy (Boundary Region)-\$1,000-Electoral Area 'C'/Christina Lake

Kettle Valley Food Co-Op-\$500-Electoral Area 'D'/Rural Grand Forks

Kettle Valley Food Co-Op-\$500-Electoral Area 'D'/Rural Grand Forks

Boundary Invasive Species Society-\$500-Electoral Area 'D'/Rural Grand Forks
Columbia Basin Alliance for Literacy (Boundary Region)-\$1,000-Electoral Area 'D'/Rural Grand Forks
Kettle River Food Share Society-\$265-Electoral Area 'E'/West Boundary
Beaverdell Community Club and Recreation Commission-\$205-Electoral Area 'E'/West Boundary
Main River Women's Institute-\$60-Electoral Area 'E'/West Boundary
City of Greenwood-\$2,520-Electoral Area 'E'/West Boundary

[Grants in Aid - BOARD - September 21, 2017](#)

12. Bylaws

- a) **T. Lenardon, Manager of Corporate Administration/Corporate Officer**
Bylaw 1650 Electoral Area 'E'/West Boundary Greenwood Library Grant Service Establishment (Increase Requisition and Conversion)
First, Second and Third Readings

Recommendation:

Corporate Vote Unweighted

That Regional District of Kootenay Boundary Electoral Area 'E'/West Boundary Greenwood Library Grant Establishment Bylaw No. 1650, 2017 be read a First, Second and Third time.

[Staff Report-Bylaw 1650-Conversion Increase Req-Area E Grnwd Library Service-BOARD-Sept 21, 2017 - Pdf](#)
[Bylaw 1650-Area E Grnwd Library Grant Serv Establish-Sept 31, 2017](#)

- b) **M. Andison, GM Operations/Acting CAO**
T. Lenardon, Manager of Corporate Administration/Corporate Officer
Re: Bylaw No. 1653-Amending Grand Forks Rural Fire Protection Service Establishment Bylaw and
Bylaw No. 1654-Grand Forks Rural Fire Protection Service Area Loan Authorization Bylaw

Recommendation: Corporate Vote Unweighted

That the staff report from Mark Andison, General Manager, Operations / DCAO regarding a proposed amendment to the service establishment

bylaw for the Grand Forks Rural Fire Protection Service to increase the requisition limit in order to accommodate the anticipated capital needs of the service be received.

Recommendation: Corporate Vote Unweighted

That Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017 be given First, Second and Third Readings.

Recommendation: Corporate Vote Weighted

That Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017 be given First, Second and Third Readings.

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves staff to undertake the Alternate Approval Process (AAP) as the electoral process for obtaining elector approval for increasing the current annual requisition limit for the Grand Forks Rural Fire Protection District Service Area from \$375,000 to \$506,532.

[Bylaw 1653-GF Rural Fire Protection Service Establishment Amendment-Increase Req-Sept 2017](#)

[Bylaw 1654-Loan Authorization-GF Rural Fire Protection-Sept 2017](#)

[M. Andison-Staff Report-Bylaw 1653- Amending Grand Forks Rural Fire Protection Service - BOARD-Sept 21 2017Pdf](#)

[T. Lenardon-Staff Report-Bylaw 1653 1654-GF Rural Fire Protection-Increase Requisition-BOARD-Sept 21, 2017 - Pdf](#)

- c) **T. Lenardon, Manager of Corporate Administration/Corporate Officer**
RDKB Economic Development (Kootenay) Service
Establishment Amendment Bylaw No. 1651, 2017
First, Second and Third Readings

Recommendation:
Corporate Vote Unweighted

That Regional District of Kootenay Boundary Economic Development (Kootenay) Service Establishment Amendment Bylaw No. 1651, 2017 be given First, Second and Third Reading.

[Staff Report-Bylaw 1651-Amending East End Econ Dev Service Establishment-BOARD-Sept 21 2017 - Pdf](#)
[Bylaw 1651-Amends East End Econ Dev Service Establishment Bylaw-Sept 2017](#)

- d) **T. Lenardon, Manager of Corporate Administration/Corporate Officer**
RDKB 2018 Permissive Property Tax Exemption Bylaw No. 1643, 2017
First, Second and Third Readings
Adoption

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary 2018 Permissive Taxation Exemption Bylaw No. 1643, 2017 be read a First, Second and Third time.

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary 2018 Permissive Taxation Exemption Bylaw No. 16423, 2017 be reconsidered and adopted.

[Staff Report-2018 Tax Exemption Bylaw-BOARD-Sept 21 2017 - Pdf](#)
[Bylaw No. 1643 - 2018 Permissive Property Tax Exemption - Board - Sept 21, 2017](#)

- e) **Bylaw No. 1652, 2017-RDKB Christina Lake Water Utility Parcel Tax**
First, Second and Third Readings
Adoption

Recommendation: Single Participant Service-Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Christina Lake Water Utility Parcel Tax Bylaw No. 1652, 2017 be read a First, Second and

Third time.

Recommendation: Single Participant Service-Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Christina Lake Water Utility Parcel Tax Bylaw No. 1652, 2017 be Reconsidered and Adopted.

[Bylaw No. 1652 - Christina Lake Water Utility Parcel Tax-BOARD-Sept 21 2017](#)

- f) **T. Lenardon, Manager of Corporate Administration**
Bylaw No. 1649, 2017 Amending Beaverdell Fire Protection Service Establishment Adoption

Recommendation: Corporate Vote Unweighted

That Regional District of Kootenay Boundary Beaverdell Fire Protection Service Establishment Amendment Bylaw No. 1649, 2017 be Reconsidered and Adopted.

[Staff Report-Bylaw 1649 Amending Beaverdell Fire Service-BOARD-Sept 21 2017- Pdf](#)

[Bylaw 1649 - Beaverdell Fire Protection Requisition Increase - Adoption-BOARD Sept 21 2017](#)

13. Late (Emergent) Items

- a) **K. Gobeil, Planner-Development Variance Permit**
Porcupine Road-Electoral Area E/West Boundary (Big White)

Recommendation: Stakeholder Vote (Electoral Area Directors) Unweighted

That the Development Variance Permit application submitted by Doug Patton to construct 2 decks with the following requested variances: To decrease the minimum interior side yard setback for a deck by increasing the permitted projection for decks 1.45 metres from 0.6 metres within an interior side yard to 2.05 metres on the parcels legally described as Strata Lots 9 and 14, 7475 Porcupine Road, Big White, Electoral Area 'E' / be denied.

- b) **G. Denkovski, Manger of Infrastructure and Sustainability
Christian Lake Water Utility Service Clean Water Wastewater
Fund Project**

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootaney Boundary Board of Directors approve the contract with Trainor Mechanical Contractors Ltd. for the Christina Lake Water Utility Service (550) System upgrades installation in the amount of \$441,457.50 subject to the condition that the Province of British Columbia approves the project scope change under the Clean Water Wastewater Fund agreement. **FURTHER** that the Board authorize the RDKB signatories to sign and enter into the contract.

[late Emergent-Staff Report - CWWF Christina Lake Water System Upgrade
Contract - Board - September 21 2017 - Pdf](#)

14. **Discussion Items Referred from Other RDKB Committees**
15. **Discussion of Items for Future Meetings**
16. **Question Period for Public and Media**
17. **Closed (Incamera) Session**
18. **Adjournment**



Regular Meeting of the Board of Directors

Thursday, August 31, 2017

RDKB Board Room-Trail, B.C.

6:00 p.m.

Present:

Director G. McGregor, Chair
Director P. Cecchini, via teleconference
Director J. Danchuk
Director M. Martin
Director D. Langman
Director L. McLellan
Director E. Smith
Director M. Rotvold
Director L. Worley
Director R. Russell
Director V. Gee

Staff:

J. M. MacLean, Chief Administrative Officer
T. Lenardon, Manager of Corporate Administration/Recording Secretary
B. Burget, General Manager of Finance

Others Attending: 1 member of the public

Call to Order

The Chair called the meeting to order at 6:00 p.m.

Consideration of the Agenda (Additions/Deletions)

The agenda for the August 31, 2017 meeting of the RDKB Board of Directors was presented. The Manager of Corporate Administration advised that the Financial Results Year-to-date Ending June 30, 2017 agenda item would be moved from the Reports section to the front of the agenda after Delegations, and it was;

Page 1 of 15
RDKB Board of Directors
August 31, 2017

300-17 Moved: Director Rotvold Seconded: Director Cecchini

Corporate Vote Unweighted

That the agenda for the August 31, 2017 meeting of the RDKB Board of Directors be adopted as amended.

Carried.

Minutes

The minutes of the RDKB Board of Directors meeting held July 27, 2017 were presented.

301-17 Moved: Director Martin Seconded: Director McLellan

Corporate Vote Unweighted

That the minutes of the RDKB Board of Directors meeting held July 27, 2017 be adopted as presented.

Carried.

Delegation(s)

M. Zimmer-Okanagan Nation Alliance (ONA)

Re: Reintroduction of Salmon to Columbia River

The Chair welcomed Mr. Zimmer to the meeting and he thanked the Board members for the opportunity to present information regarding the Okanagan Nation Alliance's work on the Columbia Salmon Reintroduction project.

Mr. Zimmer provided a brief summary regarding his position with the ONA and he described the ONA's composition and mandate.

The following information was presented via a power-point:

1. Why salmon are important
2. Swimming routes and migration patterns
3. Loss of salmon due to hydro/power systems
4. The culture, amenities and the economic and recreational benefits, including opportunities for First Nations communities and commercial fisheries, and
5. Specifics about the ONA Restoration Program resulting in a dramatic increase in the number of salmon in the Columbia.

Mr. Zimmer answered inquiries from the Board regarding issues with Climate Change/Global Warming including rising water temperatures and low flows, restoration work taking place along the river banks, capacity for the Christina Lake system and the potential for Phase 2 of the project to take place in the Kettle River system.

There was a discussion respecting ways the RDKB Board of Directors can assist. Mr. Zimmer requested a letter of support for the intent of the Columbia Salmon Reintroduction Project, and it was;

302-17 Moved: Director Rotvold Seconded: Director McLellan

That the Regional District of Kootenay Boundary Board of Directors provide a letter of support to the Okanagan Nation Alliance for the Columbia Salmon Reintroduction Project Phase 1; Pre-assessment Planning for Reintroduction and Fish Passage.

Carried.

B. Burget, General Manager of Finance

Re: Financial Results Year-to-date Ending June 30, 2017

The Board discussed the agenda staff report and Staff described the process for reporting out the 2017 Second Quarter Results.

Staff also answered inquiries and provided clarification regarding the deficit in the Regionalized Waste Management Service, fire reserves and the amount of use to date of the Financial Plan by the Regionalized Waste Management Service.

For future reporting, staff will amend the report so that the comments and line-items align.

303-17 Moved: Director Russell Seconded: Director Worley

Corporate Vote Unweighted

That the staff report from Beth Burget, General Manager of Finance regarding the Financial Plan Comparison - 2017 Second Quarter be received.

Carried.

Unfinished Business

Board Action Item List as of August 25, 2017

Director Martin inquired as to when Staff will proceed with the Regional Solid Waste Management Steering Committee process and meetings.

Staff advised that the Managers are working on their 2018 Work Plans and that this work will be addressed in the Environmental Services Department Work Plan. Staff will contact Director Martin to determine when a meeting can be scheduled.

Director Rotvold requested information regarding the current recycling process with Alpine Disposal in the Boundary Area. The information should illustrate whether or not this process

is working as well as in the past. Staff will follow up to ensure that this item will be included on the agenda for the September 21st Board meeting.

304-17 Moved: Director Rotvold Seconded: Director Langman

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board Action Item List as of August 25, 2017 be received.

Carried.

**A. Stanley, General Manager of Environmental Services
Re: Residential Recycling Collection in the Boundary
Referred from June 2017 Board Meeting**

305-17 Moved: Director Russell Seconded: Director Rotvold

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the cancellation of RDKB-provided residential recycling collection services for specified un-serviced Boundary households to allow RecycleBC to provide the service commencing late January 2018 with the supply of blue boxes for the program at a maximum cost of \$10,000.

Carried.

**T. Lenardon, Manager of Corporate Administration/Corporate Officer
Re: Extension to 9-1-1 Emergency Dispatch-Letter of Understanding with RDCK**

306-17 Moved: Director Worley Seconded: Director Danchuk

Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves a Letter of Understanding where the Regional District of Kootenay Boundary and the Regional District of Central Kootenay mutually agree to extend the length of the current term of the 9-1-1 Emergency Telephone Service Agreement, with the same terms and conditions, from July 1, 2017 to April 30, 2018. **FURTHER** that the RDKB Board of Directors authorizes the RDKB signatories to sign and enter into the Letter of Understanding.

Carried.

**T. Lenardon, Manager of Corporate Administration/Corporate Officer
Re: September 21, 2017 Board Meeting-Change of Location and Meeting Time**

The Board meeting scheduled for September 21, 2017 will be held at the Columbia Gardens Winery located in Electoral Area 'A'. These arrangements have been made according to the

Board's practice to hold two Board meetings in locations that are different than the Trail and Grand Forks offices; one Board meeting in a different East End location and one Board meeting in a different West End location. This practice provides an opportunity for Board members to see all RDKB areas first-hand to get a better understanding of agenda items and decision-making. The Board held its different West end location meeting at Mt. Baldy this past February.

The September 21st meeting will commence at 5:00 p.m. rather than 6:00 p.m. The Board must pass a resolution approving changes to meeting location and time.

The Board will receive further information closer to the date of the meeting.

307-17 Moved: Director Danchuk Seconded: Director Rotvold

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve holding the September 21, 2017 Board meeting at the Columbia Gardens Winery. **FURTHER** that the Board also approve changing the meeting time from 6:00 p.m. to 5:00 p.m.

Carried.

K. Gobeil, Planner-Boundary Motorcycle Club License of Occupation

Re: M. Allen Request for Assistance and Background

308-17 Moved: Director Danchuk Seconded: Director Russell

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors direct staff to forward a letter to the Ministry of Forests, Lands, Natural Resource Operations and Rural Development requesting the Ministry to revoke License of Occupation Number 404836 granted to the Boundary Motorcycle Club. **FURTHER** that the Board also request the Ministry to refer applications to amend or extend Licenses of Occupation within the RDKB's boundaries to the RDKB.

The Board members reviewed this matter. Director Russell noted that the recommendation needs to be clear that the RDKB Board of Directors believes that the use granted by the Licence of Occupation is inappropriate in this particular location. It may make more sense to request the Ministry to relocate, rather than revoke the License. The Board is given opportunity to comment on these types of licenses, however the RDKB Board of Directors never did "approve" of this use in this location.

309-17 Moved: Director Russell Seconded: Director Rotvold

Corporate Vote Unweighted

That the recommendation be amended by deleting the word "revoke" and replacing it with the word "relocate" and adding the text "to a more suitable location" so that it is clear that the RDKB is requesting the Ministry to *relocate License of Occupation Number 404836, granted to the Boundary Motorcycle Club, to a more suitable location.*

Voting on the original motion as amended - Carried.

(Director McLellan opposed)

Communications

There were no communications to discuss.

Communications (Information Only)**a) UBCM-July 18/17**

re: Gas Tax Fund Payment

b) Metro Vancouver-July 27/17

re: Electric Vehicle Charging

310-17 Moved: Director Gee Seconded: Director Smith

Corporate Vote Unweighted

That Communication Information Only Items a)-b) be received.

Carried.

Director Gee requested that the letter from Metro Vancouver regarding electric vehicle charging be referred to the Boundary Community Development Committee for further discussion.

Reports**Monthly Schedule of Vendor Payments (Accounts Payable)
Ending June 2017**

311-17 Moved: Director McLellan Seconded: Director Martin

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves the Monthly Schedule of Vendor Payments ending July 31, 2017 in the amount of \$1,652,663.80.

Carried.

Adopted RDKB Committee Minutes

Boundary Community Development Committee-June 6, 2017

Policy, Executive and Personnel Committee-June 14, 2017

312-17 Moved: Director Rotvold Seconded: Director Gee

Corporate Vote Unweighted

That the minutes of the Boundary Community Development Committee meeting held June 6, 2017 and the Policy, Executive and Personnel Committee meeting held June 14, 2017 be received.

Carried.

Director Gee advised that the Big White Mountain Healthy Community and School District 51 Active Communities Grant application (approved by the RDKB Board of Directors on June 29th) was not approved by the Province.

As part of the RDKB grant process and to keep the Board informed, staff will provide a follow up report regarding this matter at a future meeting.

Draft RDKB Electoral Area Advisory Planning Commission Minutes

Electoral Area A, Electoral Area C/Christina Lake-Aug 8/17

Electoral Area E/West Boundary-Aug 8/17

Electoral Area E/West Boundary Big White-Aug 8/17

313-17 Moved: Director Worley Seconded: Director Gee

Corporate Vote Unweighted

That the draft minutes of the RDKB Electoral Area A, Electoral Area C/Christina Lake, Electoral Area E/West Boundary and Electoral Area E/West Boundary (Big White) Advisory Planning Commission meetings held on August 8, 2017 be received.

Carried.

ALC Decision Letters

314-17 Moved: Director Rotvold Seconded: Director Worley

Corporate Vote Unweighted

That the correspondence from the Agricultural Land Commission regarding decisions made for ALR applications: subdivisions (Browne, Storie), non-farm use (Sigmund), and exclusions (Hodge, Scott) be received.

Carried.

Monthly Committee Recommendations to Board of Directors

The RDKB Committee recommendations as adopted by the RDKB Committees during July 2017 are presented for consideration. There are no Committee recommendations from August.

Policy, Executive and Personnel Committee-July 27, 2017 Director Gee, Chair/Director Martin, Vice-Chair

Management Hiring Policy

315-17 Moved: Director Gee Seconded: Director Martin

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves the Management Hiring Policy as recommended by the Policy, Executive and Personnel Committee on July 27, 2017. **FURTHER** that the Policy be distributed accordingly.

Carried.

Board Appointments Updates

Southern Interior Development Initiative Trust (S.I.D.I.T.) and Southern Interior Beetle Action Coalition (S.I.B.A.C.) - Chair McGregor

There is nothing new to report.

Okanagan Film Commission - Director Gee

Director Gee continues to work on the Film Commission Bylaws. There were no meetings during the summer.

Boundary Weed Stakeholders Committee - Director Gee

There was no news to report.

Columbia River Treaty Local Government Committee (CRTLGC) and Columbia Basin Regional Advisory Committee (CBRAC) - Director Worley and Director Danchuk

There will be a conference call of the Columbia Basin Regional Advisory Council (CBRAC) in the near future.

Director Worley advised that the Columbia River Treaty Local Government Committee has been invited to meet with Global Affairs Canada on September 6 in Kelowna. Directors Danchuk and Worley requested Board support to attend this meeting. There are funds in the Directors Expense Budget to cover these costs.

Kootenay Booth - Director Rotvold

Director Rotvold updated the Board members on the UBCM Kootenay Booth noting that there was a conference call on August 10th and that donations from the RDKB communities for the UBCM suitcase will be accepted anytime.

USB keys with information regarding the Kootenay Booth communities will be provided to delegates upon request at the Booth.

The Kootenay Booth Committee continues to discuss management of the Booth in the future.

Rural Development Institute (R.D.I.) - Director Martin

The R.D.I. has not been active.

Chair's Update - Chair McGregor

There was no news to report.

316-17 Moved: Director Rotvold Seconded: Director Smith

Corporate Vote Unweighted

That expenses to cover the costs for travel, meals and accommodation for Directors Worley and Danchuk to attend a meeting with the Minister of Global Affairs Canada, in Kelowna, BC regarding the Columbia River Treaty on September 6, 2017 be approved. **FURTHER** that the costs be disbursed from the Directors Expenses Budget.

Carried.

New Business**G. Denkovski****Re: Climate Adaptation Funding Partnership Opportunity**

317-17 Moved: Director Russell Seconded: Director Worley

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves the contribution of \$5,000 to the Rural Development Institute at Selkirk College for funding the Climate Adaptation Partnership. **FURTHER** that the Board of Directors direct staff to have the assessment completed using Electoral Area 'A' as a case study. **FURTHER** that the funds be allocated from the Carbon Offset Fund Reserve (General Government Services 001 Budget) and that the Financial Plan be amended accordingly.

Carried.

M. Daines, Manager of Facilities and Recreation**Re: Service Contract for Concession at Beaver Valley Arena**

318-17 Moved: Director Danchuk Seconded: Director Rotvold

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RDKB Board of Directors
August 31, 2017

Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves a Service Contract and Agreement for the purpose of securing an operator and maintaining the concession operations in the Beaver Valley Arena in the amount of \$1,525.00 per month plus \$250.00 per game, if the season advances to playoffs, for a term commencing on or before September 1, 2017 and expiring on or before March 31, 2018 (the 2017/18 Season).

FURTHER, that the Board authorizes the RDKB signatories to sign and enter in to the Service Contract and Agreement.

Carried.

A. Stanley, General Manager of Environmental Services**Re: Purchase of Roll-Off Truck**

319-17 Moved: Director Rotvold Seconded: Director Russell

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves an amendment to the Regional Solid Waste Management Budget increasing the allowance for a roll-off truck to \$194,000 and adding revenue of \$40,000 for the sale of used equipment. **FURTHER** that the Board of Directors direct Staff to purchase a roll-off truck from IRL International at a bid price of \$193,989.11 and sell the old truck through a competitive process. **FURTHER** that the Financial Plan be amended accordingly.

Carried.

K. Gobeil, Planner**Re: Atco Forestry Referral-Crown Land - Area B/Lower Columbia-Old Glory**

320-17 Moved: Director Worley Seconded: Director Martin

Corporate Vote Unweighted

That the staff report regarding ATCO Wood Products' proposed cut blocks in surveyed and unsurveyed crown land, south of Nancy Greene Provincial Park in Electoral Area 'B' / Lower Columbia – Old Glory be received.

Carried.

K. Gobeil, Planner**Re: Kootenay Columbia Trails Society (KCTS)-Front Counter BC Referral Crown Land-Electoral Area A**

321-17 Moved: Director McLellan Seconded: Director Worley

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors advise Front Counter BC that the referral regarding a proposed hiking trail on Lot 221, Plan NEP785B, District Lot 1236, KD and Block 225, Plan NEP785B, District Lot 1236, KD in Electoral Area 'A' is supported subject to the provision of adequate off-street parking on Lot 221.

Carried.

K. Gobeil, Planner**Re: MoTI Subdivision Referral-Electoral Area E/West Boundary**

322-17 Moved: Director Gee Seconded: Director Russell

Corporate Vote Unweighted

That the staff report regarding the Ministry of Transportation and Infrastructure referral for a proposed subdivision, for the parcel legally described as Block A, District Lot 2358 and District Lot 2352, SDYD, Carmi, Electoral Area 'E' / West Boundary be received. **FURTHER** that the Board of Directors instruct staff to work with the land owner the Ministry of Transportation and Infrastructure to establish a suitable location for land dedication to satisfy Section 510 of the *Local Government Act*.

Carried.

K. Gobeil, Planner**Re: MoTI Subdivision Referral-Electoral Area E/West Boundary**

323-17 Moved: Director Gee Seconded: Director Russell

Corporate Vote Unweighted

That the staff report regarding the Ministry of Transportation and Infrastructure referral for a proposed subdivision, for the parcels legally described as Lot 1, Plan KAP 59708, District Lot 472s, SDYD, Smoker Road, Carmi, Electoral Area 'E' / West Boundary be received.

Carried.

K. Gobeil, Planner**Re: MoTI Subdivision Referral-Electoral Area E/West Boundary**

324-17 Moved: Director Worley Seconded: Director Gee

Corporate Vote Unweighted

That the staff report regarding the Ministry of Transportation and Infrastructure referral for a proposed subdivision, for the parcel legally described as Lot 1, Plan KAP29597 District Lot 472s, SDYD Except Plan 32202 KAP85695 KAP89349, Carmi, Electoral Area 'E' / West Boundary be received. **FURTHER** that the Board of Directors instruct staff to accept cash

value of 5% of the parcel to be subdivided to satisfy section 510 of the *Local Government Act*.

Carried.

K. Gobeil, Planner

**Re: FrontCounter BC Referral -Map Reserve (Gravel Pit)
Electoral Area E/West Boundary**

325-17 Moved: Director Rotvold Seconded: Director Langman

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors direct staff to forward this staff report *Ministry of Forests, Lands, and Natural Resource Operations – Ministry of Transportation and Infrastructure Map Reserve*, which includes the recommendations of the Electoral Area 'E' / West Boundary Advisory Planning Commission to The Ministry of Forests, Lands, and Natural Resource Operations for consideration.

Carried.

Given the location of this proposal is in the West Boundary Community Forest, Directors Gee and Smith expressed concerns with MoTI acquiring more lands to secure a gravel supply. The RDKB does not have jurisdiction over this proposal, however as the staff recommendation puts forward, the Board can send communications to the Ministry expressing concerns. Staff was directed to contact the Ministry of Forests, Lands and Natural Resource Operations regarding these concerns.

K. Gobeil, Planner

Re: Application for Development Permit - Electoral Area C/Christina Lake

326-17 Moved: Director Worley Seconded: Director Martin

Corporate Vote Unweighted

That the staff report regarding the application for a Development Permit for a single family dwelling, submitted by Luigi and Linda Cicchetti, on 2015 Carol Court, Christina lake, Lot 3, DL 970, KAP25978, KD be received.

Carried.

Grants-in-Aid

327-17 Moved: Director Gee Seconded: Director Worley

Stakeholder Vote Weighted

That the following Grants in Aid be approved:

1. Beaver Valley Dynamic Aging-Electoral Area 'A'-\$2,000
2. Cops for Kids-Electoral Area 'C'/Christina Lake-\$500

3. Christina Lake Citizens on Patrol-Electoral Area 'C'/Christina Lake-\$250.88
4. Piranhas Swim Club-Electoral Area 'C'/Christina Lake-\$2,000
5. Grand Forks & District Fall Fair-Electoral Area 'D'/Rural Grand Forks-\$3,500
6. Piranhas Swim Club-Electoral Area 'D'/Rural Grand Forks-\$2,000
7. Grand Forks ATV-Electoral Area 'D'/Rural Grand Forks-\$920
8. City of Greenwood-\$410.41
9. Boundary C 4H Club-\$200
10. Rock Creek Women's Institute-\$150

Carried.

Bylaws

Bylaw No. 1645-Amending Electoral Area D/Rural Grand Forks Zoning Bylaw First and Second Readings and Set up Public Hearing

328-17 Moved: Director Worley Seconded: Director Gee

Stakeholder Vote (Electoral Area Directors) Unweighted

That Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1645, 2017 be read a First and Second Time.

Carried.

329-17 Moved: Director Russell Seconded: Director Worley

Stakeholder Vote (Electoral Area Directors) Unweighted

That Staff schedule a Public Hearing for RDKB Zoning Amendment Bylaw No. 1645, 2017.

FURTHER that Director Russell be appointed to attend as Public Hearing Chair with Directors McGregor and Gee as alternates.

Carried.

Bylaw No. 1648-Amending RDKB Fire Limit and Fire Sprinkler Control Bylaw No. 1323-First, Second and Third Readings and Adoption

330-17 Moved: Director Gee Seconded: Director Danchuk

Corporate Vote Unweighted

That the request submitted by Trevor Shephard, of Delterra Engineering Ltd., on behalf of the Big White Sewer Utility, to amend the Fire Limit and Sprinkler Control Bylaw No. 1323 to exclude the headworks building located on DL 4184s from fire sprinkler control requirements,

be approved. **FURTHER** that RDKB Bylaw No. 1648 be read a First, Second and Third time. **FURTHER** that RDKB Bylaw No. 1648 be reconsidered and adopted.

Carried.

**Bylaw No. 1649-Beaverdell Fire Protection Service Establishment Amendment
First, Second and Third Readings**

331-17 Moved: Director Gee Seconded: Director Rotvold

Corporate Vote Unweighted

That Regional District of Kootenay Boundary Beaverdell Fire Protection Service Amendment Bylaw No. 1649, 2017 be read a First, Second and Third Time.

Carried.

Late (Emergent) Items

There were no late emergent items to discuss.

Discussion Items Referred from Other RDKB Committees

There were no items referred from other Committees.

Discussion of Items for Future Meetings

Director Worley noted that currently, the Columbia Basin Trust (CBT) has funding for communities affected by fluctuations on the Columbia River. She advised that the funding has only been allotted to regional districts with properties that are located within a certain distance of the Keenleyside Dam (e.g. Castlegar). This does not include Electoral Area B/Lower Columbia communities (e.g. Genelle, Rivervale) or the City of Trail, which are communities that are highly impacted by the fluctuations and in some places, more than other areas that are receiving the funding.

Staff will follow up with this matter to determine why RDKB impacted communities are not included in the CBT funding. A report will be provided at a future meeting.

Question Period for Public and Media

A question period was not required.

Closed Session

A closed session was not necessary.

Adjournment

There being no further business to discuss the meeting was adjourned (time: 7:45 p.m.).

TL

Action Item List
All Committees\Board
September 15, 2017

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
07 Mar 2013							07 Mar 2013
25 Apr 2016	BCDC	That the Boundary Economic Development Committee directs staff to move forward with revisions to the Agricultural Plan and to move forward with a funding request to Investment Agriculture Foundation.	John MacLean	29 Apr 2016	<i>John MacLean - 25 Apr 2017 10:41:43 AM</i> The revision and update of the Agricultural Plan is under way. The necessary sub-committee is being discussed and will be appointed soon.	Active	01 Sep 2017
15 Nov 2016	BCDC	The Harrop Proctor Community Forests group will be invited to a future BEDC meeting to provide a presentation on their activities to the Committee.	John MacLean	06 Dec 2016	<i>John MacLean - 25 Apr 2017 02:03:46 PM</i> During the AKBLG we will reach out and approach people on this issue and identify good candidates to share information with us. This will become work for the Committee Forest Sub-Committee.	Active	01 Sep 2017
15 Nov 2016	BCDC	RDKB planning staff will be asked to look at the issue of private rentals not charging MRDT from a planning perspective.	Mark Andison	06 Dec 2016	<i>John MacLean - 25 Apr 2017 10:50:39 AM</i> This matter has been referred to the Planning Department and will be completed as time allows.	Active	01 Sep 2017
15 Nov 2016	BCDC	That the BEDC will discuss a strategy to secure funding for a program to subsidize the installation of bike racks across the Boundary region at a future meeting.	John MacLean	06 Dec 2016	<i>John MacLean - 13 Jun 2017 02:02:28 PM</i> This will be an item for discussion at a future meeting.	Active	01 Sep 2017
31 Jan 2017	BCDC	Format changes will be made to the Memo of Action Items. A list of BEDC sub-committees and their memberships will be added to the Memo of Action Items.	John MacLean	07 Mar 2017	<i>John MacLean - 24 Apr 2017 02:22:45 PM</i> As we have completely changed the format of the Committee Action, we will have to discuss the proper format and process for reporting out the activities of sub-committees.	Active	01 Sep 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
01 Mar 2017	BCDC	Committee members will be asked for suggested names of participants for whom it would be beneficial to attend the trails development meetings. A steering committee may be struck for oversight purposes.	John MacLean	31 Mar 2017	<p><i>John MacLean - 19 Jul 2017 02:21:51 PM</i></p> <p>The Working Group is currently looking for dates in order to meet and continue on the project.</p> <p><i>John MacLean - 24 Apr 2017 02:27:43 PM</i></p> <p>We have approached several individuals to serve as members of the working group. Currently waiting for a few more confirmations.</p>	Active	01 Sep 2017
01 Mar 2017	BCDC	A discussion at the next meeting will be focused on developing a list of indicators, on a project by project basis, which will measure BEDC's success in delivering programs and/or projects to Boundary stakeholders.	John MacLean	07 Mar 2017	<p><i>John MacLean - 25 Apr 2017 02:07:50 PM</i></p> <p>Current plan is to place this item on the June meeting agenda with a focus on developing relevant performance measures and strategies going forward. Part of the discussion will be around the structure of the service.</p> <p><i>John MacLean - 25 Apr 2017 10:43:08 AM</i></p> <p>The Chair and Staff will continue to work towards having sufficient time on agendas to carry on this discussion.</p>	Active	01 Sep 2017
26 Apr 2017	BCDC	A working group will be struck which will provide guidance throughout the project.	John MacLean	31 May 2017	<p><i>John MacLean - 19 Jul 2017 02:33:16 PM</i></p> <p>The Working Group has been struck and is looking for meeting dates.</p>	Active	01 Sep 2017
26 Apr 2017	BCDC	That the Boundary Economic Development Committee requests that a letter be sent to Interfor requesting that Boundary stakeholders have the opportunity to see Interfor's operational plans on an annual basis when they exist in the Boundary area. The Boundary Economic Development Committee recommends to the Regional District of Kootenay Boundary Board of Directors that a letter be sent to Interfor articulating concerns regarding forest practices in recreation areas and adjacent to local lakes.	John MacLean	31 May 2017	<p><i>John MacLean - 21 Jul 2017 08:17:00 AM</i></p> <p>In progress.</p>	Active	01 Sep 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
01 Jun 2017	BCDC	A communications strategy will be developed and sent to the funding recipients of West Boundary Recreation Service.	John MacLean	30 Jun 2017	<i>John MacLean - 20 Jul 2017 01:37:54 PM</i> The Service Participants had extensive discussions on this matter. The developed application form was sent to all previous recipients of a grant.	Active	01 Sep 2017
01 Jun 2017	BCDC	A UBCM report stated that oversight and proposed home production will be under the jurisdiction of local government. The Committee will have discussions on how they are positioned for this and how they will have oversight on home production.	John MacLean	30 Jun 2017	<i>John MacLean - 20 Jul 2017 01:59:05 PM</i> This matter is still evolving with the Provinces expressing concern with a 2018 deadline. The formal impact on Local Government is still "up in the air".	Active	01 Sep 2017
01 Jun 2017	BCDC	There will be a discussion on whether a mobile maker place (a mobile version of the MIDAS Lab) can be developed that can be rotated through the Kootenays.	John MacLean	30 Jun 2017	<i>John MacLean - 20 Jul 2017 01:49:37 PM</i> We will work with the BCDC Chair to schedule this discussion.	Active	01 Sep 2017
01 Jun 2017	BCDC	There will be a conversation on the Boundary Regional Chamber of Commerce. The Chamber will be invited to attend a future meeting to talk about their future plans.	John MacLean	30 Jun 2017	<i>John MacLean - 20 Jul 2017 01:48:36 PM</i> We will work with the BCDC Chair as to the appropriate time for this invitation.	Active	01 Sep 2017
01 Jun 2017	BCDC	There will be a discussion on the impacts of poverty on economics and measures that can be taken and identifying costs to the Boundary area.	John MacLean	30 Jun 2017	<i>John MacLean - 20 Jul 2017 01:47:22 PM</i> Staff will work with the BCDC Chair to determine the appropriate timing for this discussion.	Active	01 Sep 2017
01 Jun 2017	BCDC	A review of scenerios and an update of options for the Boundary Transit agreement (Paratransit) will be developed.	John MacLean	30 Jun 2017	<i>John MacLean - 25 Aug 2017 10:14:03 AM</i> BC Transit will be attending to October Meeting to provide information and options. <i>John MacLean - 20 Jul 2017 01:46:18 PM</i> We continue to work on this problem and will have a report to the BCDC as soon as we can.	Active	01 Sep 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
26 Jun 2017	BCDC	That the Boundary Community Development Committee recommends that a funding application be submitted to the BC Strategic Outreach Initiative Funding for the completion of a business plan. FURTHER that if the funding application is not successful, a request for funding with be presented to the Board of Directors for consideration.	John MacLean	28 Jul 2017	<i>John MacLean - 20 Jul 2017 01:35:44 PM</i> The application was submitted and is now waiting for Ministry of Agriculture review.	Active	01 Sep 2017
10 Aug 2017	BCDC	Staff will provide information on the basis for all the patrol dates.	Mark Andison	05 Sep 2017		Active	01 Sep 2017
04 May 2016	Board	That the Staff Report from John M. MacLean, Chief Administrative Officer presenting information regarding the Board's stated goal to improve the RDKB's communications and public profile in keeping with the Strategic Plan be received.	John MacLean	30 Jun 2016	<i>John MacLean - 25 Aug 2017 09:30:46 AM</i> Posting is up. Application being received until the third week of September. <i>John MacLean - 19 Jul 2017 02:17:19 PM</i> The Board formally authorized the creation of a new communications position. Staff will now be proceeding with the necessary administrative steps and hiring. <i>John MacLean - 24 Apr 2017 03:19:11 PM</i> The Board continues to discuss this issue. Adequate resources have been provisionally included in the 2017 Financial Plan should the Board decide to proceed.	Active	25 Aug 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
04 May 2016	Board	That the Policy, Executive and Personnel Committee recommends to the Regional District of Kootenay Boundary Board of Directors that Staff be instructed to prepare a Request for Proposal for audit services for a five year term commencing in 2017-2021.	Beth Burget	31 May 2016	<p>Beth Burget - 13 Sep 2017 01:45:40 PM RFPs have been reviewed and a staff report will be included for Sep 17 board meeting</p> <p>Beth Burget - 09 Aug 2017 03:53:38 PM Proposals received - review in process</p> <p>John MacLean - 20 Jul 2017 02:01:56 PM The Request for Proposals is currently looking public and seeking proposals.</p> <p>Beth Burget - 23 Jun 2017 01:48:26 PM RFP will be released in June 2017</p>	Active	13 Sep 2017
16 May 2016	Board	<p>Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors approves the undertaking of the Bylaw Enforcement Notice / Dispute Adjudication system as a means to implement bylaw enforcement for minor infractions. FURTHER that staff be directed to apply to the Lieutenant Governor in Council to enact a regulation to include the RDKB in Schedule 1 of the Bylaw Notice Enforcement Regulation. FURTHER that upon inclusion in the Regulation that Staff draft a Bylaw Notice Enforcement Bylaw for the Board's consideration at a future meeting.</p>	Theresa Lenardon	26 May 2016	<p>Theresa Lenardon - 07 Jun 2017 01:09:10 PM The RDKB has been granted the Order in Council that includes RDKB on the Bylaw Enforcement Notice Regulation . Staff working on the Bylaw Enforcement Notice Bylaw, a penalty (fee) schedule, a payment schedule and a schedule for disputing tickets. Work is ongoing. These matters will be presented to the Board sometime during Fall 2017.</p>	Active	18 Jul 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
14 Sep 2016	Board	Corporate Vote Unweighted That Staff follow up with the Ministry of Forests, Lands and Natural Resource Operations to advise that the RDKB Board of Directors would welcome an office presentation including a review of the current Operational Plan in October or November 2016. FURTHER that the Ministry be advised that their offer to provide a field trip and a safety orientation has been deferred until Spring 2017 at which time Staff will undertake a Doodle Poll to determine a possible date for the activity.	John MacLean, Theresa Lenardon	30 Nov 2016	<i>Theresa Lenardon - 15 Sep 2017 08:49:05 AM</i> Staff has been in contact with BCTS. BCTS has offered to present updated information to the Board at the Nov 8th Board meeting. Staff will move forward with proper arrangements. BCTS has suggested that a site tour take place Spring 2018. <i>John MacLean - 21 Jul 2017 08:07:05 AM</i> We are now looking to a fall date for a tour. <i>Maureen Forster - 08 May 2017 10:50:03 AM</i> Staff will follow up with BC Timber Sales regarding a date and the necessary arrangements for a Board field tour in the East End.	Active	15 Sep 2017
12 Oct 2016	Board	That the Regional District of Kootenay Boundary requests the Province to assess the monitoring well status in the Boundary and determine if the current level of information generated is appropriate. FURTHER if the assessment deems that there is insufficient available information, and that additional information is warranted, that the Province install additional wells where necessary or reactivate inactive wells, to assist in implementing the Kettle River Watershed Management Plan.	Donna Dean, Jeff Ginalias	31 Oct 2016		Active	21 Jul 2017
09 Feb 2017	Board	That the Regional District of Kootenay Boundary Board of Directors approves sending a letter to the Honourable Steve Thomson, Minister of Forests, Lands and Natural Resource Operations articulating concerns regarding the lack of consultation between the Province of BC, Boundary stakeholders and local government on issues regarding BC Timber Sales allocations and other forestry issues.	John MacLean	28 Feb 2017	<i>John MacLean - 25 Aug 2017 09:56:20 AM</i> THIS ITEM IS NOW COMPLETE. <i>John MacLean - 21 Jul 2017 08:08:51 AM</i> The required letter will be sent to the new Government in the next two weeks.	Active	25 Aug 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
09 Feb 2017	Board	Staff will resource 1 full time employee in the IS Department, to be funded in the General Government F/P at an estimated cost of \$100,000 per annum (all costs included). COW (Finance) will make the necessary change in the 2017 General Government (Administration) F/P. 3. Staff will take the necessary steps to implement this decision as soon as the F/P is adopted.	Beth Burget, Dale Green, John MacLean	31 Mar 2017	<i>John MacLean - 19 Jul 2017 02:20:40 PM</i> Staff are in the hiring process now.	Active	19 Jul 2017
14 Mar 2017	Board	Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors authorizes an amendment to the current Big White Security contract with Paladin Security Group Ltd. to include an additional two hours of security coverage per day at Big White from November 1st to April 15th for the remainder of the term of the contract, beginning March 1, 2017.	John MacLean, Mark Andison, Theresa Lenardon	31 Mar 2017	<i>John MacLean - 21 Jul 2017 08:10:41 AM</i> The requested change was implemented through a letter of understanding and staff are currently finalizing a revised contract for the Board's approval.	Active	21 Jul 2017
08 May 2017	Board	That the Regional District of Kootenay Boundary Board of Directors send a letter to the Ministry of Forests, Lands and Natural Resource Operations – Water Management Branch, requesting Ground Water Licensing notices be sent to property owners via BC Assessment Tax Notices.	Mark Andison	31 May 2017		Active	21 Jul 2017
08 May 2017	Board	Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors approves disbursement of \$751.98 from the General Government Services Legal Fees account for the Federation of Canadian Municipalities Legal Defense Fund.	Beth Burget	31 May 2017	<i>Beth Burget - 23 Jun 2017 02:15:19 PM</i> Payment of FCM Legal Defense Fund in May 2017	Active	23 Jun 2017
08 May 2017	Board	Be it resolved that the Regional District of Kootenay Boundary Board of Directors requests Interfor to include a plan for community consultation in their Forest Stewardship Plan that includes sharing operational plans and changes therein with the communities and local governments in the vicinity of such plans prior to their implementation.	John MacLean	31 May 2017	<i>John MacLean - 21 Jul 2017 08:20:00 AM</i> In progress.	Active	21 Jul 2017
09 Jun 2017	Board	Corporate Vote Unweighted That the RDKB Memorandum of Board Resolutions/Action Items be revised to include an application to the Provincial Government for a change in the maximum tax requisition by 25% to the Beaverdell Fire Service (Service 053) and a 25% increase to the maximum requisition for the Electoral Area E/West Boundary (Greenwood) Library Service (Service 141).	John MacLean	30 Jun 2017	<i>John MacLean - 20 Jul 2017 02:23:30 PM</i> The necessary Bylaws will be brought forward to the August Board meeting.	Active	20 Jul 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
09 Jun 2017	Board	That the Regional District of Kootenay Boundary Board of Directors approves the submission of an application to the Province of British Columbia for a 2% Room Tax in Electoral Area C/Christina Lake, Electoral Area D/Rural Grand Forks, Electoral Area E/West Boundary, the City of Grand Forks, the City of Greenwood and the Village of Midway areas to fund tourism promotion activities. FURTHER that the Board direct staff to make any necessary amendments to the Partnership Agreement between the RDKB and the Boundary Museum Society subject to the Boundary Museum Society agreeing to the revised agreement. FURTHER that the Board authorizes the RDKB signatories to sign and enter into the revised Partnership Agreement.	Theresa Lenardon	30 Jun 2017	<p><i>Theresa Lenardon - 15 Sep 2017 08:56:03 AM</i></p> <p>Staff will contact the Boundary Museum Reps once more to find out if the Society wishes to enter into the revised agreement now that Midway, Greenwood and Area E/ West Boundary have been included in the MRDT.</p> <p><i>Theresa Lenardon - 07 Jul 2017 08:17:50 AM</i></p> <p>The Board recommendation to include Greenwood, Midway and Electoral Area E/West Boundary in the Provincial MRDHT process has been sent to the consultant for inclusion on the revised MRDHT application form. Staff await an update regarding completion of the application form. Staff have revised the partnership agreement with the Boundary Museum to include Area E, Greenwood and Midway. Revised Agreement has been sent to Boundary Museum for approval of the three additional parties. Staff await response for approval of the revised partnership agreement from the Boundary Museum.</p>	Active	15 Sep 2017
09 Jun 2017	Board	Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors refers the Draft Solid Waste Management Plan development schedule to the solid Waste Management Plan Steering Committee for discussion.	Alan Stanley	30 Jun 2017	<p><i>Alan Stanley - 20 Jul 2017 10:10:04 AM</i></p> <p>A date must be established for a Solid Waste Management Steering Committee meeting.</p>	Active	20 Jul 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
09 Jun 2017	Board	Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors approves the dissolution of the Committee of the Whole (Environmental Services, Protective Services and Finance) and replacing the Committee of the Whole meetings with a meeting of the RDKB Board of Directors thereby also approving the scheduling of two Board meetings per month when practical. FURTHER that when there are two Board meetings in a month, that the first Board meeting be scheduled on the second Wednesday of the month in place of the current Committee of the Whole meetings.	Theresa Lenardon	30 Jun 2017	<i>Theresa Lenardon - 13 Jun 2017 07:52:16 AM</i> Staff is working on revising the Procedure Bylaw to reflect 2 Board meetings per month (when possible) dissolution of the COW and other housekeeping items. A draft revised Procedure Bylaw will be presented to the Board sometime early Fall 2017.	Active	13 Jun 2017
09 Jun 2017	Board	That the recommendation to forward a letter to Columbia Power Corporation requesting that it reconsider its decision to discontinue the provision of leadership and coordination for the Kootenay Columbia Booth beyond 2017 be deferred until such time as Columbia Power Corporation as had an opportunity to clarify its position. FURTHER that staff be instructed to invite representation from Columbia Power Corporation to the June 29, 2017 Board meeting to clarify its position.	John MacLean	30 Jun 2017	<i>John MacLean - 20 Jul 2017 02:25:02 PM</i> The invitation was extended and unfortunately they were unavailable.	Active	21 Jul 2017
20 Jun 2017	Board	That staff prepare a report that will provide clarity around, and assist the Board in strategically addressing perceived or real gaps in solid waste management services (e.g. concerns of lack of convenience in waste pickup service expansion in the Boundary, closure of reuse centres, and reductions in availability of recycling streams with the transition to Recycle BC). FURTHER that the report also provide information on the implications that making any suggested changes would have. FURTHER that the report be presented to the Board of Directors at the July 27, 2017 Board meeting for discussion and for referral to appropriate committees or action by the Board.	Alan Stanley	27 Jul 2017	<i>Alan Stanley - 15 Sep 2017 10:10:22 AM</i> A date for a Solid Waste Management Plan Steering Committee meeting must be established. <i>Alan Stanley - 25 Aug 2017 09:36:18 AM</i> Item referred to a future Solid Waste Management Plan Steering Committee meeting. <i>Alan Stanley - 20 Jul 2017 09:47:35 AM</i> A Staff Report will be presented at the July 27 Board of Directors Meeting recommending referral to the Solid Waste Management Plan Steering Committee	Active	15 Sep 2017
20 Jun 2017	Board	Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors annually review the Chief Administrative Officer's salary in relation to cost of living increases in order to determine potential annual increases to salary, between the status quo full review that takes place every three years.	John MacLean	29 Dec 2017	<i>John MacLean - 19 Jul 2017 10:37:25 AM</i> This process will be implemented in the fall of 2017.	Active	19 Jul 2017

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Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
06 Jul 2017	Board	That the Regional District of Kootenay Boundary Board of Directors approves the submission of a BC Strategic Outreach Initiative Funding Application-Ministry of Agriculture (Strategic Planning) for \$10,000 for the development of a business plan and business consultation for the Boundary Meat Processing and Marketing Project.	John MacLean	31 Jul 2017	<i>John MacLean - 19 Jul 2017 10:39:51 AM</i> Application has been submitted, waiting for Ministry of Agriculture review and comment.	Active	21 Jul 2017
06 Jul 2017	Board	Stakeholder Vote Weighted That the Regional District of Kootenay Boundary Board of Directors approves the allocation of \$4,000, as matching funds to the CBT Community Initiatives Program grant funding, from the 019 Beaver Valley Regional Parks and Trails Reserve Account for the construction of a storage shed at Lewis Field. FURTHER that the 2017-2021 five-Year Financial Plan Bylaw No. 1637, 20167 be amended accordingly.	Mark Daines	31 Jul 2017		Active	21 Jul 2017
07 Jul 2017	Board	Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors approves the submission of an Active Communities Grant (BC Healthy Communities, BC Healthy Living Alliance) for \$30,000, to support work within the Big White Community, in association with School District 51, Interior Health Authority and the Big White Mountain Community Development Association, towards measurable impacts on, and opportunities for, physical activity through healthy public policy, healthy community design and improving access and or inclusion for targeted populations or communities.	John MacLean	31 Jul 2017	<i>John MacLean - 19 Jul 2017 09:38:43 AM</i> The grant was submitted within the deadline.	Active	21 Jul 2017
07 Jul 2017	Board		Theresa Lenardon	31 Jul 2017	<i>Theresa Lenardon - 15 Sep 2017 08:57:57 AM</i> Staff is gathering the applications to date. Shortlisting will occur the last week of Sept. Staff are working on a schedule for interviews. <i>John MacLean - 25 Aug 2017 08:35:08 AM</i> Posting is up. Application period closes the third week of September. <i>John MacLean - 19 Jul 2017 10:04:25 AM</i> Staff are finalizing the required job description and will be proceeding with the hiring process as soon as possible.	Active	15 Sep 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
11 Aug 2017	Board	The Regional District of Kootenay Boundary Board of Directors request staff to revisit the request made in 2003 to address the noise issue from the motocross track and provide the Directors with a report.	Donna Dean	31 Aug 2017	<i>John MacLean - 25 Aug 2017 02:03:05 PM</i> On current Board agenda. THIS ITEM IS NOW COMPLETE.	Active	25 Aug 2017
11 Aug 2017	Board	That the Regional District of Kootenay Boundary Board of Directors deems a meeting with the Honourable Doug Donaldson, Ministry of Forests, Lands, Natural Resource Operations and Rural Development, regarding the new Water Sustainability Act and resourcing to enable local/regional watershed governance bodies, as a high priority and authorizes staff to undertake the UBCM process for requesting the meeting and to prepare associated briefing notes and Directors' binders. FURTHER that the Board also selects Directors McGregor and Russell to attend this meeting.	Maureen Forster	31 Aug 2017		Active	25 Aug 2017
11 Aug 2017	Board	Corporate Vote Unweighted That a Solid Waste Management Steering Committee meeting be convened to discuss the perceived or real gaps in solid waste management services and the implications that making any suggested changes would have.	Alan Stanley	31 Aug 2017	<i>Alan Stanley - 25 Aug 2017 09:37:35 AM</i> Item referred to a future Solid Waste Management Plan Steering Committee meeting.	Active	15 Sep 2017
11 Aug 2017	Board	The Regional District of Kootenay Boundary Board of Directors directs staff to send a letter to ATCO requesting that more notice be given to referrals so that the timing is more compatible with the Regional District's meetings and Board schedules.	Donna Dean	31 Aug 2017	<i>John MacLean - 25 Aug 2017 02:03:38 PM</i> Staff is working on this issue.	Active	25 Aug 2017
13 Sep 2017	Board	That the Regional District of Kootenay Boundary Board of Directors provide a letter of support to the Okanagan Nation Alliance Columbia Salmon Reintroduction Project Phase 1; Pre-assessment Planning for Reintroduction and Fish Passage.	Theresa Lenardon	29 Sep 2017	<i>Theresa Lenardon - 15 Sep 2017 09:01:21 AM</i> Staff wait for the template letter from Mr. Zimmerman. Once received, Staff will draft the letter of support for the Okanagan Nation Alliance package as per the Aug 31st Board recommendation.	Active	15 Sep 2017
13 Sep 2017	Board	Corporate Vote Unweighted That the recommendation be amended by deleting the word "revoke" and replacing it with the word "relocate" and adding the text "to a more suitable location" so that it is clear that the RDKB is requesting the Ministry to relocate License of Occupation Number 404836, granted to the Boundary Motorcycle Club, to a more suitable location.	Donna Dean	21 Sep 2017		Active	13 Sep 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
13 Sep 2017	Board	Corporate Vote Unweighted Director Gee requested that the letter from Metro Vancouver regarding electric vehicle charging be referred to the Boundary Community Development Committee for further discussion.	John MacLean	21 Sep 2017		Active	13 Sep 2017
13 Sep 2017	Board	Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors approves the contribution of \$5,000 to the Rural Development Institute at Selkirk College for funding the Climate Adaption Partnership. FURTHER that the Board of Directors direct staff to have the assessment completed using Electoral Area 'A' as a case study. FURTHER that the funds be allocated from the Carbon Offset Fund Reserve (General Government Services 001 Budget) and that the Financial Plan be amended accordingly.	Goran Denkovski	21 Sep 2017		Active	13 Sep 2017
13 Sep 2017	Board	Corporate Vote Unweighted That the the Regional District of Kootenay Boundary Board of Directors approves an amendment to the Regional Solid Waste Management Budget increasing the allowance for a roll-off truck to \$194,000 and adding revenue of \$40,000 for the sale of used equipment. FURTHER That the Board of Directors direct Staff to purchase a roll-off truck from IRL International at a bid price of \$193,989.11 and sell the old truck through a competitive process. FURTHER that the Financial Plan be amended accordingly.	Alan Stanley	21 Sep 2017	<i>Alan Stanley - 15 Sep 2017 10:21:03 AM</i> Purchase documents complete and issued to vendor. Financial Plan amendments will be included in an overall amendment at a later date.	Active	15 Sep 2017
13 Sep 2017	Board	Staff will follow up as to why portions of Electoral Area B/Lower Columbia-Old Glory and the City of Trail are not included in the CBT affected areas funding. A report will be provided at a future meeting.	Goran Denkovski	21 Sep 2017		Active	15 Sep 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
28 Oct 2016	BVREC	Staff will work with Rossland Tourism on improving marketing and the reservation system.	Mark Daines	13 Jun 2017	<i>Maureen Forster - 08 Sep 2017 11:32:27 AM</i> 1. A policy has been implemented and incorporated as part of the Park's rules which is sent to a registered guest at the time of booking. 2. Although BVFP is included as part of Tourism Rossland's referral system, no bookings have been received as a result to date. Campground visitation and revenue is almost double over last season. These items are now complete and will be removed for the next BV Rec meeting.	Active	08 Sep 2017
17 Jan 2017	BVREC	1. A communication paper will be developed which will list 2016 accomplishments and will be submitted to the Trail Daily Times and the Committee members will also request an interview. 2. The April newsletter will list 2016 capital projects and Montrose residents will be included in the distribution. Staff will provide the Committee members with the costs.	Mark Daines	28 Feb 2017	<i>Maureen Forster - 08 Sep 2017 11:39:46 AM</i> These tasks has been deferred and should be revisited at the next BVRec meeting.	Active	08 Sep 2017
04 Mar 2017	BVREC	Staff will develop a contract with BV Softball Association.	Mark Daines	31 Mar 2017	<i>Maureen Forster - 08 Sep 2017 11:54:28 AM</i> 1. This project has reached the lock up stage and still requires minor details to close the file on the project. This will be removed the list for the next BV Rec meeting. 2. It is suggested by the Manager that a contract is not really necessary.	Active	08 Sep 2017
20 Apr 2017	BVREC	Review of the Strategic Plan is deferred to the May 2017 meeting to allow the Committee members more time to review the Plan in order to have a fulsome discussion.	Mark Daines	09 May 2017	<i>Maureen Forster - 08 Sep 2017 11:55:33 AM</i> This review is still outstanding by the BVR Committee.	Active	08 Sep 2017
20 Apr 2017	BVREC	Staff will follow up on the status and signing of the lease agreement.	Mark Daines	09 May 2017	<i>Maureen Forster - 08 Sep 2017 01:06:32 PM</i> The lease agreement has been signed off by all parties. This will be removed from the list for the next BV Rec meeting.	Active	08 Sep 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
20 Apr 2017	BVREC	Staff will contact the owner of the vacant lot adjacent to the parking lot at the Beaver Valley Arena to see if there is any further interest in selling the vacant lot.	John MacLean, Mark Daines	09 May 2017	Maureen Forster - 08 Sep 2017 01:09:04 PM The CAO and Manager of Facilities and Recreation contacted the property owner and made an offer to purchase the property, whereby the owner declined on the offer. This item will be removed from the list for the next BV Rec meeting. John MacLean - 26 Apr 2017 09:33:38 AM Called and left message indicating that we were interested in land.	Active	08 Sep 2017
01 May 2017	BVREC	Staff will work with KCTS and the volunteer group to review options for trail planning and development in the Beaver Valley. The options will be brought back to the Committee members for review and consideration.	Mark Andison	31 May 2017	Maureen Forster - 08 Sep 2017 01:12:27 PM The next public trails meeting has been scheduled for Sept 12, 2017 to discuss the potential for a new trail to be built above Webster Rd. in Fruitvale. A progress report will be forthcoming at the Sept 12, 2017 public meeting.	Active	08 Sep 2017
04 Feb 2016	COW-ES	That the Committee of the Whole (Environmental Services) direct Staff to carry out community consultation and create a Draft Big White Solid Waste Removal Policy. FURTHER that the draft policy be presented to the COW at a future meeting for consideration, approval and incorporation into the tender documents for the Big White Solid Waste Service.	Alan Stanley, John MacLean	13 Apr 2016	Alan Stanley - 05 May 2017 09:02:14 AM Big White waste management service tendered and contracted to 5-year term, overall policy regarding service levels still under development	Active	05 May 2017
12 Oct 2016	COW-ES	That Staff proceed with the Solid Waste Management Plan (SWMP) Process with the new Provincial Guidelines in place. As part of that planning process, the Solid Waste Management Plan Steering Committee (SWMPSC) is requested to look at ongoing collection systems and a plan for the introduction of organics recovery in the east end, the problem of illegal dumping, and the possibility of developing prevention programs.	Alan Stanley	05 May 2017	Maureen Forster - 04 May 2017 09:51:25 AM On going work, eastern communities organic diversion planning activities underway. The matter is being considered by the SWMP Steering Committee. No change to status, longer term project, should refer action item to Solid Waste Management Plan Steering Committee.	Active	21 Jul 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
04 May 2017	COW-ES	Analyze existing collection programs and determine steps to add organics.	Alan Stanley	30 Jun 2017	<i>Alan Stanley - 05 May 2017 09:10:39 AM</i> To be included in SWMP. SWMP Draft Schedule presented at May 10 CoW <i>Maureen Forster - 04 May 2017 10:15:08 AM</i> Staff report will be presented at a SWMPSC meeting.	Active	05 May 2017
29 Feb 2016	COW-FIN	That the Committee of the Whole (Finance) directs staff to develop an Organizational Reserve Policy in 2016 which encompasses both capital and operating / maintenance requirements. FURTHER that the policy be presented back to the COW (Finance) for review and then be referred to the Policy, Executive and Personnel Committee.	Beth Burget, John MacLean	13 Apr 2016	<i>John MacLean - 19 Jul 2017 02:06:27 PM</i> We are currently working with consultants to develop our formal asset management plan. <i>John MacLean - 26 Apr 2017 09:24:37 AM</i> This policy will be developed in conjunction with the Asset Management Plan which is out for request for proposals now.	Active	21 Jul 2017
26 Apr 2017	COW-FIN	That Staff be directed to go out for tender for financial services in 2017, with the RFP being presented to the COW - Finance for consideration and approval.	Beth Burget	30 Jun 2017	<i>Beth Burget - 09 Aug 2017 03:57:34 PM</i> RFP for banking services was reviewed at July 2017 Board meeting. RFP was distributed on August 8th, 2017 <i>Maureen Forster - 01 May 2017 03:23:58 PM</i> Will do in Spring/Summer 2017.	Active	09 Aug 2017
17 Jan 2017	COW-PROT	1. Any available surplus funds should be allocated towards undone projects which include the completion of a review and update of the Regional Emergency Plan, an Emergency Communications Plan, a Pet and Livestock Plan and an update to the emergency planning manuals and documentation. 2. Staff will investigate all options and opportunities in dedicating available surplus funds towards the unfinished projects and to prepare a report illustrating how the funds will be expended with the report being presented to COW-Protective Services at a future meeting before any funds are spent.	Dan Derby	28 Feb 2017		Active	02 May 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
17 Jan 2017	COW-PROT	With the new installation of a repeater tower in the Roderick Dhu Mountain area of Grand Forks, Staff will follow up regarding communication coverage to include the Greenwood communication gaps from the North Boundary Road.	Dan Derby	28 Feb 2017		Active	21 Jul 2017
26 Apr 2017	COW-PROT	A discussion regarding the development of a guideline or policy on the role and expectations of the RDKB during community disaster recovery will be referred to the COW-Protective Services.	Dan Derby	31 May 2017		Active	04 May 2017
22 Nov 2016	EESC	1. Saturday ski bus service will be maintained for the coming year and the Committee will review the service again in the Spring 2017. 2. D. Steven, Tourism Rossland, will be requested to provide the Committee with concise information and operational statistics on the ski bus service at the end of the winter season. 2. Staff will request more information on the ramifications of a cut in service to Sunningdale. 3. BC Transit will be requested to provide a costing of the implementation of options 1 - 10 of the Service Review (excluding the Rossland Ski Bus), and provide information on Options 11 and 13.	John MacLean, Maureen Forster	30 Jun 2017	John MacLean - 09 Jun 2017 08:19:18 AM We have not yet received the report from Tourism Rossland, but they are aware and they have recently gone through a change in management. We will continue to follow up. BC Transit is scheduled to attend the June 14, 2017 Committee meeting to have a full discussion of transit and how we can work towards maximizing the service while being aware of cost escalation. John MacLean - 24 Apr 2017 01:51:08 PM An email has been sent to BC transit and Tourism Rossland asking that they prepare a report on the ridership on the ski bus during the 2016/17 ski season. John MacLean - 24 Apr 2017 01:47:06 PM BC Transit has been asked to cost out the initial 10 recommendations from the service review in order to identify and hour/cost implication. BC Transit will then look at the service expansion options in light of the net cost to the service.	Active	09 Jun 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
31 Jan 2017	EESC	Victims Services staff will provide a more indepth report on the program in the future.	Mark Andison	30 Jun 2017	<i>John MacLean - 03 May 2017 08:42:28 AM</i> A new report structure will be developed and presented with the next quarters results.	Active	03 May 2017
31 Jan 2017	EESC	That the East End Services Committee receive the letter from the City of Trail regarding the downtown bus shelters. FURTHER that staff be directed to prepare report with the necessary information in order to engage with the City of Trail on the issue of downtown shelters as well as the future of the transit exchange.	John MacLean	30 Jun 2017	<i>John MacLean - 25 Aug 2017 09:32:20 AM</i> We continue to prepare for a fall presentation on this issue. <i>John MacLean - 09 Jun 2017 08:21:05 AM</i> Staff will be able to complete the necessary work on this issue in the coming weeks and will be in a position to present it to the Committee for endorsement at a future meeting.	Active	25 Aug 2017
06 Apr 2017	EESC	That the East End Services Committee directs RDKB staff to coordinate with the participating municipalities and Electoral members to share efforts and work with Kiwanis towards the collaboration of Canada 150 celebrations.	Mark Daines	30 Jun 2017	<i>John MacLean - 21 Jul 2017 08:11:26 AM</i> THIS ITEM IS COMPLETE. <i>John MacLean - 09 Jun 2017 08:50:47 AM</i> Planning continues for this project. The Elected Officials are fully engaged and there will be a discussion on the June Committee agenda. <i>John MacLean - 24 Apr 2017 01:43:33 PM</i> Staff and the Directors continue to discuss and work towards an collaborative event in partnership with the City of trail and the Kiwanas Club.	Active	21 Jul 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
06 Apr 2017	EESC	That the East End Services Committee direct staff to explore options and implications on a light duty program to assist employees return to work.	Dan Derby, Terry Martin	30 Jun 2017	<i>John MacLean - 09 Jun 2017 09:02:54 AM</i> Chief Derby has been gathering information from colleagues and his Professional Association. He is generally finding limited information. He will be providing a formal report for the next regular meeting of the Committee.	Active	09 Jun 2017
06 Apr 2017	EESC	That the Committee direct staff to prepare the necessary documents and cost estimates to facilitate the reimbursement of the member municipalities for costs associated with bus stop maintenance, as well as the retaining of a contractor to deal with the rural bus stops and bring forward a report for the Committee's consideration.	John MacLean	30 Jun 2017	<i>John MacLean - 25 Aug 2017 09:57:38 AM</i> We continue to work on this issue. <i>John MacLean - 09 Jun 2017 08:52:55 AM</i> Staff will be working to complete this project in the coming weeks for presentation to the Committee.	Active	25 Aug 2017
24 Apr 2017	EESC	That Teck be invited to attend an East End Services Committee Meeting to make a presentation on their Ecosystem Management and Offsetting Program.	Mark Andison	29 Sep 2017	<i>John MacLean - 09 Jun 2017 08:54:30 AM</i> Nothing new to report. <i>John MacLean - 24 Apr 2017 09:51:05 AM</i> RDKB Staff continue to be part of the process, however they note that it is a slow process. New staff resources at Teck appear to be engaging in this process more, and it is anticipated that they may be in a position to present in the Fall of 2017. It must be noted that Teck has not committed yet.	Active	09 Jun 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
24 Apr 2017	EESC	That Staff investigate options and potential partners for development of a Fire training Centre.	Mark Andison	01 Oct 2017	<p><i>John MacLean - 24 Apr 2017 12:23:54 PM</i> Issue has been deferred while other issues related to the Fire Service are dealt with.</p> <p><i>John MacLean - 24 Apr 2017 12:23:20 PM</i> Staff have met with representatives from Teck and both parties have agreed to continue discussions. All agree that there is potential for mutual benefit.</p>	Deferred	24 Apr 2017
24 Apr 2017	EESC	Staff will ask BC Transit to provide the Committee with graphic representation of the trending statistics.	John MacLean	01 Jun 2017	<p><i>John MacLean - 19 Jul 2017 02:32:07 PM</i> We continue to work with BC Transit to develop the information in a way that makes sense for the Committee.</p> <p><i>John MacLean - 24 Apr 2017 12:29:06 PM</i> BC Transit will work on providing the requested reporting. Technical difficulties that delayed the progress of this request have only recently been rectified.</p>	Active	19 Jul 2017
24 Apr 2017	EESC	The KBRFRS Sustainability Committee, made up of representatives of the Service, the Union, the Volunteer service and the Committee will continue to meet and discuss measures to make the cost of the KBRFRS sustainability.	Mark Andison	15 Jun 2017	<p><i>John MacLean - 24 Apr 2017 12:34:13 PM</i> The Sustainability Committee has suspended activity while the KBRFRS undertakes discussions on other matters.</p>	Active	05 May 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
01 Feb 2016	PEP	That Staff draft a report with respect to clear and appropriate policies and procedures for electronic meetings that includes information and options for the development of a framework with respect to the in-person attendance of Committee and Board Chairs and Vice-Chairs. FURTHER that the report also include all possible options for public and applicant participation in electronic meetings. FURTHER that the report be presented back to the Committee at a future meeting but not until the use of electronic meetings has been implemented and practiced for a period of time.	John MacLean	13 Apr 2016	<p>John MacLean - 25 Aug 2017 09:29:09 AM We continue to look for viable and stable solutions. Looking at web based system at this point.</p> <p>John MacLean - 05 May 2017 09:51:31 AM New interface proposal approved as part of the 2017 Financial Plan. In planning stages for implementation at this time. New interface will utilize individuals rather than participation in the room. will update Committee when we have a firmer ETA for installation.</p> <p>John MacLean - 14 Mar 2017 11:02:25 AM Pilot project undertaken with EAS. Had some technological issues. Looking at different interface to allow for electronic participation. Part of 2017 Financial Plan proposal.</p>	Active	25 Aug 2017
01 Feb 2016	PEP	That the Policy, Executive and Personnel Committee defer further discussion regarding the allocation of the Board Fees until the Governance/Organizational Review has been completed.	John MacLean	30 Jun 2016	<p>John MacLean - 07 Jun 2017 09:37:03 AM Staff continue to develop information and options for the Board to consider. Will be presented at a future meeting.</p>	Active	21 Jul 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
28 Jun 2016	PEP	That the proposed Permissive Taxation Exemption Policy be referred back to Staff for further research into the process that the member municipalities undertake in managing requests for taxation exemption. FURTHER that Staff move forward with drafting the proposed 2017 Permissive Taxation Exemption Bylaw and that it be presented to the Board of Directors within the legislative timeline and in the usual manner while work on the proposed Taxation Exemption Policy continues.	Theresa Lenardon	30 Jul 2016	<i>Theresa Lenardon - 25 Aug 2017 09:05:53 AM</i> This item is now being tracked under the PEP Committee. THIS RECORD CAN BE REMOVED <i>Theresa Lenardon - 18 Jul 2017 08:33:00 AM</i> The proposed Permissive Taxation Exemption Policy and application procedure has been reviewed by the PEP Committee (June/16 and Nov/16) and after Staff's consultation with Director Gee it was also reviewed by the EAS Committee in Feb/17 and again in June/17. The EAS Committee has referred the proposed policy to the July 27/17 PEP Committee meeting with a recommendation that it be sent out to the Directors for comments.	Active	25 Aug 2017
10 Apr 2017	PEP	That the Policy, Executive and Personnel Committee develop Terms of Reference for the Strategic Planning session scheduled for Fall 2017. Discussions with staff will take place after the May Board Development Session and the matter of the development of a framework for the Terms of Reference will be included on the June agenda. 2. Staff will provide information on a framework for the June agenda and will undertake a Doodle poll to secure a date in October 2017 for the session.	John MacLean	30 Apr 2017	<i>John MacLean - 25 Aug 2017 10:10:13 AM</i> The format has been established and a facilitator has been retained. <i>John MacLean - 07 Jun 2017 08:49:48 AM</i> The date has been established as October 27 - 28, and the Planning Session will be held in Trail. At a future meeting the PEP Committee will have to discuss the particulars of the sessions including format and how to go about selecting a facilitator. <i>John MacLean - 07 Jun 2017 08:47:30 AM</i> This item will be discussed at the May 10, 2017 PEP meeting.	Active	25 Aug 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
20 Apr 2017	PEP	An Employee Code of Conduct and a Code of Conduct for elected officials will be reviewed in more detail once the UBCM has completed its review and releases a working paper.	John MacLean	30 Jun 2017	<i>John MacLean - 07 Jun 2017 09:33:44 AM</i> Staff continue to gather information and samples for consideration. Will be presented at a future meeting.	Active	24 Jul 2017
20 Apr 2017	PEP	That Staff draft a report for a future meeting that includes options and common practices in more up-to-date Hiring Policies as well as information on moving expenses. FURTHER that the current RDKB Policy be revised to capture the Committee's discussions regarding the consideration of internal candidates, only face-to-face interviews for hiring General Managers, subject to flexibility in circumstances where the preferred candidate cannot attend a face-to-face interview, and revised language in the Policy, Purpose and Procedure statements.	John MacLean	30 Jun 2017	<i>John MacLean - 21 Jul 2017 08:15:34 AM</i> Will be on the next agenda. <i>John MacLean - 07 Jun 2017 09:10:58 AM</i> At the last meeting the Committee requested changes. Those changes have been made and the revised policy will be presented to the PEP Committee at their June meeting. <i>John MacLean - 04 May 2017 02:40:27 PM</i> The revised policy and requested information will be provided to the Committee at their meeting to be held May 10, 2017.	Active	21 Jul 2017
20 Apr 2017	PEP	There will be discussions around this matter at the upcoming FCM Conference in June 2017. 2. Staff will investigate a regional model, including the logistics and the costs of hiring a single Regional Negotiator.	John MacLean	30 Jun 2017	<i>John MacLean - 07 Jun 2017 09:00:04 AM</i> Staff continue looking into the model. The requested report will be presented at a future meeting.	Active	07 Jun 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
20 Apr 2017	PEP	Staff will draft a Terms of Reference necessary for completion of the work required to purchase and implement the appropriate technology, including licencing and application (e.g. "app") options.	Dale Green	30 Jun 2017	<p>Dale Green - 04 Aug 2017 03:17:11 PM Upon reviewing the proposal for a strictly on premise vidcon system, there were some drawbacks. As an alternative to on premise however, there is a subscription-based Cloud system offered by Avaya that operates much like Skype that requires no capital outlay. IS has applied for a 30-day trial of this system and is evaluating presently.</p> <p>Dale Green - 19 Jul 2017 10:04:17 AM A proposal was presented by the AV contractor for IS review. Some recent problems with a component subsystem have caused IS to review the overall viability of keeping the existing system as is before investing any further in the system as it stands, as opposed to replacing the problem subsystem before investing in further functionality enhancements.</p> <p>Dale Green - 07 Jun 2017 04:32:15 PM consultants have completed a technical draft and are pulling it together into a proposal for RDKB review.</p> <p>John MacLean - 03 May 2017 10:59:35 AM This project is in the planning stage with the Consultants.</p>	Active	04 Aug 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
20 Apr 2017	PEP	A proposed job description will be presented to the RDKB Joint Labour Management Job Evaluation Committee for a salary review in the near future and prior to the simultaneous internal CUPE and external postings.	Dale Green	31 May 2017	<p>Dale Green - 04 Aug 2017 03:20:08 PM Candidate Atique Ahmed has been selected and offered the position formally. He has verbally accepted the offer, however, at this time, we're still waiting on a signed acceptance document. Starting date of August 28th.</p> <p>Dale Green - 19 Jul 2017 09:58:46 AM 5 candidates were short listed and interviewed. 2 were eliminated from further candidacy after panel interview, the top 2 were out of town candidates who were offered the position in succession and who both eventually declined. The last candidate is one the panel can't agree on. So at this point, I'm reviewing the original stack of resumes for local candidates only for panel interview, although the local candidates aren't nearly as strong.</p> <p>Dale Green - 07 Jun 2017 04:37:15 PM Posting is now closed with nearly 50 applications. 21 of those were viable, narrowed to 10 of the strongest on-paper candidates. MIS is conducting phone interviews this week (of June 5th) to narrow the list of 10 to no more than 5 candidates for live panel interviews next week (of June 12th).</p> <p>Dale Green - 03 May 2017 11:24:42 AM PEP approved the hiring a new IT staff we're calling the Network Infrastructure Analyst. Internal CUPE and external advertising are in progress concurrently. The posting closes on May 31st, after which senior staff and I will review the applications and select a short list for interviews.</p>	Active	04 Aug 2017

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Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
25 Apr 2017	PEP	Staff will draft a report which will provide further information and options on permitting outside community groups to meet in the fire halls.	Dan Derby	28 Apr 2017	<i>Maureen Forster - 25 Apr 2017 04:03:14 PM</i> Further investigation is required and will be provided at a future meeting.	Active	25 Apr 2017
27 Apr 2017	PEP	That the Policy, Executive and Personnel Committee direct staff to prepare a policy proposal with the following elements (all days calendar): <ul style="list-style-type: none"> That the current practice of delivering preliminary Board agendas 6 days prior to the scheduled day with the final agenda going out no later than 2 days prior to the meeting. That the current practices of delivering committee agendas three days prior to the meeting be maintained. FURTHER that when the third business day falls on a weekend or a statutory holiday, that the agenda be delivered on the previous business day. That the agendas for the future Committee of the Whole be delivered 5 days prior to the meeting. FURTHER that when the fifth business day falls on a weekend or a statutory holiday, that the agenda be delivered on the previous business day. That the Committee recommend that the above practices be adopted in the interim until a proper policy is in place. <p>That staff be directed to bring forth an amendment to the RDKB Procedure Bylaw No. 1534, 2013 reflecting the decision of the Board in relation to the structure, schedule and number of Chairs of the Committee of the Whole.</p>	Theresa Lenardon	31 May 2017	<i>Theresa Lenardon - 07 Jun 2017 09:36:21 AM</i> Staff are working on agenda delivery timelines with several other changes to the RDKB Procedure Bylaw (eg removing COW, addition of Board meeting second Wednesday etc.). Agenda delivery times will be included in this work and further information regarding this matter will be presented to the Board Aug-Sept. 2017	Active	21 Jul 2017
07 Jun 2017	PEP	That Staff prepare a report on the RDKB's Succession Plan.	John MacLean	30 Jun 2017	<i>John MacLean - 07 Jun 2017 01:02:22 PM</i> Staff are working on the requested report and information and will have it to the Committee as soon as is feasible.	Active	07 Jun 2017
21 Jun 2017	PEP	That staff confirm the budget allocation amounts for teleconferencing software and licencing and forward this information to the members of the PEP Committee.	Dale Green	28 Jul 2017		Active	21 Jul 2017

Action Item List

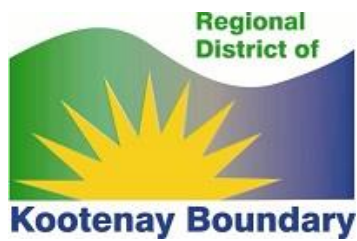
Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
21 Jun 2017	PEP	That the proposed <i>Management Hiring Policy</i> be referred to the Directors for comments as amended.	John MacLean	28 Jul 2017	<i>Theresa Lenardon - 08 Sep 2017 07:58:41 AM</i> The Board of Directors approved this Policy at the Aug. 31 meeting. THIS ITEM IS COMPLETE <i>John MacLean - 21 Jul 2017 08:24:07 AM</i> Will be on the next agenda.	Active	08 Sep 2017
21 Jun 2017	PEP	That the proposed Terms of References for the Finance, Protective Services and Environmental Services Liaison positions be revised accordingly and referred to the Directors for comment as amended.	John MacLean	28 Jul 2017	<i>John MacLean - 21 Jul 2017 08:36:11 AM</i> In progress.	Active	24 Jul 2017
21 Jun 2017	PEP	That the proposed Procedure Statement - Director Expense Claims be revised as amended and referred to the Directors for comments.	John MacLean	28 Jul 2017	<i>John MacLean - 21 Jul 2017 08:36:54 AM</i> In progress.	Active	21 Jul 2017
21 Jun 2017	PEP	That staff modify the RDKB's current communications with language that ensures that all individuals responding to the organization's solicitations and/or postings clearly understand that it is their responsibility to follow up with the RDKB to ensure their response has been received.	John MacLean	28 Jul 2017	<i>John MacLean - 21 Jul 2017 08:31:49 AM</i> Staff will bring a policy amendment to a future meeting.	Active	24 Jul 2017
06 Jul 2017	PEP	That the Regional District of Kootenay Boundary Board of Directors annually review the CAO salary in relation to cost of living increases in order to determine potential annual increases to salary, between the status quo full review that takes place every three years.	John MacLean	31 Dec 2017	<i>John MacLean - 21 Jul 2017 08:38:01 AM</i> Will be managed in the Fall.	Active	21 Jul 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
10 Aug 2017	PEP	That the Policy, Executive and Personnel Committee requests that staff provide further clarification on what effects the proposed permissive taxation exemptions in Electoral areas may have on municipalities and also the ability to adjust the distribution of requisition based on the exemption. FURTHER that staff provide further clarification of page 2 of the application for permissive property tax exemption which referenced a letter be written to the appropriate Electoral Area Director and be included as part of the application.	Theresa Lenardon	31 Aug 2017	Theresa Lenardon - 10 Aug 2017 03:45:46 PM Staff will undertake further research with the Surveyor of Taxes to answer the PEP Committee's inquiries and will present a revised Staff Report to the PEP Committee sometime later during Fall 2017. In a related matter, the proposed 2018 Permissive Taxation Exemption Bylaw will be presented to the Board in either August or September with a recommendation that the Board adopt the 2018 bylaw knowing that staff continues to work on a policy and application procedure for managing future taxation exemptions.	Active	25 Aug 2017
28 Sep 2016	UT	Staff will provide the Committee members with information on the transfer amount of surplus funds to the Cities of Trail and Rossland resulting from the transfer of ownership of the sole benefiting assets.	Goran Denkovski	29 Dec 2017	Goran Denkovski - 05 May 2017 09:00:12 AM City of Trail agreement is complete and the City of Rossland is in the process of reviewing their agreement. When agreements are finalized the RDKB will proceed to referendum.	Active	05 May 2017
27 Jan 2017	UT	The Utilities Committee directs staff to prepare a report for possible costing for future staff resources and what that will look like.	Goran Denkovski	12 Sep 2017	Goran Denkovski - 21 Jul 2017 08:27:13 AM The due date has been changed to Sept 2017 for the next utilities meeting. Transition studies need to be completed for three water systems Deer Ridge, Oasis and Bridesville. Goran Denkovski - 05 May 2017 08:57:52 AM This item is still in progress and we have been establishing potential Utility service growth in the RDKB.	Active	21 Jul 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
05 May 2017	UT	Staff will prepare a Regional Water Management Plan that encompasses the water system acquisition, climate change, balance water supply, public health and improved local service delivery.	Goran Denkovski	29 Dec 2017	<i>Goran Denkovski - 21 Jul 2017 08:32:38 AM</i> Applied for grant funding for this project and still waiting on results. <i>Goran Denkovski - 05 May 2017 03:06:58 PM</i> Received cost estimate and planning on applying for Strategic Priorities Fund June 1, 2017 for completion in 2017.	Active	21 Jul 2017
05 May 2017	UT	Staff will create a reserve policy for the Committee's consideration.	Goran Denkovski	29 Dec 2017	<i>Goran Denkovski - 05 May 2017 03:08:12 PM</i> This is a corporate initiative and is related to the RDKB asset management plan.	Active	05 May 2017
06 Jul 2017	UT	That staff prepare a report that itemizes how key stakeholders can be included and involved as Stage 3 of the Liquid Waste Management Plan for the Columbia Pollution Control Centre Upgrade to Secondary Treatment moves forward. FURTHER that the report be presented at a future meeting for review and consideration.	Goran Denkovski	13 Sep 2017	<i>Goran Denkovski - 21 Jul 2017 11:08:21 AM</i> The contract for design and LWMP Stage 3 has been signed with Opus. Staff has been working with the Province to have the Stage 2 report approved. With Stage 2 approval the LWMP Steering and Local Advisory Committee meetings will be scheduled. The intent is for the design and the LWMP Stage 3 to run parallel to completion of design.	Active	08 Sep 2017
07 Sep 2017	UT	That Staff will provide a list of eligible projects.	Goran Denkovski	13 Sep 2017	<i>Maureen Forster - 08 Sep 2017 10:06:22 AM</i> This item is now complete and will be removed from the list for the next meeting.	Active	08 Sep 2017

**STAFF REPORT**

Date: 21 Sep 2017 **File**

To: **Chair McGregor and Regional District of Kootenay Boundary Board of Directors**

From: Goran Denkovski, Manager of Infrastructure and Sustainability

Re: Rivervale-Oasis Sewer Service Sump Pumps Replacement Contract

Issue Introduction

A Staff report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the Rivervale-Oasis sump pumps replacement contract.

History/Background Factors

Canada and British Columbia launched the Clean Water and Wastewater Fund (CWWF) in September 2016. The CWWF will help accelerate short-term local government investments, while supporting the rehabilitation of water, wastewater and stormwater infrastructure, and the planning and design of future facilities and upgrades to existing systems. The CWWF is administered through the Province of British Columbia, Ministry of Community, Sport and Cultural Development. This program offers funding up to a maximum of eighty-three percent (83%) of the total eligible project costs. Fifty percent (50%) is contributed by the Government of Canada and thirty-three percent (33%) by the Province of British Columbia. The remaining eligible project costs, plus all ineligible projects costs are the responsibility of the applicant. Regional Districts may submit one application for each community in their area. A community is defined as a settlement area within a regional district electoral area or an established or proposed service area. The deadline for the application intake was November 23, 2016 and a construction completion date of no later than March 31, 2018.

The Regional District of Kootenay Boundary received a grant for the Rivervale and Oasis Sewer Service replacement of all four pumps with a total project cost of \$200,622. The booster pumps have been successfully replaced and this contract is for the replacement of the sump pumps.

A tender was issued and two submissions were received. Both submissions were compliant.

The lowest price that was compliant was submitted by Mearl's Machine Works Ltd. at a bid price of \$112,344.65 for both pumps and delivery to the Columbia Pollution Control Center.

Implications

The grant funded project budget is \$200,622, where sewer service would pay \$34,000 of the total grant amount. To date the project is approximately \$4,000 over budget. As defined in the grant agreement the service is responsible for any amounts over budget and it is anticipated that reserve funds would be used to cover the costs. The Rivervale-Oasis Sewer Service 2018-2022 budget and 5 yr financial plan would be adjusted to reflect the project final costs.

Advancement of Strategic Planning Goals

Exceptional Cost Effective And Efficient Services - We will ensure we are responsible and proactive in funding our services.

Background Information Provided

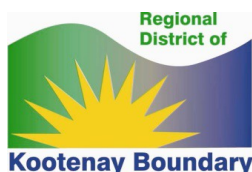
1. Mearl's Machine Works Contract

Alternatives

1. That the Regional District of Kootaney Boundary Board of Directors direct Staff to enter into contract with Mearl's Machine Works Ltd. for the supply and delivery of two sump pumps for the amount of \$112,344.65 for the Riverlvalle-Oasis sewer service (800).
2. That the Regional District of Kootaney Boundary Board of Directors not receive the report.

Recommendation(s)

That the Regional District of Kootaney Boundary Board of Directors direct Staff to enter into contract with Mearl's Machine Works Ltd. for the supply and delivery of two sump pumps for the amount of \$112,344.65 for the Riverlvalle-Oasis sewer service (800).



Regional District of Kootenay Boundary
 202 – 843 Rossland Avenue,
 Trail, BC
 V1R 4S8
Phone: (250)368-9148
 or 1-800-268-7325 (within BC)
Fax: (250)368-3990
E-mail: rdkb@rdkb.com

SERVICE CONTRACT

File #:

Purchase Order: **4401**

Project: Rivervlae-Oasis Sump
 Pumps Replacement

THIS AGREEMENT executed in duplicate and dated for reference the:

_____ 21 _____ day of _____ September _____, 2017 _____
 (Day) (Month) (Year)

Regional District of Kootenay Boundary
 (hereinafter called the "Regional District")
 at the following address:
 202 – 843 Rossland Avenue,
 Trail, BC
 V1R 4S8
 Telephone #: (250)368-9148

AND

Mearl's Machine Works Ltd.
 (hereinafter called the "Contractor")
 at the following address:
 1146 Richter Street
 Kelowna, BC V1Y 2K7
 Telephone #: 250.763.0109
 Worker Compensation Board Insurance #:212898

AGREE AS FOLLOWS:

SCHEDULE A – SERVICES

- (a) THE CONTRACTOR shall provide the following Services:
 Supply Two Wemco Torque-Flow, 4x4x15M-HP Model "WPSC" Recessed Impeller Sump Pump(s) and deliver to Columbia Pollution Control Center, Trail BC as per the specifications in 'Attachment B' attached.
- (b) TERM: Notwithstanding the date of execution of this Agreement provide the services described in Schedule "A" hereof ("the Services") commencing on September 21, 2017 and ending no later than March 31, 2018 (the "Term") with possible extensions in accordance with the terms and conditions in the Attachment 'A'.
- (c) Location: Trail, BC

SCHEDULE B – CONTRACT PAYMENT

All work shall be done to the full satisfaction of the RDKB Director of Finance before any payment shall become due to the Contractor.

- (a) CONTRACT PRICE/RATE: As per the Contractor's bid price of \$112,344.65 excluding GST. As presented in Attachment 'B'
- (b) BILLING DATE: Progress payment submitted last day of each calendar month during the Term.

In signing this Agreement, the Contractor certifies understanding the additional conditions appearing on the reverse of this form. IN WITNESS WHEREOF the parties hereto have duly executed this Agreement as of the day and year first above written.

**THE CORPORATE SEAL OF THE REGIONAL
 DISTRICT OF KOOTENAY BOUNDARY**

**THE CORPORATE SEAL OF MEARL'S
 MACHINE WORKS LTD.**

 Manager of Corporate Administration

 Signing Officer

 Chief Administrative Officer

 Position

Page 1 of 4
 RDKB Service Contract
 2017

SERVICE CONTRACT

Attachment 'A'

THE CONTRACTOR

1. The Contractor shall:
 - (a) Undertake all work and supply all materials necessary to perform the Services, unless stipulated otherwise in Schedule A;
 - (b) Upon the request of the Regional District of Kootenay Boundary (herein after called the RDKB) fully inform the RDKB of the work done by the Contractor in connection with the provision of the Services and permit the RDKB at all reasonable times to inspect, review and copy all works, productions, buildings, accounting records, findings, data, specifications, drawings, working papers, reports, documents and materials, whether complete or otherwise, that have been produced, received or acquired by the Contractor as a result of this agreement;
 - (c) Comply with all applicable municipal, provincial and federal legislation and regulations;
 - (d) At its own expense, obtain all permits and licenses necessary for the performance of the Services, and on request provide the RDKB with proof of having obtained such licenses or permits;
 - (e) Promptly pay all persons employed by it;
 - (f) Not assign this Agreement, not subcontract any of its obligations under this Agreement, to any person, firm or corporation without the prior written consent of the RDKB;
 - (g) At all times, exercise the standard of care, skill and diligence normally exercised and observed by persons engaged in the performance of services similar to the Services;
 - (h) At all times, treat as confidential all information and material supplied to or obtained by the Contractor or subcontractor as a result of this Agreement and not permit the publication, release or disclosure of the same without the prior written consent of the RDKB;
 - (i) Not perform any service for any other person, firm or corporation which, in the reasonable opinion of the RDKB, may give rise to a conflict of interest;
 - (j) Be an independent Contractor and not the servant, employee or agent of the RDKB;
 - (k) Ensure all persons employed by it to perform the Services are competent to perform them, adequately trained, fully instructed and supervised;
 - (l) Accept instructions from the RDKB, provided that the Contractor shall not be subject to the control of the RDKB in respect of the manner in which such instructions are carried out;
 - (m) At its own expense, obtain Workers Compensation Board (WorkSafeBC) coverage for itself, all workers and any shareholders, directors, partners or other individuals employed or engaged in the execution of the *Workers Compensation Act* and regulations thereunder. Upon request, the Contractor shall provide the RDKB with proof of such compliance;
 - (n) Be responsible for all fines, levies, penalties and assessments made or imposed under the *Worker's Compensation Act* and regulations relating in any way to the Services, and indemnify and save harmless fines, levies, penalties and assessments;

SERVICE CONTRACT

- (o) Ensure that all personnel hired by the Contractor to perform the Services will be the employees of the Contractor and not to the RDKB with the Contractor being solely responsible for the arrangement of reliefs and substitutions pay supervision, discipline, employment insurance, workers compensation, leave and all other matters arising out of the relationship of employer and employee;
- (p) Not in any manner whatsoever commit or purport to commit the RDKB to the payment of any money;
- (q) Establish and maintain time records and books of account, invoices, receipts, and vouchers of all expenses incurred;
- (r) Notwithstanding the provision of any insurance coverage by the RDKB, indemnify and save harmless the RDKB, its successor(s), assign(s) and authorized representative(s) and each of them from and against losses, claims, damages, actions, and causes of action (collectively referred to as "Claims"), that the RDKB may sustain, incur, suffer or be put to at any time either before or after the expiration or termination of this Agreement, that arise out of errors, omissions or negligent acts of the Contractor or its subcontractor(s), servant(s), agent(s) or employee(s) under this Agreement, excepting always that this indemnity does not apply to the extent, if any, to which the Claims are caused by errors, omissions or the negligent acts of the RDKB its other contractor(s), assign(s) and authorized representative(s) or any other persons;
- (s) Use due care that no person or property is injured and no rights infringed in the performance of the Services, and shall be solely responsible for all losses, damages, costs and expenses in respect to any damage or injury, including death, to persons or property incurred in providing the Services or in any other respect whatsoever.;
- (t) Obtain and maintain in force, during the Term, adequate insurance as determined by the Contractor, or as specified by the RDKB in writing. If the RDKB requires the Contractor to purchase and maintain a policy of General Liability Insurance, the policy shall name the RDKB as An Additional Insured;
- (u) Inspect the site where the Services are to be performed (the "Site") and become familiar with all conditions pertaining thereto prior to commencement of the Services;
- (v) Where materials and supplies are to be provided by the Contractor, use only the best quality available;
- (w) Where samples of materials or supplies are requested by the RDKB, submit them to the RDKB for the RDKB's approval prior to their use;
- (x) Not cover up any works without the prior approval or consent of the RDKB and, if so required by the RDKB, uncover such works at the Contractor's expense; and
- (y) Keep the Site free of accumulated waste material and rubbish caused by it or the Services and, on the completion of the Services or at the end of the each work day, at the determination of the RDKB, leave the Site in a safe, clean and sanitary condition at a frequency at the discretion of the RDKB up to and including on a daily basis.

(z) Warranted that neither it nor any of its officers or directors, or any employee with authority to bind the Bidder, has any financial or personal relationship or affiliation with any elected official or employee of the Regional District or their immediate families which might in any way be seen by the Regional District to create a conflict

THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

2. The RDKB shall:
 - (a) subject to the provisions of this Agreement, pay the Contractor, in full payment for the Services which in the opinion of the RDKB at the times set out is Schedule "B" of this Agreement (herein called "Contract Price"), and the Contractor shall accept such payment as full payment for the Services;
 - (b) notwithstanding Subsection 2(a), not be under any obligation to advance to the Contractor more than 90% of the Contract Price for Services rendered in accordance with Schedule "A" to the satisfaction of the RDKB. The 10% holdback shall be retained for a period of 40 days after completion of the Services, and interest shall not be payable on the amount held back by the RDKB;
 - (c) at its discretion, holdback from the Contract Price in addition to the 10% holdback contemplated in Subsection 2(c), sufficient monies to indemnify the RDKB completely against any lien or claim of lien arising in connection with the provision of the Services;
 - (d) make available to the Contractor all available information considered by the RDKB to be pertinent to the Services;
 - (e) give the Contractor reasonable notice of anything the RDKB considers likely to materially affect the provision of the Services; and
 - (f) examine all studies, reports, sketches, proposals and documents provided by the Contractor under this Agreement, and render decisions pertaining thereto within a reasonable time.

TERMINATION

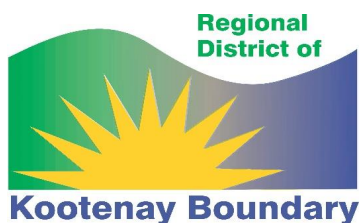
3. In the event of a substantial failure of a party to perform in accordance with the terms and conditions of this Agreement, it may be terminated by the other party on five days written notice.
4. The RDKB may, at its sole discretion, terminate this Agreement on 10 days notice, and the payment of funds required to be made pursuant to Section 5 shall discharge the RDKB of all of its liability to the Contractor under this Agreement.
5. Where this Agreement expires or is terminated before 100% completion of the Services, the RDKB shall pay to the Contractor that portion of the Contract Price which is equal to the portion of the Services completed to the satisfaction of the RDKB prior to expiration or termination.
6. Where the Contractor fails to perform or comply with the provisions of this Agreement the RDKB may, in addition to terminating this Agreement, pursue such remedies as it deems necessary.

GENERAL

7. The RDKB shall be the sole judge of the work, material and the standards of workmanship in respect of both quality and quantity of the Services, and his decision on all questions in dispute with regard thereto, or as to the meaning and intentions of this contract, and as to the meaning or interpretation of the plans, drawings and specifications, shall be final, and no Services shall be deemed to have been performed as to entitle the Contractor to payment therefrom, until the RDKB is satisfied therewith.
8. The RDKB certifies that the Service purchased pursuant to this Agreement are for the use of and are being purchased by the RDKB and are therefore SUBJECT TO THE FEDERAL GOODS AND SERVICES TAX.
9. This Agreement shall be governed by and construed in accordance with the Regional District of Kootenay Boundary.
10. Time shall be of the essence of this Agreement.
11. Any notice required to be given hereunder shall be delivered or mailed by prepaid certified or registered mail to the addresses above (or at such other address as either party may from time to time designate by notice in writing to the other), and any such notice shall be deemed to be received 72 hours after mailing.
12. This Agreement shall be binding upon the parties and their respective successors, heirs and permitted assigns.
13. A waiver of any provision or breach by the Contractor of any provision of this Agreement shall be effective only if it is in writing and signed by the RDKB.
14. A waiver under Section 13 shall not be deemed to be a waiver of any subsequent breach of the same or any other provision of this Agreement.
15. Everything produced, received or acquired (the "Material") by the Contractor or subcontractor as a result of this Agreement, including any property provided by the RDKB to the Contractor or subcontractor, shall:
 - (a) be the exclusive property of the RDKB; and
 - (b) be delivered by the Contractor to the RDKB immediately upon the RDKB giving notice of such request to the Contractor.
16. The copyright in the Material belongs to the RDKB.
17. The RDKB may, at its discretion, notify the Contractor that the terms, amounts and types of insurance required to be obtained by the Contractor hereunder be changed.
18. Where the Contractor is a corporation, it does hereby covenant that the signatory hereto has been duly authorized by the requisite proceedings to enter into and execute this Agreement on behalf of the Contractor.
19. Where the Contractor is a partnership, all partners are to execute this Agreement.
20. Sections 1 b), i), j), r), and 16 of this Agreement will, notwithstanding the expiration or earlier termination of the Term, remain and continue in full force and effect.

SERVICE CONTRACT

Attachment 'B'



Regional District of Kootenay Boundary

202-843 Rossland Avenue,
Trail, BC
V1R 4S8
Phone: (250) 368-9148
Fax: (250) 368-3990

Request for Tender Rivervale-Oasis Sump Pumps Replacement

Project Summary

The Rivervale-Oasis sewer pump station equipment requires renewal.

1. Supply and deliver Two Wemco Torque-Flow, 4x4x15M-HP Model "WPSC" Recessed Impeller Sump Pump(s).

Key Dates

Date of Issue	August 21, 2017
RFT Closing Date	September 12, 2017 at 14:00 hrs
Anticipated Award Date	September 15, 2017

Every attempt will be made to meet all the dates listed above; however, the Owner reserves the right to modify any or all dates at its sole discretion.

RFT documents are available for download at:

- BC Bid at <http://www.bcbid.gov.bc.ca>

Paper copies are available by contacting Regional District of Kootenay Boundary at:

843 Rossland Ave, Trail, BC V0G 1Y0
Contact: Goran Denkovski, Manager of Infrastructure and Sustainability
Phone: 250-368-9148
gdenkovski@rdkb.com

The tenders will not be opened in public.

The Regional District of Kootenay Boundary

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**ATTACHMENT “A”
INSTRUCTION TO BIDDERS**

Regional District of Kootenay Boundary
INSTRUCTIONS TO BIDDERS

1.0 BID SUBMISSION

1.1 Definitions

For the purposes of this RFT, unless the context otherwise requires:

- a) "Owner", "Regional District", "RDKB" means The Regional District of Kootenay Boundary
- b) "RFT" means request for tender.
- c) "Bidder" means the individual or company that submits, or intends to submit, a Bid Submission for consideration.
- d) "Bid Submission" means a bid submitted in response to the RFT.
- e) "Must", "mandatory", "require", or "shall" means a requirement that must be met in order for the Bid Submission to be considered.
- f) "Should" or "desirable" means a requirement having a significant degree of importance to the objectives of RFT.
- g) "Contract" means the written form of agreement between the Owner and the Contractor for the RFT process.
- h) "Contract Administrator" means the person, firm, or corporation appointed by the Owner and identified by the Owner in writing to the Contractor. The Contract Administrator may be the Owner's Engineer, other employee or officer, or may be an outside consultant.
- i) "Contractor" means the successful Bidder to this RFT process who enters into a written Contract with the Owner.
- j) "Closing Time" means the day and time specified in this document by which the Bid Submission must have been received by the Owner.
- k) "Substantial Performance" is defined in the lien legislation applicable to BC.
- l) "Force Majeure" means, exhaustively, any:
 - i. war, hostilities (whether war is declared or not), invasion, act of foreign enemies;
 - ii. rebellion, terrorism (or threat of terrorism), revolution, insurrection, military or usurped power or civil war;
 - iii. riot, civil commotion or disorder, strike or lockout by persons other than the Contractor's personnel and other employees, subcontractors or any other person for whom the Contractor is responsible;
 - iv. natural catastrophe, such as an earthquake, forest fire, landslide or flood; or
 - v. change in Law or action by a competent authority, which makes it illegal or impossible for a party to perform its obligations under this Contract;

1.2 Submission of Bids

- 1.2.1** Bid Submissions are to be addressed to Goran Denkovski, Manager of Infrastructure and Sustainability, and must be received before **14:00 hrs, Pacific Standard Time, September 12, 2017** (Closing Time) at the Regional District of Kootenay Boundary Trail Administration Office, 202-843 Rossland Avenue, Trail, BC, V1R 4S8.
- 1.2.2** Bid Submissions must be in sealed envelopes or packages. The outside of the envelope holding the Bid Submission should include the RFT title and number, Bidders name, phone number and mailing address. Bid Submissions received after the Closing Time will be returned unopened at the Bidders expense.
- 1.2.3** One complete hard copy of the Bid Submission must be submitted.
- a) Each Bidder must complete its Bid Submission by submitting in accordance with the instructions set in the Instructions to Bidders.
 - b) Bid Submissions which contain qualifications, or omissions, so as to make comparison with other RFT's difficult, may be rejected by the Owner.
 - c) A consolidated pdf file of the entire Bid Submission should be included (inclusive of all forms, including bond and surety documents if requested) on a CD/DVD/memory stick. The electronic copy should be a single file arranged in the same order as the hard copy.
- 1.2.4** Bid Submissions via email are not acceptable and will be rendered non-compliant.
- 1.2.5** Bidders should examine the RFT documents immediately upon receipt and notify Goran Denkovski, not less than five (5) working days before RFT closing of any errors, omissions or ambiguities found in the documents. This will allow the Owner, at its discretion, to issue addenda prior to closing.
- 1.2.6** All questions related to this RFT are to be submitted in writing via email as per the following:

Goran Denkovski, Manager of Infrastructure and Sustainability
 Regional District of Kootenay Boundary
 Email: gdenkovski@rdkb.com
 Phone: 250-368-9148

No queries are to be directed to any parties outside of those identified above.

1.2.7 Clarification Deadline

The deadline for clarification questions is September 7th, 2017 before 16:30 hrs. Answers to questions will be posted through addenda. Any questions submitted after this date may not be answered.

1.3 Policy and Award

Awards shall be made on the basis of lowest compliant Bid Submission, after consideration of all technical and commercial criteria.

The Owner may, after Contract award, negotiate changes to the scope of the work, the materials, the specifications or any conditions without having any duty or obligation to advise any other Bidders and the Owner shall have no liability to any other Bidder as a result of such negotiations or modifications.

Under the RDKB Purchasing Policy (April 20, 2017), the Owner will give preference to local suppliers of goods and services, assuming compliance with relevant legislation and trade agreements, and assuming their pricing, quality and experience are comparable with non-local suppliers.

1.4 Acceptability of Bid Submission

The Owner reserves the right:

- a) to award on the basis of individual items or groups of items or on the entire list of items;
- b) to split awards in any combination as the Owner may deem appropriate. If the Bid Submission is submitted on an all or none basis, it shall be clearly stated.
- c) to reject any or all Bid Submissions, or any part thereof;
- d) the lowest or any Bid Submission shall not necessarily be accepted;
- e) reject the lowest or any offer if, after investigation and consideration, the Owner concludes that the Bidder is not qualified to provide the product and service and/or cannot perform the contract in a satisfactory manner;
- f) to waive any informality in the Bid Submissions;
- g) to accept the Bid Submission, or any portion, that is in the best interest of the Owner.

An acceptance emailed to the successful Bidder within the time for acceptance specified in the RFT results in a binding Contract without further action by either party.

- 1.4.1** By providing a Bid Submission, the Bidder is expressly accepting all the terms and conditions contained on, attached to, or expressly incorporated by reference in this RFT.

Any terms and conditions proposed by the Bidder that are inconsistent with, or in addition to, the terms and conditions of this RFT are void and of no effect, and may render the Bid Submission non-compliant.

- 1.4.2** Bid Submissions that are unsigned, incomplete, illegible, unbalanced, obscure, or contain irregularities may be rejected as informal.
- 1.4.3** Form #1 shall contain the Bidders full legal name, business address, and shall be signed by an authorized signatory of the business.
- 1.4.4** Bid Submissions shall be open for acceptance for a period of sixty (60) days from the Closing Time of this RFT.
- 1.4.5** The Owner reserves the right to waive any irregularities at their own discretion.
- 1.4.6** Award of this Contract is subject to the approved budget.

1.5 Competition

The intent of this RFT is to invite competition. If you believe that the specifications unfairly restrict competition please contact the Owner.

1.6 Brand Names

Unless otherwise stated, if and wherever the specifications state a brand name, a make, the name of manufacturer, a trade name or a vendor catalogue number, it is for the purpose of establishing a grade or quality of material only. It is not intended to rule out the use of other equivalent materials or equipment.

1.7 Qualification

By providing a Bid Submission, the Bidder is representing that it has the competence, qualifications and relevant experience to do the work and will employ competent people, properly trained and instructed to effectively, efficiently and safely perform the requirements of the work. All personnel are to be presentable and professionally competent to conduct themselves and the work.

1.8 Legal Patents and/or Permission

The Bidder shall possess the necessary legal patents and/or has legal permission to manufacture, sell and/or service the products(s) it will supply. Documented proof shall be provided by the Bidder, upon the Owner's request.

1.9 Bid Pricing

Unit prices shall be shown for each unit listed on the bid sheet.

Partial bids may be accepted at the Owner's discretion.

All prices and notations must be typewritten or written in ink. No erasures are permitted. Mistakes should be crossed out and corrections typewritten or written in ink adjacent thereto, and initialed in ink by the proper signing officer of the Bidder.

In the case of mistakes in the extension of prices, unit prices will govern.

Pricing will be firm for the Contract period, unless this RFT states otherwise.

Prices quoted are to be:

- a) in Canadian dollars;
- b) inclusive of duty and Provincial Sales Tax, where applicable;
- c) FOB destination, delivery charges included where applicable; and
- d) exclusive of Goods and Services Tax.

1.10 Contract

A Purchase Order will be issued upon approval. The PO number should be referenced on all invoices.

1.11 Extras

Except as otherwise provided in the Contract, no payment for extras shall be made unless such extras and the prices therefore have been authorized in writing by the Owner.

1.12 Default

The Owner may, subject to the provisions of this section, by written notice of default to the Contractor, terminate the whole or any part of this Contract in any one of the following circumstances:

- a) If the Contractor fails to make delivery of the supplies, or to perform the services within the time specified herein or any extension thereof; or
- b) If the Contractor fails to perform any of the other provisions of this Contract, or so fails to make progress as to endanger performance of this Contract in accordance with its terms, and in either of these two circumstances, does not cure such failure within a period of ten (10) days, or such longer period as the Contract Administrator may authorize in writing, after receipt of notice from the Contract Administrator specifying any such failure.
- c) In the event the Owner terminates this Contract in whole or in part as provided in the above clause, the Owner may procure, upon such terms and in such manner as the Contract Administrator may deem appropriate, supplies or services similar to those terminated, and the Contractor and his surety shall be liable to the Owner of any excess costs for such similar supplies or services, provided that the Contractor shall continue the performance of this Contract to the extent not terminated under the provisions of this clause.

1.13 Force Majeure

- a) No party shall be deemed to be in breach of this Contract or otherwise liable to another party in any manner whatsoever for any failure or delay in performing its obligations under this Contract reasonably due to Force Majeure.
- b) If either party's performance of its obligations under this Contract is affected by an event of Force Majeure, then:
 - i. it shall give written notice to the other parties, specifying the nature and extent of the event of Force Majeure, as soon as reasonably practicable after becoming aware of the event of Force Majeure;
 - ii. performance of such obligation(s) shall be deemed suspended but only for a period equal to the delay reasonably caused by such event;
 - iii. it shall not be entitled to payment from any of the other parties in respect of extra costs and expenses incurred as a result of the event of Force Majeure; and
 - iv. it shall use all reasonable diligence to mitigate the cause and the result of the event of Force Majeure and to remedy the situation and resume its obligations under this Contract.
- c) Notwithstanding the obligations of a party affected by an event of Force Majeure pursuant to Section 1.13 b), if the event of Force Majeure renders it impossible or impractical for the Contractor to provide the supply in accordance with this Contract for a period of at least 14 days, the Owner may terminate this Contract upon notice delivered to the Contractor at any time following the expiration of such period of 14 days.

1.14 Evaluation

The Contractor may be evaluated on its performance at any time during the term as well as on Contract completion. If an evaluation is done, the Owner shall provide a copy of the completed Contractor performance evaluation form to the Contractor. Information contained in the form will be used for future procurement evaluations and award recommendations. Should the Contractor view any of the information contained therein to be at variance with its own evaluation of performance, the Contractor shall, within ten (10) days of receipt of the Contractor performance evaluation form, give notice in writing to the Owner setting out the items in question which the Contractor feels to be incorrect. The Owner will then arrange a meeting including the project manager for the Owner and the Contractor to review the differences.

1.15 Payment

The Owner requires all Contractors to be paid by direct deposit. Upon award, the Contractor will be required to provide their banking and contact information to the Owner. Invoices are paid net 30 days.

1.16 Subcontractors

The Owner reserves the right to object to any of the subcontractors listed in a Bid Submission. If the Owner objects to a listed subcontractor(s) then the Owner will permit a Bidder to, within five (5) days, propose a substitute subcontractor(s) acceptable to the Owner provided that there is no resulting adjustment in the bid price or the completion date set out in the Bid Submission. A Bidder will not be required to make such a substitution and, if the Owner objects to a listed subcontractor(s), the Bidder may, rather than propose a substitute subcontractor(s), consider its submission rejected by the Owner and by written notice withdraw its submission.

1.17 Qualifications

The Contractor is expected to employ competent people, properly trained and instructed to effectively, efficiently and safely perform the requirements of the work. All personnel are expected to be presentable and professionally competent to conduct themselves and the work. By providing a Bid Submission, the Bidder is representing that it has the competence, qualifications and relevant experience to do the work.

1.18 Liability

The Contractor shall ensure that the Owner, its officers and employees, are saved harmless from any liability whatsoever arising out of the Contractor's performance or non-performance of the term of this RFT, including the performance by any subcontractor.

1.19 Withdrawal

Bid Submissions may be withdrawn by written notice only, provided such notice is received by the Contract Administrator prior to the Closing Time of RFT's. Upon Closing Time all Bid Submissions become irrevocable. By providing a Bid Submission, the Bidder agrees to enter into a Contract with the Owner, should they be the successful Bidder.

1.20 Amendment of Bid Submissions

A Bidder may amend or revoke a Bid Submission by giving written notice, delivered by hand, mail, or fax, to:

The Regional District of Kootenay Boundary
Trail Administration Office
202-843 Rossland Avenue

Trail, B.C. V1R 4S8
 Attention: Goran Denkovski, Manager of Infrastructure and Sustainability
 Fax: 250-368-9148

An amendment or revocation that is received after the Closing Time shall not be considered and shall not affect a Bid Submission.

An amendment or revocation must be signed by an authorized signatory of the Bidder.

Any amendment that expressly or by inference discloses the Bid Price or any other material element of the Bid Submission such that, in the opinion of the Owner, the confidentiality is breached will invalidate the entire Bid Submission.

If a bid amendment or revocation is sent by fax, the Bidder assumes the entire risk that equipment and staff at the receiving office will properly receive the fax containing the amendment or revocation before the RFT Closing Time. The Owner shall not be liable to any Bidder if for any reason a fax is not properly received.

1.21 Limitation of Damages – Contract A

The Owner will not be liable to the Bidder for more than \$2,000.00 in total damages for:

- a) any breach or breaches (including any fundamental breach) by the Owner of any RFT process Contract (Contract A) that may arise between the Bidder and the Owner in connection with this RFT, or
- b) any negligence or other tort committed by the Owner in connection with this RFT.

1.22 Bid Clarifications

The Owner in its sole discretion reserves the right to clarify any Bid Submission after closing and prior to award.

1.23 Disclaimer

While the Owner has used considerable efforts to ensure an accurate representation of information in this RFT, the information contained is not guaranteed or warranted to be accurate by the Owner, nor is it necessarily comprehensive or exhaustive.

1.24 No Lobbying

Bidders must not attempt to communicate directly or indirectly with any staff member, Contractor or representative of the Owner, including the evaluation committee and any elected officials of the Owner, or with members of the public or the media about a

project described in this RFT, or otherwise in respect of this RFT, other than as expressly directed or permitted by the Owner.

1.25 Dispute

The Contractor acknowledges that it has complied, and will continue to comply during the performance of Contract, with the provisions of all applicable third party contracts and all applicable laws in accepting this Contract.

The laws of British Columbia govern this RFT and subsequent Contract, the courts of British Columbia have exclusive jurisdiction over any disputes under it, and all provisions of the International Sale of Goods Act (BC) are specially excluded.

1.26 Indemnification of Owner

The Contractor releases, indemnifies and saves harmless the Owner and its elected officials, officers, employees, contractors, solicitors, assigns and agents from and against all Claims, demands, actions, proceedings, suits, loss, damage, costs (including legal costs), fines, penalties, charges and expenses (in this section collectively "Claims") which the Owner may incur, suffer or be put to arising out of or in connection with this Contract or acts or omissions of the Contractor under this Contract, including:

- a) those arising out of or in connection with any loss or damage to persons (including bodily injury and death) or property as a result of or in connection with, directly or indirectly, this Contract,
- b) economic loss,
- c) those arising from a breach by the Contractor of any of its Contracts, representations, warranties or covenants set forth in this Contract,

provided, however, that this obligation to indemnify the Owner shall not apply to Claims to the extent, if any, to which they may arise from the wrongful or negligent act or failure to act of the Owner or from any Owner breach of this Contract. Without limitation, the Contractor shall promptly pay the Owner in respect of any Claims recoverable by a third party from the Owner or the property of the Owner.

1.27 Confidentiality of Tenders

The Owner (RDKB) is subject to the British Columbia Freedom of Information and Protection of Privacy Act. That Act creates a right of access to records in the custody or under the control of the Owner, subject to the specific exceptions in that right set out in the Act. The Owner will receive all tenders submitted in response to this RFP in confidence. Because of the right of access to information created by that Act, the Owner does not guarantee that information contained in any tenders will remain confidential if a request for access in respect of any tender is made under the Act. Proponents are required to keep their tenders confidential and must not disclose their tenders, or information contained in them, to anyone else without the prior written consent of the Owner.

Regional District of Kootenay Boundary
Rivervale Oasis Sump Pumps

Page 13 of 19

**ATTACHMENT “B”
SCOPE OF WORK / SPECIFICATIONS**

THE CORPORATION OF THE CITY OF NELSON

2.0 SCOPE OF WORK / SPECIFICATIONS

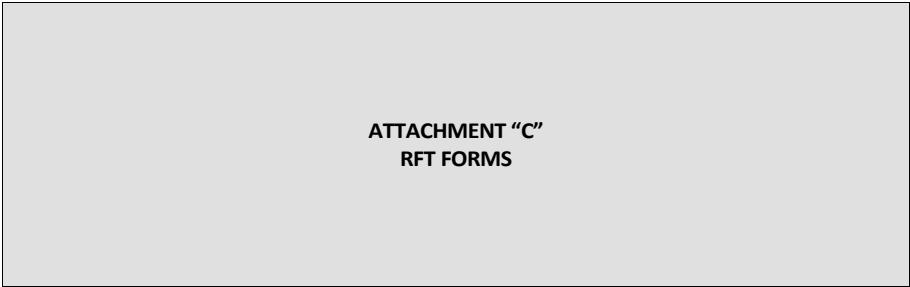
2.1 Scope of Work

The scope of work is generally for the following work:

- Supply Two Wemco Torque-Flow, 4x4x15M-HP Model "WPSC" Recessed Impeller Sump Pump(s).
- Delivery to Columbia Pollution Control Center c/o
Regional District of Kootenay Boundary
8020 Highway 3B
TRAIL, BC
V1R 4N7
Attn: Jeff Paakkunainen
250-231-5216

2.2 General Requirements

The unit price provided by the Contractor shall include all materials supply, labour and equipment for loading and delivery to the project site, unless otherwise specified in the Contract Documents.



Bidders should submit the following documents in the order as shown in the list below:

Checklist ☒

- ☐ Form 1 - Company details
- ☐ Form 2 - Bid sheet
- ☐ Any additional information that a Bidder may choose to provide.

Note

- ★ Please do not submit the original RFT documents as posted, only submit documents as noted above.
- ★ Please do not submit your tender submission in a binder.
- ★ Please do not submit promotional company materials, glossy brochures/pamphlets.
- ★ As per Section 1.2.3, Bidders should submit the number of copies as indicated and a **consolidated pdf file of the entire Bid Submission should be included (inclusive of all forms) on a CD/DVD/memory stick. The electronic copy should be a single pdf file arranged in the same order as the hard copy.**
- ★ Please ensure that the exterior of the Bid Submission package clearly identifies the title of the contents and is submitted in accordance with Section 1.2.

Form 1 - Company Details
(include in Bid Submission)

Bids shall be open for acceptance for a period of sixty (60) days from the Closing Time of this Tender.

By way of submission, we acknowledge that we have received and carefully reviewed all of the RFT documents, including all posted addenda.

Authorized signature 

Printed Name James Spangler

Legal Company Name Mearl's Machine Works Ltd.

Date Sept 11, 2017

Address 1146 Richter Street, Kelowna, BC V1Y 2K7

Telephone no 250-763-0109

Fax no 250-763-5466

E-mail address jims@mearlsmachine.com

WCB registration no 212898

Form 2 - Bid Sheet

(include in Bid Submission)

In accordance with the RFT requirements and specifications, which I/we have carefully examined, the undersigned hereby submits a firm price to perform the work required for the sum of:

Description	Quantity	Unit	Amount	Extension
<u>Wemco Torque-Flow, 4x4x15M-HP Model</u> <u>"WPSC" Recessed Impeller Sump Pump(s)</u> <ul style="list-style-type: none"> • Vertical Cantilevered with Lower Bearings • Cast Iron Construction, Cast Steel Casing • Steel Motor Bracket, Discharge Pipe, & Backplate • 300 LB Flanges • 40 HP, 1800 RPM, Motor • Replacement for SN 240E-1225-3, 4 	2	EA	\$52,497.50	\$104,995.00
			Subtotal	\$104,995.00
			5% GST	\$ 5,249.75
			7% PST	\$ 7,349.65
			Total (Canadian Funds)	\$117,594.40

Note: In order to comply with the Freedom of Information and Protection of Privacy Act (FOIPPA) and protect the unit prices of bidders, the unit price, calculated extension and subtotal prices will not be announced or released.

This RFT will not be opened publicly.

Legal company name Mearl's Machine Works Ltd.

**Mearls Machine Works Ltd**

1146 Richter Street
Kelowna, BC V1Y2K7 Canada

Phone: 2507630109

Fax: 2507635466

FBN: R103613790

Quote No. 92272

September 11, 2017

Salesperson : James Spangler

Shipment Method : Prepaid

Shipment Terms : Prepaid

Payment Terms : 30 Days From Invoice

Prices are Valid Until Wednesday, October 11, 2017

Page 1 of 1

Attention: Goran Denkovski

Regional Dist Kootenay Boundry

Columbia Pollution Control Center
8020 Highway 3B
Trail, BC
Canada
Phone: 250-368-9148

We are pleased to quote on the following replacement Wemco pumps based on your Request for Tender.

Supply and deliver two only Wemco Torque-Flow, 4x4x15M-HP Model WSPC Recessed Impeller Sump Pumps.
Replacements based on original serial #s 240E-1225/3&4

Line: 1	Part ID: 4X4X15MHD-HP 40HP ASSY	Rev: 00001
WEMCO Recessed Imp. Pump and Motor		
WEMCO Torque Flow 4x4-15M-HP Model "WSPC" Recessed Impeller Sump Pump, Vertical cantilevered arrangement with lower bearings, Cast iron construction, Cast steel casing with 300Lbs flanges. Steel motor bracket, Discharge pipe and backplate. 40HP, 1800 RPM, 3/60/460V TEFC motor. Fully assembled.		
Quantity U/M	Unit Price	Lead Time Total Price
2.00 EA	\$52,497.50	27 Weeks ARO \$104,995.00
<u>Document and shipping schedule.</u>		
Document submittal: 4-6 weeks after receipt of order.		
Shipment 16-18 weeks after executed PO and submittal approval.		
Transit time from factory to Kelowna 2-weeks.		
Shipping time from Kelowna to site 1-week.		
Total estimated delivery ARO 27-weeks.		

GST and PST are not included in the above pricing. Delivery or prepaid shipping from Kelowna to your site is included in our pricing. Offloading at site by others.

Regards.
Jim Spangler



ENVIROTECH CANADA LTD. 5155 Creekbank Road
Mississauga, Ontario L4W 1X2
Telephone 416/625-6070
Telex 06-961455

B. & D. ENGINEERING SALES FOR
RIVERDALE PUMPING STATION

P.O. No. 2290X1744

WEMCO TORQUE FLOW PUMP

S/N 24OE-1225/3&4.

OPERATING & MAINTENANCE MANUALS


ENVIROTECH CANADA LTD.

 5155 Creekbank Road
 Mississauga, Ontario L4W 1X2
 Telephone 416/625-6070
 Telex 06-961455

SOLD TO

 B & D Engineering Sales,
 2402 Shell Road,
 Richmond, B.C.
 V6X 2P1

SHIP TO

T.B.A.

TERMS: NET 30 DAYS — 2% CHARGED PER MONTH ON OVERDUE ACCOUNTS (24% PER YEAR)

CUSTOMER ORDER NO. 2290X1744		OUR ORDER NO. 240E-1225	DATE OF ORDER Aug. 2/78	F.O.B. —	DATE OF INVOICE Jan. 24/79		26189
FED. SALES TAX LIC. NO. EXEMPT		PROV. SALES TAX LIC. NO. EXEMPT	DATE SHIPPED 1/18/79	VIA Consol. Fastfrate			
ITEM	QUANTITY ORDERED	DESCRIPTION			BACK ORD.	SHIPPED	
1	2					2	
2	2	WEMCO TORQUE-FLOW PUMPS 4 x 4 x 15 Model WPSC Case and Backplate constructed of Cast Steel c/w Pump Support and Motor Bracket. Standard Length of 62.88". APPROX. SHIPPING: WEEK OF DEC. 18/78 WILL TRY TO BETTER. shipped with your 2494x1918 our 240E-1277 5 skids, 1 ctn manuals 3000# B/L 30888				2	



ENVIROTECH CANADA LTD. 5155 Creekbank Road
Mississauga, Ontario L4W 1X2
Telephone 416 625-6070
Telex 06-961455

S P E C I F I C A T I O N

RIVERDALE PUMPING STATION

P.O. NO. 2290X1744

WEMCO TORQUE-FLOW PUMP

S/N 240E-1225/3&4

PUMP:

WEMCO Torque Flow 4x4x15M Model WPSC Pump

Construction

Impeller - Cast Iron
Case - Cast Steel with 300# Flange
Discharge Elbow - Fabricated Steel
Shaft - SAE 1045 Steel
Shaft Sleeve - 416 Stainless Steel
Upper Bearing - 'Dodge' Type 'E' Piloted Flange Bearing
- Grease Lubricated



Lower Bearing - Thordon - Grease Lubricated
Cover (Mounting) Plate - Mild Steel Plate
Motor Bracket, Discharge Pipe & Backplate - Steel

Coupling

Supplied & Installed by others - Coupling Gap 1.00" \pm .12"

Rotation

Clockwise, viewing pump from Coupling End

Conditions

Typical Performance Curve as per WEMCO Data Sheet #P10E-D64
Impeller Dia. D = 12.0" as Requested by Customer

MOTOR:

40 HP, 1800 RPM Motor FR C324HP - Furnished and installed
by others

GENERAL ARRANGEMENT:

As per WEMCO Dwg. #55588

FINISH:

One coat Epoxy Primer
One finish coat WEMCO Blue

NOTE:

Case Casting & Machining for 300# Flanges

Rev 1

Thordon-Grease Lubricated was Cutless Rubber - Water Lubricated

**WEMCO
DATA SHEET**

New Issue

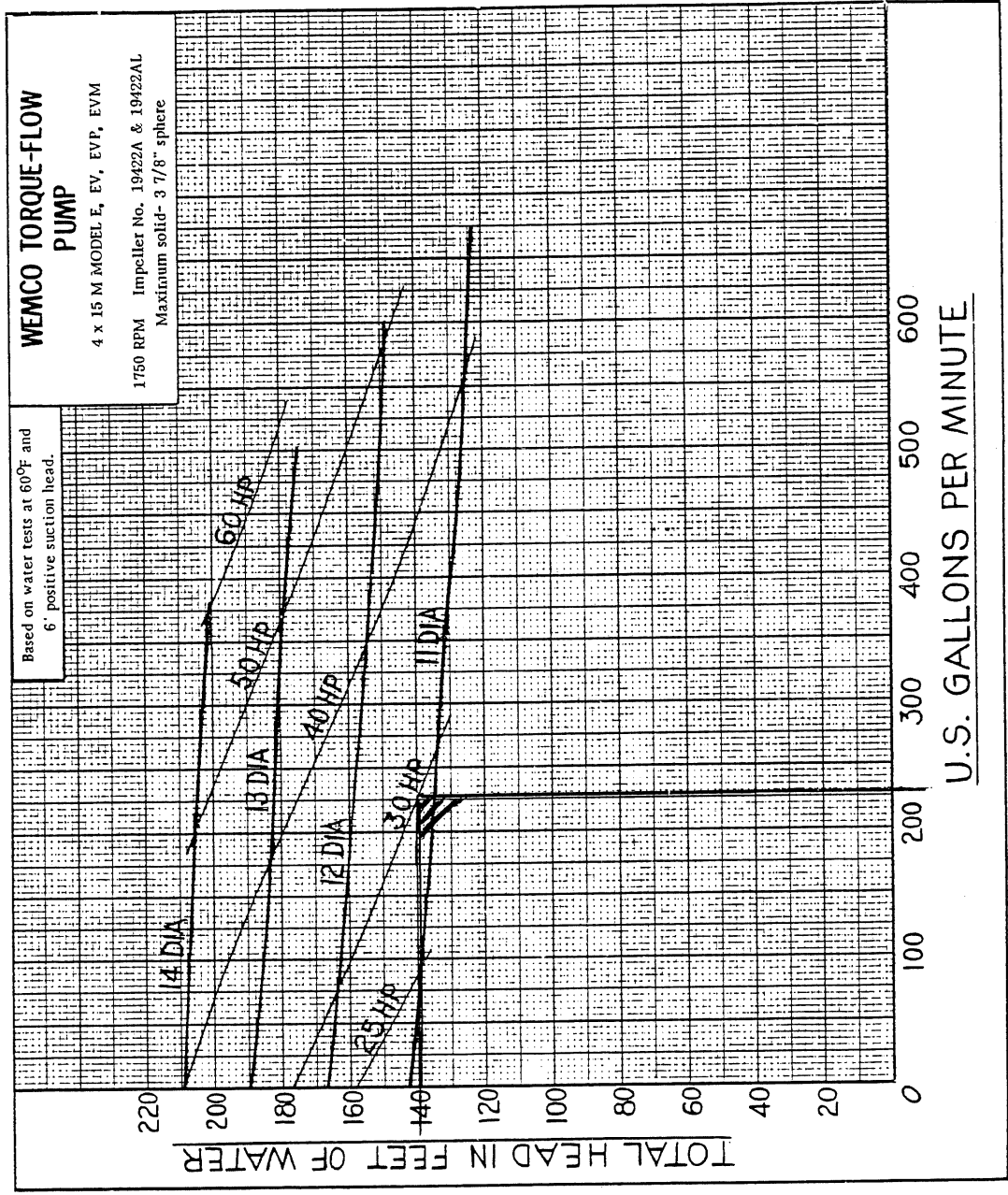
WEMCO TORQUE-FLOW PUMP

P10E-D64

S/N 230E-1225/3F4

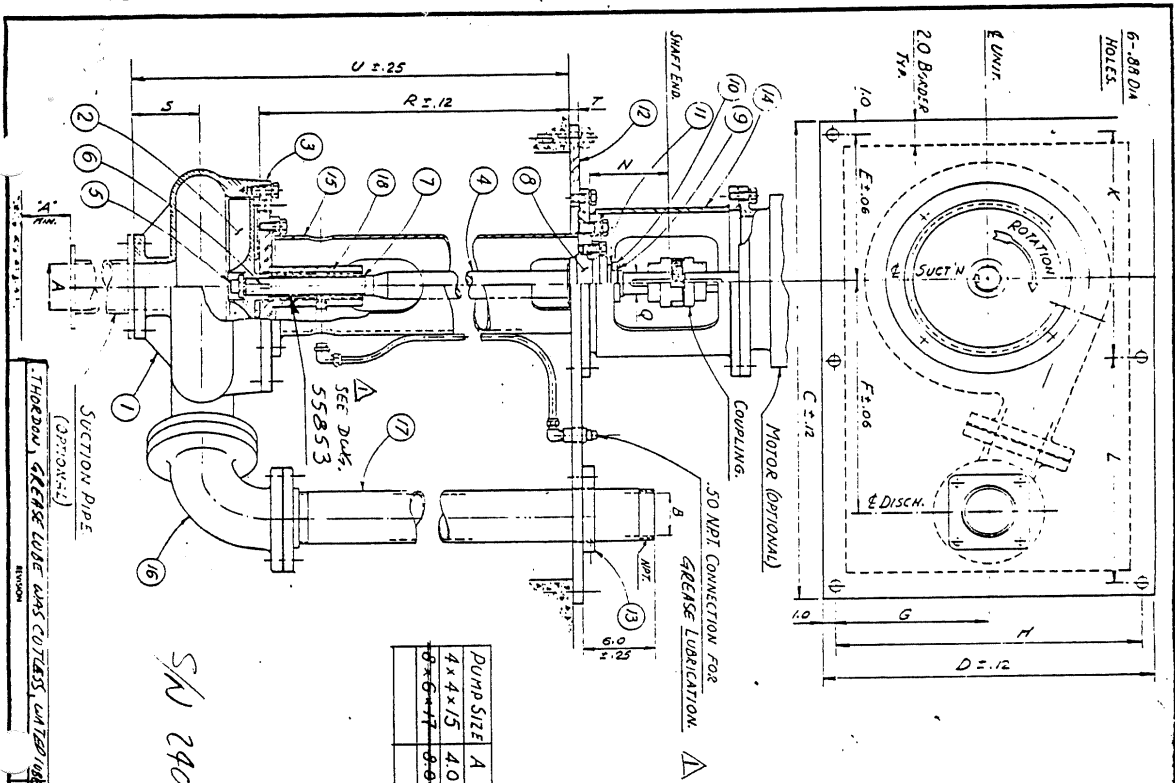
TYPICAL PERFORMANCE CURVE

DATE: April 1, 1967



This sheet is the property of Arthur G. McKee & Co., Process Machinery Division, 721 North B Street, Sacramento, California, and is loaned under the express condition that it is not to be used in any manner directly or indirectly detrimental to Arthur G. McKee & Co.

ADV. 61.1
LITHO IN U.S.A.



PUMP SIZE	A	B	C	D	E	F	G	H	K	L	N	Q	R	S	T	U
4 x 4 x 15	4.0	4.0	4.10	27.0	12.5	20.12	12.5	25.0	19.5	19.5	6.62	1.875	5.788	5.38	1.75	6.80
6 x 6 x 17	6.0	6.0	6.00	32.0	15.0	25.62	15.0	30.0	24.0	24.0	8.065	2.065	7.5	2.075		

NOTES:- Pump Sized By: Suction x Discharge x Impeller Dia.

2- ALL DIMENSIONS IN INCHES.

3- DIMENSIONS ARE NOT FOR INSTALLATION - UNLESS CERTIFIED.

ITEM	DESCRIPTION	MATERIAL
1	CASE	CAST IRON
2	IMPELLER	CAST IRON
3	BACKPLATE	FABRD STEEL
4	SHAFT	SAE 1141 STEEL
5	IMPELLER LOCKSCREW	STEEL
6	IMPELLER KEY	STEEL
7	SHAFT SLEEVE	416 STAINLESS STEEL
8	BEARING, PHOTO PLANG TYPE	STEEL
9	SHAP RING	STEEL
10	THRUST COLLAR	STEEL
11	SHIM	STEEL
12	MOUNTING (COVER) PLATE	STEEL
13	PIPE CLAMP	STEEL
14	MOTOR BRACKET	FABRD STEEL
15	PUMP COLUMN	FABRD STEEL
16	ELBOW-90° 1/2" FLANGED	CAST IRON
17	DISCHARGE PIPE	STEEL
18	LOWER BEARING	THORNDON

CERTIFIED CORRECT FOR CONSTRUCTION:

SN 240E-1225/3 1/4 BY: *[Signature]* DATE: SEP 20/78

WEMCO DIVISION		EQUIPMENT CANADA LTD.		TORONTO	
This drawing and all contained hereon are the property of Wemco Division of Equipment Canada Ltd. and are to be used for the purpose intended only. No part of this drawing may be reproduced or transmitted in any form or by any means electronic or mechanical, including photocopying, recording, or by any information storage and retrieval system, without prior written permission of Wemco Division of Equipment Canada Ltd.					
GENERAL ARRANGEMENT & ASS-Y		FOR LARGE SIZE MODEL WPSC		TORQUE-FLOW PUMPS.	
55508					

WEMCO

DATA SHEET

WEMCO TORQUE-FLOW PUMP

P10-D308

Supersedes P10-D308
March 31, 1968**DATE** Dec. 17, 1973MODEL WPSCInstallation, Operation and MaintenancePreliminary:

Visually inspect pump to ensure no physical damage to overall unit. Check all lubrication lines for breaks or other damage. Rotate shaft manually to make certain it will turn freely.

Installation:

When moving the WPSC always ensure that the column is properly supported to avoid any possibility of bending the shaft.

Mount pump in sump securing cover plate with suitable anchor bolts, ensuring that column is in vertical position.

Start-up and Operation:

Before start-up ensure adequate lubrication is available to all bearings (see "Lubrication" instructions below).

Jog motor to check rotation (rotation should be clockwise as viewed from top of motor).

Pump casing must be flooded in order to prime unit to provide for satisfactory operation.

Check operational parameters (flow, head, motor load) after system has settled down.

Maintenance:Pump Lubrication

Before start-up pump bearings should be properly lubricated and frequent checks should be made to ensure adequate lubrication during operation. The following describes the recommended lubrication procedure for the various types of bearings.

Nylon Bearings

A continuous supply of clean cold water is required for these bearings. The feed pressure will depend on the back pressure of the nylon sleeve. Due to the moisture swelling of the nylon, the back pressure should increase during the first few hours of operation then level off.

In-line flow indicators provide a means for checking for any plugging of the lubrication lines.

Rubber Cutless Bearings

The lubrication in this case serves as a flushing medium so flows, temperatures and pressures are not as critical. Adequate water should be available continuously, however, in order to extend bearing life.

WEMCO
DATA SHEET

WEMCO TORQUE-FLOW PUMP

P10-D308.1

Supersedes P10-D308
March 31, 1968

DATE Dec. 17, 1973

MODEL WPSCInstallation, Operation and Maintenance (cont'd)Bronze Bearings

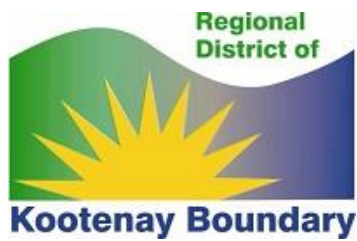
Lubrication lines to the bronze bearings should be filled with Mobilux EP No.2 or equivalent.

Motor Lubrication

Standard operation and maintenance procedures for electric motors should be carried out.

Spare Parts

When ordering spare parts, please quote spare part numbers as listed on the enclosed spare parts list.

**STAFF REPORT**

Date: 21 Sep 2017
To: Chair McGregor and Regional District of Kootenay Boundary Board of Directors
From: Goran Denkovski, Manager of Infrastructure and Sustainability
Re: Accelerate Kootenays Fortis BC Host Agreement and Request to Amend of Statutory Right of Way

File ES = Admin

Issue Introduction

A Staff report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding a request from Fortis BC for permission to apply to amend a statutory right of way on Regional District of Kootenay Boundary Christina Lake Licence of Occupation and to enter into agreement for the level 3 electric vehicle charging station at the Christina Lake Visitor Center.

History/Background Factors

At the April 21, 2016 Board a motion was carried that the Regional District of Kootenay Boundary Board of Directors approved participating in the comprehensive Regional Electric Vehicle Charging Infrastructure Strategy "Fueling Change in the Kootenays" and further committed to funding support of \$15,000 per year for each 2016 and 2017 towards the implementation of the comprehensive strategy. The strategy has been named Accelerate Kootenay and is in the implementation stage.

Direct Current Fast Chargers (DCFC) allow for the quick charging of plug-in electric vehicles. There are 30 DCFC sites owned by BC Hydro across BC, and the Kootenay region represents a gap between the Okanagan and Alberta. Kootenay communities and the Mayors and Chairs Committee of Highway 3 have identified the gap as an opportunity to facilitate a Kootenay-led initiative to close this gap.

The Kootenay DCFC network aims to close the gap of charging infrastructure across key Kootenay corridors: Highway 3, Highway 97 (Cranbrook to Golden) and Highway 1 (Revelstoke to Field).

The Christina Lake visitor center was chosen as a Level 3 or DCFC charging site.

It is the preference of project partners that DCFC are owned and managed external to the municipal or regional operations. In April 2017, FortisBC confirmed their interest in owning and operating DCFC stations in their service area. Five stations will be owned by FortisBC, with all service upgrades, electrical design and ongoing costs around operations and maintenance managed by FortisBC.

Implications

FortisBC (utility owners):

- Legal owner of infrastructure
- Lease agreement between utility and Site Host
- Charges for electricity
- On-going expenses related to operations and maintenance

FortisBC will oversee the tasks below in their service area.

- Representing BC Hydro on site assessments (FortisBC will have local electricians attend)
- Purchase of equipment
- Facilitate site design and installation in partnership with CEA
- Oversight of network where applicable (BC Hydro network may or may not apply to Kootenay stations)
- Repairs to station and response station errors as identified by the Flo network
- report regularly to local governments and partners regarding usage and uptime

Local Governments/Site Hosts

- Provide space and dedicated parking for equipment
- Local maintenance including snow-clearing, exterior cleaning, basic on-site diagnostics, etc.
- Engage with utilities on lease agreement (as site host)
- Proactively advise Powertech of any issues in BC Hydro service area

Advancement of Strategic Planning Goals

Environmental Stewardship/Climate Preparedness

- We will plan for climate change adaptation and mitigation

Background Information Provided

1. Christina Lake - Charging Station - Host - September 14 2017 final
2. Fortis Request SRW Christina Lake

Alternatives

1. That the Regional District of Kootenay Boundary Board of Directors advise Fortis BC that the request to install, operate and maintain the electric vehicle charging equipment outlined in the Charging Equipment License Agreement and Consent and Acknowledgement Agreement, be supported and FURTHER that the Regional District of Kootenay Boundary Board of Directors advise Fortis BC that the application to the Ministry of Forests, Lands, Natural Resources and Rural Development to amend Statutory Right of Way LB483165 (MFLNRO File 4404940) to install associated electric vehicle charging infrastructure within the Regional District of Kootenay Boundary License of Occupation #404063 in the Christina Lake Welcome Centre and Nature Park on DL 498 in Electoral Area 'C'/Christina Lake, be supported.
2. That the Regional District of Kootenay Boundary Board of Directors not receive the report.

Recommendation(s)

That the Regional District of Kootenay Boundary Board of Directors advise Fortis BC that the request to install, operate and maintain the electric vehicle charging equipment outlined in the Charging Equipment License Agreement and Consent and Acknowledgement Agreement, be supported and FURTHER that the Regional District of Kootenay Boundary Board of Directors advise Fortis BC that the application to the Ministry of Forests, Lands, Natural Resources and Rural Development to amend Statutory Right of Way LB483165 (MFLNRO File 4404940) to install associated electric vehicle charging infrastructure within the Regional District of Kootenay Boundary License of Occupation #404063 in the Christina Lake Welcome Centre and Nature Park on DL 498 in Electoral Area 'C'/Christina Lake, be supported.

CHARGING EQUIPMENT LICENCE AGREEMENT
(Host Agreement)

THIS AGREEMENT is made effective as of September _____, 2017 (the “**Effective Date**”)

BETWEEN:

REGIONAL DISTRICT OF KOOTENAY BOUNDARY, 202 – 843 Rossland Ave. Trail,
BC V1R 4S8

(the “**Host**”)

AND:

FORTISBC INC., 100 – 1975 Springfield Road, Kelowna, BC V1Y 7V7

(“**FBC**”)

WHEREAS:

- A. FBC and the Host support initiatives in the clean energy sector to reduce greenhouse gas and other air emissions to meet regional climate action goals and to encourage the public use of electric vehicles. In furtherance of those objectives, FBC and the Host, support the “*accelerate Kootenays*” collaborative strategy, being advanced and promoted by the Columbia Basin Trust, the Federation of Canadian Municipalities, the Province of BC, BC Hydro, FBC and Powertech Labs, to build a clean transportation network and a robust electric vehicle charging system that will facilitate connected, reliable travel to and within the Kootenay region.
- B. The lands and premises of the Host at 1675 Highway 3, Christina Lake, BC (the “**Lands**”), which are leased to the Host pursuant to a written agreement with the owner of the Lands, ♦, (the “**Property Owner**”) which expires ♦, subject to a right of further renewal, meet the objectives of visibility, economic development, local government site occupancy and convenience to major transportation corridors and have been identified as a preferred site in the Kootenay Region for the installation and operation of a charging station.
- C. The Property Owner, by written agreement (the “**Consent Agreement**”), has consented to the Host granting FBC access to and use of the Lands to install, operate and maintain the Charging Equipment pursuant to the terms and conditions herein contained.
- D. As part of the “*accelerate Kootenays*” collaborative strategy, FBC wishes to install, operate and maintain electric vehicle charging equipment, including infrastructure, apparatus, conduits, lines and related equipment (the “**Charging Equipment**”) on the Lands for the purpose of charging electric vehicles by the public (the “**Customers**”) which may include the Host (the “**Approved Purpose**”).
- E. The Host agrees, as an in-kind contribution to support the “*accelerate Kootenays*” collaborative strategy, to grant a license to FBC for access over the Lands and use of a portion of the Lands for the installation, operation and maintenance of the Charging Equipment for the Approved Purpose, all on the terms and conditions set out in this Agreement.

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NOW THEREFORE, in consideration of the mutual promises set out herein and other good and valuable consideration (the receipt and sufficiency of which is hereby acknowledged) the parties agree as follows:

1. **Term, Renewal, Expiry and Early Termination.**

1.1 **Condition Precedent.** The obligations of the parties to carry out the transactions contemplated by this Agreement are conditional upon FBC:

- (a) receiving a copy of the Consent Agreement within five (5) business days of execution of this Agreement;
- (b) obtaining the necessary approvals required, affecting or necessary for the ownership, installation, maintenance and operation of the Charging Equipment by no later than ♦, or such later date as may be agreed between the parties;
- (c) entering into a binding contract or contracts for the acquisition, installation, maintenance and operation of the Charging Equipment, on terms and conditions which are satisfactory to FBC having regard to its *bona fide* business interests by no later than ♦, or such later date as may be agreed between the parties;

The foregoing conditions are a true condition precedent and may not be unilaterally waived by either Party, and if such conditions are not met by the specified date, then the parties' obligations under this Agreement will be at an end, and thereafter neither party shall have any further or continuing obligation to the other under this Agreement, except for those obligations and provisions which are specifically stated to survive the expiration or termination of this Agreement.

1.2 **Term.** Subject to section 1.1 (*Condition Precedent*), the term of this Agreement shall commence on the Effective Date and shall expire on the tenth (10th) anniversary of the In-Service Date (the "**Initial Term**"), unless extended or renewed by written agreement or terminated earlier in accordance with this Agreement (the "**Term**"), where "**In-Service Date**" means the first day of the month after the Charging Equipment is operational and capable of charging vehicles, as determined by FBC.

1.3 **Renewal.** This Agreement may be renewed on the same terms and conditions for a further term of five (5) years, exercisable by FBC upon six (6) months prior written notice to the Host.

1.4 **Early Termination.**

- (a) FBC may, at any time, terminate this Agreement:
 - (i) at any time prior to the installation of the Charging Equipment for any reason, without liability for any payment to the Host as a result of such termination;
 - (ii) upon at least six (6) months' prior written notice to the Host if FBC, in its sole and absolute discretion, determines the continued operation of the

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Charging Equipment is no longer economically reasonable for FBC, whereupon the provisions of section 1.5 shall apply.

- (b) The Host may, at any time after the In-Service Date and upon at least two (2) weeks prior written notice to FBC, terminate this Agreement if:
 - (i) the Charging Equipment is inoperable and not available for public use for a minimum period of seven (7) consecutive days, excluding periods of maintenance; and
 - (ii) FortisBC is not actively undertaking commercially reasonable efforts to return the Charging Equipment into service;

whereupon the provisions of section 1.5 shall apply.

- (c) The Host may, at any time after the Initial Term and upon at least six (6) months' prior written notice to FBC, terminate this Agreement whereupon the provisions of section 1.5 shall apply.

1.5 **Removal of the Charging Equipment upon Expiry or Termination.** Upon expiry or termination of this Agreement, FBC will remove those portions of the Charging Equipment to surface level, excluding any concrete pads or asphalt curbs, and any portion of the Charging Equipment not removed by FBC will become the property of the Host.

2. Access to and Use of Lands.

2.1 **Grant of Licence.** The Host, with the consent of the Property Owner pursuant to the Consent Agreement, hereby grants to FBC a non-exclusive irrevocable licence to those portions of the Lands on which the Charging Equipment is located, as mutually agreed between the parties (the "**Charging Site**"), at all times, and from time to time, with or without vehicles, machinery and equipment:

- (a) for FBC and its authorized employees, contractors and agents, to excavate, install, place, construct, renew, alter, repair, maintain, use, abandon, remove or replace the Charging Equipment, in whole or in part; and
- (b) for FBC, its authorized employees, contractors and agents, and Customers to use the Charging Site for the Approved Purpose;

subject to compliance by FBC with the terms of this Agreement.

2.2 **Access over the Lands.** The Host hereby grants to FBC the free and unobstructed right of access over and across the Lands, with or without vehicles, machinery and equipment, as required from time to time, for FBC and its authorized employees, contractors, agents and the Customers to access the Charging Equipment; provided, however, this right shall in no way restrict the Host from maintaining, changing or improving the Lands as long as FBC and its authorized employees, contractors, agents and the Customers continue to have access to the Charging Equipment.

- 2.3 **No Interest in Land.** Despite any other provision herein or any rule of law to the contrary, this Agreement does not create any interest in land passing between the Host and FBC.
- 2.4 **Statutory Right of Way.** The Host acknowledges and agrees, with the consent of the Property Owner, that upon the reasonable request of FBC, including in the event of a proposed transfer of the Lands or any part thereof, a statutory right of way in favour of FBC may be registered against title to the Lands incorporating the provisions of this Agreement. All costs of preparation and registration of such statutory right of way will be borne by FBC.
- 2.5 **Continued Right of Access.** If the Host transfers its interest in and to the portion of the Lands used by FBC for access to the Charging Site, the Host shall ensure FBC's access rights are preserved, including, as a condition of such transfer, requiring the transferee to enter into a written agreement with FBC to grant continuing access rights to FBC over such transferred lands to the Charging Site.
- 2.6 **Grant of Rights to Third Parties.** Subject to section 3.1, the grant of rights to FBC hereunder does not preclude or prevent the Host or the Property Owner from granting easements, statutory rights of way or other grants, leases or licences over the Lands to any other person.
3. **Use of the Lands**
- 3.1 **Non-Interference.** To protect the safety and security of the Charging Equipment, the Host will not do or knowingly permit to be done anything in, under, over, upon or with respect to the Lands which, in the reasonable opinion of FBC, may interfere with, diminish or injure FBC's rights hereunder or the installation, maintenance, use or operation of the Charging Equipment, including anything which:
- (a) interrupts, endangers, impedes, disturbs or causes damage to the Charging Equipment or its operation, use, security or functionality;
 - (b) removes, diminishes or impairs any vertical support, lateral support or ventilation for, or causes the movement or settlement of, the Charging Equipment; and
 - (c) causes, permits or suffers any structure, equipment, act or function to exert any vertical load or lateral load upon or against, or impair the structural integrity of, the Charging Equipment;
- without the prior written consent of FBC and in accordance with any conditions FBC may specify as a condition of such consent.
- 3.2 **Payment of Taxes.** FBC will not be responsible for the payment of any property taxes or assessments levied against the Lands, including the Charging Site.
- 3.3 **Compliance with Host Directions.** FBC will abide by all reasonable rules, regulations and directives made by the Host from time to time pertaining to the use, operation, safety, care or cleanliness of the Charging Site or the Lands.

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- 3.4 **Relationship with Customers.** The Host acknowledges the Customer's obligations for access to and use of the Charging Equipment will be set out in the applicable tariff approved by the British Columbia Utilities Commission (the "BCUC").
4. **Permits and Approvals.**
- 4.1 **FBC Approvals.** FBC shall obtain and maintain any consents, permits, filings, orders or other approvals and including governmental consents and approvals, building and construction permits, environmental permits, zoning changes or variances (collectively, the "**Approvals**") required, affecting or necessary for the ownership, installation, maintenance and operation of the Charging Equipment, including necessary Approvals from the BCUC.
- 4.2 **Assistance.** The Host shall, upon FBC request, use commercially reasonable efforts to advise and assist FBC in obtaining any Approvals.
- 4.3 **BCUC Approval.** The Host acknowledges FBC is a public utility as defined in the *Utilities Commission Act (British Columbia)* and this Agreement, including all terms and conditions contained herein, may be subject to BCUC Approval. If BCUC Approval is not granted or is granted subject to terms and conditions which are not reasonably satisfactory to FBC having regard to its *bona fide* business interests, the parties agree to negotiate in good faith to address the impacts thereof, including mitigation of costs.
5. **Installation and Ownership of the Charging Equipment.**
- 5.1 **Installation.** FBC shall install the Charging Equipment, of a size and with such other specifications as reasonably determined by FBC to be suitable for the Approved Purpose and as approved by the Host (such approval not to be unreasonably withheld, conditioned or delayed), in a good and workmanlike manner consistent with industry standards and in compliance with all applicable Approvals, laws and regulations.
- 5.2 **Electrical Supply.**
- (a) FBC shall be entitled to access the electrical power supply servicing the Lands to operate the Charging Equipment. FBC shall be responsible for providing electrical connections directly to the Charging Equipment and undertaking any electrical service upgrades required to service the Charging Equipment. The Host shall not be liable to FBC for any failure or interruption in electrical power supply unless caused by the negligence of the Host.
- (b) FBC shall pay for all electrical costs directly attributable to FBC's use of the Charging Site and the Charging Equipment.
- 5.3 **Ownership.** The Charging Equipment is, and shall, at all times, remain, the property of FBC and freely alienable by FBC as its own property despite the degree to which the Charging Equipment may be annexed or affixed to the Lands and despite any rule of law or equity to the contrary. FBC shall be entitled to install signage within the Charging Site and notices on the Charging Equipment identifying FBC's ownership of the Charging Equipment.

5.4 **Corporate Branding.** In addition to any signage or notices installed pursuant to section 5.3, FBC shall be entitled to affix its corporate logo and other branding and/or marketing elements to the exterior of the Charging Equipment, all of reasonable size and prominence.

6. **Maintenance of the Charging Site.**

6.1 **Cleaning and Waste and Snow Removal.** The Host will keep the Charging Site in a clean and tidy condition, and as required, free of ice and snow. The Host will not permit the Charging Site to become untidy, unsightly or hazardous, or permit any waste paper, garbage, refuse or objectionable materials to accumulate on or around the Charging Site.

6.2 **Occupier's Liability.** Nothing contained in this Agreement will abrogate or detract from the liabilities and obligations of the Host as occupier of the Lands.

6.3 **Security.** The Host shall provide and maintain security, as mutually agreed between the Host and FBC, to protect the Charging Equipment from vandalism and other damage.

7. **Maintenance and Operation of the Charging Equipment.**

7.1 **Maintenance.** FBC shall maintain the Charging Equipment in good and safe working order in accordance with all applicable Approvals, laws and regulations. FBC shall promptly remove or repair any parts of the Charging Equipment that have been vandalized, damaged or poses a risk to the public. FBC will not be considered to be in default under this Agreement while undertaking maintenance or repair of the Charging Equipment.

7.2 **Operation.** FBC shall operate the Charging Equipment in accordance with the manufacturer's dispensing instructions and all applicable Approvals, laws and regulations.

7.3 **Reporting**

- (a) FBC will, if requested by the Host,
 - (i) provide the Host with prior written notice of scheduled maintenance or repairs which may result in prolonged downtime of the Charging Equipment, and provide updates of the progress of such maintenance and repairs;
 - (ii) include the Host as a recipient of any notifications from the network operator of the Charger Equipment advising of Charging Equipment shut-down or downtime;
- (b) FBC will further use reasonable efforts to maintain the operating status of the Charging Equipment current on "plugshare.com" (or such other website(s) designated as part of the "accelerate Kootenays" collaborative strategy for public information of available charging equipment) and, to the extent possible, include the anticipated duration of any Charging Equipment outages or downtime.

- (c) FBC will provide an annual report to the Host by January 15th of each year detailing:
 - (i) the number of charge events during the preceding calendar year;
 - (ii) the duration of each charge event;
 - (iii) the amount of energy delivered per charge event as measured by the Charging Equipment; and
 - (iv) The number and duration of any outage or failure events directly related to the Charging Equipment, including a summary of FBC's response to such events.

8. **Fees and Payments.**

- 8.1 **No Payments.** Except for any payments due pursuant to section 5.2(b) (*Electrical Supply* no rent, license fees or any other amounts shall be payable by FBC to the Host for access to the Lands and use of the Charging Site, including but not limited to property taxes. The Host acknowledges and agrees that access to and use of the Lands for, and with respect to, the Charging Equipment at no cost is the Host's in-kind contribution to the "*accelerate Kootenays*" collaborative strategy and reflects the Host's continued support of initiatives in the clean energy sector to reduce greenhouse gas and other air emissions to meet regional climate action goals.

9. **Default.**

- 9.1 **Default.** Subject to section 12, either party (the "**Defaulting Party**") shall be in default of this Agreement if the Defaulting Party is in breach of any term, covenant, agreement, condition or obligation imposed on it under this Agreement, provided that:

- (a) the other party (the "**Non-Defaulting Party**") provides the Defaulting Party with a written notice of such default and a 30-day period within which to cure such a default (the "**Cure Period**"); and
- (b) the Defaulting Party fails to cure such default during the Cure Period, or if such default is not capable of being cured within the Cure Period, fails in good faith to commence the curing of such default upon receipt of notice of default and to continue to diligently pursue the curing of such default thereafter until cured.

- 9.2 **Effect of Default.** Upon default, the Non-Defaulting Party may, at its option and in addition to and without liability therefore or prejudice to any other right or remedy it may have:

- (a) cease performing its obligations under the agreement, including suspending or refusing to make any payment due hereunder, until the default has been fully remedied, and no such action shall relieve the Defaulting Party from any of its obligations under this Agreement;

- (b) undertake the necessary steps to remedy the default at the Defaulting Party's expense, and such action shall not relieve the Defaulting Party from any of its obligations under this Agreement; or
- (c) terminate this Agreement immediately upon notice to the other party, whereupon the provisions of section 1.5 shall apply.

10. **Insurance, Liability and Indemnity.**

- 10.1 **Insurance.** FBC shall maintain Comprehensive General Liability Insurance, including without limitation, contractual liability insurance, against claims for bodily injury, death or property damage or loss howsoever arising out of the operations of FBC to a combined limit of not less than \$5,000,000 with respect to injury or death to a single person or in respect of any one occurrence concerning property damage. Such policy shall contain a cross liability clause, a severability of interest clause, shall be primary without calling into contribution any other insurance available to the Host and shall include the Host as additional insured.
- 10.2 **Liability and Release.** The Host shall not be liable for any damage or injury caused to FBC or its property while in the Charging Site except with respect to any damage or injury caused by the acts or omissions of the Host or any person for whom it is in law responsible or arising from any breach by the Host of any provision of this Agreement. FBC hereby releases the Host and its officers, directors, employees, agents, consultants, contractors and subsidiaries (the "**Host's Representatives**") and waives any rights, including rights of subrogation, it may have against them for compensation for any loss or damage occasioned by FBC, except with respect to the foregoing.
- 10.3 **Indemnity.** FBC hereby irrevocably indemnifies, defends and saves harmless the Host and the Host's Representatives from and against all losses, claims, suits, costs, actions, damages, liabilities and expenses arising out of any act or omission of FBC, whether occurring in and about the Charging Site or arising out of any breach by FBC of any provision of this Agreement. FBC shall not be liable for, and this indemnification does not extend to, any act or omission of a Customer.
- 10.4 **Limitation of Liability.** Each party's liability to the other party under this Section 10 shall be limited to the payment of direct damages. In no event shall either party be responsible or liable to the other party for any indirect, consequential, punitive, exemplary or incidental damages of the other party or any third party arising out of or related to this Agreement even if the loss is directly attributable to the gross negligence or wilful misconduct of such party, its employees, or contractors.
- 10.5 **Duty to Mitigate.** Each party has a duty to mitigate the damages that would otherwise be recoverable from the other party pursuant to this Agreement by taking appropriate and commercially reasonable actions to reduce or limit the amount of such damages or amounts.
11. **Environmental Provisions.**
- 11.1 **Definition of Contaminants.** "**Contaminants**" means collectively, any contaminant, toxic substances, dangerous goods, or pollutant or any other substance which when

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released to the natural environment is likely to cause, at some immediate or future time, material harm or degradation to the natural environment or material risk to human health, and includes any radioactive materials, asbestos materials, urea formaldehyde, underground or aboveground tanks, pollutants, contaminants, deleterious substances, dangerous substances or goods, hazardous, corrosive or toxic substances, hazardous waste or waste of any kind, pesticides, defoliants, or any other solid, liquid, gas, vapour, odour or any other substance the storage, manufacture, disposal, handling, treatment, generation, use, transport, remediation or release into the environment of which is now or hereafter prohibited, controlled or regulated by law.

- 11.2 **FBC Liability.** Despite any other provision of this Agreement, the Host acknowledges and agrees FBC is not and shall not be responsible for any Contaminants now present, or present in the future, in, on or under the Lands, or that may or may have migrated on or off the Lands, save and except any Contaminants brought onto the Lands by FBC or to the extent that such release was a direct result of the acts or omissions of FBC or any person for whom it is in law responsible, excluding Customers.
- 11.3 **FBC Release and Indemnity.** FBC hereby releases and indemnifies the Host and its directors, officers, employees, successors and permitted assigns, from any and all liabilities, actions, damages, claims (including remediation cost recovery claims), losses, costs, orders, fines, penalties and expenses whatsoever (including all consulting and legal fees and expenses on a solicitor-client basis and the cost of remediation of the Charging Site) arising from or in connection with any release or alleged release of any Contaminants as a direct result of the acts or omissions of FBC or any person for whom it is in law responsible, excluding Customers.
- 11.4 **Environmental Representations and Warranties.** The Host represents and warrants to FBC that, as at the Effective Date, to the best of its knowledge there are no actions, proceedings, investigations, claims (including remediation cost recovery claims) pending, or threatened, that would interfere with FBC's use of the Charging Equipment or the Charging Site or access over the Lands or that relate to the presence of Contaminants in, under or migrating to or from the Charging Site or the Lands.
- 11.5 **Environmental Compliance.** The parties acknowledge and agree they each have responsibility for environmental compliance, management and reporting pursuant to environmental laws and regulations arising from the ownership, operation, maintenance and use of the Charging Equipment. The parties covenant and agree to co-operate with each other in co-ordinating, establishing, implementing and verifying processes and procedures to manage and address environmental impacts and ensure each party's respective compliance with environmental laws and regulations.
12. **Force Majeure.**
- 12.1 No party will be in default of this Agreement by reason only of any failure in the performance of such party's obligations pursuant to this Agreement if such failure arises without the fault or negligence of such party and is caused by any event of Force Majeure (as defined below) that makes it commercially impracticable or unreasonable for such party to perform its obligations under this Agreement and, in such event, the

obligations of the parties will be suspended to the extent necessary for the period of the Force Majeure condition, save and except neither party will be relieved of or released from its obligations to make payments to the other party as a result of an event of Force Majeure. For the purpose of this section, "**Force Majeure**" means any cause which is unavoidable or beyond the reasonable control of any party to this Agreement and which, by the exercise of its reasonable efforts, such party is unable to prevent or overcome, including, acts of God, war, riots, intervention by civil or military authority, strikes, lockouts, accidents, acts of civil or military authority, or orders of government or regulatory bodies having jurisdiction, or breakage or accident to machinery or lines of pipes, or freezing of wells or pipelines or the failure of gas supply, temporary or otherwise, from a supplier; provided however, the lack of funds or other financial cause shall not be an event of Force Majeure.

- 12.2 The party whose performance is prevented by an event of Force Majeure must provide notification to the other party of the occurrence of such event as soon as reasonably possible and take commercially reasonable steps to eliminate any such occurrence.

13. **Dispute Resolution.**

- 13.1 Where any dispute arises out of or in connection with this Agreement, including failure of the parties to reach agreement hereunder, either party may request the other party to appoint senior representatives to meet and attempt to resolve the dispute either by direct negotiations or mediation. Unresolved disputes may be submitted for final resolution by arbitration administered by the British Columbia International Commercial Arbitration Centre under its "Shorter Rules for Domestic Commercial Arbitration" in Vancouver, British Columbia, Canada. The language of that arbitration will be English. Alternatively, the Parties may agree, within 15 days of request by a party for final resolution, to submit that dispute for final resolution by arbitration in another manner.

- 13.2 The parties shall continue to fulfill their respective obligations pursuant to this Agreement during the resolution of any dispute in accordance with this section.

14. **Representations, Warranties and Covenants.**

- 14.1 **Mutual Representations and Warranties.** Subject to receipt of approval of this Agreement by BCUC as identified in section 4.3, each party represents and warrants to the other party that, as of the Effective Date:

- (a) it has the full right, power and authority to enter into this Agreement and all necessary corporate action has been taken to authorize and approve the execution and delivery of this Agreement and performance of obligations hereunder;
- (b) to the best of its knowledge, this Agreement and the performance of its obligations hereunder do not breach any provisions of any other agreement or law that is binding on or applicable to such party;
- (c) it is not party to any action, suit or legal proceeding, actual or threatened, and there are no circumstances, matters or things known to such party which might give rise to any such action, suit or legal proceeding, and there are no actions, suits or proceedings pending or threatened against such party before or by any

governmental authority, which could affect its ability to perform its obligations under this Agreement.

15. **General.**

15.1 **Costs.** Except as otherwise set out in this Agreement, each party will be responsible for the payment of its own costs related to performing its obligations under this Agreement.

15.2 **Survival.** The following sections shall survive the termination or expiration of this Agreement: Sections 10 [*Insurance, Liability, Indemnity*], 11 [*Environmental Provisions*], 13 [*Dispute Resolution*], 15.3 [*Governing Law*] and 15.7 [*Notice*].

15.3 **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the Province of British Columbia and the laws of Canada. The parties hereby attorn to the jurisdiction of the courts of British Columbia and all courts competent to hear appeals therefrom.

15.4 **Compliance with Laws.** Each party covenants, as a material provision of this Agreement, it will comply with all codes, statutes, by-laws, regulations or other laws in force in British Columbia during the Term.

15.5 **Assignment.** Neither party shall assign its rights and obligations under this Agreement without the prior written consent of the other party, such consent not to be unreasonably withheld, delayed or conditioned. Despite the foregoing, FBC may assign the Agreement, or parts thereof, to any of its affiliates.

15.6 **No Joint Venture or Partnership.** Nothing contained in this Agreement shall be construed to place the parties in the role of partners or joint venturers or agents and no party shall have the power to obligate or bind any other party in any manner whatsoever.

15.7 **Notice.** Any notices or other communication required to be given or made pursuant to the Agreement shall, unless otherwise expressly provided herein, shall be in writing and shall be personally delivered to or sent by facsimile to either party at its address set forth below:

If to FBC:
FORTISBC ENERGY INC.
 100 – 1975 Springfield Road
 Kelowna, BC V1Y 7V7

Attention: Michael Leyland

Copy to: Michael.leyland@fortisbc.com (or
 designate as identified in an “out
 of office” reply)

If to the Host:
REGIONAL DISTRICT OF KOOTENAY BOUNDARY
 202 – 843 Rossland Ave.
 Trail, BC V1R 4S8

Attention: Goran Denkovski

15.8 **Schedules.** The schedules attached to this agreement are an integral part of this Agreement and are hereby incorporated into this Agreement as a part thereof.

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- 15.9 **Amendments to be in writing.** Except as set out in this Agreement, no amendment or variation of the Agreement shall be effective or binding upon the parties unless such amendment or variation is set forth in writing and duly executed by the parties.
- 15.10 **Waiver.** No party is bound by any waiver of any provision of this Agreement unless such waiver is consented to in writing by that party. No waiver of any provisions of this Agreement constitutes a waiver of any other provision, nor does any waiver constitute a continuing waiver unless otherwise provided.
- 15.11 **Enurement.** This Agreement enures to the benefit of and is binding on the parties and their respective successors and permitted assigns.
- 15.12 **Severability.** If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid, illegal or unenforceable in any respect, such determination does not impair or affect the validity, legality or enforceability of any other provision of this Agreement.
- 15.13 **Further Assurances.** The parties shall sign such further and other documents and do and perform and cause to be done and performed such further and other acts and things as may be necessary or desirable to give full effect to this Agreement.
- 15.14 **Remedies Cumulative.** All rights and remedies of each party under this Agreement are cumulative and may be exercised at any time and from time to time, independently and in combination.
- 15.15 **Entire Agreement.** This Agreement constitutes the entire agreement between the parties with respect to the subject matter of this Agreement and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written. There are no conditions, covenants, representations, warranties or other provisions, whether express or implied, collateral, statutory or otherwise, relating to the subject matter of this Agreement except as provided in this Agreement.
- 15.16 **Time of the Essence.** Time is of the essence of this Agreement.

09/14

15.17 **Execution.** This Agreement may be executed in counterparts, each of which shall be deemed as an original, but all of which shall constitute one and the same instrument. Delivery of an executed counterpart of this Agreement by facsimile or electronic transmission hereof shall be as effective as delivery of an originally executed counterpart hereof.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the day and year first above written.

FORTISBC ENERGY INC.
by its authorized signatory(ies):

REGIONAL DISTRICT OF KOOTENAY BOUNDARY,
by its authorized signatory(ies):

Name:
Title:

Name:
Title:

Name:
Title:



September 8, 2017

Fortis File – 65171945
MFLNRO FBC File 4404940
MFLNRO RDKB Files 4401920 & 4404856

Regional District of Kootenay Boundary
202 – 843 Rossland Avenue
Trail BC V1R 4S8

Attention: Mr. Goran Denkovsky, Manager of Infrastructure and Sustainability

Dear Mr. Denkovsky:

Re: EV Charging Station – Christina Lake – Land Act Tenure Amendment

FortisBC (FBC) is in the process of filing an application for a tenure amendment to their existing Land Act tenure on File 4404940 to accommodate proposed additional infrastructure within the Christina Lake Welcome Centre [Regional District of Kootenay Boundary (RDKB)] Licence of Occupation 404063, for installation of the proposed EV charging station.

In order to file the application with the Ministry of Forests, Lands, Natural Resources and Rural Development, FBC requires a Board resolution from the RDKB Board, which indicates that the RDKB is in support of the proposed installation and further supports issuance of a revised tenure to FBC. This is a requirement of the Ministry as the FBC tenure overlaps with RDKB tenures on files noted above.

The revised tenure will encompass the existing distribution line through the community park tenure 404062 to the Welcome Centre as well as the new facilities for the EV charging station. See orthophoto attached for proposed revised tenure footprint. I am also enclosing a copy of the current title, FBC SRW LB483165 and Plan EPP8054.

FBC asks that this request be included in the next regularly scheduled RDKB Board Meeting. Once the Board Resolution has been passed, please provide a copy to me, so that FBC can include it with the tenure amendment application to the Ministry.

If you require anything further in support of this request, you can reach me by email at Lorraine.Schmidt@fortisbc.com or by phone at 250-426-1935.

Yours truly,

A handwritten signature in blue ink, appearing to read "Lorraine Schmidt".

Lorraine Schmidt
On Behalf of FortisBC
Contract Land Agent

Encl.



TENURE AMENDMENT - FORTISBC DISTRIBUTION LINE - FILE 4404940

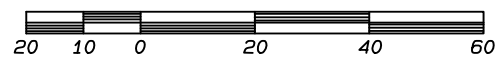


REFERENCE PLAN OF STATUTORY RIGHT OF WAY OVER
PART OF DL 498, SDYD EXCEPT:

- (1) PART 6.29 ACRES SHOWN AS COLUMBIA AND WESTERN RAILWAY
RIGHT OF WAY ON PLAN ATTACHED TO PARCELS BOOK VOL.4, FOL 433
(2) PLANS 2710, 13142, 13192, 29837, 37989, 38106, KAP45806,
KAP45822, KAP46580, KAP60519 AND KAP79304

PURSUANT TO SECTION 113 OF THE LAND TITLE ACT .

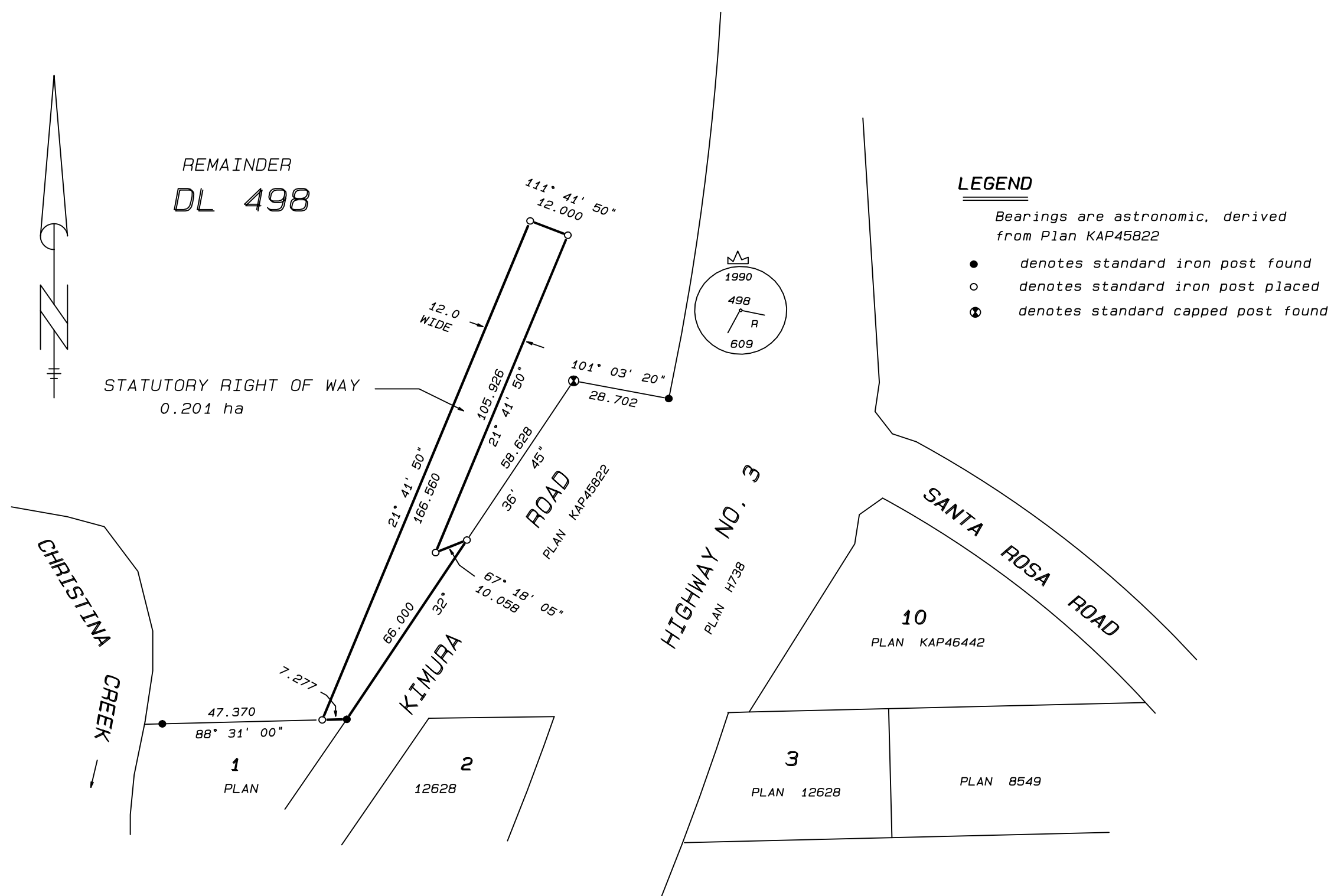
BCGS 82E.009



All distances are in metres.

THE INTENDED PLOT SIZE OF THIS PLAN IS 432 mm IN WIDTH BY 560 mm
IN HEIGHT (C SIZE) WHEN PLOTTED AT A SCALE OF 1: 1000

PLAN EPP8054



LEGEND

Bearings are astronomic, derived
from Plan KAP45822

- denotes standard iron post found
- o denotes standard iron post placed
- ⊙ denotes standard capped post found

THIS PLAN LIES WITHIN THE KOOTENAY
BOUNDARY REGIONAL DISTRICT

A. F. HOEFSLOOT

BRITISH COLUMBIA LAND SURVEYOR
P.O. BOX 2740, GRAND FORKS, B.C.
VOH 1H0 442-5597

09-08-1

MINISTRY FILE NO. 4404940

The field survey represented by this plan was completed by
A. F. Hoefsloot, BCLS on the 20 th day of APRIL 2010.

This plan is prepared as the Official Plan of the
lands shown hereon for the Surveyor General.

15 SEP 2011 10 21 LB483165

**LAND TITLE ACT
FORM C
(Section 233)**

Province of
British Columbia
GENERAL INSTRUMENT – PART 1

Page 1 of 17

1. APPLICATION: (Name, address, phone number and signature of applicant, applicant's solicitor or agent)
FORTISBC INC. P.O. Box 130
TRAIL, BC V1R 4L4
 (Signature of Applicant or Authorized Agent) **368 0536**

2. PARCEL IDENTIFIER(S) AND LEGAL DESCRIPTION(S) OF LAND: *
 (PID) (LEGAL DESCRIPTION)
SEE SCHEDULE

3. NATURE OF INTEREST: *
 Description Document Reference Person Entitled to Interest
 (Page and paragraph)
OVER PART of
PLAN EPP8054
 Statutory Right of Way Entire Instrument Transferee

4. TERMS: Part 2 of this instrument consists of (select one only)
 (a) Filed Standard Charge Terms ☐ D.F. No.
 (b) Express Charge Terms ☒ Annexed as Part 2
 (c) Release ☐ There is no Part 2 of this instrument

A selection of (a) includes any additional or modified terms referred to in Item 7 or in a schedule annexed to this instrument. If (c) is selected, the charge described in Item 3 is released or discharged as a charge on the land described in Item 2.

5. TRANSFEROR(S): *
HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA as represented by the Minister of Agriculture and Lands, Parliament Buildings, Victoria, British Columbia V8V 1X5


6. TRANSFEREE(S): (Including postal address(es) and postal code(s)) *
FORTISBC INC., PO Box 130 Stn Main Trail, BC V1R 4L4

7. ADDITIONAL OR MODIFIED TERMS: *
 N/A

8. EXECUTION(S): ** This instrument creates, assigns, modifies, enlarges, discharges or governs the priority of the interest(s) described in Item 3 and the Transferor(s) and every other signatory agree to be bound by this instrument, and acknowledge(s) receipt of a true copy of the filed standard charge terms, if any.

Officer Signature(s)	Execution Date	Party(ies) Signature(s)						
Kathy Pasqua Kathy Pasqua 1902 Theatre Road Cranbrook, BC V1C 7G1 A Commissioner for taking affidavits in the Province of British Columbia	<table border="1"> <tr> <td>Y</td> <td>M</td> <td>D</td> </tr> <tr> <td>10</td> <td>11</td> <td>12</td> </tr> </table>	Y	M	D	10	11	12	Jan Johnston Name: Jan Johnston HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA, by its authorized representative
Y	M	D						
10	11	12						

OFFICER CERTIFICATION:
 Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the Evidence Act, R.S.B.C. 1996, c. 124, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the Land Title Act as they pertain to the execution of this instrument.



 Daryl Johnson
 Land & Court Agent
 Kamloops, BC
 Toll Free: 1-877-828-1111

**LAND TITLE ACT
FORM D**

Province of
British Columbia
EXECUTIONS CONTINUED

Page 2 of 17

Officer Signature(s)



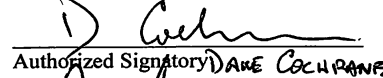
Michael Castles Bancroft
Commissioner for Taking Affidavits
in British Columbia
Exp. 07/31/2012
FortisBC Inc.
100 Bingay Rd PO Box 130
Trail, BC V1R 4L4

Execution Date

Y	M	D
2011	10	27

Party(ies) Signature(s)

SIGNED on behalf of
FORTISBC INC.
by a duly authorized signatory



Authorized Signatory **DANE COCHRANE**



Authorized Signatory **Marko Antonov**

OFFICER CERTIFICATION:

Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the *Evidence Act*, R.S.B.C. 1996, c. 124, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the *Land Title Act* as they pertain to the execution of this instrument.

Land Title Act
FORM E

Province of
British Columbia
SCHEDULE

Page 3 of 17

Enter the required information in the same order as the information must appear on the Freehold Transfer Form, Mortgage Form or General Document Form.

Parcel Identifier Legal Description

DESCRIPTION OF LAND:

PARCEL IDENTIFIER: 007-218-311

DISTRICT LOT 498 SIMILKAMEEN DIVISION YALE DISTRICT EXCEPT:

(1) PART 6.29 ACRES SHOWN AS COLUMBIA AND WESTERN RAILWAY R/W ON PLAN
ATTACHED TO PARCELS BOOK VOL.4, FOL 433

(2) PLANS 2710, 13142, 13192, 29837, 37989, 38106, KAP45806, KAP45822,
KAP46580, KAP60519 AND KAP79304

For Land Title Office Use: Page 4 of 17

Right of Way No.:

404226

File No.: 4404940

Disposition No.: 887735

TERMS OF INSTRUMENT - Part 2

WHEREAS this statutory right of way, issued under section 40(1)(a) of the *Land Act*, is necessary for the operation and maintenance of the Transferee's undertaking.

For valuable consideration, the parties agree as follows:

ARTICLE 1 - INTERPRETATION**1.1 In this Agreement**

"Agreement" means this General Instrument;

"Commencement Date" means September 30, 2010;

"disposition" has the meaning given to it in the *Land Act* and includes a licence of occupation;

"Fees" means the fees set out in Article 3;

"Improvements" includes anything made, constructed, erected, built, altered, repaired or added to, in, on or under the Land, and attached to it or intended to become a part of it, and also includes any clearing, excavating, digging, drilling, tunnelling, filling, grading or ditching of, in, on or under the Land;

"Land" means that part of the land described in item 2 of Part 1 of this General Instrument as shown outlined in bold on Plan No. EPP8054;

"Realty Taxes" means all taxes, rates, levies, duties, charges and assessments levied or charged, at any time, by any government authority having jurisdiction which relate to the Land, the Improvements or both of them and which you are liable to pay under applicable laws;

"Security" means the security referred to in section 6.1 or 6.2, as replaced or supplemented in accordance with section 6.5;

"Term" means the period of time set out in section 2.2;

"we", "us" or "our" refers to the Transferor alone and never refers to the combination of the Transferor and the Transferee: that combination is referred to as **"the parties"**; and

"you" or "your" refers to the Transferee.

1.2 In this Agreement, "person" includes a corporation, firm or association and wherever the singular or masculine form is used in this Agreement it will be construed as the plural or feminine or

UTILITY - STATUTORY RIGHT OF WAY

For Land Title Office Use: Page 5 of 17

Right of Way No.:

404226

File No.: 4404940

Disposition No.: 887735

neuter form, as the case may be, and vice versa where the context or parties require.

- 1.3 The captions and headings contained in this Agreement are for convenience only and do not define or in any way limit the scope or intent of this Agreement.
- 1.4 This Agreement will be interpreted according to the laws of the Province of British Columbia.
- 1.5 Where there is a reference to an enactment of the Province of British Columbia or of Canada in this Agreement, that reference will include a reference to every amendment to it, every regulation made under it and any subsequent enactment of like effect and, unless otherwise indicated, all enactments referred to in this Agreement are enactments of the Province of British Columbia.
- 1.6 If any section of this Agreement, or any part of a section, is found to be illegal or unenforceable, that section or part of a section, as the case may be, will be considered separate and severable and the remainder of this Agreement will not be affected and this Agreement will be enforceable to the fullest extent permitted by law.
- 1.7 Each schedule to this Agreement is an integral part of this Agreement as if set out at length in the body of this Agreement.
- 1.8 This Agreement constitutes the entire agreement between the parties and no understanding or agreement, oral or otherwise, exists between the parties with respect to the subject matter of this Agreement except as expressly set out in this Agreement and this Agreement may not be modified except by subsequent agreement in writing between the parties.
- 1.9 Each party will, upon the request of the other, do or cause to be done all lawful acts necessary for the performance of the provisions of this Agreement.
- 1.10 All provisions of this Agreement in our favour and all of our rights and remedies, either at law or in equity, will survive the termination of this Agreement.
- 1.11 Time is of the essence of this Agreement.
- 1.12 Wherever this Agreement provides that an action may be taken, a consent or approval must be obtained or a determination must be made, then you or we, as the case may be, will act reasonably in taking such action, deciding whether to provide such consent or approval or making such determination; but where this Agreement states that you or we have sole discretion to take an action, provide a consent or approval or make a determination, there will be no requirement to show reasonableness or to act reasonably in taking that action, providing that consent or approval or making that determination.

UTILITY - STATUTORY RIGHT OF WAY

For Land Title Office Use: Page 6 of 17

Right of Way No.:

404226

File No.: 4404940

Disposition No.: 887735

ARTICLE 2 - GRANT AND TERM

- 2.1 On the terms and conditions of this Agreement, we grant you, your employees, agents and contractors a statutory right of way over the Land only for the purposes of constructing, erecting, stringing, or otherwise installing, operating, maintaining, removing and replacing the Improvements necessary for the distribution of electric energy and for telecommunications equipment necessary for your distribution of electric energy.
- 2.2 The term of this Agreement is for so long as the Land is required by you, commencing on the Commencement Date.

ARTICLE 3 - FEES

- 3.1 The Fee for the Term is \$1.00, the receipt of which we acknowledge.

ARTICLE 4 - COVENANTS

- 4.1 You must
- (a) pay, when due,
 - (i) the Fees to us at the address set out in Article 10,
 - (ii) the Realty Taxes, and
 - (iii) all charges for electricity, gas, water and other utilities supplied to the Land for use by you, on your behalf or with your permission;
 - (b) deliver to us, immediately upon demand, receipts or other evidence of the payment of Realty Taxes and all other money required to be paid by you under this Agreement;
 - (c) observe, abide by and comply with
 - (i) all applicable laws, bylaws, orders, directions, ordinances and regulations of any government authority having jurisdiction in any way affecting your use or occupation of the Land or the Improvements, and
 - (ii) the provisions of this Agreement;
 - (d) in respect of the use of the Land by you or by anyone you permit to use the Land, keep the Land and the Improvements in a safe, clean and sanitary condition satisfactory to us,

UTILITY - STATUTORY RIGHT OF WAY

For Land Title Office Use: Page 7 of 17

Right of Way No.:

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File No.: 4404940

Disposition No.: 887735

and at our written request, rectify any failure to comply with such a covenant by making the Land and the Improvements safe, clean and sanitary;

- (e) not commit any wilful or voluntary waste, spoil or destruction on the Land or do anything on the Land that may be or become a nuisance or annoyance to an owner or occupier of land in the vicinity of the Land;
- (f) use and occupy the Land only in accordance with and for the purposes set out in section 2.1;
- (g) not construct, place or affix any Improvement on or to the Land except as necessary for the purposes set out in section 2.1;
- (h) pay all accounts and expenses as they become due for work performed on or materials supplied to the Land at your request, on your behalf or with your permission, except for money that you are required to hold back under the *Builders Lien Act*;
- (i) if any claim of lien over the Land is made under the *Builders Lien Act* for work performed on or materials supplied to the Land at your request, on your behalf or with your permission, immediately take all steps necessary to have the lien discharged, unless the claim of lien is being contested in good faith by you and you have taken the steps necessary to ensure that the claim of lien will not subject the Land or any interest of yours under this Agreement to sale or forfeiture;
- (j) not cut or remove timber on or from the Land without
 - (i) our prior written consent, and
 - (ii) being granted the right under the *Forest Act* to harvest Crown timber on the Land;
- (k) obtain our prior written consent, which consent may be unreasonably withheld, before permitting any other person to use the Land or the Improvements (including without limitation, any copper, coaxial, fibre optic or similar material or device) for any telecommunications purpose;
- (l) obtain our prior written consent, which consent may be unreasonably withheld, before using the Land or the Improvements for any telecommunications purpose other than a telecommunications purpose which is necessary for your operation of the Improvements;
- (m) if any soil is disturbed by you as a result of your construction or maintenance of the Improvements, at your expense, restore the surface of the Land to a condition

UTILITY - STATUTORY RIGHT OF WAY

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satisfactory to us;

- (n) take all reasonable precautions to avoid disturbing or damaging any archaeological material found on or under the Land and, upon discovering any archaeological material on or under the Land, you must immediately notify the ministry responsible for administering the *Heritage Conservation Act*;
- (o) permit us, or our authorized representatives, to enter on the Land at any time to inspect the Land and the Improvements, provided that in regard to our inspection of the Improvements we take reasonable steps to minimize any disruption of your operations;
- (p) indemnify and save us and our servants, employees and agents harmless against all claims, actions, causes of action, losses, damages, costs and liabilities, including fees of solicitors and other professional advisors, arising out of
 - (i) your breach, violation or nonperformance of a provision of this Agreement, and
 - (ii) any personal injury, bodily injury (including death) or property damage occurring or happening on or off the Land by virtue of your entry upon, use or occupation of the Land,
 and the amount of all such losses, damages, costs and liabilities will be payable to us immediately upon demand; and
- (q) on the termination of this Agreement,
 - (i) peaceably quit and deliver to us possession of the Land and, subject to paragraphs (ii), (iii) and (iv), the Improvements in a safe, clean and sanitary condition,
 - (ii) within 90 days, remove from the Land any Improvement you want to remove, if the Improvement was placed on or made to the Land by you and you are not in default of this Agreement,
 - (iii) not remove any Improvement from the Land if you are in default of this Agreement, unless we direct or permit you to do so under paragraph (iv),
 - (iv) remove from the Land any Improvement that we, in writing, direct or permit you to remove, other than any Improvement permitted to be placed on or made to the Land under another disposition, and
 - (v) restore the surface of the Land as nearly as may reasonably be possible to the same condition as it was on the Commencement Date, to our satisfaction, but if

UTILITY - STATUTORY RIGHT OF WAY

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you are not directed or permitted to remove an Improvement under paragraph (iv), this paragraph will not apply to that part of the surface of the Land on which that Improvement is located,

and all of your right, interest and estate in the Land will be absolutely forfeited to us, and to the extent necessary, this covenant will survive the termination of this Agreement.

4.2 You will not permit any person to do anything you are restricted from doing under this Article.

4.3 We will not do anything on the Land that will interfere materially with the Improvements or your use of the Improvements, or that creates a public hazard.

ARTICLE 5 - LIMITATIONS

5.1 You agree with us that

- (a) we are under no obligation to provide access or services to the Land or to maintain or improve existing access roads;
- (b) this Agreement is subject to
 - (i) all subsisting dispositions and subsisting grants to or rights of any person made or acquired under the *Coal Act, Forest Act, Mineral Tenure Act, Petroleum and Natural Gas Act, Range Act, Wildlife Act or Water Act*, or any extension or renewal of the same, whether or not you have actual notice of them, and
 - (ii) the exceptions and reservations of interests, rights, privileges and titles referred to in section 50 of the *Land Act*;
- (c) without limiting subsection 4.1(p), you must indemnify and save us and our servants, employees and agents harmless from and against all claims, actions, causes of action, losses, damages, costs and liabilities, including fees of solicitors and other professional advisors, arising out of any conflict between your rights under this Agreement and the rights of any person under a disposition or under a subsisting grant to or right of any person made or acquired under the *Coal Act, Forest Act, Mineral Tenure Act, Petroleum and Natural Gas Act, Range Act, Wildlife Act or Water Act* (or any prior or subsequent enactment of the Province of British Columbia of like effect), or any extension or renewal of the same, whether or not you have actual notice of them, and the amount of all such losses, damages, costs and liabilities will be payable to us immediately upon demand;

UTILITY - STATUTORY RIGHT OF WAY

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404226

File No.: 4404940

Disposition No.: 887735

- (d) you release us from all claims, actions, causes of action, suits, debts and demands that you now have or may at any time in the future have against us arising out of any conflict between your rights under this Agreement and the rights of any person under a disposition or under a subsisting grant to or right made or acquired under the enactments referred to in subsection (c), and you acknowledge that this Agreement and your rights under this Agreement are subject to those grants and rights referred to in subsection (c) whether or not you have actual notice of them.
- (e) with your prior consent, which consent you will not unreasonably withhold, we may make other dispositions of or over the Land, or any part of it, to a person, including a Crown agency or ministry;
- (f) for the purpose of subsection (e), you will be deemed to have reasonably withheld your consent if a disposition made under that subsection would materially affect the exercise of your rights under this Agreement;
- (g) you will make no claim for compensation, in damages or otherwise, in respect of a disposition made under subsection (e), where such disposition does not materially affect the exercise of your rights under this Agreement;
- (h) subject to subsection (g), all of your costs and expenses, direct or indirect, that arise out of any lawful interference with your rights under this Agreement as a result of the exercise or operation of the interests, rights, privileges and titles reserved to us in subsections (b) and (e) will be borne solely by you;
- (i) you will not commence or maintain proceedings under section 65 of the *Land Act* in respect of any lawful interference with your rights under this Agreement that arises as a result of the exercise or operation of the interests, rights, privileges and titles described in subsections (b) and (e);
- (j) you will not without our prior written consent, which consent may be unreasonably withheld, permit any other person to use the Land or the Improvements (including, without limitation, any copper, coaxial, fibre optic or similar material or device) for any telecommunications purpose;
- (k) you will not without our prior written consent, which consent may be unreasonably withheld, use the Land or the Improvements for any telecommunications purpose other than a telecommunications purpose which is necessary for your operation of the Improvements;
- (l) you will not remove or permit the removal of any Improvement from the Land except as expressly permitted or required under this Agreement;

UTILITY - STATUTORY RIGHT OF WAY

For Land Title Office Use: Page 11 of 17

Right of Way No.:

404226

File No.: 4404940

Disposition No.: 887735

- (m) any interest you may have in the Improvements ceases to exist and becomes our property upon termination of this Agreement, except where an Improvement may be removed under paragraph 4.1(q)(ii), (iii) or (iv) in which case any interest you may have in that Improvement ceases to exist and becomes our property if the Improvement is not removed from the Land within the time period set out in paragraph 4.1(q)(ii) or the time period provided for in the direction or permission given under paragraph 4.1(q)(iii); and
- (n) if, after the termination of this Agreement, we permit you to remain in possession of the Land and we accept money from you in respect of such possession, a tenancy from year to year will not be created by implication of law and you will be deemed to be a monthly occupier only subject to all of the provisions of this Agreement, except as to duration, in the absence of a written agreement to the contrary.

ARTICLE 6 - SECURITY AND INSURANCE

- 6.1 On the Commencement Date, you will deliver to us security in the amount of \$0.00 which will
 - (a) guarantee the performance of your obligations under this Agreement;
 - (b) be in the form required by us; and
 - (c) remain in effect until we certify, in writing, that you have fully performed your obligations under this Agreement.
- 6.2 Despite section 6.1, your obligations under that section are suspended for so long as you maintain in good standing other security acceptable to us to guarantee the performance of your obligations under this Agreement and all other dispositions held by you.
- 6.3 We may use the Security for the payment of any costs and expenses incurred by us to perform any of your obligations under this Agreement that are not performed by you and, if such event occurs, you will, within 30 days of that event, deliver further Security to us in an amount equal to the amount drawn down by us.
- 6.4 After we certify, in writing, that you have fully performed your obligations under this Agreement, we will return to you the Security maintained under section 6.1, less all amounts drawn down by us under section 6.3.
- 6.5 You acknowledge that we may, from time to time, notify you to
 - (a) change the form or amount of the Security; and
 - (b) provide and maintain another form of Security in replacement of or in addition to the

 UTILITY - STATUTORY RIGHT OF WAY

For Land Title Office Use: Page 12 of 17

Right of Way No.:

404226

File No.: 4404940

Disposition No.: 887735

Security posted by you under this Agreement;

and you will, within 60 days of receiving such notice, deliver to us written confirmation that the change has been made or the replacement or additional form of Security has been provided by you.

6.6 You must

- (a) without limiting your obligations or liabilities under this Agreement, at your expense, effect and keep in force during the Term the following insurance with insurers licensed to do business in Canada:
 - (i) Commercial General Liability insurance in an amount of not less than \$2,000,000.00 inclusive per occurrence insuring against liability for personal injury, bodily injury (including death) and property damage, including coverage for all accidents or occurrences on the Land or the Improvements. Such policy will include cross liability, liability assumed under contract, provision to provide 30 days advance notice to us of material change or cancellation, and include us as additional insured;
- (b) ensure that all insurance required to be maintained by you under this Agreement is primary and does not require the sharing of any loss by any of our insurers;
- (c) within 10 working days of Commencement Date of this Agreement, provide to us evidence of all required insurance in the form of a completed "Province of British Columbia Certificate of Insurance";
- (d) if the required insurance policy or policies expire or are cancelled before the end of the Term of this Agreement, provide within 10 working days of the cancellation or expiration, evidence of new or renewal policy or policies of all required insurance in the form of a completed "Province of British Columbia Certificate of Insurance";
- (e) notwithstanding subsection (c) or (d) above, if requested by us, provide to us certified copies of the required insurance policies.

6.7 We may, acting reasonably, from time to time, require you to

- (a) change the amount of insurance set out in subsection 6.6(a); and
- (b) provide and maintain another type or types of insurance in replacement of or in addition to the insurance previously required to be maintained by you under this Agreement;

and you will, within 60 days of receiving such notice, cause the amounts and types to be

UTILITY - STATUTORY RIGHT OF WAY

For Land Title Office Use: Page 13 of 17

Right of Way No.:

404226

File No.: 4404940

Disposition No.: 887735

changed and deliver to us a completed "Province of British Columbia Certificate of Insurance" for all insurance then required to be maintained by you under this Agreement.

- 6.8 You shall provide, maintain, and pay for any additional insurance which you are required by law to carry, or which you consider necessary to insure risks not otherwise covered by the insurance specified in this Agreement in your sole discretion.
- 6.9 You waive all rights of recourse against us with regard to damage to your own property.

ARTICLE 7 - ASSIGNMENT

- 7.1 You must not assign, mortgage or transfer this Agreement, or permit any person to use or occupy the Land, without our prior written consent, which consent we may withhold.
- 7.2 For the purpose of section 7.1, if you are a corporation, a change in control (as that term is defined in subsection 2(3) of the *Business Corporations Act*) will be deemed to be a transfer of this Agreement.
- 7.3 Section 7.2 does not apply to a corporation if the shares of the corporation which carry votes for the election of the directors of the corporation trade on a stock exchange located in Canada.
- 7.4 Prior to considering a request for our consent under section 7.1, we may require you to meet certain conditions, including without limitation, that you submit to us a "site profile", "preliminary site investigation" or "detailed site investigation" (as those terms are defined in the *Environmental Management Act*) for the Land or other similar type of investigation of the Land.

ARTICLE 8 - TERMINATION

- 8.1 You agree with us that
- (a) if you
- (i) default in the payment of any money payable by you under this Agreement, or
- (ii) fail to observe, abide by and comply with the provisions of this Agreement (other than the payment of any money payable by you under this Agreement),
- and your default or failure continues for 60 days after we give written notice of the default or failure to you,

UTILITY - STATUTORY RIGHT OF WAY

For Land Title Office Use: Page 14 of 17

Right of Way No.:

404226

File No.: 4404940

Disposition No.: 887735

- (b) if, in our opinion, you fail to make diligent use of the Land for the purposes set out in this Agreement, and your failure continues for 60 days after we give written notice of the failure to you;
- (c) if you
 - (i) become insolvent or make an assignment for the general benefit of your creditors,
 - (ii) commit an act which entitles a person to take action under the *Bankruptcy and Insolvency Act* (Canada) or a bankruptcy petition is filed or presented against you or you consent to the filing of the petition or a decree is entered by a court of competent jurisdiction adjudging you bankrupt under any law relating to bankruptcy or insolvency, or
 - (iii) voluntarily enter into an arrangement with your creditors;
- (d) if you are a corporation,
 - (i) a receiver or receiver-manager is appointed to administer or carry on your business, or
 - (ii) an order is made, a resolution passed or a petition filed for your liquidation or winding up;
- (e) if you are a society, you convert into a company in accordance with the *Society Act* without our prior written consent; or
- (f) if this Agreement is taken in execution or attachment by any person;

this Agreement will, at our option and with or without entry, terminate, and your right to use and occupy the Land will cease.

8.2 If the condition complained of (other than the payment of any money payable by you under this Agreement) reasonably requires more time to cure than 60 days, you will be deemed to have complied with the remedying of it if you commence remedying or curing the condition within 60 days and diligently complete the same.

8.3 You agree with us that

- (a) you will make no claim for compensation, in damages or otherwise, upon the lawful termination of this Agreement under section 8.1; and

UTILITY - STATUTORY RIGHT OF WAY

For Land Title Office Use: Page 15 of 17

Right of Way No.:

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- (b) our remedies under this Article are in addition to those available to us under the *Land Act*.

ARTICLE 9 - DISPUTE RESOLUTION

- 9.1 If any dispute arises under this Agreement, the parties will make all reasonable efforts to resolve the dispute within 60 days of the dispute arising (or within such other time period agreed to by the parties) and, subject to applicable laws, provide candid and timely disclosure to each other of all relevant facts, information and documents to facilitate those efforts.
- 9.2 Subject to section 9.5, if a dispute under this Agreement cannot be resolved under section 9.1, we or you may refer the dispute to arbitration conducted by a sole arbitrator appointed pursuant to the *Commercial Arbitration Act*.
- 9.3 The cost of the arbitration referred to in section 9.2 will be shared equally by the parties and the arbitration will be governed by the laws of the Province of British Columbia.
- 9.4 The arbitration will be conducted at our offices (or the offices of our authorized representative) in Cranbrook, British Columbia, and if we or our authorized representative have no office in Cranbrook, British Columbia, then our offices (or the offices of our authorized representative) that are closest to Cranbrook, British Columbia.
- 9.5 A dispute under this Agreement in respect of a matter within our sole discretion cannot, unless we agree, be referred to arbitration as set out in section 9.2.

ARTICLE 10 - NOTICE

- 10.1 Any notice required to be given by either party to the other will be deemed to be given if mailed by prepaid registered mail in Canada or delivered to the address of the other as follows:

to us

INTEGRATED LAND MANAGEMENT BUREAU
1902 Theatre Road
Cranbrook, BC V1C 7G1;

to you

FORTISBC INC.
PO Box 130

UTILITY - STATUTORY RIGHT OF WAY

For Land Title Office Use: Page 16 of 17

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Stn Main
Trail, BC V1R 4L4;

or at such other address as a party may, from time to time, direct in writing, and any such notice will be deemed to have been received if delivered, on the day of delivery, and if mailed, 7 days after the time of mailing, except in the case of mail interruption in which case actual receipt is required.

- 10.2 In order to expedite the delivery of any notice required to be given by either party to the other, a concurrent facsimile copy of any notice will, where possible, be provided to the other party but nothing in this section, and specifically the lack of delivery of a facsimile copy of any notice, will affect the deemed delivery provided in section 10.1.
- 10.3 The delivery of all money payable to us under this Agreement will be effected by hand, courier or prepaid regular mail to the address specified above, or by any other payment procedure agreed to by the parties, such deliveries to be effective on actual receipt.

ARTICLE 11 - MISCELLANEOUS

- 11.1 No provision of this Agreement will be considered to have been waived unless the waiver is in writing, and a waiver of a breach of a provision of this Agreement will not be construed as or constitute a waiver of any further or other breach of the same or any other provision of this Agreement, and a consent or approval to any act requiring consent or approval will not waive or render unnecessary the requirement to obtain consent or approval to any subsequent same or similar act.
- 11.2 No remedy conferred upon or reserved to us under this Agreement is exclusive of any other remedy in this Agreement or provided by law, but that remedy will be in addition to all other remedies in this Agreement or then existing at law, in equity or by statute.
- 11.3 The grant of a licence, assignment or transfer of this Agreement does not release you from your obligation to observe and perform all the provisions of this Agreement on your part to be observed and performed unless we specifically release you from such obligation in our consent to the licence, assignment or transfer of this Agreement.
- 11.4 This Agreement extends to, is binding upon and enures to the benefit of the parties, their heirs, executors, administrators, successors and permitted assigns.
- 11.5 If, due to a strike, lockout, labour dispute, act of God, inability to obtain labour or materials, law, ordinance, rule, regulation or order of a competent governmental authority, enemy or hostile action, civil commotion, fire or other casualty or any condition or cause beyond your

UTILITY - STATUTORY RIGHT OF WAY

For Land Title Office Use: Page 17 of 17

Right of Way No.:

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Disposition No.: 887735

reasonable control, other than normal weather conditions, you are delayed in performing any of your obligations under this Agreement, the time for the performance of that obligation will be extended by a period of time equal to the period of time of the delay so long as

- (a) you give notice to us within 30 days of the commencement of the delay setting forth the nature of the delay and an estimated time frame for the performance of your obligation; and
- (b) you diligently attempt to remove the delay.

11.6 You agree with us that

- (a) we are under no obligation, express or implied, to provide financial assistance or to contribute toward the cost of servicing, creating or developing the Land or the Improvements and you are solely responsible for all costs and expenses associated with your use of the Land and the Improvements for the purposes set out in this Agreement; and
- (b) nothing in this Agreement constitutes you as our agent, joint venturer or partner or gives you any authority or power to bind us in any way.

11.7 This Agreement does not override or affect any powers, privileges or immunities to which you are entitled under any enactment of the Province of British Columbia.

END OF DOCUMENT

UTILITY - STATUTORY RIGHT OF WAY

TITLE SEARCH PRINT

File Reference: 65171945

2017-08-18, 08:21:33

Requestor: Lorraine Schmidt

CURRENT AND CANCELLED INFORMATION SHOWN

Title Issued Under	SECTION 189 LAND TITLE ACT
Land Title District	KAMLOOPS
Land Title Office	KAMLOOPS
Title Number	KX147335
From Title Number	KL124617
Application Received	2005-10-17
Application Entered	2005-11-07
Registered Owner in Fee Simple	
Registered Owner/Mailing Address:	THE CROWN IN RIGHT OF BRITISH COLUMBIA AS REPRESENTED BY THE MINISTER OF SUSTAINABLE RESOURCE MANAGEMENT PO BOX 9054 STN PROV GOV'T VICTORIA, BC V8V 9E2
Taxation Authority	Penticton Assessment Area
Description of Land	
Parcel Identifier:	007-218-311
Legal Description:	DISTRICT LOT 498 SIMILKAMEEN DIVISION YALE DISTRICT EXCEPT: (1) PART 6.29 ACRES SHOWN AS COLUMBIA AND WESTERN RAILWAY R/W ON PLAN ATTACHED TO PARCELS BOOK VOL.4, FOL 433 (2) PLANS 2710, 13142, 13192, 29837, 37989, 38106, KAP45806, KAP45822, KAP46580, KAP60519 AND KAP79304
Legal Notations	
	RE PARAGRAPHS (E) AND (F) SEC 23 (1) LTA SEE DF M26728, 12/05/77
	RE PARAGRAPHS (E) AND (F) SEC 23 (1) LTA SEE DF M43205, 26/07/77
	RE PARAGRAPHS (E) AND (F) SEC 23 (1) LTA SEE DF W43457, 07/08/84
	RE PARAGRAPHS (E) AND (F) SEC 23 (1) LTA SEE DF W61865, 21/11/84

Title Number: KX147335

TITLE SEARCH PRINT

Page 1 of 2

TITLE SEARCH PRINT

File Reference: 65171945

2017-08-18, 08:21:33

Requestor: Lorraine Schmidt

THIS TITLE MAY BE AFFECTED BY A PERMIT UNDER PART 26 OF THE LOCAL
GOVERNMENT ACT, SEE LB206267

Charges, Liens and Interests

Nature:	UNDERSURFACE RIGHTS
Registration Number:	V23170
Registration Date and Time:	1983-03-31 12:53
Remarks:	FORFEITED TO CROWN SEE V23170 INTER ALIA
 Nature:	 STATUTORY RIGHT OF WAY
Registration Number:	V66476
Registration Date and Time:	1983-09-30 13:28
Registered Owner:	INLAND NATURAL GAS CO. LTD. (INC NO 28737)
Remarks:	PART ON PLAN A18071
 Nature:	 STATUTORY RIGHT OF WAY
Registration Number:	W39379
Registration Date and Time:	1984-07-13 14:51
Registered Owner:	INLAND NATURAL GAS CO. LTD. (INC NO 28737)
Remarks:	PART ON PLAN A18228
 Nature:	 STATUTORY RIGHT OF WAY
Registration Number:	LB483165
Registration Date and Time:	2011-09-15 10:21
Registered Owner:	FORTISBC INC.
Remarks:	PART ON PLAN EPP8054
 Nature:	 STATUTORY RIGHT OF WAY
Registration Number:	CA2806065
Registration Date and Time:	2012-10-04 13:26
Registered Owner:	CHRISTINA WATERWORKS DISTRICT

Duplicate Indefeasible Title NONE OUTSTANDING

Transfers NONE

Pending Applications NONE

Corrections NONE

Title Number: KX147335

TITLE SEARCH PRINT

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REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Cheque Register - Summary

AP5090

Date: September 6, 2017

Supplier : 084010 To ZUM
 Cheque Date: AUGUST 1 - 31, 2017

Cheque Date	Supplier Code	Supplier Name	Amount
01-Aug-17	REC010	RECEIVER GENERAL FOR CANA	80,141.99
03-Aug-17	RJA010	RJAMES MANAGEMENT GROUP	6.18
03-Aug-17	HOO004	HOODLE, ISABELLA	30
03-Aug-17	KOO210	KOOTENAY VALLEY WATER CO.	31.8
03-Aug-17	CAN150	CANADIAN TIRE ASSOCIATE S	35.78
03-Aug-17	DUE020	DUECK, TIM	45
03-Aug-17	SPE030	SPEEDPRO SIGNS PLUS	47.04
03-Aug-17	RIM010	RIMELL, CARLY, D.	47.79
03-Aug-17	CAN014	CANADA SAFETY EQUIPMENT L	48.02
03-Aug-17	PRA040	PRAXAIR DISTRIBUTION	64.11
03-Aug-17	GRE030	GREYHOUND COURIER EXPRESS	68.23
03-Aug-17	PIN040	PINEGROVE AUTO & SMALL EN	86.2
03-Aug-17	SCP010	SCP DISTRIBUTORS INC.	89.06
03-Aug-17	VAL050	VALLEY FILTER LTD.	94.72
03-Aug-17	MIL160	MILLS OFFICE PRODUCTIVITY	100.79
03-Aug-17	OKA120	OKANAGAN AUDIO LAB LTD.	105
03-Aug-17	INT040	INTEGRA TIRE AUTO CENTRE	110.88
03-Aug-17	OME040	OMEGA COMMUNICATIONS LTD.	112
03-Aug-17	MAG040	MAGLIO BUILDING CENTRE (T	112.98
03-Aug-17	BLA090	BLACKWELL, CAMERON	140
03-Aug-17	ALL140	ALLAN, JONATHAN	160
03-Aug-17	ARN050	ARNELL, HANNAH	160
03-Aug-17	DON060	DONEGAN, CAMERON	160
03-Aug-17	MCR002	MCRITCHIE, TERRI	160
03-Aug-17	VOL010	VOLUNTEER FIREFIGHTER'S A	161
03-Aug-17	SHA030	SHAW CABLE	169.56
03-Aug-17	HUZ010	HUZZEY, MARTIN, R.	170
03-Aug-17	LIF010	LIFESAVING SOCIETY	188.02
03-Aug-17	ALP002	ALPINE SIGNS & GRAPHICS	201.6
03-Aug-17	HOM010	HOME DEPOT CREDIT SERVICE	209.23
03-Aug-17	ACE010	A.C.E. COURIER SERVICES	223.77
03-Aug-17	MAK010	MAKI, PHILLIP	233.92
03-Aug-17	CIN001	CINTAS THE UNIFORM PEOPLE	235.36
03-Aug-17	BIG130	BIG WHITE ELECTRICAL LTD.	256.25
03-Aug-17	SOU001	SOUND SOLUTIONS	264.6
03-Aug-17	INL070	INLAND ALLCARE	285.35
03-Aug-17	HAL010	HALL PRINTING	298.5
03-Aug-17	WAL080	WAL MART CANADA CORP	303.9
03-Aug-17	KON001	KONE INC.	346.82
03-Aug-17	CAR009	CAR BRITE	367.53
03-Aug-17	SEL160	SELKIRK SECURITY SERVICE	423.94

03-Aug-17	MER120	MERIDIAN ONECAP CREDIT CO	453.6
03-Aug-17	LOR010	LORDCO PARTS LTD.	523.77
03-Aug-17	MIR010	MIRCOM DISTRIBUTION (BC)	633.85
03-Aug-17	GES010	GESCAN - Division of Sone	651
03-Aug-17	VAB010	VAB ENTERPRISES	682.5
03-Aug-17	HUB020	HUB FIRE ENGINES & EQUIPM	722.31
03-Aug-17	FAI030	FAIRBANK ARCHITECTS LTD	739.73
03-Aug-17	KIM020	KIMCO CONTROLS LTD.	945
03-Aug-17	NAT005	NATIONAL PROCESS EQUIPMEN	967.91
03-Aug-17	FLE015	FLEETCOR CANADA MASTERCAR	1,003.46
03-Aug-17	AMF010	AM FORD	1,030.89
03-Aug-17	FOR040	FORTIS BC - NATURAL GAS	1,251.52
03-Aug-17	EAR020	EARTH MANAGEMENT LTD.	1,289.83
03-Aug-17	FOR010	FORTISBC - ELECTRICITY	2,169.83
03-Aug-17	CAS040	CASINO RECREATION SOCIETY	2,262.50
03-Aug-17	VAL130	VALLEN	2,283.02
03-Aug-17	FLE015	FLEETCOR CANADA MASTERCAR	2,344.17
03-Aug-17	MER080	MERCER	2,520.00
03-Aug-17	AFD001	AFD PETROLEUM LTD.	2,600.99
03-Aug-17	WAS010	WASTE MANAGEMENT	2,673.13
03-Aug-17	HOR010	HORSE ASSOCIATION OF CENT	2,750.00
03-Aug-17	SOF020	SOFTCHOICE LP	2,812.29
03-Aug-17	WIL007	ADAM WILLIAMS	2,826.18
03-Aug-17	ROS045	ROSSLAND SKATE PARK ASSOC	3,458.50
03-Aug-17	WHI090	WHITLOCK INSURANCE SERVIC	5,385.00
03-Aug-17	CHR022	CHRIS KELLETT & ASSOCIATE	6,772.50
03-Aug-17	CIB010	CIBC VISA	7,093.96
03-Aug-17	EMC050	EMCON SERVICES INC.	7,591.03
03-Aug-17	BOU017	BOUNDARY INVASIVE SPECIES	7,821.98
03-Aug-17	COM020	COMMISSIONAIRES BRITISH C	9,266.23
03-Aug-17	MIN030	MINISTER OF FINANCE	11,175.00
03-Aug-17	TEL001	TELUS COMMUNICATIONS (B.C	12,720.01
03-Aug-17	PHO002	PHOENIX MOUNTAIN ALPINE S	22,000.00
03-Aug-17	PAC020	PACIFIC BLUE CROSS	31,677.48
03-Aug-17	REG070	REGIONAL DISTRICT OF CENT	49,832.00
03-Aug-17	FRU010	THE VILLAGE OF FRUITVALE	52,500.00
03-Aug-17	BCT030	BC TRANSIT	136,434.00
10-Aug-17	HUB020	HUB FIRE ENGINES & EQUIPM	-389,447.52
10-Aug-17	OPU010	OPUS INTERNATIONAL CONSUL	-3,360.00
10-Aug-17	CAN150	CANADIAN TIRE ASSOCIATE S	-985.36
10-Aug-17	MAC020	MACLEAN, JOHN	-270.12
10-Aug-17	MAC020	MACLEAN, JOHN	270.12
10-Aug-17	CAN150	CANADIAN TIRE ASSOCIATE S	985.36
10-Aug-17	OPU010	OPUS INTERNATIONAL CONSUL	3,360.00
15-Aug-17	FRU020	FRUITVALE CO-OP	8.41
15-Aug-17	PAG010	PAGE, KIM	14.85
15-Aug-17	INT017	INTERSTATE BATTERIES	16.3

15-Aug-17 TRA029	TRAIL COFFEE & TEA COMPAN	20
15-Aug-17 PIN040	PINEGROVE AUTO & SMALL EN	24.65
15-Aug-17 DUE020	DUECK, TIM	25
15-Aug-17 PHA010	PHARMASAVE NO 106	25.61
15-Aug-17 OVE010	OVERWAITEA FOODS	26.57
15-Aug-17 BVC001	BV COMMUNICATIONS LTD.	35.23
15-Aug-17 BOU010	BOUNDARY ELECTRIC(1985) L	39.57
15-Aug-17 PAR050	PARSLOW LOCK & SAFE	40.1
15-Aug-17 BEA020	BEAVER FALLS MACHINING LT	44.8
15-Aug-17 GAI010	GAIA PRINCIPLES IPM SERVI	52.5
15-Aug-17 CAN110	CANADIAN RED CROSS SOCIET	58.1
15-Aug-17 BOU070	BOUNDARY HOME BUILDING CE	58.4
15-Aug-17 CIN001	CINTAS THE UNIFORM PEOPLE	58.84
15-Aug-17 CAN033	CANADIAN STAINLESS FASTEN	62.72
15-Aug-17 WAL080	WAL MART CANADA CORP	69.56
15-Aug-17 WES032	WESTBY, JERRY	70
15-Aug-17 MCL060	MCLELLAN, LLOYD	76.5
15-Aug-17 MCG020	MCGREGOR, ROBERT	77.27
15-Aug-17 IMP130	IMPACT CANOPIES CANADA	79.51
15-Aug-17 IRL020	IRL INTERNATIONAL TRUCK C	83.72
15-Aug-17 CEC010	CECCHINI, PATRICIA	83.92
15-Aug-17 KOO210	KOOTENAY VALLEY WATER CO.	87.45
15-Aug-17 SMI150	SMITH, EDWARD I.	91.34
15-Aug-17 CHR010	CHRISTINA LAKE COMMUNITY	100
15-Aug-17 GEN003	GENELLE GENERAL STORE	105.6
15-Aug-17 ROT030	ROTVOLD, MARGUERITE	110.95
15-Aug-17 ALP002	ALPINE SIGNS & GRAPHICS	112
15-Aug-17 DEL070	DELL CANADA INC	112.54
15-Aug-17 MIL160	MILLS OFFICE PRODUCTIVITY	116.31
15-Aug-17 ACC050	ACCURA ALARMS SECURITY SE	116.55
15-Aug-17 COL017	COLBACHINI, CHERYL ANN	119.5
15-Aug-17 CHR270	CHRISTINA LAKE NEWS	126
15-Aug-17 CHE050	CHERRY HILL COFFEE INC.	129.5
15-Aug-17 RJA010	RJAMES MANAGEMENT GROUP	132.83
15-Aug-17 PUR020	PUROLATOR INC.	135.17
15-Aug-17 JUS010	JUSTICE INSTITUTE OF B.C.	150
15-Aug-17 PRA040	PRAXAIR DISTRIBUTION	161.11
15-Aug-17 LAN017	LANGMAN, DIANE	165.54
15-Aug-17 MAR001	MARTIN, MICHAEL, T.	165.54
15-Aug-17 VON015	VON DIEBITSCH, RAYMOND	173.14
15-Aug-17 CAN560	CANADIAN LINEN AND UNIFOR	173.88
15-Aug-17 MAG040	MAGLIO BUILDING CENTRE (T	174.03
15-Aug-17 CAF015	CAFFE AMERICANO	181.35
15-Aug-17 GEE020	GEE, VICKI LYNN	181.44
15-Aug-17 STA007	DESJARDINS CARD SERVICES	181.65
15-Aug-17 LAR040	LARMOUR, MATTHEW	194.17
15-Aug-17 FOU080	FOUR STAR COMMUNICATIONS	205.86

15-Aug-17 SEL010	SELECT OFFICE PRODUCTS	206.25
15-Aug-17 FORGRA	FORTIS BC - FINANCIAL ACC	210
15-Aug-17 CAN150	CANADIAN TIRE ASSOCIATE S	219.66
15-Aug-17 COL240	COLUMBIA FILTER LTD.	231.84
15-Aug-17 WES035	WESTERN FINANCIAL GROUP F	235
15-Aug-17 SPE030	SPEEDPRO SIGNS PLUS	246.4
15-Aug-17 VAN140	VAN HEMERT JV	250
15-Aug-17 WOR100	WORLEY, LINDA	257.54
15-Aug-17 HUB020	HUB FIRE ENGINES & EQUIPM	262.56
15-Aug-17 DAN090	DANCHUK, JOSEPH, P.	275.78
15-Aug-17 KOO023	KOOTENAY CHRYSLER LTD.	294.25
15-Aug-17 SHA030	SHAW CABLE	297.63
15-Aug-17 AMF010	AM FORD	311.1
15-Aug-17 LIF010	LIFESAVING SOCIETY	322
15-Aug-17 COO100	COOPER MEDICAL SUPPLIES L	326.97
15-Aug-17 TEL002	TELUS MOBILITY	332.1
15-Aug-17 COR010	CORAL ENVIRONMENTS LTD.	344.14
15-Aug-17 JJH010	J.J.H. ENTERPRISES	365.18
15-Aug-17 VAL130	VALLIN	373.5
15-Aug-17 VIT001	VITALAIRE	399.52
15-Aug-17 BEC001	BECK, JEANINE	407.19
15-Aug-17 ROC050	ROCKY MOUNTAIN ENERGY	421.81
15-Aug-17 LOR010	LORDCO PARTS LTD.	438.07
15-Aug-17 GRI010	GRIEVE, ALI K.	458.98
15-Aug-17 JOS040	JOSH THE GARAGE DOOR GUY	472.5
15-Aug-17 WOR050	WORKSAFE BC	481.82
15-Aug-17 DEM060	DEMSKI, PETER	500
15-Aug-17 GLO005	GLOBAL CONSUMER SERVICES	504
15-Aug-17 MIN040	MINISTER OF FINANCE	512.54
15-Aug-17 IMP020	IMPERIAL OIL LIMITED	542.34
15-Aug-17 FED020	FEDERATED CO-OPERATIVES L	562.88
15-Aug-17 BLA050	BLACK PRESS GROUP LTD.	563.37
15-Aug-17 SOF020	SOFTCHOICE LP	568.31
15-Aug-17 TRA240	TRAIL HOME HARDWARE BUILD	571.83
15-Aug-17 ACK020	ACKLANDS-GRAINGER INC.	573.03
15-Aug-17 GRE030	GREYHOUND COURIER EXPRESS	581.11
15-Aug-17 TEL050	TELUS COMMUNICATIONS CO.	604.47
15-Aug-17 BIL100	BILLY'S WATERWORKS	606.02
15-Aug-17 CRO006	CROSS COUNTRY TRAFFIC CON	630
15-Aug-17 SEX010	SEXAUER LTD.	644
15-Aug-17 VIS050	VISTA RADIO LTD.	693
15-Aug-17 GRA050	GRAND FORKS HOME HARDWARE	698.2
15-Aug-17 MCG002	MCGREGOR, GRACE	778.58
15-Aug-17 AHM001	AHMED, ATIQUE	802.58
15-Aug-17 ROC240	ROCHESTER MIDLAND LTD.	882.99
15-Aug-17 KOO008	KOOTENAY MAINTENANCE SERV	924
15-Aug-17 HIP010	HI-PRO SPORTING GOODS LTD	1,042.95

15-Aug-17 FOR040	FORTIS BC - NATURAL GAS	1,120.94
15-Aug-17 BRE020	BRENNTAG CANADA INC.	1,265.75
15-Aug-17 ROS003	ROSSLAND CHILD CARE SOCIE	1,286.00
15-Aug-17 RUN020	RUNNALLS DENBY	1,330.88
15-Aug-17 HAL010	HALL PRINTING	1,378.94
15-Aug-17 HAC020	HACH SALES AND SERVICE CA	1,404.65
15-Aug-17 GRA010	CITY OF GRAND FORKS	1,420.67
15-Aug-17 RAC010	RACE TRAC FUELS	1,659.77
15-Aug-17 GUI001	GUILLEVIN INTERNATIONAL I	1,669.50
15-Aug-17 BRI040	BRIDESVILLE RECREATION CO	2,000.00
15-Aug-17 TEL001	TELUS COMMUNICATIONS (B.C	2,013.65
15-Aug-17 AFD001	AFD PETROLEUM LTD.	2,220.99
15-Aug-17 WES025	WESTEK CONTROLS LTD.	2,459.73
15-Aug-17 XLW010	XL QUALITY INDUSTRIAL SER	2,464.00
15-Aug-17 LIN001	LINDLEY, DOUG	2,520.00
15-Aug-17 KIW020	KIWANIS CLUB OF TRAIL	2,625.00
15-Aug-17 SCO070	SCOUTS CANADA - CAMP TWEE	2,835.14
15-Aug-17 SER010	SERWA BULLDOZING (1982) C	3,275.16
15-Aug-17 WSP010	WSP CANADA INC.	3,465.00
15-Aug-17 FAI030	FAIRBANK ARCHITECTS LTD	4,320.75
15-Aug-17 CRO030	CROCKER EQUIPMENT CO LTD	5,351.45
15-Aug-17 PET010	PETRO CANADA	5,520.54
15-Aug-17 TRU040	TRUE CONSULTING GROUP	5,954.17
15-Aug-17 GES010	GESCAN - Division of Sone	7,827.38
15-Aug-17 VIS010	VISAC GALLERY	8,661.00
15-Aug-17 TRA023	TRAIL MAPLE LEAF BAND	9,000.00
15-Aug-17 COL350	COLUMBIA YOUTH DEVELOPMEN	10,000.00
15-Aug-17 ENO010	ENORMOUS PRODUCTIONS	10,514.16
15-Aug-17 VAL020	VALKYRIE LAW GROUP LLP	10,991.92
15-Aug-17 ROS010	THE CITY OF ROSSLAND	13,000.00
15-Aug-17 COL028	COLUMBIA WESTERN TRAILS S	15,000.00
15-Aug-17 WAR020	VILLAGE OF WARFIELD	15,635.00
15-Aug-17 MEA040	MEARL'S MACHINE WORKS LTD	19,364.80
15-Aug-17 BEA014	BEAVERDELL COMMUNITY CLUB	19,950.00
15-Aug-17 MID010	VILLAGE OF MIDWAY	25,830.00
15-Aug-17 FOR010	FORTISBC - ELECTRICITY	28,840.96
15-Aug-17 GRE010	THE CITY OF GREENWOOD	36,180.00
15-Aug-17 GRA010	CITY OF GRAND FORKS	57,001.00
15-Aug-17 REC010	RECEIVER GENERAL FOR CANA	82,613.94
15-Aug-17 MON010	VILLAGE OF MONTROSE	106,221.00
15-Aug-17 FRU010	THE VILLAGE OF FRUITVALE	224,977.00
15-Aug-17 TRA010	THE CITY OF TRAIL	379,566.00
17-Aug-17 SHE170	SHEEHAN, JOHN	0.13
17-Aug-17 WEI050	WEISS, MARY	1.09
17-Aug-17 SCH004	SCHORN, MICHAEL	3.07
17-Aug-17 WRI030	WRIGHT, TERRANCE	3.09
17-Aug-17 DEN005	DENNILL, GERALD E.	3.41

17-Aug-17	BEA690	BEAUREGARD, MARTIN	4.11
17-Aug-17	AIT005	AITCHISON, DEREK	4.22
17-Aug-17	BUR120	BURNS, FLOYD VANCE	6.34
17-Aug-17	DEL110	DELISLE, JAMES	7.86
17-Aug-17	ZAM010	ZAMORA CONTRACTING LTD	8.16
17-Aug-17	INT110	INTERFOR CORP	8.26
17-Aug-17	PHI070	PHILLIPS, BRUCE	8.48
17-Aug-17	CUN010	CUNNINGHAM, JILL	8.65
17-Aug-17	FUL030	FULLER, SHARON	10.56
17-Aug-17	HAT010	HATCH, BRENT	10.9
17-Aug-17	77785 7	0777857 BC LTD.	10.96
17-Aug-17	CHR460	CHRISTIE, IAN	11.76
17-Aug-17	CAN090	CANNON, BARBARA	12.71
17-Aug-17	TEL080	TELUS COMMUNICATIONS INC	15.44
17-Aug-17	KGH010	HARPUR, KAREN	16.23
17-Aug-17	KRO020	KROEKER, WERNER	16.96
17-Aug-17	WHE005	WHEELER, RYAN	17.86
17-Aug-17	HUG030	HUGHES, JOHN	20.27
17-Aug-17	FER006	FERRIER, MARK	20.48
17-Aug-17	KIT120	KITCHEN, WILLIAM EUGENE	21.3
17-Aug-17	JOH200	JOHN EEK & SON LTD	21.85
17-Aug-17	MCD100	MCDONALD, DURAN	23.65
17-Aug-17	COR005	CORMIER, MATTHEW	23.74
17-Aug-17	DOU120	DOUGLAS, WILLIAM	24.28
17-Aug-17	TUR005	TURNBULL, CRYSTAL	25.18
17-Aug-17	AUS002	AUSTIN, MARY IRENE	25.94
17-Aug-17	TIS001	TISDALE, LARRY	26.04
17-Aug-17	WEN003	WENZEL, MARIE	26.07
17-Aug-17	HOR005	HORNE, ANDREW	26.5
17-Aug-17	COR160	CORFE, DENNIS	26.92
17-Aug-17	WIL170	WILLIAMSON, ROBERT	27.09
17-Aug-17	VAN030	VANDERNIET, CEES	27.61
17-Aug-17	DAH050	DAHLO, SUSAN	28.36
17-Aug-17	DUL020	DULYK, GERALD	28.44
17-Aug-17	HAL004	HALL, LORNE	28.77
17-Aug-17	PAN080	PANKRATZ, ALFRED	29.38
17-Aug-17	REA005	REAGEAN, BILL	31.49
17-Aug-17	GIR030	GIRARD, PAMELA	32.09
17-Aug-17	VAN180	VANDERWALL, JOHN	35.21
17-Aug-17	BOR130	BORGNETTA, CARLO	37.03
17-Aug-17	POW004	POWNALL, DALE	38.57
17-Aug-17	HAD005	HADLEY, BRUCE	41.74
17-Aug-17	FLE090	FLETCHER, JENNIFER	42.92
17-Aug-17	JOH150	JOHNSTON, DONALD	43.35
17-Aug-17	HOL120	HOLMES, VALERIE	44.03
17-Aug-17	MIK030	CARLSON, MICHAEL	44.24
17-Aug-17	ROG003	ROGERS, MARTHA	44.66

17-Aug-17 WES800	WEST, THOMAS	47.38
17-Aug-17 CUK010	CUKOR, DAMIR	50.41
17-Aug-17 GUR010	GURNETT, GORDON	50.42
17-Aug-17 WAT160	WATSON, IAN	51.8
17-Aug-17 HAR006	HARPUR, LORRI	54.01
17-Aug-17 CON005	CONDON, JOHN	54.17
17-Aug-17 GOO030	GOOD, SAMANTHA	54.76
17-Aug-17 HIN010	HINCHLIFFE, PAMELA	55.1
17-Aug-17 LAB005	LABOUNTY, CLIFFORD MARTIN	56.82
17-Aug-17 M&J001	M & J ORCHARDS LTD.	56.98
17-Aug-17 SUT040	SUTHERLAND, JOHN	57.09
17-Aug-17 GIL160	GILL, ROBERT	58.33
17-Aug-17 DAL110	DALZIEL, SHERRY	61.88
17-Aug-17 DYN050	DYNNESON, IRENE E.	64.17
17-Aug-17 HAG070	HAGGART, IRMA	66.33
17-Aug-17 MAD060	MADISON, DANIEL	67.24
17-Aug-17 THO009	THOM, JUNIOR	67.77
17-Aug-17 BES006	BEST, LESLIE	69.29
17-Aug-17 HEN005	HENDRICKSON, ALVIN	70.52
17-Aug-17 KEA030	KEAST, VERNON	70.81
17-Aug-17 FER160	FERGUSON, VIRGINIA	70.84
17-Aug-17 ISA100	ISAAK, FREDOLM WILLIAM	71.76
17-Aug-17 NEU001	NEUGEBAUR, MURRAY	74.65
17-Aug-17 FEI010	FEIST, GERALD A.	75.19
17-Aug-17 MIC005	MICHEL, EMMA	75.54
17-Aug-17 DAG010	DAGG, WESLEY GEORGE	77.67
17-Aug-17 KET012	KETTLE RIVER CONCRETE LTD	78.39
17-Aug-17 HAY050	HAYNES, JAMES	78.56
17-Aug-17 KLU010	KLUMPP, SIEGLINDE	79.04
17-Aug-17 EDS005	EDSTROM, BONNIE-LOU	79.91
17-Aug-17 RIC070	RICHARDS, GWENDOLYN	80.26
17-Aug-17 WAR060	WARNER, GREGORY	80.38
17-Aug-17 MAC230	MACDONALD, GREG	81.22
17-Aug-17 HUN003	HUNTER, RAY	81.27
17-Aug-17 CRA005	CRAIG, ANNE	82.51
17-Aug-17 ELL005	ELLISON, DAVID	84.02
17-Aug-17 FUR010	FURMANEK, ELVIS	85.81
17-Aug-17 STE150	STEINKE, EILEEN	87.07
17-Aug-17 JAN060	JANKE, MANUEL	87.13
17-Aug-17 COR170	CORFE, GLEN ALLEN	91.83
17-Aug-17 HAR035	HARPUR, JUDITH E.	94.43
17-Aug-17 BOS070	BOSOVICH, JAYLENE RUTH	95.25
17-Aug-17 HUT040	HUTCHEON, IAN	95.86
17-Aug-17 STH010	ST-HILAIRE, JENNIFER	95.95
17-Aug-17 BRU050	BRUNSDALE, GEORGE	97.52
17-Aug-17 LAB020	LABOUNTY, JOSHUA	100.07
17-Aug-17 MCD120	MCDONALD, JOSHUA	102.52

17-Aug-17 ARM050	ARMSTRONG, JAMES	104
17-Aug-17 DEB030	DEBRUUN, SCOTT	104.08
17-Aug-17 DEL004	DELISLE, KATHRINE ANNE	106.83
17-Aug-17 GUT030	GUTHRIE, KENNETH	108.4
17-Aug-17 HAW010	HAWIRKO, GEORGE	110.42
17-Aug-17 CRO007	CROFT, ROBERT	110.88
17-Aug-17 MIL170	MILNE, JAMES	111.54
17-Aug-17 REE040	REEVES, JOY ELAINE	111.68
17-Aug-17 MAC009	MACKENZIE, KATHLEEN	114.39
17-Aug-17 REX030	REXIN, EDWARD TERENCE	116.39
17-Aug-17 UPH010	UPHILL, JESSE	117.08
17-Aug-17 WAT020	WATSON, JUDY DIANE	117.4
17-Aug-17 MOY020	MOYER, JOSEPH	118.87
17-Aug-17 ORT010	ORTEGA, ENRIQUE	121.08
17-Aug-17 FEN010	FENWICK-WILSON, SYLVIA	122.72
17-Aug-17 COT010	COTE, GILLES	126.17
17-Aug-17 BOS090	BOSOVICH, WILLIAM	127.44
17-Aug-17 KLO010	KLOSS, GEORGE	132.31
17-Aug-17 HEN006	HENRY, MILDRED	133.64
17-Aug-17 SCO015	SCOTT, BRIAN	134.43
17-Aug-17 EMC070	EMCON SERVICES INC.	139.4
17-Aug-17 CAM003	CAMARNEIRO, MARIO	142.18
17-Aug-17 ELL030	ELLIOT, STACY	142.42
17-Aug-17 REX020	REXIN, AARON	143.94
17-Aug-17 SMI004	SMITH, BENJAMIN	144.47
17-Aug-17 ELL040	ELL, WAYNE	146.7
17-Aug-17 ROW010	ROWAT, CALVIN	148.76
17-Aug-17 UPH020	UPHILL, ALLAN	149.51
17-Aug-17 MAT100	MATTES, WILLIAM	150.83
17-Aug-17 PRI005	PRIOR, RANDALL FREDERICK	155.04
17-Aug-17 JAN070	JANZ, NATHAN	165.29
17-Aug-17 KEO005	KEOUGH, TERENCE	165.29
17-Aug-17 POW003	POWNALL, PATRICIA	167.11
17-Aug-17 JON120	JONES, FRANKLIN	172.04
17-Aug-17 SMI160	SMITHFAM VENTURES LTD ROC	172.45
17-Aug-17 PET100	PETRIE, SCOTT HILTON	178.93
17-Aug-17 KOE005	KOESTER, BONNIE-LOU	181.22
17-Aug-17 HOU005	HOUGHTON, BRADLEY	181.75
17-Aug-17 MCG005	MCGONIGLE, DANIEL	184.99
17-Aug-17 SAN010	SANDHU, PARMINDER	185.95
17-Aug-17 HES030	HESKE, TERENCE	188.02
17-Aug-17 MEI001	MEILLEUR, JOSEPH & JACKIE	195.56
17-Aug-17 EKL001	EKLAND, NISSA	202.53
17-Aug-17 BAR210	BARCHUK, VLODKO	203.86
17-Aug-17 MAC008	MCDONALD, JULIA	208.4
17-Aug-17	88427 3 0884273 BC LTD.	210.29
17-Aug-17 CHA035	CHARLTON, ANNA VIOLET	214.38

17-Aug-17 BCT100	BC TELEPHONE COMPANY	218.41
17-Aug-17 GOL090	GOLOBIC, DAN	218.53
17-Aug-17 TIL005	TILGNER, FALKO	229.98
17-Aug-17 ORI010	YVES, OGIERMAN	239.64
17-Aug-17 TMM001	TM MOBILE INC	245.87
17-Aug-17 CHE010	CHEVRON CANADA LTD	267.09
17-Aug-17 JEN100	JENKS, GLADYS	273.32
17-Aug-17 CRO100	CROWLEY, BARRY	275.51
17-Aug-17 CUT005	CUTHBERTSON CATTLE CO LTD	289.19
17-Aug-17 MIK040	MIKS, HARRY	310.92
17-Aug-17	97830 2 0978302 BC LTD.	320.67
17-Aug-17 CHR013	CHRISTIAN VALLEY SERVICE	326.03
17-Aug-17 FUR020	FURNISS, GEOFFREY	327.83
17-Aug-17 BUH010	BUHLER, GARRY	341.67
17-Aug-17 EVE010	EVERSON, RONALD & LIZ	383.07
17-Aug-17 RJR001	RJR LAND CO LTD.	411.3
17-Aug-17 BRI130	BRITT, DARYL	477.43
17-Aug-17 HOG020	HOG'S BREATH COFFEE CO. L	496.29
17-Aug-17 GLA100	GLADSTONE CONSULTING & MA	589.78
17-Aug-17 MIG001	MIGHTY WHITE DOLOMITE LTD	636.81
17-Aug-17 CHA002	CHAPUT, PAUL	724.76
17-Aug-17 BLO030	BLOCK, ADRIAN	1,215.50
18-Aug-17 INL040	INLAND NATURAL GAS CO LTD	0.31
18-Aug-17 PAR050	PARSLOW LOCK & SAFE	5.59
18-Aug-17 WES130	WEST KOOTENAY POWER & LIG	7.48
18-Aug-17 OVE010	OVERWAITEA FOODS	17.67
18-Aug-17 ECO030	ECO-CLEAN DRY CLEANING SE	24.32
18-Aug-17 WIE030	WIEBE, GABRIEL	25
18-Aug-17 DEN060	DENKOVSKI, GORAN	25
18-Aug-17 PAR120	PART EVIL CUSTOM AUTOS LT	47.39
18-Aug-17 SHA030	SHAW CABLE	58.73
18-Aug-17 CIN001	CINTAS THE UNIFORM PEOPLE	58.84
18-Aug-17 TOO010	TOOL TIME SUPPLIES LTD.	66.08
18-Aug-17 BLA100	BLACK PRESS GROUP	68.88
18-Aug-17 HUB020	HUB FIRE ENGINES & EQUIPM	71.99
18-Aug-17 MOR010	MORRISSEY CREEK BUILDING	74.1
18-Aug-17 RIC010	RICOH CANADA INC.	77.28
18-Aug-17 AMF010	AM FORD	78.26
18-Aug-17 BOU070	BOUNDARY HOME BUILDING CE	80.27
18-Aug-17 POW100	POWER TECH ELECTRIC LTD.	92.4
18-Aug-17 MCG010	MCGREGOR ROBERT "IN TRU	97.5
18-Aug-17 UNI110	UNITED WAY OF TRAIL	100
18-Aug-17 GRA050	GRAND FORKS HOME HARDWARE	115.75
18-Aug-17 SEL010	SELECT OFFICE PRODUCTS	123.77
18-Aug-17 CRO015	CROWN PROVINCIAL	127.89
18-Aug-17 HUD040	G.R. HUDSON SALES LTD.	132.16
18-Aug-17 MIN040	MINISTER OF FINANCE	136.61

18-Aug-17 GRA630	GRAYSON, SARA	139.99
18-Aug-17 LOR010	LORDCO PARTS LTD.	142.78
18-Aug-17 GUI001	GUILLEVIN INTERNATIONAL I	146.12
18-Aug-17 CHA030	CHALLENGER AUTO DETAILING	147
18-Aug-17 BRA040	BRADLEY, TYLER	167.98
18-Aug-17 CAN560	CANADIAN LINEN AND UNIFOR	173.88
18-Aug-17 THE140	THE WOODEN SPOON BISTRO L	178.45
18-Aug-17 GEE020	GEE, VICKI LYNN	182.85
18-Aug-17 HIP010	HI-PRO SPORTING GOODS LTD	193.92
18-Aug-17 FORGRA	FORTIS BC - FINANCIAL ACC	195.39
18-Aug-17 MAL001	MALLACH, ANDY	200
18-Aug-17 GRE030	GREYHOUND COURIER EXPRESS	208.56
18-Aug-17 TRA240	TRAIL HOME HARDWARE BUILD	211.58
18-Aug-17 TRA029	TRAIL COFFEE & TEA COMPAN	249.5
18-Aug-17 ROY080	THE ROYAL THEATRE	257
18-Aug-17 ASS050	ASSOC. OF REGIONAL DISTRI	300
18-Aug-17 KOO210	KOOTENAY VALLEY WATER CO.	306.03
18-Aug-17 WAL080	WAL MART CANADA CORP	320
18-Aug-17 GRA590	GRAVES, TAD	332.61
18-Aug-17 BEA150	BEAVER VALLEY NITE HAWKS	343
18-Aug-17 SCP010	SCP DISTRIBUTORS INC.	371.24
18-Aug-17 TRO010	TROWELEX RENTALS AND SALE	401.86
18-Aug-17 CAN014	CANADA SAFETY EQUIPMENT L	416.43
18-Aug-17 FRU020	FRUITVALE CO-OP	416.49
18-Aug-17 VAL130	VALLIN	428.18
18-Aug-17 KOO050	KOOCANUSA PUBLICATIONS IN	451.25
18-Aug-17 REC010	RECEIVER GENERAL FOR CANA	461.02
18-Aug-17 BIG060	BIG WHITE SKI RESORT LTD.	467.17
18-Aug-17 ANN030	ANNUVA SOLUTIONS	493.32
18-Aug-17 CHA020	CHAMPION CHEVROLET	501.19
18-Aug-17 AQU030	AQUACET SOLUTIONS INC.	504
18-Aug-17 JJH010	J.J.H. ENTERPRISES	511.81
18-Aug-17 ROS010	THE CITY OF ROSSLAND	581.7
18-Aug-17 MAG040	MAGLIO BUILDING CENTRE (T	593.01
18-Aug-17 CAN150	CANADIAN TIRE ASSOCIATE S	614.05
18-Aug-17 TRA130	TRAIL TRANSIT SERVICES	617.62
18-Aug-17 MIL160	MILLS OFFICE PRODUCTIVITY	621.45
18-Aug-17 WAS010	WASTE MANAGEMENT	623.89
18-Aug-17 CHR018	CHRISTINA LAKE ARTS AND A	790.45
18-Aug-17 ABL010	ABLE PLASTICS LTD.	903.84
18-Aug-17 TOM050	TOMKAT AUTOMOTIVE	1,063.64
18-Aug-17 KOO200	KOOTENAY COFFEE COMPANY	1,091.30
18-Aug-17 JET010	JET ICE LIMITED	1,252.21
18-Aug-17 BRE020	BRENNTAG CANADA INC.	1,265.75
18-Aug-17 BVC001	BV COMMUNICATIONS LTD.	1,271.20
18-Aug-17 AND040	ANDREW SHERET LTD.	1,313.36
18-Aug-17 MAC020	MACLEAN, JOHN	1,407.80

18-Aug-17 HAR010	HARLAN FAIRBANKS	1,480.49
18-Aug-17 INT040	INTEGRA TIRE AUTO CENTRE	1,797.99
18-Aug-17 CLE050	CLEARTECH INDUSTRIES	1,856.40
18-Aug-17 ISL030	ISL ENGINEERING AND LAND	2,100.00
18-Aug-17 MAR006	MARINO WHOLESALE LTD.	2,160.80
18-Aug-17 CAR012	CARO ANALYTICAL SERVICES	2,292.68
18-Aug-17 BCM020	B.C. MUNICIPAL SAFETY ASS	3,864.00
18-Aug-17 WIL007	ADAM WILLIAMS	3,967.80
18-Aug-17 GLA060	GLACIER HEIGHTS REFRIGERA	4,986.05
18-Aug-17 PAC006	PACIFIC TIER SOLUTIONS IN	5,626.69
18-Aug-17 INL070	INLAND ALLCARE	8,269.24
18-Aug-17 VIS015	VISIONS FOR SMALL SCHOOLS	11,250.00
18-Aug-17 MEA040	MEARL'S MACHINE WORKS LTD	14,862.26
18-Aug-17 OPU010	OPUS INTERNATIONAL CONSUL	14,881.13
18-Aug-17 SOF020	SOFTCHOICE LP	17,665.20
18-Aug-17 SWI002	SWING TIME DISTRIBUTORS	46,106.83
18-Aug-17 REG070	REGIONAL DISTRICT OF CENT	51,775.00
18-Aug-17 MAR010	MARWEST INDUSTRIES LTD.	55,971.59
18-Aug-17 MIN090	MINISTER OF FINANCE	100,000.00
18-Aug-17 BCT030	BC TRANSIT	138,886.00
25-Aug-17 ROW050	ROBERT, ROWE	9.9
25-Aug-17 BVT010	BV TOOL RENTALS (2011) LT	11.2
25-Aug-17 BOU070	BOUNDARY HOME BUILDING CE	14.65
25-Aug-17 GUI001	GUILLEVIN INTERNATIONAL I	18.82
25-Aug-17 DUE020	DUECK, TIM	25
25-Aug-17 TRA240	TRAIL HOME HARDWARE BUILD	27.5
25-Aug-17 SPE030	SPEEDPRO SIGNS PLUS	32.09
25-Aug-17 FOR040	FORTIS BC - NATURAL GAS	36.26
25-Aug-17 INL070	INLAND ALLCARE	36.41
25-Aug-17 XER010	XEROX CANADA LTD.	39.02
25-Aug-17 WAG030	WAGNER, KEN	44.66
25-Aug-17 SUR010	SURINAK, SANDRA	45.05
25-Aug-17 SAV010	SAVAGE PLUMBING & HEATING	52.5
25-Aug-17 CIN001	CINTAS THE UNIFORM PEOPLE	58.84
25-Aug-17 REC030	RECEIVER GENERAL FOR CANA	68.62
25-Aug-17 TRA020	TRAIL CLEANERS & LAUNDRY	69.07
25-Aug-17 SEL010	SELECT OFFICE PRODUCTS	73.53
25-Aug-17 INT080	INTERIOR SIGNS	94.5
25-Aug-17 KOO210	KOOTENAY VALLEY WATER CO.	95.4
25-Aug-17 LEM001	LEMIEUX, CURTIS	96.76
25-Aug-17 SIL003	SILVA, ROBERT	100
25-Aug-17 WAT170	WATER SUPPLY ASSOCIATION	100
25-Aug-17 GES010	GESCAN - Division of Sone	100.8
25-Aug-17 LOR010	LORDCO PARTS LTD.	102.27
25-Aug-17 REI003	REILLY, BRIANNA	115
25-Aug-17 OLD010	OLD DUTCH FOODS	115.2
25-Aug-17 BIG130	BIG WHITE ELECTRICAL LTD.	115.99

25-Aug-17 COL017	COLBACHINI, CHERYL ANN	119.5
25-Aug-17 ZIM030	ZIMMERMAN, MAX	129.75
25-Aug-17 BEL020	BELLA TIRE SERVICE CENTRE	131.26
25-Aug-17 MIL070	MILLER SPRINGS LTD.	134.5
25-Aug-17 JOH012	JOHNSON, KIM, IN TRUST	137.51
25-Aug-17 BLA090	BLACKWELL, CAMERON	140
25-Aug-17 SUN008	SUNSHINE VALLEY VENTURES	140
25-Aug-17 SUR020	SURINAK, SANDRA - "IN TRU	154.47
25-Aug-17 ALL140	ALLAN, JONATHAN	160
25-Aug-17 ARN050	ARNELL, HANNAH	160
25-Aug-17 DON060	DONEGAN, CAMERON	160
25-Aug-17 MCR002	MCRITCHIE, TERRI	160
25-Aug-17 BEA035	BEATTIE, DAVE	163.55
25-Aug-17 WAL080	WAL MART CANADA CORP	166.52
25-Aug-17 HUZ010	HUZZEY, MARTIN, R.	170
25-Aug-17 ROS010	THE CITY OF ROSSLAND	172.95
25-Aug-17 BEL110	BELL MOBILITY INC.	176.58
25-Aug-17 CAN150	CANADIAN TIRE ASSOCIATE S	200.27
25-Aug-17 HIR010	HIRAM, JANICE	217
25-Aug-17 PRO055	PROPANE DEPOT INC	222.46
25-Aug-17 PAR050	PARSLOW LOCK & SAFE	228.59
25-Aug-17 BRI120	BRITISH COLUMBIA SAFETY A	231
25-Aug-17 MAK010	MAKI, PHILLIP	233.92
25-Aug-17 ZON020	ZONE WEST ENTERPRISES LTD	241.5
25-Aug-17 TEL001	TELUS COMMUNICATIONS (B.C	292.4
25-Aug-17 SOR015	SORENSEN, ROBERT	320.24
25-Aug-17 KON001	KONE INC.	346.82
25-Aug-17 DAV003	DAVIES, RICK	362.5
25-Aug-17 VIS050	VISTA RADIO LTD.	371.18
25-Aug-17 HIP010	HI-PRO SPORTING GOODS LTD	371.28
25-Aug-17 GRA560	GRAND FORKS ROTARY CLUB	405
25-Aug-17 FRU010	THE VILLAGE OF FRUITVALE	418.55
25-Aug-17 SHA030	SHAW CABLE	457.24
25-Aug-17 HAL010	HALL PRINTING	468
25-Aug-17 STE120	STERLING, GREG	485
25-Aug-17 DHC010	DHC COMMUNICATIONS INC.	502.43
25-Aug-17 INF030	INFOSAT COMMUNICATIONS	539.5
25-Aug-17 MKL001	M K LAWN CARE	572.25
25-Aug-17 COL026	COLUMBIA WIRELESS INC.	610.4
25-Aug-17 INN020	INNERSPACE WATERSPORTS IN	647.29
25-Aug-17 MIL160	MILLS OFFICE PRODUCTIVITY	657.16
25-Aug-17 BIG010	BIG WHITE FIRE DEPT. SOCI	689
25-Aug-17 COL010	COLANDER RESTAURANTS (199	733.85
25-Aug-17 ATS001	AT SOURCE RECYCLING SYSTE	761.6
25-Aug-17 VAL130	VALLEN	816.81
25-Aug-17 KEL030	CITY OF KELOWNA	846.95
25-Aug-17 ENO010	ENORMOUS PRODUCTIONS	887.95

25-Aug-17 BVC001	BV COMMUNICATIONS LTD.	893.16
25-Aug-17 AIR001	AIR LIQUIDE CANADA INC.	901.35
25-Aug-17 SOU080	SOURCE OFFICE FURNISHINGS	969.92
25-Aug-17 SOU010	SOUTHCOMM COMMUNICATIONS	1,036.00
25-Aug-17 OME040	OMEGA COMMUNICATIONS LTD.	1,057.28
25-Aug-17 RIC010	RICOH CANADA INC.	1,066.95
25-Aug-17 ABE030	ABELL PEST CONTROL	1,129.64
25-Aug-17 DEL070	DELL CANADA INC	1,157.28
25-Aug-17 COL024	COLUMBIA TRUCK & TIRE	1,188.43
25-Aug-17 TRA023	TRAIL MAPLE LEAF BAND	1,500.00
25-Aug-17 CHR003	CHRISTMAN, MARTIN RUSSELL	1,886.02
25-Aug-17 BEN015	BENEFITS BY DESIGN	2,300.79
25-Aug-17 ESR010	ESRI CANADA LTD.	2,324.00
25-Aug-17 COC010	COCA-COLA REFRESHMENTS CA	2,417.04
25-Aug-17 TWI020	TWIN RIVERS CONTROLS	2,574.44
25-Aug-17 TRA041	TRAIL TRACK AND FIELD CLU	2,921.00
25-Aug-17 RID010	RIDGETOP MEAT PIES	3,018.40
25-Aug-17 ASS040	ASSOCIATED FIRE SAFETY	3,037.39
25-Aug-17 BFR001	B.F. ROOFING LTD.	3,402.00
25-Aug-17 COL390	COLUMBIA BASIN BROADBAND	3,651.20
25-Aug-17 FIR040	FIREFIGHTERS ASSOCIATION	4,086.44
25-Aug-17 CAN130	CANADIAN UNION OF PUBLIC	4,570.68
25-Aug-17 SPC010	SOCIETY FOR PREVENTION OF	7,437.00
25-Aug-17 BIG025	BIG WHITE UTILITIES	7,460.16
25-Aug-17 BEA036	BEAR ENVIRONMENTAL LTD.	7,491.75
25-Aug-17 H&R001	H & R MACHINE WELDING & F	8,680.00
25-Aug-17 SUP170	SUPER SAVE DISPOSAL INC.	10,728.83
25-Aug-17 MOR015	MORROW BIOSCIENCE LTD.	10,941.00
25-Aug-17 WSP020	WSP CANADA GROUP LTD.	11,303.51
25-Aug-17 SUN180	SUN LIFE GLOBAL INVESTMEN	11,579.63
25-Aug-17 KOO026	KOOTENAY WEED CONTROL	12,395.05
25-Aug-17 CRO006	CROSS COUNTRY TRAFFIC CON	14,553.00
25-Aug-17 SOU015	SOUTHERN FRONTIER FORESTR	15,422.59
25-Aug-17 PUS010	PUSH HORIZONTAL CONSTRUCT	15,597.75
25-Aug-17 WAR020	VILLAGE OF WARFIELD	15,635.13
25-Aug-17 BEA130	BEAVER VALLEY LIBRARY	15,856.00
25-Aug-17 PAL005	PALADIN SECURITY GROUP LT	21,443.94
25-Aug-17 TRA038	TRAILS TO THE BOUNDARY SO	25,000.00
25-Aug-17 SPE140	SPECTRUM RESOURCE GROUP I	26,232.46
25-Aug-17 ALP030	ALPINE DISPOSAL & RECYCLI	86,631.47
25-Aug-17 REC010	RECEIVER GENERAL FOR CANA	87,820.43
25-Aug-17 GRA010	CITY OF GRAND FORKS	248,748.79
25-Aug-17 HUB020	HUB FIRE ENGINES & EQUIPM	389,447.52
31-Aug-17 BVT010	BV TOOL RENTALS (2011) LT	11.2
31-Aug-17 LOR010	LORDCO PARTS LTD.	22.94
31-Aug-17 PAR120	PART EVIL CUSTOM AUTOS LT	25
31-Aug-17 SEC030	SECURE BY DESIGN	44.8

31-Aug-17 NIC070	NICOLL, JENNIFER	50
31-Aug-17 MIL160	MILLS OFFICE PRODUCTIVITY	55.99
31-Aug-17 TRA240	TRAIL HOME HARDWARE BUILD	59.86
31-Aug-17 DEN060	DENKOVSKI, GORAN	64.88
31-Aug-17 LAW040	LAWRENCE, KEITH	70
31-Aug-17 KOO210	KOOTENAY VALLEY WATER CO.	79.5
31-Aug-17 BOW070	BOWCOCK, MICHAEL	85.71
31-Aug-17 BIG130	BIG WHITE ELECTRICAL LTD.	94.5
31-Aug-17 RIC010	RICOH CANADA INC.	115.74
31-Aug-17 TRA029	TRAIL COFFEE & TEA COMPAN	118
31-Aug-17 MIN040	MINISTER OF FINANCE	118.41
31-Aug-17 HOM010	HOME DEPOT CREDIT SERVICE	119.55
31-Aug-17 FRI100	FRITO LAY CANADA	120.21
31-Aug-17 FOR040	FORTIS BC - NATURAL GAS	134.95
31-Aug-17 ALP030	ALPINE DISPOSAL & RECYCLI	144.51
31-Aug-17 BOU530	BOUNDARY LOCKSMITHS	175.72
31-Aug-17 GRA013	GRAYSON, RANDY	188.99
31-Aug-17 BIL100	BILLY'S WATERWORKS	217.88
31-Aug-17 CRO030	CROCKER EQUIPMENT CO LTD	226.62
31-Aug-17 CLA130	CLARITY DEVELOPMENT CONSU	262.5
31-Aug-17 ACE010	A.C.E. COURIER SERVICES	351.07
31-Aug-17 MCI070	MCINTYRE, AMANDA	351.45
31-Aug-17 RED010	RED SEAL WELDING	378
31-Aug-17 TEL001	TELUS COMMUNICATIONS (B.C	390.55
31-Aug-17 CIV020	CIVICINFO BC	446.25
31-Aug-17 ACC030	ACCURATE FIRE PROTECTION	519.75
31-Aug-17 CLE050	CLEARTECH INDUSTRIES	568.58
31-Aug-17 IMP020	IMPERIAL OIL LIMITED	708.78
31-Aug-17 STE130	STERICYCLE COMMUNICATION	813.94
31-Aug-17 AFD001	AFD PETROLEUM LTD.	1,227.00
31-Aug-17 MCC030	MCCLEARY, GORDON S.	1,432.90
31-Aug-17 ASS040	ASSOCIATED FIRE SAFETY	1,520.21
31-Aug-17 FOR010	FORTISBC - ELECTRICITY	2,108.11
31-Aug-17 INL070	INLAND ALLCARE	2,195.09
31-Aug-17 AUS020	AUSTIN ENGINEERING LTD	2,909.16
31-Aug-17 DAT020	DATUM CONSULTING LTD.	3,281.25
31-Aug-17 TEL002	TELUS MOBILITY	3,905.25
31-Aug-17 SBA001	SBA CANADA	4,493.92
31-Aug-17 CTQ010	CTQ CONSULTANTS LTD.	4,706.79
31-Aug-17 UNI010	UNITED RENTALS OF CANADA	5,399.69
31-Aug-17 CIB010	CIBC VISA	6,251.05
31-Aug-17 GLA060	GLACIER HEIGHTS REFRIGERA	7,617.09
31-Aug-17 GEN002	GENERATION TO GENERATION	10,000.00
31-Aug-17 CAS018	CASCADE ENVIRONMENTAL RES	14,324.63
31-Aug-17 COM060	COMPLETE CLIMATE CONTROL	15,202.93
31-Aug-17 GRA010	CITY OF GRAND FORKS	81,420.96

TOTAL ACCOUNTS PAYABLE

3,091,509.36



**Boundary Community Development Committee
Minutes
Tuesday, August 1, 2017
RDKB Board Room, Grand Forks, BC**

Committee members present:

Director R. Russell, Chair
Director M. Rotvold
Director G. McGregor
Director V. Gee
Director E. Smith

Staff and others present:

J. M. MacLean, Chief Administrative Officer
M. Forster, Executive Assistant/Recording Secretary
W. McCulloch, Community Futures Boundary
S. Elzinga, Community Futures Boundary (left meeting at 12:30 pm)
J. Wetmore, Community Futures Boundary
D. Wilchynski, Christina Gateway

CALL TO ORDER

The Chair called the meeting to order at 10:00 am.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the August 1, 2017 Boundary Community Development Committee meeting was presented.

The agenda was amended with the addition of the Boundary Meat Project Action Item as item 5B and the addition of a report on BCDC self assessment as items for future agendas.

Moved: Director Smith Seconded: Director Rotvold

That the agenda for the August 1, 2017 Boundary Community Development Committee meeting be adopted as amended.

***Page 1 of 4
Boundary Community Development Committee
August 1, 2017***

Carried

ADOPTION OF MINUTES

The minutes of the June 6, 2017 Boundary Community Development Committee meeting were presented.

Moved: Director Gee Seconded: Director Rotvold

That the minutes of the June 6, 2017 Boundary Community Development Committee meeting be adopted as presented.

Carried

GENERAL DELEGATIONS

There were no delegations present.

OLD BUSINESS

Boundary Community Development Committee Memorandum of Action Items - Ending July 21, 2017

The Boundary Community Development Committee Memorandum of Action Items for the period ending July 21, 2017 was presented.

The Committee reviewed the action item list and the following are some items that were commented on:

1. **Sub Committees** - All recommendations and requests coming from sub committees would be brought to the BCDC meeting and added to the action item list.
2. **Trails Master Plan** - The Working Group will be meeting on August 9th.
3. **Progress, Structure and Community Notification of Rec 2** - RDKB is receiving requests from funding recipients of West Boundary Recreation Service. The requests will be brought to BCDC and if there are many requests, an in person meeting may be held.
4. **Private Business vs Non-Profit Organizations** - The use of partnering agreements was discussed.
5. **Proposed Medical Marijuana Home Production** - Involvement of local government was discussed.

Moved: Director Rotvold Seconded: Director Smith

*Page 2 of 4
Boundary Community Development Committee
August 1, 2017*

That the Boundary Community Development Committee Memorandum of Action Items for the period ending July 21, 2017, be received.

Carried

Boundary Meat Project

In order to expedite the development of a business plan and business consultation with SIDIT, Director Gee requested that consideration be given to funding the first phase of the development, in the amount of \$4,000 as soon as possible. She stressed the need for a contract or agreement with SIDIT in order for the work to begin as soon as possible. A suggestion was made that the funds could come from reserves or a GIA. RDKB would apply for reimbursement through the Strategic Outreach Initiative Funding once the original application with the Ministry of Agriculture is approved. The Committee agreed that Director Gee should have further discussion in this regard with Community Futures Boundary and RDKB staff.

NEW BUSINESS

M. Andison

Re: Kootenay Boundary Animal Control Report - June 2017

A report on the Kootenay Boundary Animal Control for the month of June 2017 was attached for information.

It was pointed out that there were fewer patrol dates for Christina Lake compared to the other areas in the report. Staff will provide information on the basis for all the patrol dates.

Moved: Director Smith Seconded: Director McGregor

That the report on the Kootenay Boundry Animal Control for the month of June 2017 be received as attached.

Carried

R. Russell**Re: Discussion - Draft Work Plan and Metrics**

Director Russell presented a draft BCDC 2017 - 2019 Work Plan and Metrics for discussion. The draft work plan and metrics were developed by Community Futures Boundary. The Committee members discussed goals, strategy, tactics, outcomes and resources required to meet the goals. The following areas were discussed:

1. Tourism Development,
2. Trails Development,
3. Workforce Development,
4. Agricultural Development,
5. Business Retention and Attraction, and
6. Communication and Engagement.

Changes will be made as identified during the meeting. The draft work plan will be brought back to the BCDC for comments and adoption.

LATE (EMERGENT) ITEMS

There were no late (emergent) items for discussion.

DISCUSSION OF ITEMS FOR FUTURE AGENDAS

1. A report on BCDC self assessment.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period for public and media was not required.

CLOSED (IN CAMERA) SESSION

A closed (in camera) session was not required.

ADJOURNMENT

The meeting was adjourned at 1:07 pm.



Beaver Valley Recreation Committee

**Tuesday, May 9, 2017
RDKB Committee Room-Trail, BC**

Minutes

Committee Members Present:

Director A. Grieve, Chair
Director J. Danchuk, Vice Chair
Director P. Cecchini

Staff Present:

T. Lenardon, Manager of Corporate Administration/Recording Secretary
M. Daines, Manager of Facilities and Recreation

CALL TO ORDER

The Chair called the meeting to order at 12:00 p.m.

ACCEPTANCE OF THE AGENDA (additions/deletions)

The agenda for the May 9, 2017 Beaver Valley Regional Parks, Trails and Recreation Committee meeting was presented.

Moved: Director Danchuk Seconded: Director Cecchini

That the agenda for the May 9, 2017 Beaver Valley Regional Parks, Trails and Recreation Committee meeting be adopted as presented.

Carried.

ADOPTION OF MINUTES

The minutes of the Beaver Valley Regional Parks, Trails and Recreation Committee meeting held on April 11, 2017 were presented.

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Beaver Valley Parks, Trails and Recreation Committee
May 9, 2017***

Moved: Director Cecchini Seconded: Director Danchuk

That the minutes of the Beaver Valley Regional Parks, Trails and Recreation Committee meeting held on April 11, 2017 be adopted as presented.

Carried.

DELEGATIONS

There were no delegations in attendance.

UNFINISHED BUSINESS

Beaver Valley Regional Parks, Trails and Recreation Committee Memorandum of Action Items - Ending April 30, 2017

The Beaver Valley Regional Parks, Trails and Recreation Committee Memorandum of Action Items for the period ending April 30, 2017 was presented.

The Committee reviewed the Memorandum and instructed staff to revise the Memo to include the following comments:

1. Beaver Valley Family Park Campground Statistics: Complete
2. Beaver Valley Regional Parks, Trails and Recreation Committee Accomplishments: Defer to the fall
3. Beaver Valley Softball Association Letter of Request: In Progress
4. Beaver Valley Skate Park Lease Agreement: Complete
5. Future Appreciation Days: Complete
6. Kootenay Columbia Trails Society: In Progress

Moved: Director Cecchini Seconded: Director Danchuk

That the Beaver Valley Regional Parks, Trails and Recreation Committee Memorandum of Action Items for the period ending April 30, 2017 be revised as per the Committee's discussion.

Carried.

NEW BUSINESS

M. Daines-Re: 2017 Beaver Valley Recreation Strategic Plan

A staff report from Mark Daines, Manager of Facilities and Recreation regarding an update on the 2017 Beaver Valley Recreation Strategic Plan was presented.

May 9, 2017

Moved: Director Cecchini Seconded: Director Danchuk

That the discussions regarding the Beaver Valley Regional Parks, Trails and Recreation Committee 2017 Strategic Plan be deferred to the June meeting

Carried.

**M. Daines-Discussion on Correspondence from S. Spooner
Kootenay Columbia Trails Society Newsletter**

The Committee members briefly reviewed the correspondence and agreed to wait for receipt of further information before moving forward with finalizing this matter.

Director Danchuk-Discussion on Video Surveillance at Skate Park

Director Danchuk reported out information he has received regarding the installation of video surveillance at the Beaver Valley Skate Park and he addressed concerns and questions.

The Committee agreed that if necessary, this matter can be discussed in the future.

Discussion-Donation to Fruitvale PAC

The Committee reviewed a possible budget amendment to the RDKB 2017-2021 Five Year Financial Plan in order to allocate funds (as a donation) to the Fruitvale PAC for their volunteerism at the Beaver Valley Nite Hawks Day, and it was;

Moved: Director Danchuk Seconded: Director Cecchini

That the Regional District of Kootenay Boundary Board of Directors approves the allocation of \$1,000.00 from the 019 Beaver Valley Park's and Trail Reserve Account for the donation to the Fruitvale Parents Advisory Committee. **FURTHER** that the 2017-2021 Five-Year Financial Plan Bylaw No. 1637,2017 be amended accordingly.

Carried.

M. Daines-Discussion on Fruitvale High School Open Lot

Staff have followed up with the owner of the property and advised that discussions regarding the possible purchase of the open lot and this matter in general, are now closed.

Discussion-Recreation Agreement with the City of Trail

The Committee members agreed to move forward with entering into a new Recreation Agreement with the City of Trail subject to the inclusion of the language that the

May 9, 2017

Committee had presented to the City being accepted by the City and included in the Agreement.

Staff was instructed to resend the language to the Committee members via email for reconfirmation and that upon reconfirmation, that the Recreation Agreement should be presented to the Board of Directors for approval at the next RDKB Board of Directors meeting.

LATE (EMERGENT) ITEMS

There were no late emergent items to discuss.

DISCUSSION OF ITEMS FOR FUTURE MEETINGS

A discussion was not required.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period was not necessary.

CLOSED (IN CAMERA) SESSION

A closed meeting was not required.

ADJOURNMENT

There being no further business to discuss, it was;

Moved: Director Danchuk

That the meeting be adjourned (time: 12:55 p.m.).

Carried.

May 9, 2017



**Utilities Committee
Minutes
Wednesday, May 10, 2017 – 5:00 pm
RDKB Board Room, 843 Rossland Ave., Trail, BC**

Committee members present:

Director P. Cecchini, Chair
Director G. McGregor, Vice-Chair
Director A. Grieve
Director L. Worley
Director V. Gee
Director D. Langman
Alternate Director R. Cacchioni
Director L. McLellan

Staff and others present:

G. Denkovski, Manager of Infrastructure and Sustainability
M. Forster, Executive Assistant/Recording Secretary
A. Stanley, General Manager of Environmental Services
Alternate Director B. Edwards

CALL TO ORDER

The Chair called the meeting to order at 4:38 pm.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the May 10, 2017 Utilities Committee meeting was presented.

The agenda was amended with the addition under Late (Emergent) Items, of a verbal report from Director Gee on the flooding at Saddle Lake.

Moved: Director Worley Seconded: Director Gee

That the agenda for the May 10, 2017 Utilities Committee meeting be adopted as amended.

Carried

ADOPTION OF MINUTES

The minutes of the Utilities Committee meeting held on March 15, 2017 and the minutes of the East End Sewerage Committee meeting held on March 14, 2017 were presented.

Moved: Director McLellan Seconded: Director McGregor

That the minutes of the Utilities Committee meeting held on March 15, 2017 and the minutes of the East End Sewerage Committee meeting held on March 14, 2017 be adopted as presented.

Carried

DELEGATIONS

There were no delegations present.

UNFINISHED BUSINESS

Utilities Committee Action Item List - Ending May 5, 2017

The Utilities Committee Action Item List for the period ending May 5, 2017 was presented.

The Action Item List for the Utilities Committee was presented in the new format. The Action Item List for the East End Sewerage Committee has not yet been incorporated into the Utilities Committee Action Item List.

Discussion ensued on the action item and the opposition of the same from the previous Sewer Committee meeting regarding the inclusion of Electoral Area 'B'/Lower Columbia and Old Glory as a full participant within the East End Regionalized Sewer Utility. Alternate Director Cacchioni requested that an action item be added however the action item was previously removed and it went on to the Board of Directors.

Moved: Director McGregor Seconded: Director Grieve

That the Utilities Committee Action Item List for the period ending May 5, 2017 be received as presented.

Carried

(Alternate Director Cacchioni opposed.)

G. Denkovski

Re: Grant Opportunity Tracking

A verbal report from Goran Denkovski, Manager of Infrastructure and Sustainability, on the tracking of grant opportunities was presented.

The Committee members were informed that the intake for the Strategic Priorities Fund (Gas Tax) closes on June 1, 2017 and the Rural Dividend Fund intake closes on May 31, 2017. Staff will provide a list of eligible projects. Staff also provided an update on the status of the Liquid Waste Management Plan.

Moved: Director Worley Seconded: Director Grieve

A verbal report from Goran Denkovski, Manager of Infrastructure and Sustainability, on the tracking of grant opportunities, be received.

Carried

NEW BUSINESS

G. Denkovski

Re: Bylaw No. 1644 - Christina Lake Water Utility Service Parcel Charge Bylaw First, Second and Third Readings Adoption

Moved: Director McGregor Seconded: Director Grieve

That Regional District of Kootenay Boundary Christina Lake Water Utility Service Parcel Charge Bylaw No.1644, 2017 be given first, second and third readings.

Carried

Moved: Director McGregor Seconded: Director Worley

That Regional District of Kootenay Boundary Christina Lake Water Utility Service Parcel Charge Bylaw No.1644, 2017 be reconsidered and adopted.

Carried

G. Denkovski

Re: Utilities Goals and Objectives 2017 First Quarter

A staff report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the 2017 first quarter goals and objectives for all RDKB utilities was presented.

Moved: Director McLellan Seconded: Alternate Director Cacchioni

That the staff report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding 2017 first quarter goals and objectives for all RDKB utilities, be received.

Carried

Jeff Paakkunainen

Re: CPCC Sanitary Sewer Monthly Report - February and March 2017

A staff report by Jeff Paakkunainen, Chief Utilities Operator, regarding the Sanitary Sewer Monthly report for February and March 2017, was presented.

Moved: Director Worley Seconded: Director Langman

That the staff report by Jeff Paakkunainen, Chief Utilities Operator, regarding the Sanitary Sewer Monthly report for February and March 2017, be received.

Carried

G. Denkovski

Re: Flow Meter Report for Volume Data Collected in February 2017

Flow meter report summarizing volume data collected for the month of February 2017, was presented.

Moved: Alternate Director Cacchioni Seconded: Director McLellan

That the flow meter report summarizing volume data collected for the month of February 2017, be received as presented.

Carried

J. Paakkunainen

Re: Warfield, Columbia Gardens and Rivervale Water Monthly Report - February and March 2017

A staff report from Jeff Paakkunainen, Chief Utilities Operator, regarding the Water Monthly report for February and March 2017, was presented.

Moved: Director Worley Seconded: Director Langman

That the staff report from Jeff Paakkunainen, Chief Utility Operator, regarding the Water Monthly report for February and March 2017, be received.

Carried

G. Denkovski

Re: Christina Lake Solar Aquatic Center 2017 First Quarter Report

A staff report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the 2017 First Quarter Sludge Operations report for the Christina Lake Solar Aquatic Center, was presented.

Moved: Director McGregor Seconded: Director Worley

That the staff report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the 2017 First Quarter Sludge Operations report for the Christina Lake Solar Aquatic Center, be received.

Carried

G. Denkovski

Re: Beaver Valley Water Service Operations Report - Monthly for February and March 2017

A staff report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the Water Service Monthly Operations report for February and March 2017, was presented.

Moved: Director Grieve Seconded: Director Worley

That the staff report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the Water Service February and March 2017, be received.

Carried

G. Denkovski**Re: Christina Lake Water Monthly Report - January, February and March 2017**

A staff report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the Christina Lake Water Monthly report for January, February and March 2017, was presented.

Moved: Director McGregor Seconded: Director Grieve

That the staff report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the Christina Lake Water Monthly report for January, February and March 2017, be received.

Carried

LATE (EMERGENT) ITEMS**Saddle Lake Flooding**

Director Gee informed the Committee members that the freeboard had gone up at Saddle Lake and a pump was used for 10 days which doubled the budget.

Other Flooding Updates

Director McGregor informed the Committee members that Christina Lake was being monitored for turbidity.

A. Stanley, General Manager of Environmental Services, updated the Committee members on the street damage in Greenwood.

DISCUSSION OF ITEMS FOR FUTURE MEETINGS

A discussion of items for future meetings was not required.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period for public and media was not required.

CLOSED (IN CAMERA) SESSION

A closed (in camera) session was not required.

ADJOURNMENT

The meeting was adjourned at 5:25 pm.

ITEM ATTACHMENT # 3.A)



**Electoral Area Services
Minutes**

Thursday, June 15, 2017
RDKB Board Room, 2140 Central Ave., Grand Forks, BC

Directors Present:

Director Linda Worley
Director Ali Grieve, via tele-conference
Director Roly Russell
Director Vicki Gee, via tele-conference

Directors Absent:

Director Grace McGregor

Other Directors Present:

Frank Konrad

Staff Present:

Mark Andison, General Manager of Operations/Deputy Chief Administrative Officer, via tele-conference
Donna Dean, Manager Planning and Development
Maria Ciardullo, Recording Secretary

Guests:

Michael Slatnik

CALL TO ORDER

Chair Worley called the meeting to order at 4:30 p.m.

ACCEPTANCE OF AGENDA (ADDITIONS/DELETIONS)

June 15, 2017

*Electoral Area Services
June 15, 2017
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ITEM ATTACHMENT # 3.A)

Director Gee requested that agenda item 6F be deleted from the agenda.
 Director Russell requested that agenda item 6A be moved forward in the agenda.

Moved: Director Russell

Seconded: Director Grieve

That the June 15, 2017 Electoral Area Services Agenda be adopted as amended.

Carried.

MINUTES

May 17, 2017

Director Gee advised there were some errors in the minutes. She clarified the following discussion topics: grant in aid being used for tipping fees for the Bridesville clean-up; Share the Trail conference attendance and fact that both non-motorized and motorized attendees seemed to get what the others were thinking; and the fact that Director Gee did not have direct discussions with the Ministry of Environment.

Moved: Director Gee

Seconded: Director Russell

That the May 17, 2017 Electoral Area Services Minutes be adopted as amended.

Carried.

DELEGATIONS

There were no delegations in attendance.

UNFINISHED BUSINESS

Kathy Novokshonoff

RE: Zoning Amendment

2081 Perkins Road, Electoral Area 'D'/Rural Grand Forks

RDKB File: D-581s-04694.055

Director Russell mentioned that the Area 'D'/Rural Grand Forks APC discussed this application and it was decided that it does not align with the RDKB policies.

Electoral Area Services

June 15, 2017

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ITEM ATTACHMENT # 3.A)

Moved: Director Russell

Seconded: Director Gee

That the Electoral Area Services Committee does not recommend support for the proposed bylaw amendment, to section 317 of the *Electoral Area 'D' / Rural Grand Forks Zoning Bylaw No. 1299* to change the minimum parcel size requirements for subdivision for family members from 20 hectares to 15 hectares.

Carried.

T. Lenardon-Proposed Permissive Taxation Exemption Policy and Application Process

A staff report from Theresa Lenardon, Manager of Corporate Administration regarding a proposed policy, procedure and application process that would stipulate the conditions for allowing a permissive tax exemption within RDKB Electoral Areas A, B/Lower Columbia-Old Glory, C/Christina Lake, D/Rural Grand Forks and E/West Boundary and Big White was presented.

Director Gee expressed concern regarding losing support for non-profit groups. She mentioned the challenges that face non-profit organizations; using Grant in Aid for core funding; volunteer involvement; provincial exemption; and region wide services. There was discussion about substantial use of properties and rentals and keeping the Application for Permissive Property Tax Exemption form as uncomplicated as possible. The use of track changes in the policy was appreciated.

Moved: Director Russell

Seconded: Director Grieve

That the Electoral Area Services Committee approves the proposed RDKB Permissive Taxation Exemption Policy and Application Procedure as revised. **FURTHER** that it be referred to the Policy, Executive and Personnel Committee with a recommendation that it advance through the policy development and review cycle including referral to the Directors for comments and to overall the Board of Directors for final approval.

Carried.

Memorandum of Committee Action Items

It was noted that the Planning & Development Department is not part of the trial for the new tracking tool. It was decided that the Area 'E'/West Boundary Heritage Service Establishment would be moved from EAS to Administration. Director Gee noted that she did not attend the Interior Lumber Manufacturer's conference. Director Gee questioned whether Director managed Pro-D had been added to the budget. The

*Electoral Area Services
June 15, 2017
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ITEM ATTACHMENT # 3.A)

Directors requested that individual service budgets be placed on the website for reference.

Moved: Director Grieve

Seconded: Director Russell

That the Memorandum of Electoral Area Services Committee Action Items be received as amended.

Carried.

NEW BUSINESS

Michael Slatnik and Jennifer Dressler

RE: Zoning Amendment

3530 Hardy Mountain Road, Electoral Area 'D'/Rural Grand Forks

RDKB File: D-538-03778.010

Director Russell explained that the Electoral Area 'D'/Rural Grand Forks APC were 50/50 in support of this application. He also mentioned that two members of the APC were not in attendance and he would like to defer this back to the APC for their July meeting to give all members a chance to vote. He stated the issues the APC have are the lack of clarity on who will be residing in the secondary dwelling.

The property owner - Michael Slatnik was in attendance and he spoke to his application mentioning that he purchased the property 4 years ago, tore down the older home and built a new one, leaving the manufactured home. He stated that the manufactured home would be for family members.

Moved: Director Russell

Seconded: Director Grieve

That the Electoral Area Services Committee recommends that the application to amend the *Electoral Area 'D' / Rural Grand Forks Zoning Bylaw No. 1299* submitted by Michael A. Slatnik for Lot 1, DL 538, SDYD, Plan KAP33299 be deferred back to the Electoral Area 'D'/Rural Grand Forks Advisory Planning Commission for further discussion.

Carried.

ITEM ATTACHMENT # 3.A)

David Turner and Janice Westlund**RE: Site Specific Exemption to the Floodplain Bylaw**

5070 Almond Gardens Road, Electoral Area 'D'/Rural Grand Forks

RDKB File: D-362-02703.010

Director Russell mentioned the APC had a lengthy discussion about this application. He stated that some APC members attended the recently flooded sites in the area as well as the subject property. Director Gee felt that the responsibility for disaster response lies with the property owners rather than government if someone chooses to build in the floodplain.

Moved: Director Russell

Seconded: Director Gee

That the application for a Site Specific Exemption to the Floodplain Management Bylaw submitted by David Turner and Janice Westlund, in order to construct an addition to their single family dwelling with a secondary suite on the property legally described as Lot A, Plan KAP38070, DL 362, SDYD be approved, subject to:

- Adherence to all the recommendations included in the Geotechnical Assessment Report submitted by Norman Deverney, P. Eng., of Deverney Engineering Services Ltd; and
- The owner registering a new standard floodplain covenant on title in favour of the Regional District of Kootenay Boundary prior to issuance of a building permit.

Carried.

Kathleen Sinclair**RE: Development Permit**

53 Johnson Road, Electoral Area 'C'/Christina Lake

RDKB File: C-970-04369.000

Donna Dean, Manager of Planning and Development, briefly reviewed the application with the Committee members. Sewage system placement and the proposed location of the new dwelling in relation to the floodplain were discussed.

Moved: Director Grieve

Seconded: Director Gee

That the staff report regarding the Development Permit Application proposed on Lot 4, District Lot 970, Plan KAP1960, SDYD, (53 Johnson Road), Christina Lake, Electoral Area 'C'/Christina Lake be received.

Carried.

*Electoral Area Services
June 15, 2017
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ITEM ATTACHMENT # 3.A)

085937 BC Ltd., Felix Westerkamp as Agent**RE: Development Permit**

200 Feathertop Way, Electoral Area 'E'/Big White

RDKB File: BW-4222-07499.000

Donna reviewed this application and explained that approval would be subject to receiving more details regarding ground cover and MOTI approval for building in their setbacks. Director Gee stated the Electoral Area 'E'/West Boundary APC supports this application subject to the concerns listed above being addressed.

Moved: Director Gee

Seconded: Director Grieve

That the staff report regarding the Development Permit Application proposed on Lot 1, District Lot 4222, Plan KAS3398, (200 Feathertop Way), Big White, Electoral Area 'E' / West Boundary be received.

Carried.

Red Mountain View Estates, Peter Muirhead as Agent**RE: MOTI Subdivision**

Richie Road, Electoral Area 'B'/Lower Columbia-Old Glory

RDKB File: B-Twp28-10970.250

Donna explained there are 2 parcels that straddle the Road Right of Way and that 2 trails run through them. She read a comment from Director Lloyd McLellan stating the City of Rossland would support a Statutory Right of Way for the existing trails on the parcels.

Moved: Director Russell

Seconded: Director Grieve

That the staff report regarding the Ministry of Transportation and Infrastructure referral for a proposed subdivision, for Parcel A, Township 28, Plan NEP1245, Except Plan EPP25686 (see XJ8383) and Lot 9, Township 28, Plan NEP77083, Except Plan EPP25686 and EPP62870, Richie Road, Electoral Area 'B'/ Lower Columbia-Old Glory be received.

Carried.

ITEM ATTACHMENT # 3.A)

Ministry of Transportation Issues Discussion

Director Gee discussed two MOTI issues: one being approval of a subdivision in Carmi which her APC did not support for a number of reasons and the second being how MOTI manages access to private property.

Moved: Director Gee

Seconded: Director Russell

That the Electoral Area Services Committee directs Staff to contact the Ministry of Transportation and Infrastructure to inquire about what can be done to gain public access to the Lind Creek Road Parcel.

Carried.

Grant in Aid Update

Director Gee commented that the Greenwood Board of Trade item was for Founder's Day, not for the hall rental.

Moved: Director Grieve

Seconded: Director Gee

That the Grant in Aid report be received.

Carried.

Gas Tax Update

Vicki Gee pointed out that the Boundary Trails Master Planning project should be added to the list of pending items for Area 'E'/West Boundary

Moved: Director Russell

Seconded: Director Grieve

That the Gas Tax report be received.

Carried.

LATE (EMERGENT) ITEMS

There were no late items presented.

*Electoral Area Services
June 15, 2017
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ITEM ATTACHMENT # 3.A)

DISCUSSION OF ITEMS FOR FUTURE AGENDAS

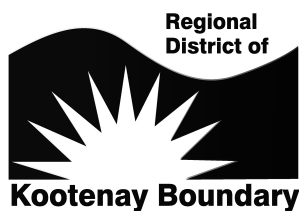
It was requested that riparian area protection, the proposed Right to Roam Act, and phone meeting procedures be added to the next Electoral Area Services agenda.

CLOSED (IN CAMERA) SESSION

A closed session was not required.

ADJOURNMENT

There being no further business to discuss, Chair Worley adjourned the meeting at 5:35 p.m.



ELECTORAL AREA 'E'
(BIG WHITE)
ADVISORY PLANNING COMMISSION
MINUTES

Tuesday, September 5, 2017 at the Big White Fire Hall, commencing at 4:00 p.m.
 Minutes taken by: Deb Hopkinson

PRESENT: Deb Hopkinson, Gerry Molyneaux, Cat Schierer,
 John Lebrun, Jude Brunt

ABSENT: Paul Sulyma

RDKB DIRECTOR: Vicki Gee, by telephone

RDKB STAFF:

GUESTS:

1. CALL TO ORDER

The meeting was called to order at 4:03

2. ADOPTION OF AGENDA

It was moved and seconded that the September 5, 2017 Electoral Area 'E' APC agenda be adopted.

3. ADOPTION OF MINUTES

It was moved and seconded that the August 7, 2017 Electoral Area 'E' Big White Advisory Planning Commission minutes be adopted.

5. DELEGATIONS

6. OLD BUSINESS

1. High Forest park requirement, the property has not been appraised yet.

2. Snowpines property setback variance application: Vicki. She acknowledges that building a new roof might not solve the problem of snow from neighbour, but the RDKB has no means to

Electoral Area Big White APC Minutes
 September 5, 2017
 Page 1 of 3

engage the neighbouring properties on such an application. Should the applicant get approval they could engage an engineer and have the possibility of working with the neighbour. She will verbally add at the board meeting our additional comment that there has been some success with fencing to hold the snow back.

3. Patio at Snowcrest, Vicki advised that the planning department may indicate support for the variance application in their staff report to the Board.

7. NEW BUSINESS

A. Horgan, Daragh and Anne
File No: BW-4222-07500.685
 715 Feathertop Way
 Agent, Jenny Geisbrecht, Weninger Construction and Design

Discussion/Observations:

Concerns regarding setbacks for side yard which are non-conforming.

Landscaping on left-hand side of driveway, (coming into driveway towards house), should be planted with groundcover and grasses as any shrubs or trees could be buried by snow being removed from driveway.

Recommendation:

It was moved, seconded and resolved that the APC recommends to the Regional District that the subject referral be:

Supported

With attention to the setbacks that are non-conforming.

Appropriate ground cover near driveway.

B. Hill, Andrew and Ellen
545 Feathertop Way
File BW-4222-07500-670

Discussion/Observations:

The building is overheight, why?

This very long driveway could be a problem for snow removal.

When looking at the tree retention on the property, please be aware of the need to remove dead or dying trees, and look at the fuel loading of dead trees and shrubbery already on the ground. This will help protect this and neighbouring properties from interface fires.

Recommendation:

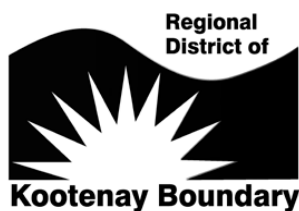
It was moved, seconded and resolved that the APC recommends to the Regional District that the subject Development Application be:

Supported

Review of over height building.

8. ADJOURNMENT

It was moved and seconded that the meeting be adjourned at 4:20.



ELECTORAL AREA 'C'/CHRISTINA LAKE
ADVISORY PLANNING COMMISSION
MINUTES

Tuesday, September 5, 2017 at the Christina Lake Firehall, commencing at 7:00 p.m.

PRESENT: Peter Darbyshire, Jennifer Horahan, Phil Mody, Terry Mooney,
 Butch Bisaro, Dave Bartlett, Jessica Coleman, Ken Stewart, Annie
 Rioux, Jeff Olsen, David Durand

ABSENT:

RDKB DIRECTOR: Grace McGregor

RDKB STAFF:

GUESTS: Shaunna Zeidler

1. CALL TO ORDER

The meeting was called to order at 7:00 pm.

2. ADOPTION OF AGENDA (Additions/Deletions)

Recommendation: That the September 5, 2017 Electoral Area 'C'/Christina Lake Advisory Planning Commission Agenda be adopted. (Phil/Ken)

3. ADOPTION OF MINUTES

Recommendation: That the August 8, 2017 Electoral Area 'C'/Christina Lake Advisory Planning Commission Minutes be adopted. (Butch/Jeff)

4. DELEGATIONS

N/A

5. OLD BUSINESS

N/A

6. NEW BUSINESS

Shaunna Zeidler

RE: Development Variance Permit

1614 Strome Road, Electoral Area 'C'/Christina Lake

RDKB File: C-317-02595.080

Discussion/Observations:

Support the application.

Recommendation:

It was moved, seconded and resolved that the APC recommends to the Regional District that the subject Development Variance Application be supported; approved unanimously by the APC.

7. FOR INFORMATION

N/A

8. ADJOURNMENT

It was moved and seconded that the meeting be adjourned at 7:08 p.m. (Butch/Annie)

**ELECTORAL AREA 'B'/LOWER COLUMBIA-OLD GLORY
ADVISORY PLANNING COMMISSION
MINUTES**

Tuesday, September 5, 2017 at the RDKB Office, Trail, BC, commencing at 7:00 p.m.

PRESENT: Richie Mann, Graham Jones, Fern Acton, Grant Saprunkoff, Mary MacInnis.

ABSENT: Henk Ravesteyn, Trinda Ross, Mike Beetstra.

RDKB DIRECTOR: Linda Worley, Bill Edwards (alternate).

RDKB STAFF:

GUESTS:

1. CALL TO ORDER

The meeting was called to order at 7:05 p.m.

2. ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

It was moved by Grant and seconded by Richie that the September 5, 2017 Electoral Area 'B'/Lower Columbia-Old Glory APC agenda be adopted.

3. ADOPTION OF MINUTES

A meeting was not held in August.

4. DELEGATIONS

5. OLD BUSINESS

Question from Fern regarding Whispering Pines Trailer Park. What is happening in regards to the boat launch. Linda is proposing two alternative sites one area closer to Birchbank, the other adjacent to present one but about 50' N.

6. NEW BUSINESS

A. James Williams, Carol Haynes, Donald Williams

RE: ALR Subdivision

165 and 185 Highway 22, Patterson

Electoral Area 'B'/Lower Columbia-Old Glory

RDKB File: B-Twp9A-10925.900

Discussion/Observations:

The bylaw states plot size of 10 hectares minimum. This plot is approximately 7.9 hectares and was created by subdivision in 2005. There are two legal and separate residences currently on the property, building permits issued in 1993. If this makes it to planning dept. it should not be precedent setting, but should stand alone. If property is sold in the future current building could be demolished and be replaced by a new residence.

Recommendation:

It was moved, seconded and resolved that the APC recommends to the Regional District that the subject Development Application be:

2. Supported with conditions as stated above.

B. Randy Gniewotta

RE: Front counter BC-Licence of Occupation

RDKB File: B-13489-10142.000

Discussion/Observations:

There do not seem to be any concerns.

Recommendation:

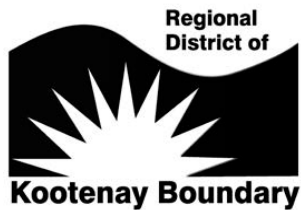
It was moved, seconded and resolved that the APC recommends to the Regional District that the subject Development Application be:

1. Supported as there are no concerns at this time.

8. FOR INFORMATION

9. ADJOURNMENT

It was moved and seconded that the meeting be adjourned at 7:45 p.m.



ELECTORAL AREA 'D'/RURAL GRAND FORKS

ADVISORY PLANNING COMMISSION

MINUTES

Tuesday, September 5, 2017 at the RDKB Office – Grand Forks.

PRESENT: Deb Billwiller, Edith MacAllister, Kathy Hutton
 REGRETS: Christie Wheaton, Lesley Matthews
 RDKB DIRECTOR: Roly Russell
 RDKB STAFF:
 GUESTS:

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

Due to the recent passing of one of our members, we now only have 5 members, therefore 3 present is a quorum.

2. ADOPTION OF AGENDA

The applicant's name under new business was listed as Peter Darbyshire on the agenda, this was changed to Ronald (Troy) Darbyshire – the name on the application.

It was **moved**: Hutton; **seconded**: Billwiller that the September 5, 2017 Electoral Area 'D'/Rural Grand Forks APC agenda be adopted as amended. **Carried**.

3. ADOPTION OF MINUTES

It was **moved**: MacAllister; **seconded**: Billwiller that the July 4, 2017 Electoral Area 'D'/Rural Grand Forks APC minutes be approved as circulated. **Carried**.

4. DELEGATIONS

None

5. OLD BUSINESS

None

6. NEW BUSINESS

Ronald (Troy) Darbyshire

RE: ALC Non Farm Use

3345 Almond Gardens Road, Electoral Area "D"/Rural Grand Forks

RDKB File: D-363-02654.000

After much discussion including the history of the location, the surrounding area, the requirements in Article 19.4.7 of the OCP, the apparent lack of other suitable land in the community and the need for the services being offered, it was:

Moved: Billwiller; **seconded:** Hutton that the APC recommends that this application be supported with the condition that the footprint of the non-farm use area be limited to the .2 ha applied for. [Billwiller & Hutton – for; MacAllister – opposed] **Motion carried.**

7. **FOR INFORMATION**

None

8. **ADJOURNMENT**

Billwiller moved adjournment at 7:45 p.m.

**Electoral Area “C” Parks & Recreation Commission
Regular Meeting
Wednesday, June 14, 2017
Welcome Centre
8:00 AM**

AGENDA

- 1. Approval of the Agenda**
- 2. Delegations:**
 - **Bob Dupee: CLAAS Performance Committee – Request for Speakers**
- 3. Minutes**
 - Minutes of the Regular meeting of May 10, 2017 –
- 4. Business Arising from the Minutes-**
- 5. Correspondence-**
 - Texas Creek Boat Launch
 - Stewardship Society- Christina Lake Summer Camps – One Tree Adventures
- 6. Financial Plan –**
 - 2017 – RDKB Financial Statement – April 2017
- 7. Old Business**
 - Christina Lake Disc Golf Course- **No new information**
 - Kettle River Walk Trail-Report- **No new information**
 - Pedestrian Bridge – UBCM Strategic Priorities Fund- **Verbal Report**
 - Removal of Dangerous Trees in the Nature Park and Dog Park-**Verbal Report**
 - Trail Development from Cove Bay to Brown Rd- 3.5km-**Pending**
 - Pickleball Washroom Building –**Verbal Update**
 - Bike Park Dust control – **Verbal Update**
- 8. New Business-**

9. Sub Committee Report

- **COP Update- Dave Beattie**
- **Recreation Program Update**
 - **June Flyer-**
 - **Pharmasave Christina Lake Triathlon-Update**
 - **Received: Grant -In-Aid -\$1000 –Thank you to Grace**
 - **Pickleball Tournament-**
Men's Double-July 7/Ladies Double- July 8/Mixed Double –July 9
- **Park Maintenance – April Report**
- **Trails – Josh Strzelec-**
 - Parks and Trails-2 Invoices submitted by Adam Williams –
Descent Contracting for Trail Maintenance
- **Community Coordinator Report-Update**

10. Other Business Arising from the Floor –(If Public Members Present)**11. Adjournment****Outstanding Projects for Future Development**

- Kids Bump Bike Park–Dust Control
- Walking Trail around Golf Course-
- Pedestrian Bridge –
- Disc Golf/Frisbee Golf-
- Moro Footbridge-

Tech Property to Access River

Christina Crest Trail-

Marine Study

- Boat House
- Nature Park Shore line and garden Project
- Boat Dock @ Community Park

Minutes of the Regular Meeting of the Electoral Area "C" Parks & Recreation
Commission held Wednesday June 14, 2017 at the Welcome Centre

Present

Carlo Crema
Dave Beattie
Dianne Wales
Josh Strzelec
Paul Beattie
Brenda Auge
Larry Walker
Liz Stewart

Absent**RDKB Staff**

Tom Sprado/Kim Johnson

Area Director

Grace McGregor

Guest

Donna Wilchinsky

Agenda:

1. M/S Paul Beattie, Liz Stewart, that the June 14, 2017 agenda be adopted.

Carried

Delegations:

Bob Dupee: CLAAS Performance committee – Request for Speakers

- Requesting financial support in the amount of \$1500 toward two subwoofers for use during outdoor concerts/current system not sufficient for outdoor venues
- Currently renting equipment at a cost of \$200 per event

2. M/S Josh Strzelec, Larry Walker that Christina Lake Parks and Recreation Commission will provide up to 50 percent AND no more than \$1000 towards the purchase of two outdoor subwoofers.

Carried

Minutes:

3. M/S Paul Beattie, Dave Beattie that the minutes of the regular meeting from May 10, 2017 be accepted as circulated.

Carried

Business Arising from the Minutes: N/A:**Correspondence:**

- **Texas Creek Boat Launch** – BC Parks has a Request for Proposal issued for the replacement of the dock at Texas Creek boat launch. Time line is unknown as to when the dock will be replaced.
- **Stewardship Society – Christina Lake Summer Camp – One Tree Adventures**

Organization has partnered with Little Lakers Day Care in order to run program. Without the partnership, the Nature Park was denied by the Christina Lake Parks and Recreation Commission previously.

- **Stewardship Pike Fishing Challenge** – Scheduled for June 24 and 25. The event will include a muscle sniffing dog demonstration.

Financial Plan:

- Reviewed the RDKB Financial Statement dated the end of April 2017

Old Business:

- **Disc Golf Course – Staff to follow up.**
- **Kettle River Walk Trail – Waiting on endangered species report from Lisa Tadesko, BC Environment**
 - Archeological study will cost \$50,000 – looking for funding outside of the Christina Lake Parks and Recreation budget
- **Pedestrian Bridge – UBCM Strategic Priorities Fund**
 - Waiting on results of the grant application
- **Removal of Dangerous Tress in the Nature Park and Dog Park**
 - Dangerous trees have been removed. 50 percent of funding from Municipal Insurance Association.
 - Additional tree removal was done due to wind storm at the Nature Park.
- **Trail Development from Cove Bay to Brown Rd – 3.5km**
 - Staff to follow up with Highways department
 - Greg Mullet interested in working on the project. He is equipped with all necessary tools, GPS etc. – quoted approximately \$700
- **Pickleball Washroom Building**
 - Hazard assessment complete – no asbestos, small amounts of lead paint and mold is noted.
 - Staff collecting project quotes – requiring a site meeting
 - Building scheduled to be demolished in September/October
 - Staff contacted Landfill to determine acceptable disposal practice
 - Building to be replaced with concrete washroom facility - projected to be on site spring 2018
- **Bike Park Dust Control**
 - Volunteers spread top soil on the track to reduced the dust
 - Track requires regular water maintenance – volunteers to be scheduled

New Business N/A:

Sub Committee Report:

- **COP Update**
 - Merna Salter from RCMP helpful with program – keeping Constables in communication with COP members
 - Long weekend patrols are established – volunteer schedule in place
- **Recreation Program Update**
 - Pharmasave Christina Lake Triathlon registration low – to date 30 adults/2 kids
 - Adult event will run – Kids Sprint event may be cancelled
 - Consider alternative event for 2018 due to low participation rates – Commission to organize a “brain storming” session for event ideas
- **Pickleball Tournament –**
 - 80 people registered to date
 - Staff to add signage indicating court open 7 am to 10 pm
- **Park Maintenance – Report N/A**
- **Trails**
 - Planning a two day riding event for 2nd week of September
 - Beginning work on high elevation trails
 - Christina Crest Trail – Columbia Basin Trust may be willing to partner
 - All functioning trails gazette

4. M/S Josh Strzelec, Paul Beattie that (3) trail maintenance invoices totaling \$10,406.20 from Descent Contracting be paid in full.

Carried

- **Community Coordinator Report**
 - Gateway/Venture Capitol creating an investment folder
 - Climate Change Event July 5th at the Community Hall
 - Milfoil Boat naming at Christina Lake School assembly
 - Electric Charge station to be located next to sani dump at Welcome Centre parking lot
 - \$150 annual fee for computer monitoring – on going maintenance and repair fees – who covers these costs?
 - Site meeting scheduled for June 15
 - Garden clean up around Welcome Centre scheduled for June 15/16/17 – looking for volunteers

Other Business arising from the floor:

- **Staff is to request organizations requesting Grant in Aid**
 - Request for aid to be in prior to RDKB budget review (August/September)
 - Request for financials from organizations asking for Grand in Aid

- **Morrow Bridge requires boards replacement which is preventing bridge use**
 - Maintenance staff to repair damages

Adjournment:

- Moved by Liz Stewart that meeting be adjourned

Kim Johnson, Recording Secretary

Dianne Wales, Chairperson

**Grand Forks & District Recreation Commission
Regular Meeting
Thursday, May 11, 2017
David Borchelt Meeting Room (Arena)
8:45 AM**

AGENDA

Welcome/Introductions: School Board Representative-
Teresa Rezanoff

- 1. Additions/Approval of the Agenda**
- 2. Minutes**
 - Minutes of Regular Meeting of April 13, 2017-**Pgs 1 to 3**
- 3. Delegation:**
- 4. Business Arising from the minutes**
- 5. Correspondence :**
- 6. Financial Plan**
 - 2017 –Financial Statement – Not Available
 - YTD-2017 Revenue Report-GFREC- **Pg4**
 - YTD-2017Arena Drop In Revenue/Attendance Report- **Pg5**
 - YTD- 2017Aquatic Membership/Drop In Monthly Comparison Report-**Pg6**
 - 3 month Membership Pass Summary Report-January 1 to April 30-**Pg7**
 - **Usage Stat Report**
 - Aquatic Programming Stats Comparison Report 2017-**Pg8**
 - Arena Stats Comparison-**Pg9**
- 7. Old Business –**
 - **Aquatic Centre**
 - Grand Forks Aquatic Centre needs and Assessment Survey- /Draft Survey-**Pg10-11**
 - Deck Replacement –Fairbanks Architects-Correspondence-**Pg12**
 - **Arena**
 - Wheelchair lift- Report from Architect-Verbal Report
 - Pump House Building in the Arena Parking Lot- Update
- 8. New Business-**
 - **WiFi -Shaw proposal-** Report-**Pgs13-15**
 - **Online City Calendar-Recreation Activities-Julia Butler-Pg16**
 - **Supervisor Report**
 - Aquatic Maintenance Coordinator – Report-**Pgs17-18**
 - Aquatic Program Coordinator Report-**Pg19**
 - Arena Chief Engineer – Report- **Pgs20-22**
 - Recreation Program Services Supervisor- **Pgs23-25**

- **Program Update-**
 - May Flyer- **Pgs26-29**
 - Program Update-
 - 30 Year Celebration-Update –
 - Staff to Contact Past Employee
 - Inviting the Recreation Commission Members
 - 3 Cakes/Morning/Afternoon/Event events
 - Inviting dignitaries-Past/Present
- **Sponsored Events Reports-**
 - **Pines Bible Camp Sponsorship – Mother’s Day Swim**
 - **Kal Tire- Free Swim- Reopening Event**

9. Round Table

- School District # 51-
- Library and Arts Societies (Culture)
- Recreation and Culture Committee of City Council-
- Community Members at Large-

10. Other Business Arising from the floor- (If public members Present)

11. Agenda Adjournment

Minutes of the Regular Meeting of the Grand Forks and District Recreation
Commission held May 11, 2017 in the Jack Goddard memorial Arena Meeting Room

Present

Brian Noble
Dean Engen
Julia Butler
Nigel James
Terry Doody
Teresa Rezansoff

Absent

Eric Gillette

Staff

Tom Sprado/Lilly Bryant

Area Director

Roly Russell

Agenda

1. **M/S Terry Doody/Brian Noble, that the agenda be accepted as amended.**

New Business: Online City Calendar –Recreation Activities – Julia
Butler
Move to be #4 on Agenda Items

Carried

Minutes

2. **M/S Terry Doody/Brian Noble, that the minutes of the regular meeting of April 13, 2017 be accepted as amended.**

- Added Dean Engen to present List

Carried

Delegation: None

Business Arising from Minutes: None

New Business: Online City Calendar-Recreation Activities-Julia Butler

Option Available that already exist

- What's up in Grand Forks
- Page 6 of the Local Gazette
- Boundary Event and Social Calendar
- SD#51 Education Calendar-Teresa Rezansoff
- City of Grand Forks –Event Calendar

The option to advertise special events on other organizations on-line
calendars will be presented at each members meeting. Reports will be
submitted at the June meeting.

Circulating more monthly flyers in different locations within the community

Correspondence: None

Financial Plan:

- 2017 Budget- RDKB Financial Statements will be available for June meeting.
- YTD-2017 Revenue Report-GFREC
- YTD-2017 Arena Drop In Revenue/Attendance Report
- YTD- 2017 Aquatic Membership/Drop In Monthly Comparison Report
- Aquatic Monthly Attendance

Old Business:

- **Aquatic Centre**
 - Grand Forks Aquatic Centre Needs Assessment Survey-Report/Draft Survey
- 3. **M/S, Teresa Rezansoff, Julia Butler, recommends that the Needs Assessment Survey be accepted as amended.**
- 4. **M/S, Terry Doody, Nigel James, recommends that the Needs Assessment Survey will be advertised on the digital Media site with 102.3 Juice FM radio and that it is sent out Postal Delivery unaddressed mail.**

Carried

- **Deck Replacement**
 - Christopher Fairbanks onsite visit May 11, 2017 for Contractors interested in submitting a tender package.
 - Tender package deadline May 23, 2017
- **Arena**
 - **Wheelchair lift- Report from Architect**
 - Reviewing other proposals for a wheelchair lift
 - **Pump House Building in the Arena Parking Lot**
 - Staff met with the Grand Forks City staff regarding the status of the pump house.
 - Staff opened the building and found a pump and electric heaters still plugged in

New Business: **WiFi -Shaw proposal- To be tabled until next meeting**
A proposal from 102.3 Juice FM which will be presented at June meeting

- **Usage Stat Report**
 - Aquatic Programming Stats Comparison Report 2017 – received for information
 - Arena Stats Comparison – received for information
- **Supervisor Report**
 - Aquatic Maintenance Coordinator – Received for information

- Aquatic Program Coordinator Report – Received for information
- Arena Chief Engineer – Received for information
- Recreation Program Services Supervisor – Received for information
- **30 Year Celebration: Provided an updated report**
 - Brian Noble will find a sponsor to provide retro lifeguard shirts for the staff
- **Pines Bible Camp Sponsored free swim-May 14, 1 to 5pm**
- **Kal Tire Sponsored a free swim – Reopening in the Fall**
- **Canada Day Parade** - Staff have indicated that the volunteers may not be able to participate.

Round Table

- School District #51 – N/A
- Library and Arts Societies – N/A
- Recreation and Culture Committee of City council – N/A
- Community Member at Large – N/A

Other Business Arising from the Floor: None

5. M/S Nigel James, that the meeting be adjourned

Carried

Lilly Bryant, Recording Secretary

Dean Engen, Chairperson

ITEM ATTACHMENT # C)



West Boundary Recreation Grant Application

The purpose of this grant is to facilitate and foster recreation programs, with a focus on physical activity, for the residents of the West Boundary.

Applicant/Requesting Group	WEST BOUNDARY SENIOR HOUSING SOCIETY		
Mailing Address:	BOX 450 MIDWAY, BC V0H 1M0		
Phone:	250-449-2842	Email:	parkviewmanor@shaw.ca
Contact Person (Representative)	ROBERTA NOTT		
Amount of grant request?	\$1080.00		
What is the purpose of the grant?	TO HIRE AN INSTRUCTOR TO PROVIDE CHAIR YOGA FOR THE RESIDENTS OF PARKVIEW MANOR AND RESIDENTS OF THE WEST BOUNDARY. 2 SESSIONS PER WEEK FOR 6 WEEKS.		

ITEM ATTACHMENT # C)

Who will the grant benefit?	RESIDENTS OF PARKVIEW MANOR SENIORS RESIDENCE IN MIDWAY AND ANY OTHER INTERESTED PERSONS.	
What are the other funding sources for this program/event?	NON RESIDENT DROP-IN FEES (SEE BELOW).	
Are the participants being charged to participate?	<input checked="" type="checkbox"/> - NON RESIDENTS <input checked="" type="checkbox"/> - PARKVIEW RESIDENTS Yes No If yes, how much? \$2.00 PER SESSION	
Estimated # of benefiting participants?	20 SENIORS	
Where will the program/event be held?	PARKVIEW MANOR, MIDWAY	
When will the program/event be held?	MID. SEPTEMBER TO END OF OCTOBER - 6 WEEK PERIOD.	
Signature of Authorized Representative	Robert Hott	Date Aug. 10, 2017

Completed forms should be sent to: Regional District of Kootenay Boundary
202-842 Rossland Avenue
Trail, BC V1R 4S8
Email: westboundaryrec@rdkb.com

Office Use Only	
Date Received	
Date Presented to the Boundary Community Development Committee	
Approved	Denied
Amount approved	

ITEM ATTACHMENT # C)



West Boundary Recreation Grant Application

REGIONAL DISTRICT OF
KOOTENAY BOUNDARY

FILE #

AUG 21 2017

DOC #

REF. TO:

CC:

The purpose of this grant is to facilitate and foster recreation programs, with a focus on physical activity, for the residents of the West Boundary.

Applicant/Requesting Group		Midway Ladies Hockey	
Mailing Address:		c/o Box 482 Midway, BC. V0H 1M0	
Phone:	250-449-1815	Email:	tamaralovett@hotmail.com
Contact Person (Representative)		Tamara Lovett	
Amount of grant request?		\$1200.00	
What is the purpose of the grant?		To keep seasonal dues low so that more ladies would be able to afford to participate. Ladies come from Greenwood, Bridgville, & Westbridge so gas costs would be offset by lower dues. Try to encourage new participation. And to offset ever increasing ice time fees.	

Page 16 of 26

ITEM ATTACHMENT # C)

Who will the grant benefit?	<u>All the ladies participating in the season, as seasonal dues can be kept to as low as possible rate.</u>		
What are the other funding sources for this program/event?	<u>We have drop in fees for those unable to commit time but can't count on those \$ to pay ice time. so hope we have seasonally paid members.</u>		
Are the participants being charged to participate?	<div style="display: flex; justify-content: space-around;"> <u>✓</u> Yes _____ No </div> <p>If yes, how much? <u>depending upon # of ladies signed up but \$125 to \$175/season</u></p>		
Estimated # of benefiting participants?	<u>12 - 18 participants.</u>		
Where will the program/event be held?	<u>Midway Boundary Expo Arena</u>		
When will the program/event be held?	<u>from October to mid March 2018</u>		
Signature of Authorized Representative	<u>Danara Lovett</u>	Date	<u>Aug 14/17</u>

Completed forms should be sent to: Regional District of Kootenay Boundary
 202-842 Rossland Avenue
 Trail, BC V1R 4S8
 Email: westboundaryrec@rdkb.com

Office Use Only	
Date Received	
Date Presented to the Boundary Community Development Committee	
Approved	Denied
Amount approved	

ITEM ATTACHMENT # C)

REGIONAL DISTRICT OF
KOOTENAY BOUNDARY

FILE #

JUL 11 2017

DOC #

REF. TO:



West Boundary Recreation

Grant Application

The purpose of this grant is to facilitate and foster recreation programs, with a focus on physical activity, for the residents of the West Boundary.

Applicant/Requesting Group	Greenwood Public Library		
Mailing Address:	<u>P.O. Box 279</u> <u>Greenwood, B.C. V0H 1J0</u> <u></u>		
Phone:	250-445-6111	Email:	greenlib@shaw.ca
Contact Person (Representative)	Judy Foucher, Library Director		
Amount of grant request?	\$300.00		
What is the purpose of the grant?	<u>This grant will help with the costs</u> <u>of running the Summer Reading Club,</u> <u>including summer student's wages, game +</u> <u>craft supplies, prizes + refreshments.</u> <u>(Outdoor games are also a part of the</u> <u>SRC wrap-up party.) Thank you.</u>		

ITEM ATTACHMENT # C)

Who will the grant benefit?	<u>The grant will benefit many of the children ages 6-12 in Greenwood, plus visitors to the community.</u>		
What are the other funding sources for this program/event?	<u>Canada Summer Jobs program pays part of the student's wages (library pays the rest.)</u> <u>Boundary District Teachers Assn. donated \$500.00</u>		
Are the participants being charged to participate?	<div style="display: flex; justify-content: space-around;"> Yes _____ No <input checked="" type="checkbox"/> _____ </div> If yes, how much? _____		
Estimated # of benefiting participants?	<u>15-20</u>		
Where will the program/event be held?	<u>-at the Greenwood Public Library</u> <u>-wrap-up at City Park, Greenwood</u>		
When will the program/event be held?	<u>Weekly July 4 - Aug 15</u>		
Signature of Authorized Representative	<u>Judith M. Foucher</u>	Date	<u>July 7, 2017</u>

Completed forms should be sent to: Regional District of Kootenay Boundary
202-842 Rossland Avenue
Trail, BC V1R 4S8
Email: westboundaryrec@rdkb.com

Office Use Only	
Date Received	
Date Presented to the Boundary Community Development Committee	
Approved	Denied
Amount approved	

ITEM ATTACHMENT # C)

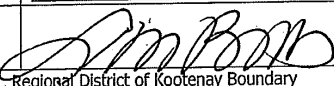


West Boundary Recreation Grant Application

The purpose of this grant is to facilitate and foster recreation programs, with a focus on physical activity, for the residents of the West Boundary.

Applicant/Requesting Group		Boundary District Curling Club	
Mailing Address:		<u>PO Box 38</u> <u>Midway, BC</u> <u>V0H 1M0</u>	
Phone:	256-449-2749	Email:	petelisabai@ gmail.com
Contact Person (Representative)		Lisa Baià or Kim Lindseth	
Amount of grant request?		\$ 3000.00	
What is the purpose of the grant?		<u>-to help with operating costs</u> <u>- to repair roof/ceiling</u> <u>- repair of drink cooler.</u> <u>-new brooms + equipment for junior curlers</u> 	

ITEM ATTACHMENT # C)

Who will the grant benefit?	All Curling members, junior curlers, the school children, community rentals Grand Forks → Beaverdell		
What are the other funding sources for this program/event?	membership dues, Luncheon at Kettle River Day, Beer Garden at Fall Fair, Wine tasting event, Raffle		
Are the participants being charged to participate?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, how much? \$150/member, \$75/junior \$150 school rentals		
Estimated # of benefiting participants?	150 people		
Where will the program/event be held?	Midway		
When will the program/event be held?	October - to April		
Signature of Authorized Representative		Date	Aug. 17/17

Completed forms should be sent to: Regional District of Kootenay Boundary
 202-842 Rossland Avenue
 Trail, BC V1R 4S8
 Email: westboundaryrec@rdkb.com

Office Use Only	
Date Received	
Date Presented to the Boundary Community Development Committee	
Approved	Denied
Amount approved	

ITEM ATTACHMENT # C)



West Boundary Recreation Grant Application

The purpose of this grant is to facilitate and foster recreation programs, with a focus on physical activity, for the residents of the West Boundary.

Applicant/Requesting Group	Midway Community Association		
Mailing Address:	Box 249 Midway, BC V0H 1M0		
Phone:	250-449-2378	Email:	pahib@yahoo.com
Contact Person (Representative)	John Hibberson		
Amount of grant request?	\$6,000.00		
What is the purpose of the grant?	<p><i>To allow members of our West Boundary communities, especially children, to participate in a number of exciting cultural activities in the Fall 2017 and Spring, 2018.</i></p> <p><i>Please see the attached Addendum for a fuller explanation of our philosophy.</i></p>		

ITEM ATTACHMENT # C)

Who will the grant benefit?	<u>the children, adults and seniors in both the Village of Midway and surrounding rural areas of the West Boundary. Yoga, for example, has members from Westbridge to Eglot.</u>		
What are the other funding sources for this program/event?	<u>Village of Midway — \$1,750 operating grant for all MCA activities in 2017/Spring/Summer 2018</u> <u>Lion's Club — Bursaries for children to help fund activities.</u>		
Are the participants being charged to participate?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, how much? _____		
Estimated # of benefiting participants?	<u>100-110 people</u>		
Where will the program/event be held?	<u>MIDWAY COMMUNITY CENTRE (the Hall)</u>		
When will the program/event be held?	<u>At various times starting from Sept. 14 to the beginning of October, 2017</u>		
Signature of Authorized Representative	<u>John Kohn</u>	Date	<u>August 23/2017</u>

Completed forms should be sent to: Regional District of Kootenay Boundary
 202-842 Rossland Avenue
 Trail, BC V1R 4S8
 Email: westboundaryrec@rdkb.com

Office Use Only	
Date Received	
Date Presented to the Boundary Community Development Committee	
Approved	Denied
Amount approved	

ITEM ATTACHMENT # C)

MIDWAY COMMUNITY ASSOCIATION

Box 249
Midway, BC – V0H 1M0

Addendum to: Fall, 2017/Spring 2018 West Boundary Recreation Grant Application

Date: August 23, 2017

GRANT PURPOSE: In the last few years the Midway Community Association has stepped to the fore in trying to offer a number of recreational programs to our entire West Boundary population. The programs are offered too, with the hope of making our Midway Community Centre a real focal point. Creating a strong sense of community is especially important in rural areas as the cities, through 21st century economic necessity, draw so many of our people away. This is our mandate and has been for the Midway Community Association, since our creation in 1958 when the dream of building a hall became a reality. We are doing our best to reach out and include people from all the other smaller rural area near to us. We believe our efforts so far have done much to move towards that end.

We have been very fortunate in receiving a financial discount in regards to the hall rental fee from the Village of Midway. The usual fee is \$40 plus. Last year, for the first time the council agreed to reduce that rate to the bare minimum of \$25. In a meeting on August 21, 2017, the council agreed to maintain that reduction for the 2017/Spring, 2018 Sessions.

We are closer to our aim of providing great activities for the West Boundary. However, without your financial assistance in funding the rentals and liability fees, achieving this dream would be impossible.

Below are listed the programs we have developed for the West Boundary area in the last few years, as well as two new and exciting ones for 2017/2018

RECREATIONAL PROGRAMS—Fall, 2017/ Spring, 2018

- **YOGA:** Fall Session: Twice a week for 8 weeks= 16 classes
Spring Session: Twice a week for 8 weeks= 16 classes
TOTAL: 32 classes

Instructor Cost: \$100/class

Location: Midway Hall

Amount requested: \$1000 to defer slightly the cost of the Instructor.

\$1000 to pay the hall rental at \$25/ lesson, plus liability insurance for the participants.

TOTAL: \$2,000

ITEM ATTACHMENT # C)

- HIP HOP Dance LESSONS: Fall/ Spring Session—10 lessons once a week

LAKE SIDE HIP HOP of Grand Forks

Instructors: Sarah Leslie

Cost/lesson/person = \$20

Location: Midway Hall from Oct. to Dec., 2017

Amount requested: \$650 to pay hall rental/ liability insurance for participants
 \$750 to allow MCA to provide bursaries/scholarships to help
 students whose parent/ guardians have difficulties paying
 for lessons. (One grant for all dance programs.)

TOTAL: \$1,400

- BALLET: Fall/Spring Sessions- Two Sessions of 10 lessons each
 TOTAL= 20 classes

WEST BOUNDARY SCHOOL OF DANCE

Cost for 25 Lesson Session/person = \$250

Location: Midway Hall

Amount Requested: \$750 to pay hall rental/liability insurance for pupils
 (See above for the same \$750 bursary for disadvantaged children)

TOTAL: \$750

- DANCE FITNESS Classes for Teens/Adults-Including Seniors

Fall/Spring Sessions - Two sessions of 10 lessons each
 TOTAL= 20 classes.

WEST BOUNDARY SCHOOL OF DANCE

Location: Midway Hall

Cost/lesson/person: \$10/ class with a slightly higher drop-in fee.

Amount Requested: \$750/ hall rental/ liability fee

TOTAL: \$750

ITEM ATTACHMENT # C)

- DRUMMING Class- "Beat It!"

Fall Session – 10 lessons

Instructor: Dean Herdman

Location: Midway Hall

Cost/lesson/person: \$15 x 10 = \$150

Amount Requested: \$550/hall rental/liability fee

TOTAL: \$550

- ART LESSONS FOR TEENS/ADULTS with Heather Hollingsworth

Winter Session: 10 Lessons in the Hall

Cost/person: To be determined

Amount Requested: \$500 for hall rental

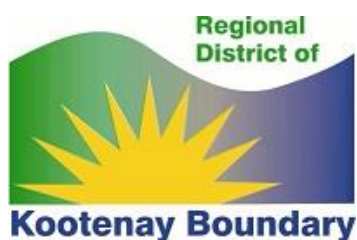
TOTAL: \$550

GRAND TOTAL: \$ 6000.00

Thank you for considering our application. We look forward to your response. Please, if there is anything more you need to know before making your final decision, get a hold of me by this email address or phoning me at home at 250-449-2378.

Sincerely,

John Hibberson for Midway Community Association



STAFF REPORT

Date: 13 Sep 2017
To: Chair Cecchini and Members
Utilities Committee
From: Goran Denkovski, Manager of
 Infrastructure and Sustainability
Re: Bridesville Water District - Water
 Ownership Transition Study

File ES - Utilities

Issue Introduction

A Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding a letter from Bridesville Water District requesting a transition to Regional District of Kootenay Boundary (RDKB) ownership study be completed.

History/Background Factors

The Bridesville Water District sent a letter regarding the possibility of completing a review in respect to long-term water supply strategies for the current users of the water district and the possibility of transitioning to RDKB ownership.

The proposed Water Transition Study would aim to complete the following tasks:

1. Review current operations, costs and fees associated with the Bridesville Water District water system,
2. Review long-term water supply delivery options for the current water system,
3. Determine possible future capital upgrades for the water system that may be required,
4. Determine future rate structures and their impact on rate payers based on possible future operations and capital costs of the water system, and
5. Review possible future administrative service delivery models for the water system.

The above-noted information is required for the RDKB to make a sound decision in embarking on the possibility of acquiring ownership of the water system should the RDKB become responsible for providing administrative, operational and maintenance services as per current and future IHA standards.

Implications

Infrastructure Planning Study Grants (once approved) provide for a total of 100% of the first \$5,000 spent and 50% of the next \$10,000 (up to a maximum of \$5,000) spent on eligible projects totaling \$10,000 in funding.

Submission of an application to the Infrastructure Planning Study program will not impact any current RDKB policies, however the RDKB's contribution (\$5,000) would be allocated from the 2018 Feasibility Study Funds. Upon transition of the current water system from a Water Improvement District to a local service area, these funds would be repaid back to the reserve from the new service.

Advancement of Strategic Planning Goals

N/A

Background Information Provided

1. Letter from Bridesville Water District dated May 16, 2017.

Alternatives

1. Receive the Staff Report.
2. Receive the Staff Report and direct Staff to submit an Infrastructure Planning Study Grant application to complete a water transition study for the Bridesville Water District.
3. Not to receive the Staff Report.

Recommendation(s)

That the Regional District of Kootenay Boundary Board of Directors approve submission of the Bridesville Water District Water Transition Study Infrastructure Planning Study grant application with allocation of required resources from the Feasibility Study Reserve Fund.

Bridesville Water Board**POBox 73****Bridesville, BC****V0H1B0**

Regional District of Kootenay Boundary
 202, 843 Trail Ave *ROS LAND*
 Trail, BC V1R 4S8

Att:
 Goran Denkovski,
 Manager of Infrastructure & Sustainability

2017-05-16

Dear Mr Denkovski,

At our meeting of May 15, 2017, the Bridesville Water District passed a motion asking that a letter be written to the RDKB asking for a feasibility study to be conducted to evaluate conversion to a regional district service. We understand that the Bridesville Water District is under no obligation to proceed with a conversion.

Thank you for your consideration.

Eric Linden
 President of Water Board Council

REGIONAL DISTRICT OF
 KOOTENAY BOUNDARY

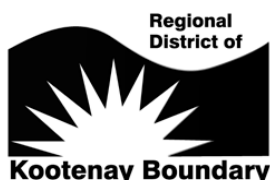
FILE #

JUN 13 2017

DOC #

REF. TO:

CC:



STAFF REPORT

Date:	August 31, 2017	File #:	C-317-02595.080
To:	Chair McGregor and Members of the Board		
From:	Ken Gobeil, Planner		
RE:	Development Variance Permit		

ISSUE INTRODUCTION

Shaunna Zeidler has applied for a Development Variance Permit to decrease the minimum front yard setback for an accessory building on the subject parcel (*see Site Location Map, Subject Property Map, and Applicant's Submission*).

HISTORY / BACKGROUND FACTORS

The subject property is located at 1614 Strome Road, which is the last residence with access off Strome Road. Currently there is a modular home on the north west corner of the property with a looping driveway which accesses Strome Road from the centre of the property (see Subject Property map, and Applicants' Submission). The east side of the property is heavily treed with a steep slope.

The property is designated as 'Residential' in the *Electoral Area 'C'/Christina Lake Official Community Plan Bylaw 1020, 2001* and zoned 'Single Family Residential 1' (R1) in the *Electoral Area 'C'/Christina Lake Zoning Bylaw 1300, 2007*. The subject property is surrounded by properties with the same Official Community Plan and Zoning Bylaw designations.

Within the Single Family Residential 1 (R1) Zone, the permitted principal use is Single Family dwelling, while secondary uses include accessory buildings and structures. The maximum parcel coverage for buildings and structures is 33%. Maximum allowable heights for buildings and structures is 10 metres for a principal building and 4.6 metres for accessory buildings and structures. Minimum setbacks for accessory buildings and structures are as follows:

Parcel Line	Accessory Building and Structure under 10m ²	Accessory Building and Structure over 10m ²
Front	7.5	7.5
Exterior Side	4.5	4.5
Interior Side	0.6	3.0
Rear	0.6	3.0

PROPOSAL

The applicant wishes to construct a 8ft (2.4m) by 12 ft (3.7m) or 96 ft² (8.9m²) wood shed (accessory building) along the front property line. The requested variance is as follows:

- decrease the minimum allowable front yard setback for an accessory building under 10m² by 7.5 metres, from 7.5 metres to 0 metres.

IMPLICATIONS

Development applications adjacent to a road will require approval from the Ministry of Transportation and Infrastructure (MoTI) prior to approval from the RDKB regarding this application. The applicant has been made aware of the requirement.

In considering applications for Development Variance Permits, the RDKB generally considers whether the proposed variance will:

- a) Resolve a hardship;
- b) Improve the development;
- c) Cause negative impacts to the neighbouring properties.

In response to these, the applicant has provided the following points:

- a) The requested variance is necessary to resolve the hardship of providing heat in the winter as wood is the main source of heat in this residence. The owner has indicated that when they acquired the property, mice were found in the electrical base board heaters, so using these emits a foul odor. The baseboard system needs to be replaced, and will be in time.
The owner has also stated that most of the property has a steep slope that would make the placement of a woodshed on any other side of the residence difficult to create a usable site for the building and a pathway to access the woodshed safely on a regular basis.
- b) The requested variance will improve the development by cleaning up the yard, and it will be built in a design similar to the residence. The proposed building would not be on a permanent foundation and can be moved if and when needed.
- c) The owner has stated that they have spoken with the only neighbor that will be able to see proposed building for the requested variance, and that the neighbor is supportive of the application. This structure is not anticipated to block any views from other properties.

Potential negative impacts to neighbouring properties, if any, may be limited to the parcel to the west. However, all adjacent property owners will be notified of the proposed Development Variance Permit and given the opportunity to provide comments or express concerns.

The additional area of the new structure will be within the 33% site coverage required

by the Zoning Bylaw.

ADVISORY PLANNING COMMISSION

The Christina Lake Advisory Planning Commission (APC) met on September 5, 2017. The APC supports the application and had no other comments regarding the proposed development.

ELECTORAL AREA SERVICES (EAS)

During the September 14, 2017 EAS meeting the following resolution was made:

That the staff report regarding the Development Variance Permit application submitted by Shaunna Zeidler to allow a reduced front yard setback from 7.5 metres to 0.0 metres for an accessory building to allow for a wood shed on the parcel legally described as Lot 8, DL 317, SDYD, Plan KAP33117, Electoral Area 'C' / Christina Lake, be presented to the Regional District of Kootenay Boundary Board of Directors for consideration, with a recommendation of support, subject to approval from the Ministry of Transportation and Infrastructure.

RECOMMENDATION

That the Development Variance Permit application submitted by Shaunna Zeidler to allow a reduced front yard setback from 7.5 metres to 0.0 metres for an accessory building to allow for a wood shed on the parcel legally described as Lot 8, DL 317, SDYD, Plan KAP33117, Electoral Area 'C' / Christina Lake, be approved subject to approval from the Ministry of Transportation and Infrastructure.

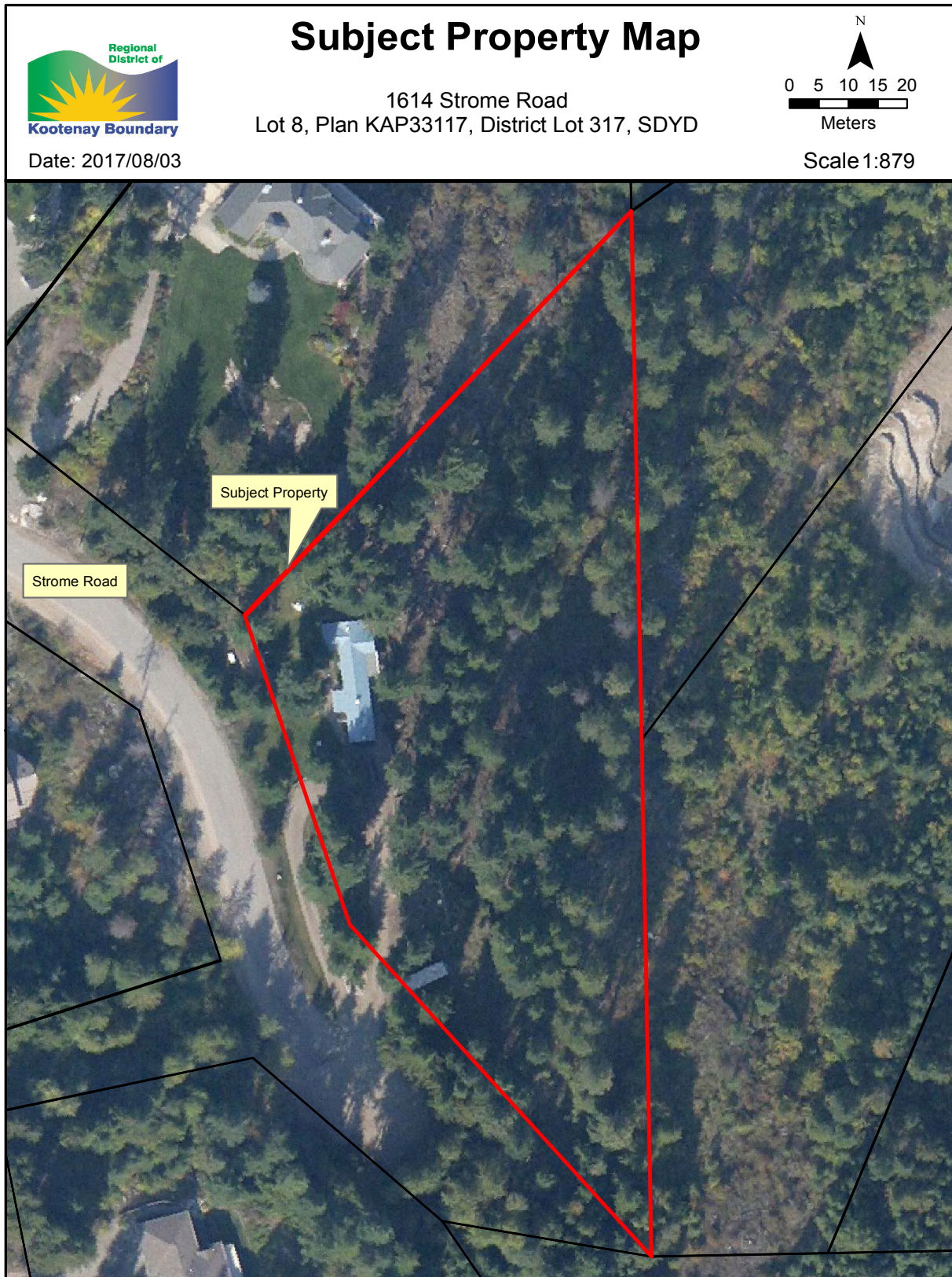
ATTACHMENTS:

Site Location Map

Subject Property Map

Applicant's Submission





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APPLICANT SUBMISSION

To whom it may concern,

I am requesting a setback reduction from 7.5 metres to 0 metres for the front yard requirements for an accessory building. The building is intended to be an 8ft x 12ft woodshed.

I have an extremely limited area of flat buildable land on my property suitable for a woodshed.

I need a woodshed to protect firewood for winter, wood is the main heating source in the winter.

By containing the firewood in a shed on the driveway it will look better from the street, and cleaner than a woodpile. It will also reduce hazards as the surrounding ground will be cleaner.

The building will look cute with white paint, a blue metal roof matching my residence with white lattice on both sides.

This building will be on bricks instead of a foundation so it can be moved when and if needed.

There is no negative impact on neighbours, there is only 1 neighbour that is able to see into the yard and I have spoken to them and they are supportive.

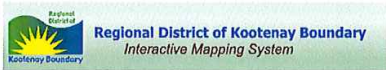
Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script, reading "Shaunna Zeidler".

Shaunna Zeidler

APPLICANT SUBMISSION



Parcel Report

Friday, July 21, 2017



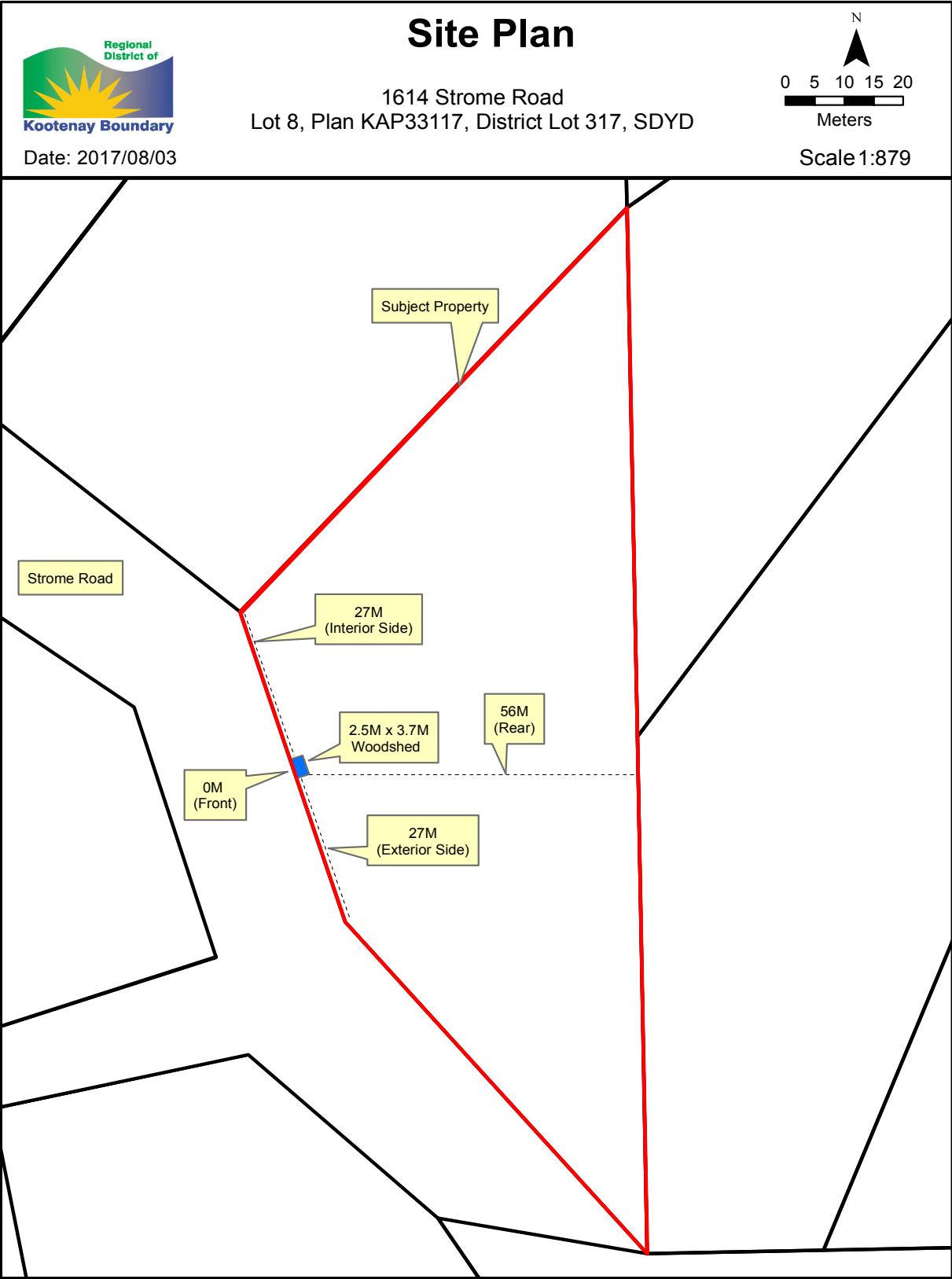
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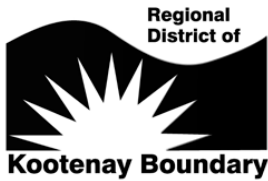
Legal Information

Plan: KAP33117	Section:	Jurs: 712	Lot Area: 1.69
Block:	Township:	Roll: 2595080	Area Unit: acr
Lot: 8	Land District: 54	PID: 003-244-458	Width (ft): 0
District Lot: 317	Electoral Area:		Depth (ft): 0
Street: 1614 STROME RD			
Description: Manufactured Home Reg. # 50931. 50931			

This report and map is for general information only. The RDKB does not guarantee its accuracy or correctness. All information should be verified.

APPLICANT SUBMISSION





STAFF REPORT

Date:	August 31, 2017	File #:	BW-4176s-07385.231
To:	Chair McGregor and Members of the Board		
From:	Ken Gobeil, Planner		
RE:	Development Variance Permit		

ISSUE INTRODUCTION

Gary George has applied for a Development Variance Permit to build a roof in the interior side parcel setback attached to the single family dwelling on 4874A, Snow Pines Road at Big White Ski Resort (*see Site Location Map; Applicant's Submission*). The requested variance is within the 2 metre setback of an interior side property line for a principal building.

HISTORY / BACKGROUND FACTORS

The subject property is part of the Snow Pines subdivision, which is one of the first subdivisions in Big White. The subject property is part of a duplex residential development created in 2001. As per the Surveyor's Certificate of Location (see, *Applicants' Submission*), the placement of the duplex was not centred on the original parcel, and as a result a portion of the building on the subject property was not created in compliance with the Zoning Bylaw setback of 2.0 metres for an interior side yard, which was in effect at the time. From the Land Surveyor's Certificate (see, *Applicants' Submission*) it appears that the outside wall of the building is 1.79 metres from the property line at its closest point while the lower roof eave is less than 1.59 metres from the property line at its closest point. There has been no enforcement made regarding this setback violation.

The property is currently designated as 'Medium Density Residential' in the *Big White Official Community Plan Bylaw No. 1125, 2001* and zoned 'Snow Pines Residential 2 (R2)' in the *Big White Zoning Bylaw No. 1166, 2001*. The Snow Pines subdivision of Big White is one of the few areas not within a Development Permit area. The proposed development, is surrounded by properties of similar size in the same zone and land use designation.

Within the Snow Pines Residential 2 Zone, the following setbacks apply for principal buildings:

Parcel Line	Setback (in metres)
Front	6.0

Rear	4.0
Exterior Side	3.0
Interior Side	2.0
Interior Side lot line which is contiguous with a vertical common party wall separating dwelling units in a two, three, or four family dwelling	0

Section 303 of the *Big White Zoning Bylaw No. 1166, 2001* regulates siting exceptions. For the Snow Pines Residential 2 zone, these exceptions can include unenclosed steps, eaves, sunlight control projections, canopies, balconies, porches, decks, bay windows, chimneys and cantilevered sections of buildings up to a yard setback.

For lands within the Snow Pines Residential 2 Zone certain provisions of Section 303 [303(1)(a)(ii)] do not apply. Specifically, the properties within this zone cannot utilize the setback exemptions for interior side yards.

PROPOSAL

The applicant is requesting a Development Variance Permit to construct a roof and snow fence. The following variance is requested:

- To decrease the minimum interior side setback for a principal building from 2.0 metres to 0.0 metres, a 2.0 metre variance.

To date no building plans have been submitted or an application for a building permit.

IMPLICATIONS

In considering applications for Development Variance Permits, the RDKB generally considers whether the proposed variance will:

- Resolve a hardship;
- Improve the development;
- Cause negative impacts to the neighbouring properties.

The applicant has addressed each one of these points (*see, Applicants' Submission*).

The supporting statements are summarized and paraphrased below.

- The hardships noted include personal safety from falling snow, and protection of the propane tank situated at the side of the building and a bathroom window that is regularly covered in snow. It was noted that a contributing factor is the amount of snow falling from an adjacent property roof.
- The improvements include repairs to damaged areas of the building, as well as visual improvements of the residence in general.
- The applicant claims that there will be no negative affect on adjacent property owners, and restates that snow from the neighbour contributes to their hardship.



Figure 1: Current yard at risk

The neighbor referenced is 4870 Snow Pines Road. There is no record of variance granted or non-compliance regarding interior side yard setbacks that may contribute to snow dumping onto the applicants' property. However, there is also no record of permitting the duplex on the subject property to be placed within the required setback. Elevation change and roof design likely contribute to the increased risk for the subject property. Since the Snow Pines subdivision is not within a Development Permit Area, there is no review of proposed residences for items such as roof design and snow shedding.

Enforcing setback non-compliance at this point in time will have no constructive outcomes for the subject property. If the variance is approved, the new roof should be designed in a way to ensure the snow load can be safely handled. As part of the building permit application an engineer will be required to ensure that the new roof structure can hold the weight of snow.

Fencing is regulated under section 309 of *Big White Zoning Bylaw No. 1166, 2001*. Snow fencing, also known as safety fencing is an open fence which has no height restriction as noted in section 309.c. The fence can be placed on a parcel line and therefore does not require a Development Variance Permit.

REFERRALS

The application has been referred to the Big White Fire Services Department for comment. At the time this report was prepared no comments had been received.

AREA PLANNING COMMISSION

The Big White Area Planning Commission (APC) met on August 8, 2017. The APC does not support the proposed development variance.

The APC noted that the building was previously built within the 2 metre setback and that the roof structure that was placed in the setback area without a variance was unsuccessful in preventing property damage. It was discussed that there was not direct support provided by neighbours and that snow retention on neighbouring properties and buildings would be a more appropriate solution.

APC Recommendation:

It was moved, seconded and resolved that the APC recommends to the Regional District that the subject referral not be supported and that other more effective solutions should be explored to keep snow from causing injury or property damage.

PLANNING DEPARTMENT COMMENTS

The placement of the original structure, and setback deficiencies caused during construction cannot be rectified at this stage as construction has been completed for several years. Due to there being no variance when the building was first constructed, a variance would be required for a roof rebuild to the original specifications of the building plans.

The applicant could potentially work with the neighbor to come up with a mutually beneficial solution, however there could be unforeseen negative impacts on the neighbouring property since increasing retention of snow on the roof could have structural implications.

STRATA SUBMISSION

Snow Pines Estates Strata Council submitted a letter with attached documents to oppose the proposed development dated August 31, 2017. Rationale to the opposition is through the following points:

- That the construction would create a precedent that would be exploited at a large scale to the detriment of the community;
- The new roof will create a safety hazard to the neighbour;
- The new roof will decrease the aesthetic appeal of the residence set out in the Building Scheme registered on title (see, *Strata Submission*).

Development Variances are not precedent setting. Policies require each application to be reviewed and approved separately on certain criteria that is applied to each application on an individual basis.

The roof in question is lower than the neighbour's property boundary (as shown in the picture above). Designs and drawings of the proposed roof have also not been submitted. The intent of this roof is to stop further property damage and increase safety. Due to the placement of the original structure a variance would be required to replace the existing roof with a new, stronger roof to the same dimensions.

The Regional District is not a signatory in Building Schemes or other restrictive covenants registered on titled property for development controls, these are enforced and regulated by the parties listed in the document registered. Their enforcement is outside of the jurisdiction of the RDKB

ELECTORAL AREA SERVICES (EAS) RECOMMENDATION

During the September 14, 2017 EAS meeting the following resolution was made:

That the Development Variance Permit application submitted by Gary George to construct a roof with the following requested variances: To decrease the minimum interior side setback for a principal building from 2.0 metres to 0.0 metres a 2.0 metre variance, on the parcel legally described as Lot 139, Plan KAS938, District Lot 4176s, SDYD, 4874A Snow Pines Road, Big White, Electoral Area 'E'/West Boundary be presented to the Regional District of Kootenay Boundary Board of Directors for consideration, with a recommendation of support, subject to the roof being designed to retain snow.

RECOMMENDATION

That the Development Variance Permit application submitted by Gary George to construct a roof with the following requested variances: To decrease the minimum interior side setback for a principal building from 2.0 metres to 0.0 metres a 2.0 metre variance, on the parcel legally described as Lot 139, Plan KAS938, District Lot 4176s, SDYD, 4874A Snow Pines Road, Big White, Electoral Area 'E'/West Boundary be approved subject to the roof being designed to retain snow.

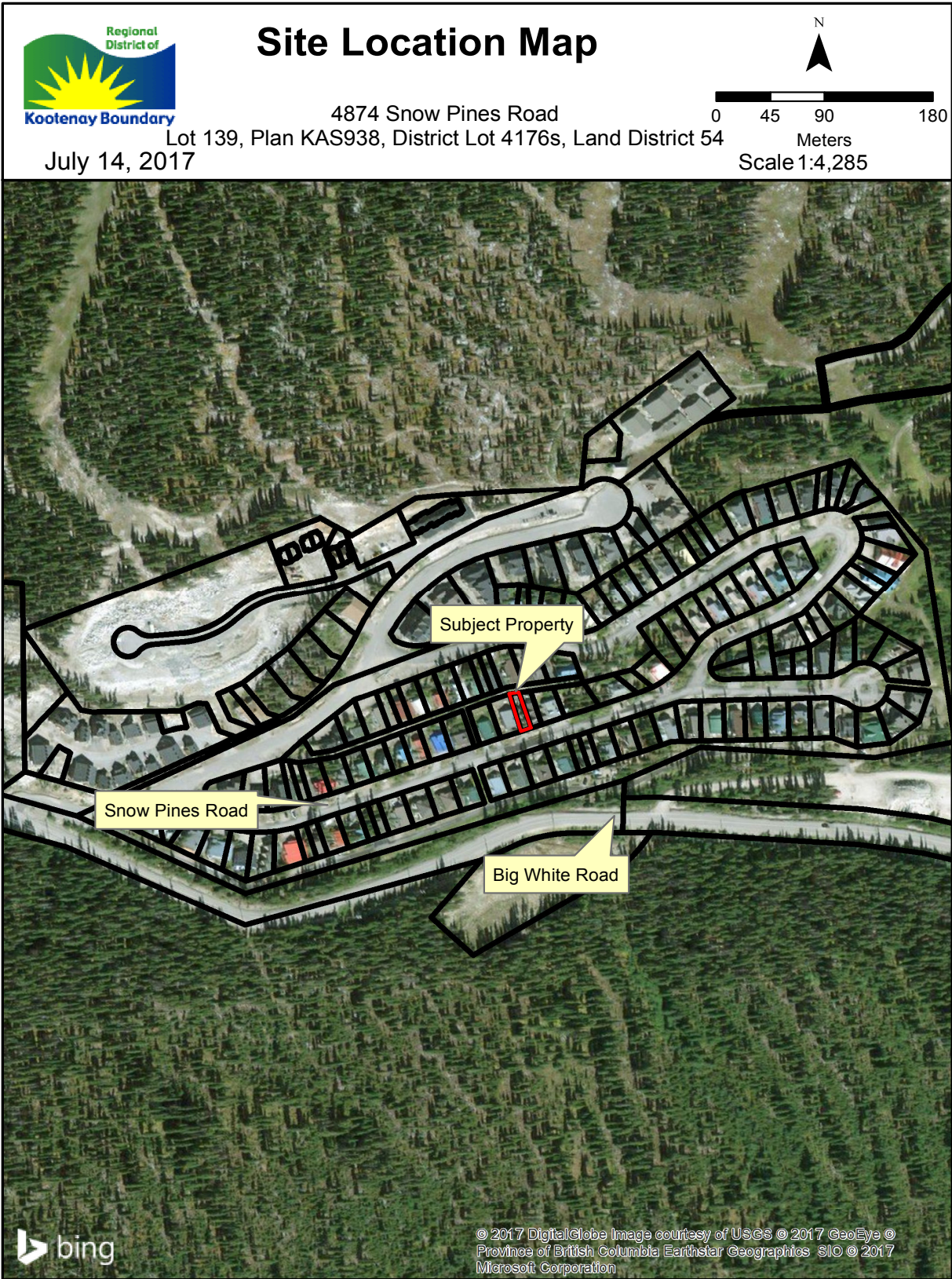
ATTACHMENTS

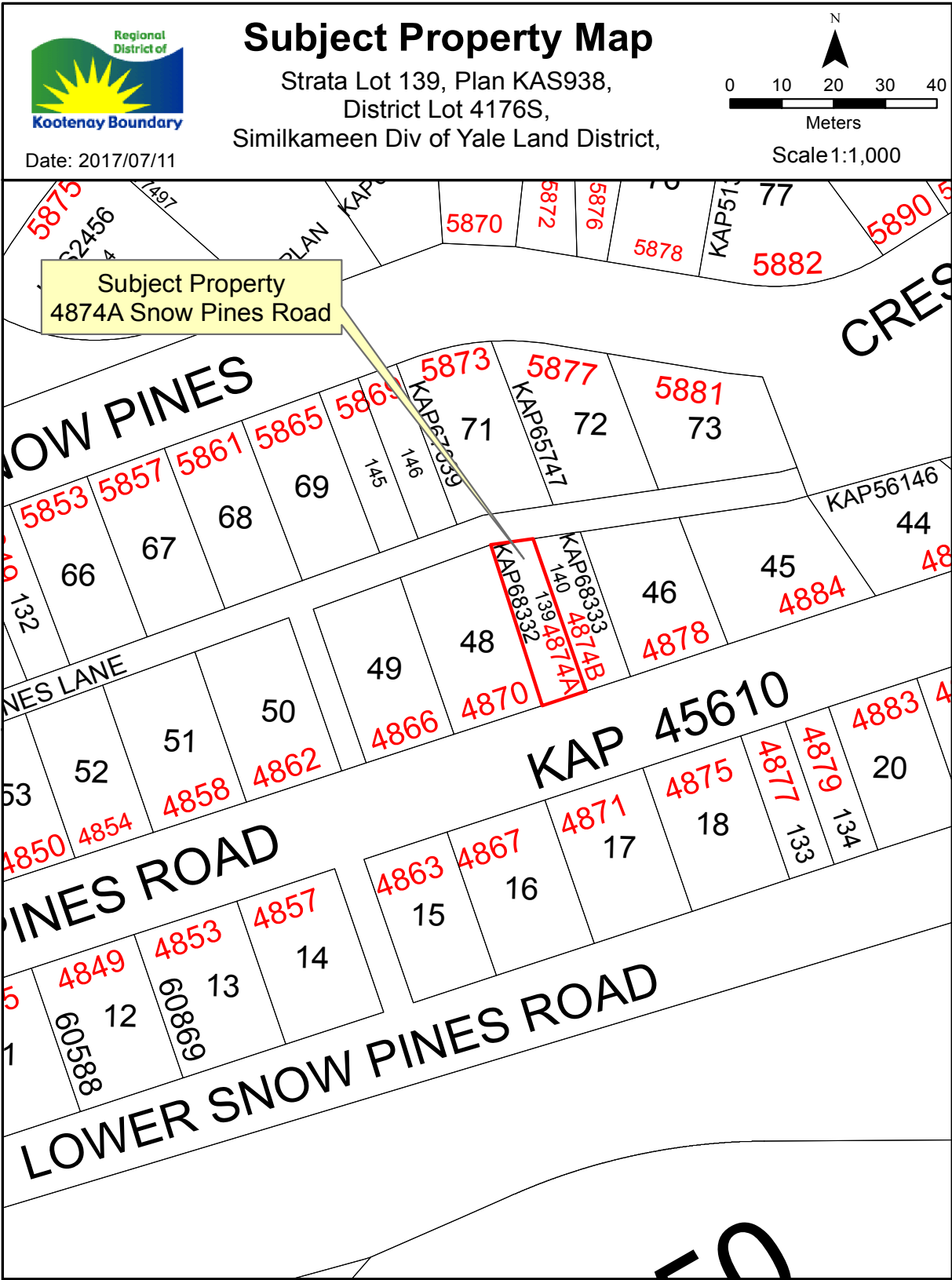
Site Location Map

Subject Property Map

Applicant's Submission

Strata Submission





APPLICANT SUBMISSION

Statements regarding requests for variance(s)	<input checked="" type="checkbox"/>	<p>A clear statement identifying which regulation within the Zoning Bylaw is proposed to be varied (Example: rear parcel line setback variance of 1.5m - from 4m to 2.5m). A narrative which describes if the proposed variance would:</p> <ul style="list-style-type: none"> • Resolve a hardship • Improve development • Cause negative impacts to neighbouring properties
Site Survey	<input checked="" type="checkbox"/>	<p>If the Regional District believes it to be necessary for the property boundaries and the location of improvements thereon to be more accurately defined due to uncertainty over natural boundaries of watercourses or other reasons, a sketch prepared by a British Columbia Land Surveyor may be required. The voluntary submission of such a sketch may prevent a possible delay in processing the application.</p>

The space below is provided to describe the proposed development. Additional pages may be attached.

As per RDKB zoning by-law # 1166, we are looking to modify the set back to extend the roof-line / eave out to the property line.

- Resolve Hardship.

- We want to mitigate a safety concern to extend the roof line to prevent snow from sliding off neighbours roof and our roof burying in hot tub and area, window, and back door, and to prevent any injuries / death to people in said areas, and to prevent any further property damage to existing structure and propane tanks; of which we have already replaced a damaged tank from previous winter snow slide.

- Improved Development

- Will make property less of an eye sore, and improve the value of property, instead of damaged roof + propane tank. Also prevent injury / death of persons in or around hot tub area.

- Impact Neighbour

- There is no impact to neighbour as most of the above problems are caused by the snow load coming from neighbours roof onto the open roof area of my property between retaining wall & existing roof eave and propane tank area.

APPLICANT SUBMISSION

B.C. LAND SURVEYOR'S CERTIFICATE

ON STRATA LOTS 139 AND 140, D.L. 4176s,
S.D.Y.D., STRATA PLAN KAS938

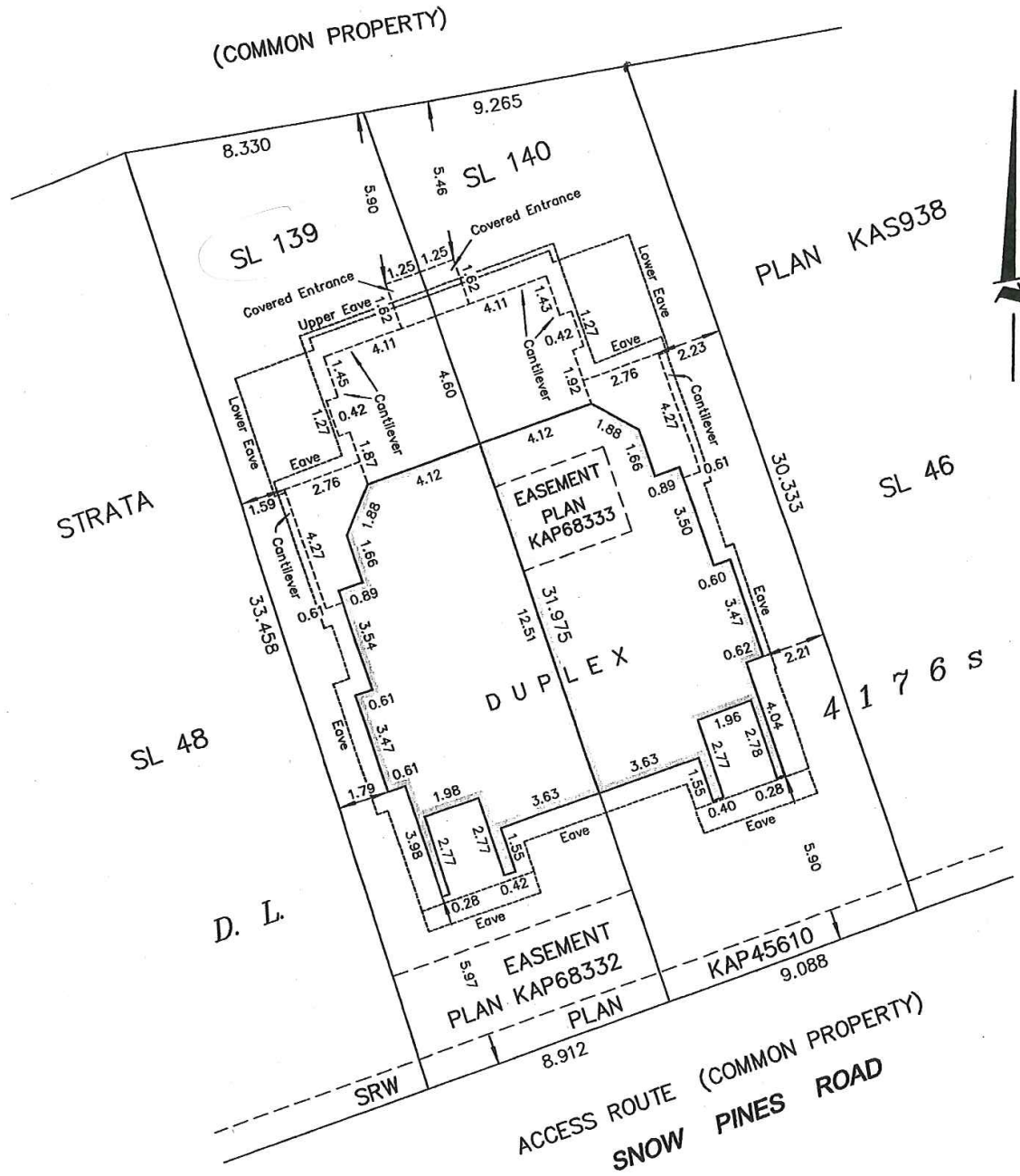
P.I.D. 024-937-550 (Strata Lot 139)
024-937-568 (Strata Lot 140)

SCALE 1:200 All distances are in metres.

Survey Date: September 29, 2016

FILE No: 10487 SC

CIVIC ADDRESS: 4874A and 4874B,
SNOWPINES ROAD,
BIG WHITE



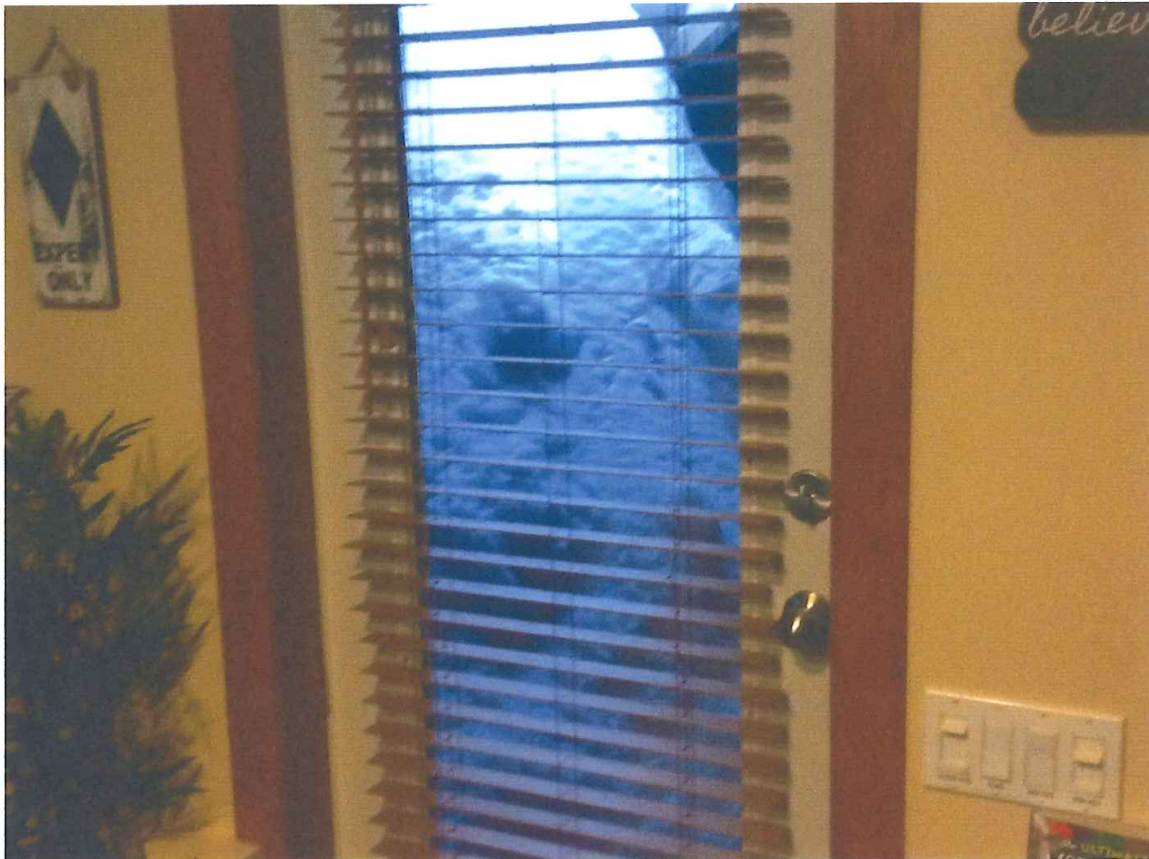
APPLICANT SUBMISSION



June 2015

This is a summer time picture of the open area we are trying to prevent snow from coming off neighbour's roof and sliding into. We want to extend the roof out over the retaining wall adding support posts and possibly a snow fence. Also extend the roof to the half bath corner window we are looking from that area into this

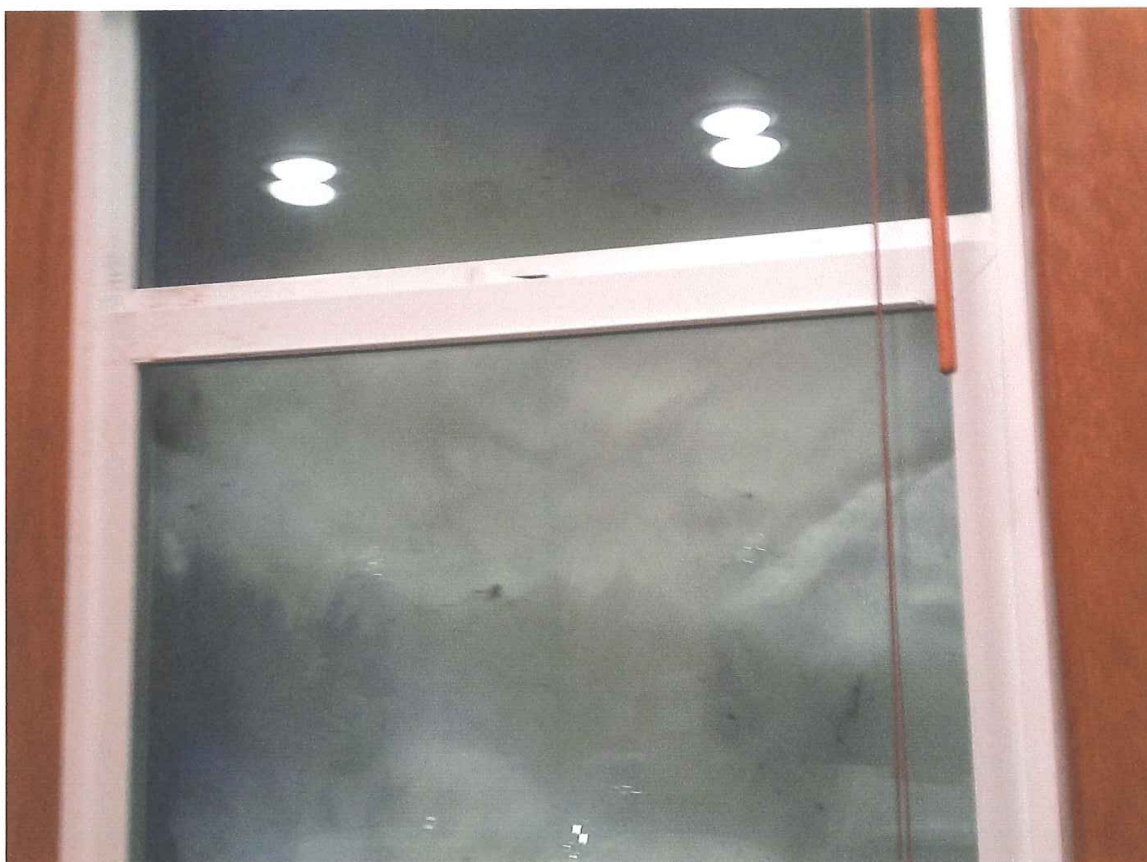
APPLICANT SUBMISSION



March 9, 2016

Again snow build up from roofs to back door and not tub area. Makes it dangerous to use this area not knowing when snow will avalanche in area. Safety concerns for using area or if this exit had to be used in an emergency.

APPLICANT SUBMISSION



March 9, 2016

Winter view of 1/2 bath window
with snow building up 6 ft. above. Also
outside in this area a propane tank is
located. One already had to be replaced
and we had to pay for repairs to tank
feet due to deformation from snow load
killing it and moving in on its side.

APPLICANT SUBMISSION



April 16, 2016

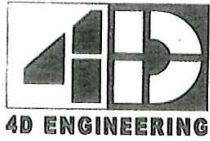
Snow is melting but can see the height and accumulation in the area. The plywood is up against the 1/2 bath window to prevent from breaking. This corner by the window is where we want to extend the roof to and try to prevent further damage.

APPLICANT SUBMISSION



may 1, 2017
we put in this temporary partition to try
to mitigate the snow load and flow but
it lasted one season and now has damaged
the ~~roof~~ area as well.

APPLICANT SUBMISSION

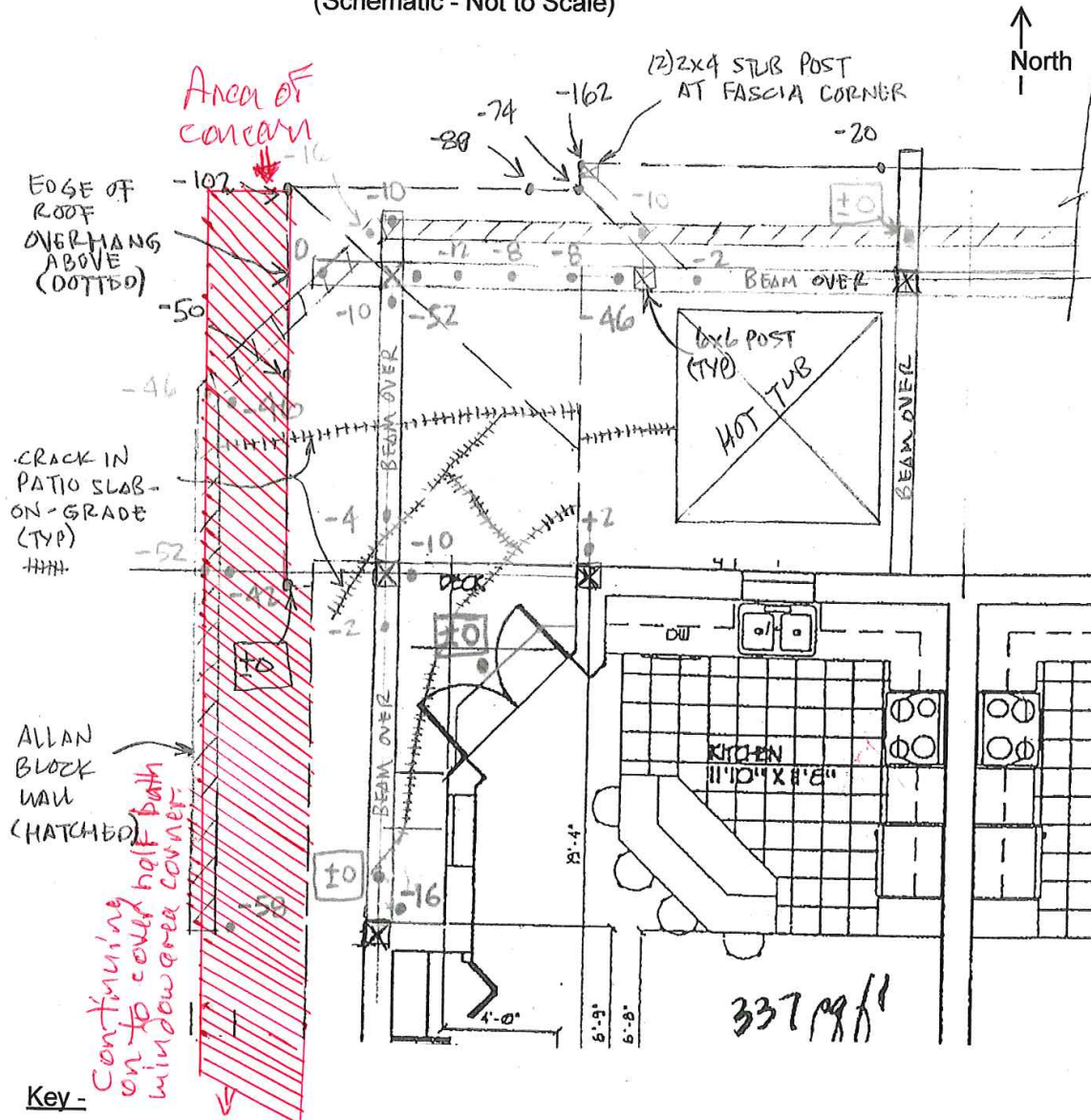
**4D ENGINEERING (KELOWNA) LTD.**

Tel: (250) 762-6488 Fax: (250) 762-8311
 #201-1658 Commerce Ave., Kelowna, BC V1X 8A9
 kelowna@4deng.com
 www.4deng.com

DATE September 10, 2015 JOB NO. 4D15133

PAGE # _____ REF: _____
 4874A Snow Plines Road - Big White, BC

Figure 1 - Relative Elevations Measured at Rear Patio Area
 (Schematic - Not to Scale)

**Key:-**

- ▀ Patio Slab-on-Grade Relative Elevations (blue)
- ▀ Underside of Roof Beam Relative Elevations (red)
- ▀ Top of Allan Block Retaining Wall Elevations (green)
- ▀ Underside of Roof Eave Fascia Board Elevations (black)

(Note - all elevations measured in millimeters compared to the Datum Point for that component. Datum points are "boxed" +/0 elevation points in corresponding color.)

[illegible]

BEAM SCHEDULE

B2	1	3/4"	2	11	7/8"	1.5L	1.5L
B3	1	3/4"	2	11	7/8"	1.5L	1.5L
B4	1	3/4"	2	11	7/8"	1.5L	1.5L
B5	1	1/2"	2	4	1/2"	1.5L	1.5L
B6	3	1/2"	2	8	1/2"	1.5L	1.5L
B7	3	1/2"	2	8	1/2"	1.5L	1.5L
B8	3	1/2"	2	9	1/2"	1.5L	1.5L
B9	3	1/2"	2	11	7/8"	1.5L	1.5L
B10	1	1/2"	2	11	7/8"	1.5L	1.5L

KEY

☐ INDICATES POST

☒ BEAM NUMBER

 INDICATES BEAMS OR CIRCUITS

© COPYRIGHT RESERVED. This plan and design is and at all times remains the exclusive property of...

BRIDGES JACKSON
and Company, Inc. without

~~CONFIDENTIAL~~

PROJECT COLUMBIA

JACKSON
RESIDENCE
BIG WHITE

DATE
JULY 1997

SCALE
3/32"=1'-0"

DRAWN	SHEET
RJG	52 OF 6
JOB	

TO BE USED IN CONJUNCTION WITH.

MAIN FLOOR FRAMING
G.F. Δ F 3/37 = 1' 0"

RECEIVED
OCT 12 1999
NATIONAL DISTRICT OF KOOERDIA
BOUNDARY

STRATA SUBMISSION

KAS 938 – Snow Pine Estates
 C/O PO Box 45119
 Big White, BC
 V1P 1P3

RDKB
 202-843 Rossland Ave
 Trail, BC
 V1R 4S8

RE: Lot 139 DL 4176S SDYD Plan KAS938

To whom it may concern:

The strata council of KAS 938 (colloquially known as Snow Pines) deems themselves and the strata members affected by the Development of Variance Permit submitted by Gary George of 4874 Snow Pines Rd. Legal descriptions Lot 139 DL 4176S SDYD Plan KAS938.

The Strata Council members are concerned that the application to decrease the minimal interior side setback for a principal building to zero would set a precedent that would be exploited to the detriment of the neighborhood at large, including the safety of guests and residents. We also believe that this variance would be a safety hazard to the neighboring buildings directly west of the applicant's request. The safety hazard is a result of the snow load regularly experienced at Big White.

There is also an aesthetic throughout the neighborhood this structure would affect. The aesthetic was set out in the building guidelines for the strata as documented and registered in the Big White Design Guidelines August 1999 for KAS 938 (Appendix A) and Declaration of Building Scheme (91/9/12) (Appendix B). The proposed variance would also affect a natural element that was also outlined in the design guidelines including the removal of a minimum 2 trees and affecting a 3rd.

This building currently exceeds the guidelines in footprint by having structure within the 2 meter interior lot line on the west side (Appendix C) of the lot and less than the minimal set back on the east side (Appendix D).

The roof of this building is also not snow loading, a requirement since August 1999. A snow loading roof may mitigate current snow load issues. Snow diverters and retainers on the roofs have also not been considered and are also included in the design guidelines.

Building a structure connected to the house will only raise the snow load and snow off load to the height of the structure plus the height of the snow load. Essentially the

STRATA SUBMISSION

proposed development raises the problem to the second floor of the building on the applicant's lot and up the wall of the west neighboring building.

Contrary to the statement that "... Snow Pines subdivision is not within a Development Permit Area, as a result, there is no review of proposed residences for items such as roof design and snow shedding." The guidelines have been registered with the land titles office since 1991 (Appendix B).

We appreciate the opportunity to provide our input on this application; if you would like to talk more about this application please do not hesitate to contact Peter Hutchinson, 250-826-3271.

Sincerely,

Peter Hutchinson

On behalf of the Strata Council KAS 938.

STRATA SUBMISSION

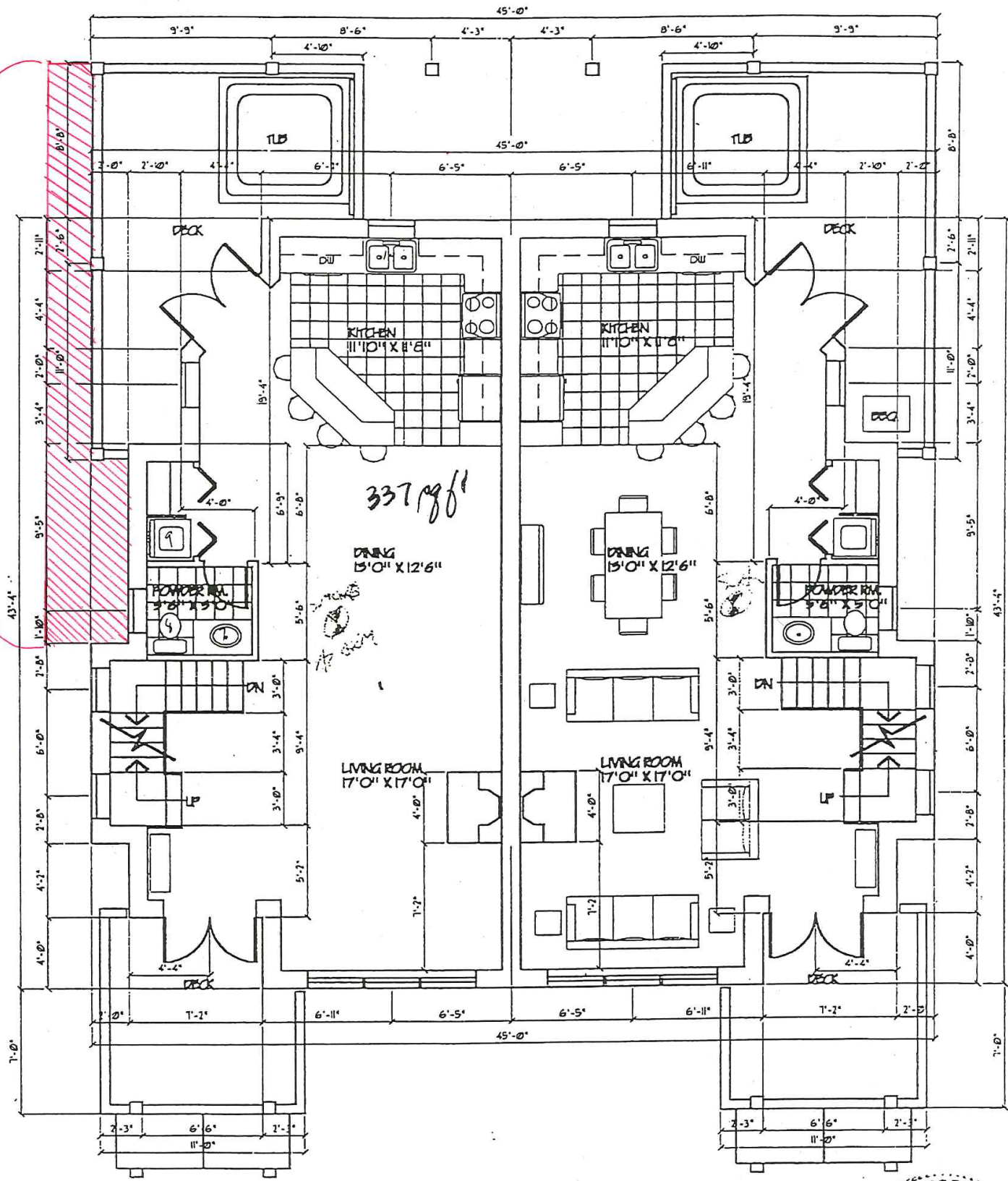




APPLICANT SUBMISSION

This is the area in question which needs to be extended and roof line raised with multiple post supports and a possible 2"X6" snow fence. Propane tanks located in shaded area which has been moved twice due to snow load issues.

- Roof line raised and extended
- Add several posts for snow load
- Add snow fence between posts

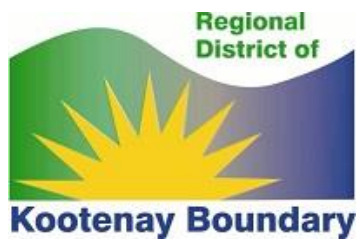


RECEIVED
OCT 12 1999
REGIONAL DISTRICT OF KOOTENAY
BOUNDARY

R. J. ENGINEERING
MAIN FLOOR
SCALE 1/3" = 1'0"



OCT 1/99
A-5

**STAFF REPORT**

Date: 13 Sep 2017 **File**
To: **Chair McGregor and Board of Directors**
From: Mark Andison, General Manager,
 Operations / Deputy CAO
Re: Building Bylaw Contravention

Issue Introduction

A staff report from Mark Andison, General Manager, Operations / Deputy CAO regarding a Building Bylaw Contravention for the property described as:

81 Butte Avenue, Greenwood, B.C.

Electoral Area 'E' / West Boundary

Parcel Identifier: 028-014-961

Lot 2, Section 32, Township 70, SDYD, Plan KAP89676

Owner: Lane Senger

History/Background Factors

The owner, Lane Senger, has constructed an addition to an accessory building at the above referenced property without first obtaining a building permit. History and background factors are as attached.

The Regional District of Kootenay Boundary Building and Plumbing Amendment Bylaw No. 449 states:

Duties of the Owner

12.1 - Every owner shall:

b) obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs, canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved, and all other permits required in connection with the proposed work prior to the commencement of such work.

Implications

The Regional District of Kootenay Boundary Board of Directors has dealt with a number of Bylaw Contraventions by Filing a Notice on Title. The effect of this Notice is to alert future Purchasers of the property that the building(s) are in contravention of the B.C. Building Code and/or regulatory bylaws. The above action does not preclude the Regional District of Kootenay Boundary from taking such steps as may be further authorized by Bylaw, Local Government Act and Community Charter to enforce compliance with regulations.

Advancement of Strategic Planning Goals

Not applicable.

Background Information Provided

- History/Background Factors;
- Registered letter dated January 12, 2017.
- Registered letter dated November 2, 2016.

Alternatives

1. Once all deficiencies are rectified, the Owner may request that the Regional District of Kootenay Boundary Board of Directors remove the Notice on Title upon receipt of \$200.00 (Administration fee for removal of the Notice).

Recommendation(s)

1. That the Regional District of Kootenay Boundary Board of Directors invite the owner, Lane Senger, to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 302 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot 2, Section 32, Township 70, Similkameen Division Yale District, Plan KEP89676.

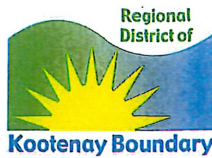
**STAFF REPORT ATTACHMENT**

Date:	September 13, 2017	File:	
To:	Chair McGregor and Board of Directors		
From:	Mark Andison, General Manager, Operations / Deputy CAO		
RE:	<u>BUILDING BYLAW CONTRAVENTION</u> 81 BUTTE AVENUE, GREENWOOD, B.C. ELECTORAL AREA 'E' / WEST BOUNDARY PARCEL IDENTIFIER: 028-014-961 LOT 2, SECTION 32, TOWNSHIP 70, SDYD, PLAN KAP89676 OWNER: LANE SENGER		

History/Background Factors

The owner, Lane Senger, has constructed an addition to an accessory building on the above referenced property without first obtaining a building permit.

Nov. 1, 2016	Stop Work Order posted;
Nov. 2, 2016	First registered letter mailed to owner requesting a response by December 2, 2016;
Nov. 23, 2016	Canada Post confirmation that the letter was returned to sender;
Nov. 28, 2016	First registered letter hand delivered by Robert Silva, Building and Plumbing Official;
Jan. 12, 2017	Second registered letter mailed to owner requesting a response by February 10, 2017;
Jan. 23, 2017	Canada Post confirmation that the letter was delivered;
Sept. 13, 2017	To date, we have had no response from the owner.



January 12, 2017

REGISTERED LETTER

Lane Senger
Box 647
Greenwood, B.C.
VOH 1J0

Re: STOP WORK ORDER-ADDITION TO ACCESSORY BUILDING
81 Butte Ave, Electoral Area 'E'/West Boundary
Plan KAP89676, Lot 2

A review of the above referenced file indicates that we have not received the documentation requested in our letter dated November 2, 2016. A **Stop Work Order** was posted on November 1, 2016 for construction of an addition to an accessory building without a building permit.

No building permit has been issued as required by the Regional District of Kootenay Boundary Building Bylaw No. 449

Section 7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction.

Section 12.1 b) Every owner shall:
obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved, and all other permits required in connection with the proposed work prior to the commencement of such work;

To apply for a permit, please fill out the enclosed application form and submit the relevant documentation listed on the "How to Obtain a Building Permit" checklist to our office by February 10, 2017. Failure to comply may result in legal action.

If you have any questions, please contact the undersigned.

Yours truly,

R Silva
Robert Silva, RBO
Building & Plumbing Official

Attachment
RS:ss

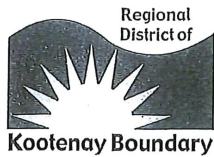
Cc: Mark Andison, MMCIP, RPP, Operations/D

CANADA POST / POSTES CANADA		REGISTERED DOMESTIC	RECOMMANDÉ RÉGIME INTÉRIEUR	R
		CUSTOMER RECEIPT	REÇU DU CLIENT	
To / À: Lane Senger Name / Nom		FOR DELIVERY CONFIRMATION / CONFIRMATION DE LA LIVRAISON www.canadapost.ca or/ou www.postescanada.ca		
Address / Adresse 81 Butte Ave Greenwood		1 888 550-6333		
City / Prov. / Postal Code / Ville / Prov. / Code postal Greenwood B.C. V0H 1J0		CPD Tracking Number / Numéro de suivi de la CCP RN 087 725 650 CA		
Declared Value / Valeur déclarée \$ 33-086-584 (14-05)				

COPY

2140 Central Ave Box 1965 Grand Forks, British Columbia Canada V0H 1H0
toll-free: 1 877 520-7352 • tel: 250 442-2708 • fax: 250 442-2688
email: building-gf@rdkb.com • web: www.rdkb.com





November 2, 2016

Lane Senger
Box 647
Greenwood, B.C.
VOH 1J0

CANADA POSTES POSTES CANADA		REGISTERED DOMESTIC CUSTOMER RECEIPT	RECOMMANDÉ RÉGIME INTÉRIEUR REÇU DU CLIENT	R
Name	Destination	FOR DELIVERY CONFIRMATION / CONFIRMATION DE LA LIVRAISON		
Address	Address	www.canadapost.ca or/cou www.postescanada.ca or/cou		
City / Prov. / Postal Code	Ville / Prov. / Code postal	1 888 550-6333		
Declared Value	Value	CPC Tracking Number / Numéro de repérage de la SGP		
33-086-584 (14-06)		RN 152 598 525 CA		

Re: STOP WORK ORDER- ADDITION TO ACCESSORY BUILDING
81 Butte Ave., Electoral Area 'E'/West Boundary
Plan KAP89676, Lot 2

This letter confirms the posting of a **Stop Work Order** on November 1, 2016 for construction of an addition to an accessory building at the above referenced property without a building permit.

No building permit has been issued as required by the Regional District of Kootenay Boundary Building Bylaw No. 449,

Section 7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction.

Section 12.1 b) Every owner shall:
 obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved, and all other permits required in connection with the proposed work prior to the commencement of such work;

To apply for a permit, please fill out the enclosed application form and submit the relevant documentation listed on the "How to Obtain a Building Permit" checklist to our office by **December 2, 2016**. Failure to comply may result in legal action.

If you have any questions, please contact the undersigned.

Yours truly,

R Silva

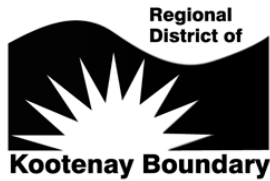
Robert Silva, RBO
Building & Plumbing Official

Attachment
RS:rt

*Letter delivered by hand
28 November 2016
R.S.*

COPY





STAFF REPORT

Date:	September 21, 2017	File #:	B-TWP9A-10925.900
To:	Chair McGregor and Members of the Board		
From:	Ken Gobeil, Planner		
RE:	ALC Referral – Haynes and Williams - ALR Subdivision		

ISSUE INTRODUCTION

The owners, James H. Williams, Carol A. Haynes, and Donald T. Williams, have submitted an application for subdivision of Plan NEPX26, Township 9A, KD in the Agricultural Land Reserve (ALR). The parcel is south of Rossland, near Patterson on Highway 22 (*see Site Location Map; Subject Property Map*).

HISTORY / BACKGROUND FACTORS

The approximately 7.9-hectare property (165 and 185 Highway 22, Patterson, Electoral Area B / Lower Columbia-Old Glory) was created by subdivision in 2005. There are 2 residences on the property, 1 residence at 165 Highway 22, and 1 at 185 Highway 22. Building Permits were issued for 2 separate residences on the subject property in 1993. Each residence is a modular home and has its own separate yard and separate access to Highway 22. The property is designated 'Agricultural Resource 1' in the *Electoral Area 'B' Official Community Plan Bylaw No. 1470, 2012* and zoned 'Agricultural Resource 1' (AGR1) in the *Electoral Area 'B'/Lower Columbia–Old Glory Zoning Bylaw No. 1540, 2015*. It is entirely within the ALR.

Current Uses on the Land:

The applicant lists the property uses which include a small hay crop, and pasture for grazing. Grazing is done by a neighbouring land owner for approximately 1 month of the year for 5 animals.

Adjacent Land Uses:

The applicant lists the adjacent land uses as:

North	- Hay field, grazing for cows
East	- Residence, hay field and grazing for cows
	- Highway 22, King George VI Provincial Park
South	- Hay field
West	- Hay field, grazing for cows

	- Kootenay Power & Light Co. Right of Way, Forest.
--	--

Agricultural Capability:

The Agricultural Capability for the subject property is 4M (2M). Class 4 soils have limitations that require special management practices to not severely restrict the range of crops that can be grown. Subclass M is a low moisture holding capacity, caused by adverse inherent soil characteristics that limit crop growth. With irrigation the soil capabilities could be improved to a Class 2M rating. Class 2 soils have moderate limitations that restrict the range of crops or require moderate management practices. The applicants claim that the ground is too rocky to grow anything. It was also noted by the applicant that although irrigation may help, irrigation is not possible on the property due to the limited availability of water and a seasonal creek.

PROPOSAL

The applicant proposes to subdivide the parcel into two equally sized (4.1 ha) lots. The proposed subdivision line will separate the 2 existing residences on the property (*see Applicant's Submission*).

The applicant intends to continue to use the property the same way it has been. Separating the residences will provide sole ownership of each residence and give owners more freedom and opportunity to obtain mortgages or credit based on those residences.

IMPLICATIONS

The Agricultural Land Commission (ALC) has now established 2 zones within the ALR. The Regional District of the Kootenay Boundary is within Zone 2. When exercising a power under the *Agricultural Land Commission Act* in relation to land located in Zone 2, the commission must consider the following, in descending order of priority:

- a) the purposes of the commission set out in section 6;
 - to preserve agricultural land;
 - to encourage farming on agricultural land in collaboration with other communities of interest;
 - to encourage local governments, first nations, the government and its agents to enable and accommodate farm use of agricultural land and uses compatible with agriculture in their plans, bylaws and policies.
- b) economic, cultural, and social values;
- c) regional and community planning objectives;
- d) other prescribed considerations.

Removal from the ALR is not being proposed; the proposal is for subdivision. The applicant has indicated that the rocky terrain and lack of water make regular farming

not practical on the property. The applicants intend to still use the properties for hay and grazing, but would like to separate residences as 2 separate smaller properties.

The lots do not meet the minimum parcel size requirement of 10 hectares in the 'Agricultural Resource 1' Zone. However, Section 306.7 of the *Electoral Area 'B' / Lower Columbia-Old Glory Zoning Bylaw No. 1540, 2015* permits subdivisions below the minimum parcel size in order to separate legally established residences. A review of the building permit records show that the residences were lawfully established, and legally constructed.

The RDKB encourages agricultural practices on these lands as a primary use, and the applicant has indicated that agriculture is not a viable practice on the property, but will actively continue the agricultural activities currently conducted on the property after subdivision. An objective of the Agriculture land use designation in the Official Community Plan is to protect the integrity of the agricultural land base and prevent the intrusion of incompatible land uses including higher density residential development. This proposed subdivision does not change the residential density as the residences are existing.

Density within the Agricultural Resource 1 zone is 1 dwelling and 1 secondary suite per parcel. If the subdivision was approved, it would not be possible for a second single family dwelling to be added to either parcel.

Cultural and social values noted in the application is the opportunity to provide a rural acreage lifestyle with a family garden in a safe environment.

ADVISORY PLANNING COMMISSION (APC)

The Electoral Area 'B' / Old Glory – Lower Columbia APC met on September 5, 2017. the application was supported by the APC.

PLANNING AND DEVELOPMENT STAFF COMMENTS

The Official Community Plan and Zoning Bylaw both encourage larger parcel sizes in the ALR and allow for smaller minimum parcel sizes where more than one dwelling unit was legally constructed. Agricultural operations are limited in Electoral Area 'B', and if irrigation was ever available the potential for a multitude of viable crops will increase dramatically. Decreasing the parcel size will limit the potential for success of this agricultural unit.

Separating legally established dwellings is a provision that applies to all land uses, and have multiple benefits to residents and property owners. However, having permission to have multiple residences on agricultural properties has been requested by many property owners in other electoral areas.

In future revisions of the Official Community Plan and Zoning Bylaw the possibility of omitting agricultural properties from the minimum parcel size exception due to contradictory policies within the Official Community Plan should be reviewed.

Limiting one of the parcels to only 1 hectare, the minimum parcel size permitted in the zoning bylaw for a parcel not connected to a community water system, will keep as much agricultural land intact as possible.

RECOMMENDATION

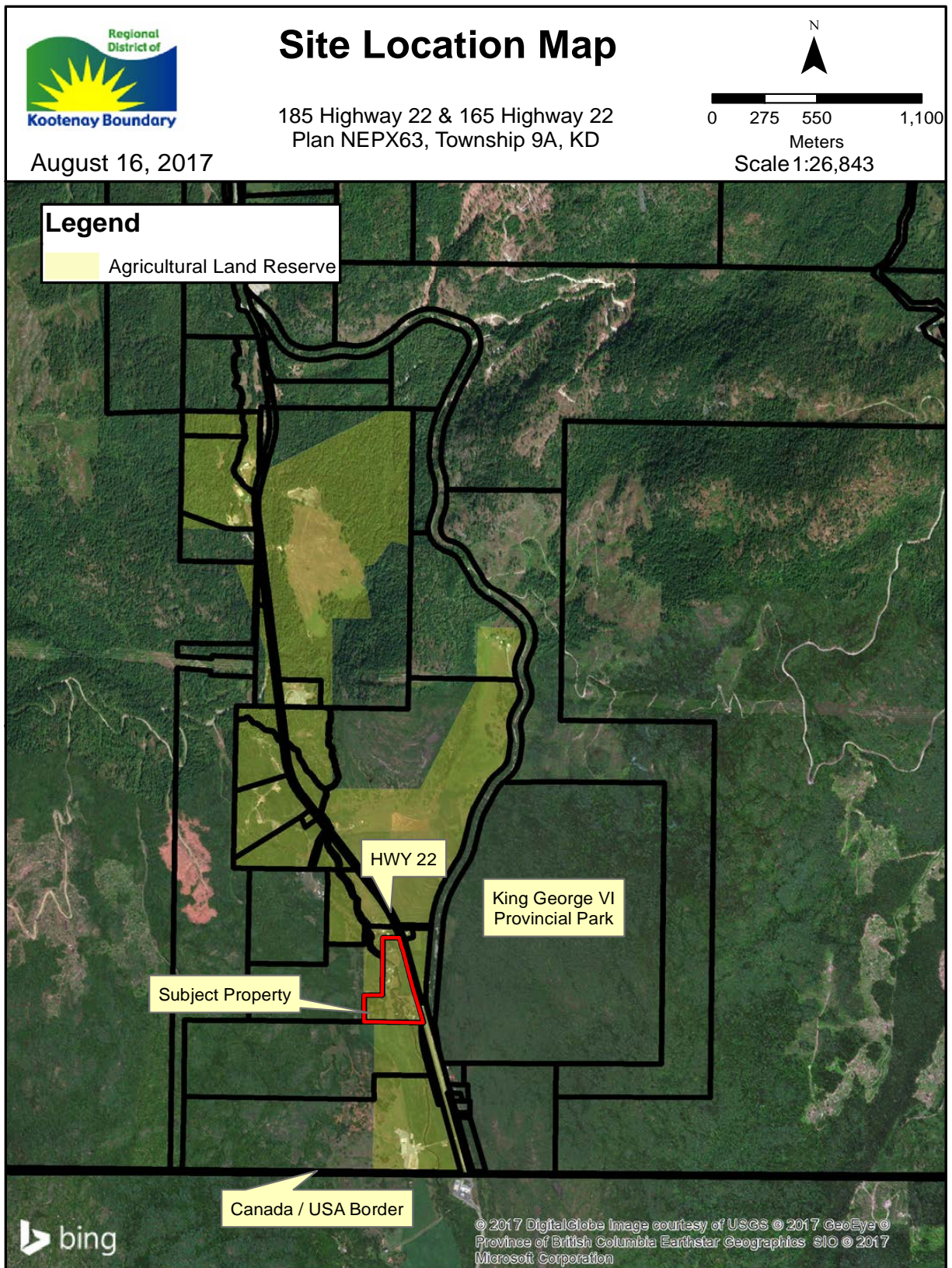
That the Agricultural Land Commission application for a subdivision submitted by James H. Williams, Carol A. Haynes, and Donald T. Williams for the property legally described as Plan NEPX26, Township 9A, KD, Patterson, electoral area 'B' / Old Glory –Lower Columbia, be forwarded to the Agricultural Land Commission with a recommendation of support subject to one of the proposed parcels being limited to 1 hectare in size.

ATTACHMENTS

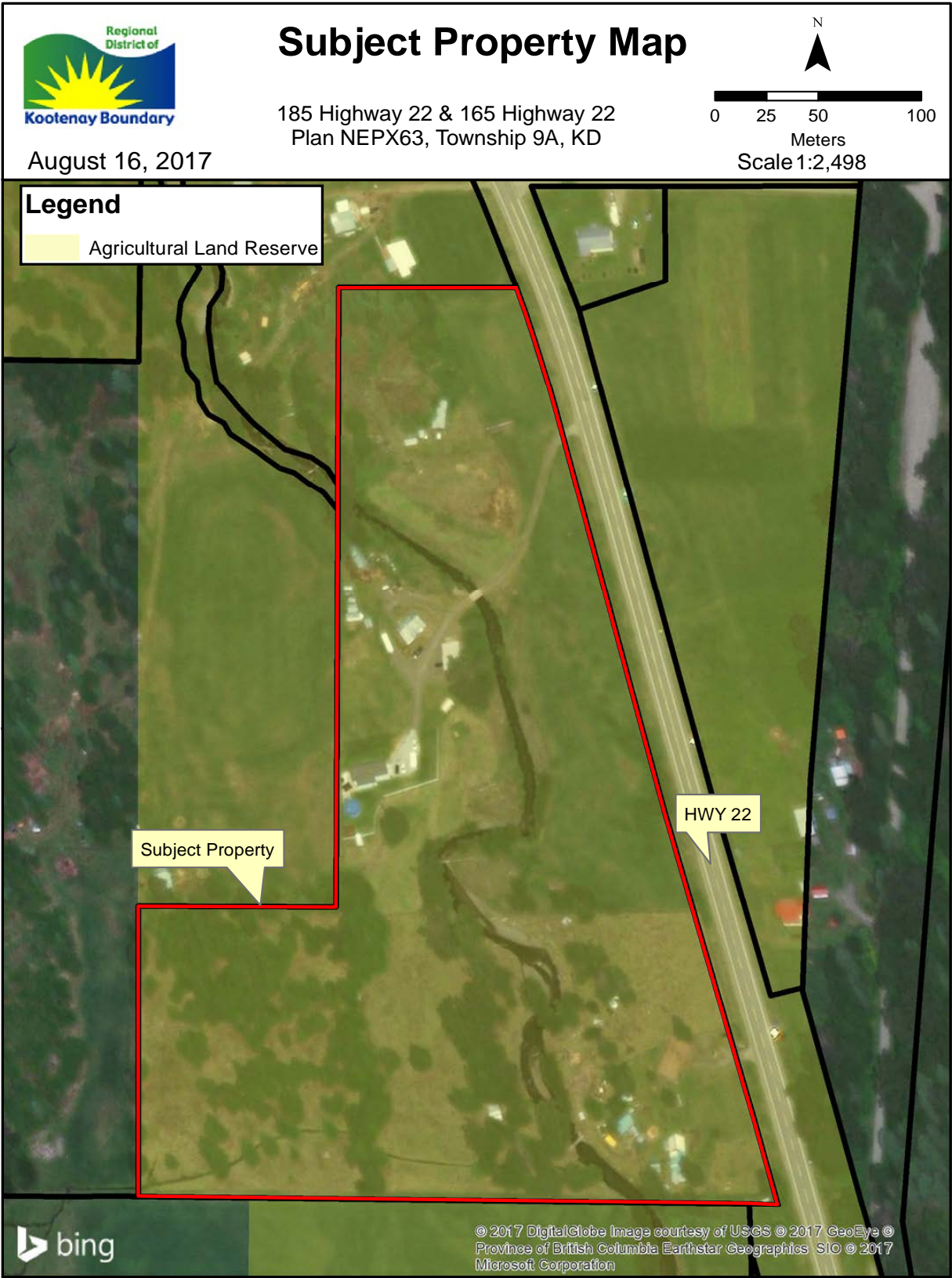
Site Location Map

Subject Property Map

Applicant's Submission



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APPLICANT SUBMISSION

Provincial Agricultural Land Commission - Applicant Submission

Application ID: 56559

Application Status: Under LG Review

Applicant: Carol Haynes , Donald Williams , C. Elaine Williams on behalf of the late James Williams

Agent: Carol Haynes

Local Government: Kootenay Boundary Regional District

Local Government Date of Receipt: 08/01/2017

ALC Date of Receipt: This application has not been submitted to ALC yet.

Proposal Type: Subdivision

Proposal: Proposing to subdivide parcel into two equal parcels. The property has been passed down to 3 separate family members. (two members have 1/4 of property and one has 1/2) there are two legally constructed homes on the property and we would like to subdivide so the homes are located on separate parcels so it has some value to them. Both proposed parcels have their own access off Highway 22.

Agent Information

Agent: Carol Haynes

Mailing Address:

185 Highway 22

Patterson, BC

V0G 1Y0

Canada

Primary Phone: (250) 368-7709

Mobile Phone: (250) 362-5368

Email: chaynes@live.ca

Parcel Information

Parcel(s) Under Application

1. **Ownership Type:** Fee Simple

Parcel Identifier: 012-126-772

Legal Description: SUBL 152 TP 9A KOOTENAY DISTRICT PL X63 EXC (1) PT INCLUDED IN PL 6491 & (2) PT INCLUDED IN SRW PL 6603 & PL NEP79280

Parcel Area: 8.2 ha

Civic Address: 185 & 165 Highway 22, Patterson, B.C.

Date of Purchase: 11/04/1994

Farm Classification: No

Owners

1. **Name:** Carol Haynes

Address:

185 Highway 22

Patterson, BC

V0G 1Y0

Canada

Phone: (250) 368-7709

Applicant: Carol Haynes , Donald Williams , C. Elaine Williams on behalf of the late James Williams

APPLICANT SUBMISSION**Cell:** (250) 362-5368**Email:** chaynes@live.ca

2. **Name:** Donald Williams

Address:

1494 LeRoi Avenue

Rossland, BC

V0G 1Y0

Canada

Phone: (250) 362-9977**Cell:** (250) 368-7090

3. **Name:** C. Elaine Williams on behalf of the late James Williams

Address:

1983 McLeod

Rossland, BC

V0G 1Y0

Canada

Phone: (250) 362-5138**Current Use of Parcels Under Application****1. Quantify and describe in detail all agriculture that currently takes place on the parcel(s).***Proposed parcel 1 gets a hay crop off 30% of the parcel and small vegetable garden for personal use.**Proposed parcel 2 uses 40 % of parcel to graze neighbours 5 cattle for one month a year.***2. Quantify and describe in detail all agricultural improvements made to the parcel(s).***Parcel was fenced in 1994 to separate parcels used by joint owners. Continuously clearing cotton wood trees from property.***3. Quantify and describe all non-agricultural uses that currently take place on the parcel(s).***Proposed parcel 1 has a house, old barn, turkey pen, 2 storage sheds and two shelters for recreational vehicle storage.**Proposed parcel 2 has a mobile home, barn and a shed.***Adjacent Land Uses****North****Land Use Type:** Agricultural/Farm**Specify Activity:** Hay Field and Grazing for cows**East****Land Use Type:** Agricultural/Farm**Specify Activity:** Residential House, Hay Field and Grazing for cows**South****Land Use Type:** Agricultural/Farm**Specify Activity:** Hay Field**West****Applicant:** Carol Haynes , Donald Williams , C. Elaine Williams on behalf of the late James Williams

APPLICANT SUBMISSION**Land Use Type:** Agricultural/Farm**Specify Activity:** Hay Field & Grazing for cows**Proposal****1. Enter the total number of lots proposed for your property.**

4.1 ha

4.1 ha

2. What is the purpose of the proposal?

Proposing to subdivide parcel into two equal parcels. The property has been passed down to 3 separate family members. (two members have 1/4 of property and one has 1/2) there are two legally constructed homes on the property and we would like to subdivide so the homes are located on separate parcels so it has some value to them. Both proposed parcels have their own access off Highway 22.

3. Why do you believe this parcel is suitable for subdivision?

Believe it qualifies for subdivision under RDKB Electoral Area "B" Lower Columbia-Old Glory Zoning Bylaw No. 1540, 2015 Section 306.7. "Parcels upon which there are located two or more lawfully-established and legally constructed buildings containing a dwelling unit or units in existence as of the date of adoption of this Zoning Bylaw may be subdivided such that the above mentioned buildings are located on separate parcels, with the minimum parcel area not less than: a) 2000m² where connected to a community water system; or b) 1 hectare not connected to a community water system." We are not connected to a community water system.

Right now with the two homes on one piece of property there is no value to either owner. The parcel of land cannot be used to make a living as it is hard to grow anything, as the property is so rocky. (Years ago when the highway 22 was build they took gravel from this property to build part of the road). There is a creek running through the middle of the property but cannot be used to irrigate crops as it dries up on proposed parcel 2 and there is very little water on parcel 1 by August (photo 1). This creek is also eroding the banks during high water in the spring, so we are slowly losing property (photos 3 & 4). Also on parcel 1 there is a rock mountain that covers about an acre of property (photo 2). Because the property is so rocky and cannot be worked the nap weed takes over. We still plan to use the land the same way it is being used now.

4. Does the proposal support agriculture in the short or long term? Please explain.

We would continue to use the land the same way we are using it now as indicated above the land does not have much agricultural value.

5. Are you applying for subdivision pursuant to the ALC Homesite Severance Policy? If yes, please submit proof of property ownership prior to December 21, 1972 and proof of continued occupancy in the "Upload Attachments" section.

No

6. Describe any economic values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

There is no economic value as there is no income made from the parcel of land. The way the land is registered presently, it has no value to either party. Being the sole owner of the proposed parcels would give us the opportunity to get value at the bank for credit etc.

7. Describe any cultural values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

Provide a safe, healthy environment to live out of the city. Be able to experience growing your own food in a garden.

8. Describe any social values you believe are applicable to the application as it applies to s.4.3 of the

Applicant: Carol Haynes , Donald Williams , C. Elaine Williams on behalf of the late James Williams

APPLICANT SUBMISSION**ALC Act.**

Being able to live in a safe, happy environment for family. Being able to give children and grandchildren the experience of being able to live in the country and be able to do so many things you cannot do in city.

9. Describe any regional and community planning objectives you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

Enjoy get togethers with Regional District B, getting together with your neighbours and rural families.

Applicant Attachments

- Agent Agreement - Carol Haynes
- Proposal Sketch - 56559
- Site Photo - Site Photos
- Other correspondence or file information - Proof of Date acquired
- Site Photo - Proposed Parcels
- Certificate of Title - 012-126-772

ALC Attachments

None.

Decisions

None.

Applicant: Carol Haynes , Donald Williams , C. Elaine Williams on behalf of the late James Williams

APPLICANT SUBMISSION



Photo 1 - Creek Level July 26, 2017



Photo 2 - Rocky Hill

APPLICANT SUBMISSION

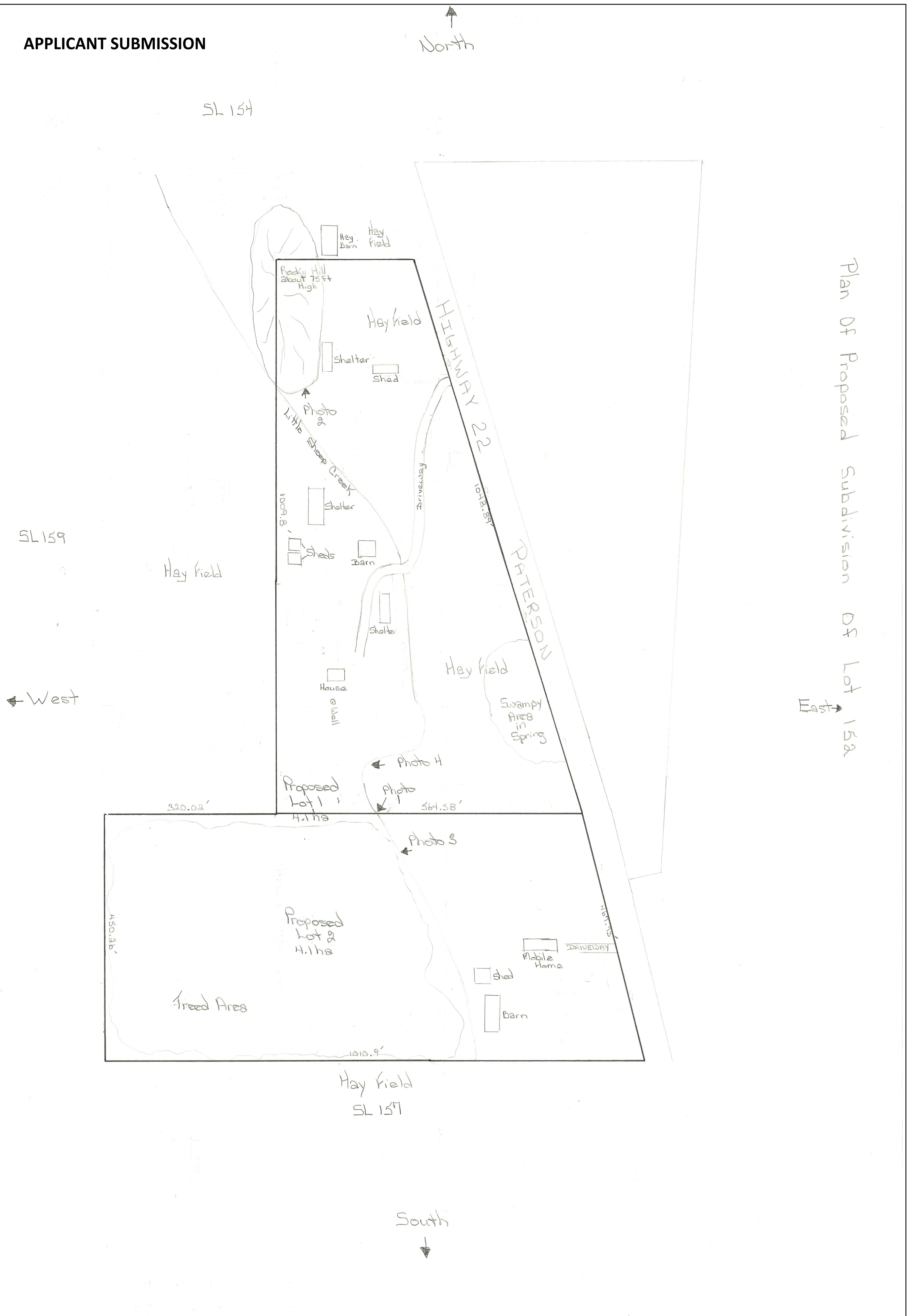


Photo 3 - Creek eroding bank



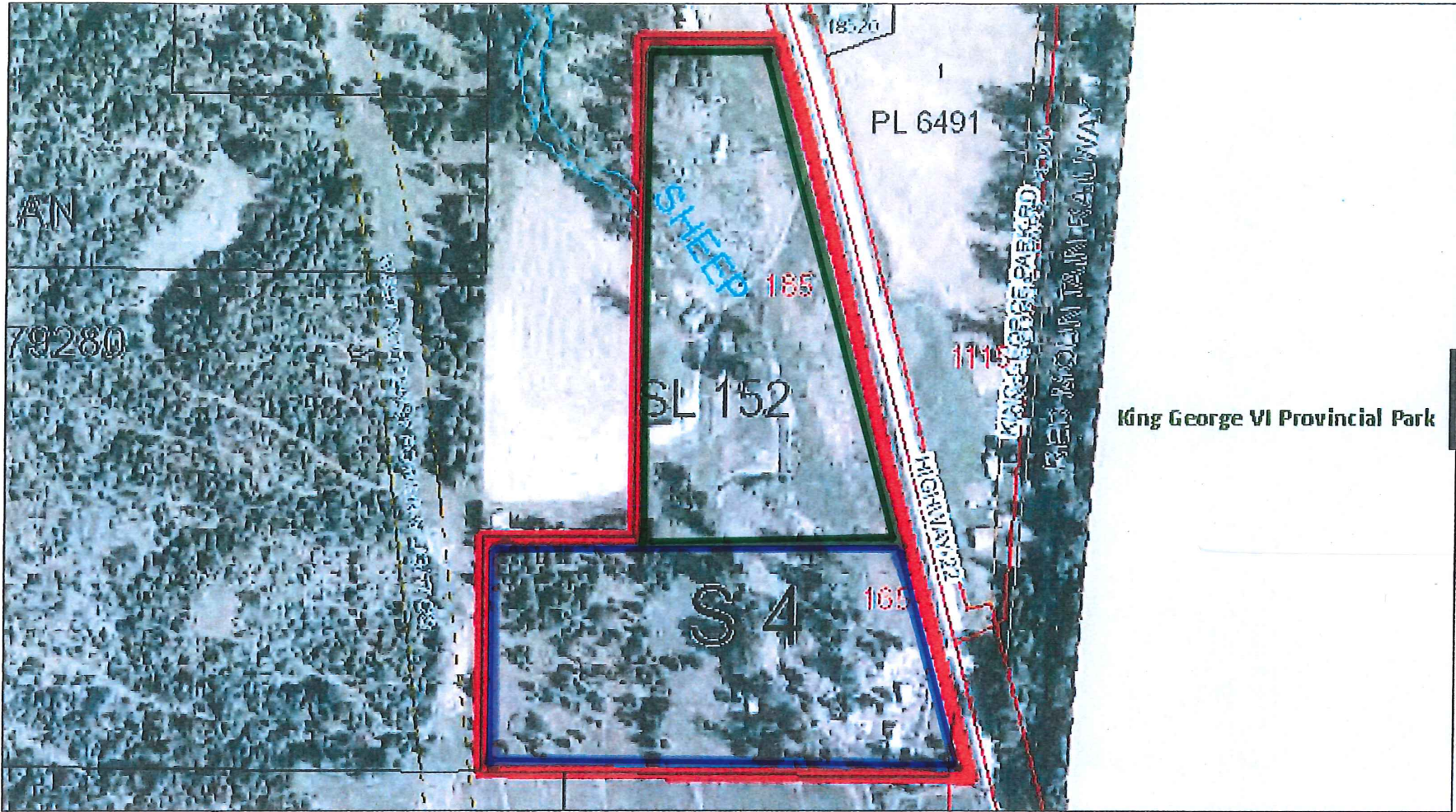
Photo 4 - Creek eroding bank

APPLICANT SUBMISSION





Proposed Parcel's

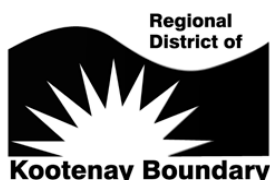


- Existing Parcel
- Proposed Parcel 1
- Proposed Parcel 2

Scale 1: 4,591

Legal Informations

Plan: NEPX63	Section:	Jurs: 711	Lot Area: 19.46
Block:	Township: 9A	Roll: 10925900	Area Unit: acr
Lot:	Land District: 26	PID: 012-126-772	Width (ft): 0
District Lot:	Electoral Area:		Depth (ft): 0
Street: HIGHWAY 22			
Description: Suburban Block 152 Except Plan 6491 & EXC PL SRW6603 NEP79280.			



STAFF REPORT

Date:	September 21, 2017	File #:	B-13489-10142.000
To:	Chair McGregor and Members of the Board		
From:	Ken Gobeil, Planner		
RE:	Front Counter Referral – Gniewotta – Crown Grant Tenure for a Road		

ISSUE INTRODUCTION

The Regional District of Kootenay Boundary (RDKB) has been asked to comment on an application by Jerome Hango Land Surveying inc. on behalf of Randy Gniewotta to create a Grown Grant Tenure to secure legal access to the Bonanza Creek Forest Service Road for unsurveyed crown land adjacent to District Lot 13489 in Electoral Area 'B' / Lower Columbia-Old Glory (*see Applicants' Submission; Site Location Map*).

BACKGROUND INFORMATION

The subject property which was created as surface rights to a mineral claim, is approximately 18 hectares in size, and mostly treed. Assessment data notes that there are no improvements on the property.

The subject property is near the boundary of Electoral Area 'B' / Lower Columbia-Old Glory and Electoral Area 'C' / Christina Lake south of Highway 3. The subject property is accessed from an unsurveyed road that utilizes Bonanza Creek Forest Service Road to Highway 3.

The subject Property, which is designated as 'Rural Resource 2' in the *Electoral Area 'B' Official Community Plan Bylaw No. 1470, 2012*. Within the *Electoral Area 'B'/Lower Columbia–Old Glory Zoning Bylaw No. 1540, 2015* the property is zoned 'Rural Resource 2' (RUR2). Within the Rural Resource 2 zone permitted uses include but are not limited to campground, resource use, and single family dwelling. The minimum parcel size for new parcels created by subdivision is 25 hectares.

The unsurveyed Crown Land surrounding the parcel is designated as 'Rural Resource 3' in the *Electoral Area 'B' Official Community Plan Bylaw No. 1470, 2012*. Within the *Electoral Area 'B'/Lower Columbia–Old Glory Zoning Bylaw No. 1540, 2015* the property is zoned 'Rural Resource 3' (RUR3). Within the Rural Resource 3 zone permitted uses are campground, and resource use. The minimum parcel size for new parcels created by subdivision is 50 hectares.

Within section 302.2 of the *Electoral Area 'B'/Lower Columbia–Old Glory Zoning Bylaw No. 1540, 2015* highways are permitted in all zones.

PROPOSAL

The applicant is applying for Crown Grant Tenure in order to maintain legal and physical access to District Lot 13489 on an existing access road. The Crown Grant area is 6 metres wide by 404 metres long (0.34 ha).

IMPLICATIONS

The proposed access route is already built and has existed for several years. No new construction is required. The proposal will not create any new roads for the Ministry of Transportation and Infrastructure to maintain.

Securing legal rights to utilize the physical access of a property has no direct impact to the RDKB. It is common practice for properties to have physical access to a registered road and legal rights to utilize that access. New properties cannot be created without legal and physical access. Within section 302.2 of the *Electoral Area 'B'/Lower Columbia–Old Glory Zoning Bylaw No. 1540, 2015* highways are permitted in all zones.

ADVISORY PLANNING COMMISSION (APC)

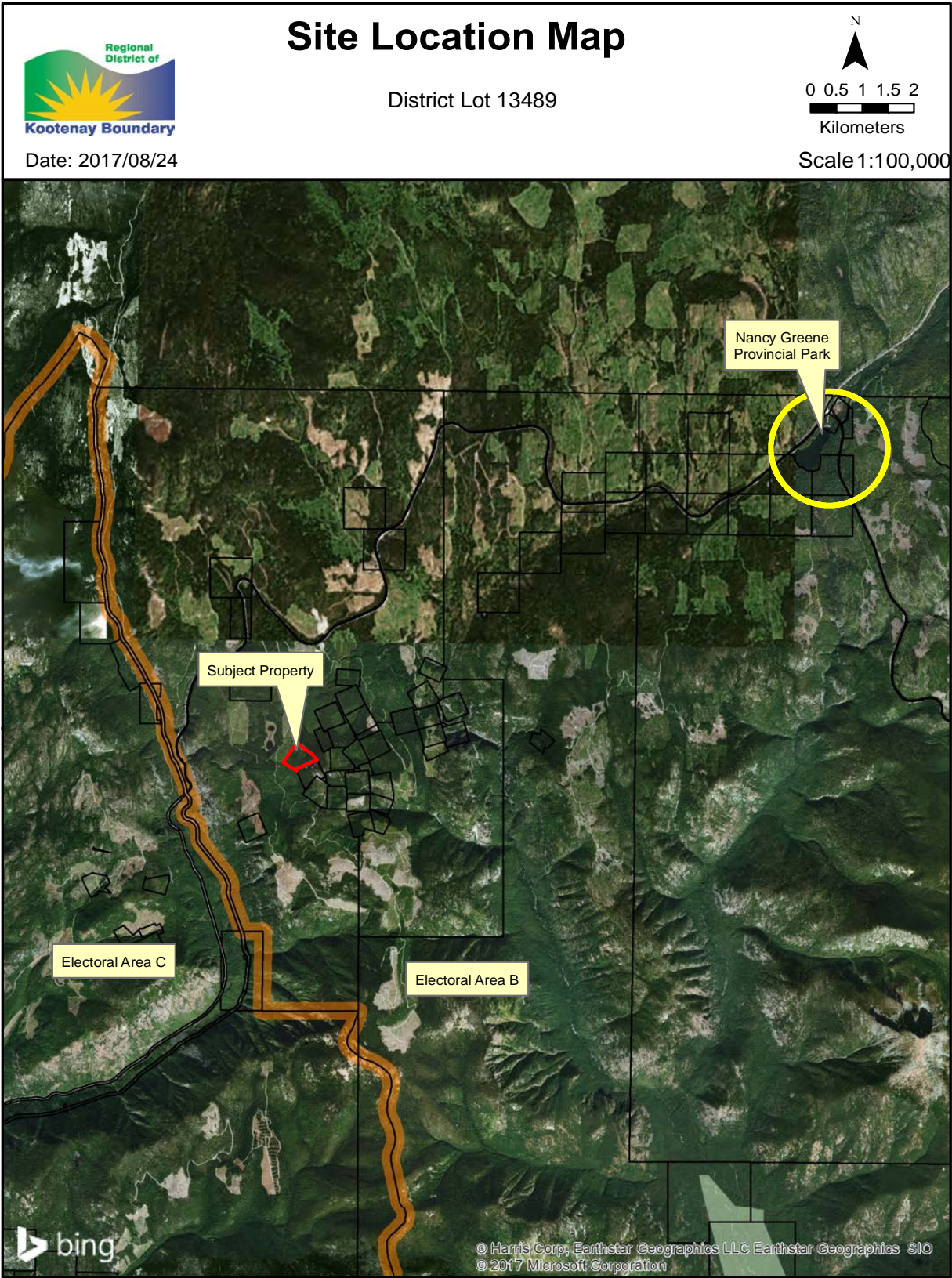
The electoral area 'B' / Old Glory –Lower Columbia APC met on September 5, 2017. During that meeting no concerns were noted and the application was supported.

RECOMMENDATION

That the staff report regarding the license of occupation for unsurveyed crown land adjacent to District Lot 13489 in Electoral Area 'B' / Lower Columbia-Old Glory be received.

ATTACHMENTS

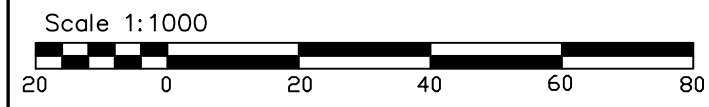
Site Location Map
Subject Property Map
Applicants' Submission





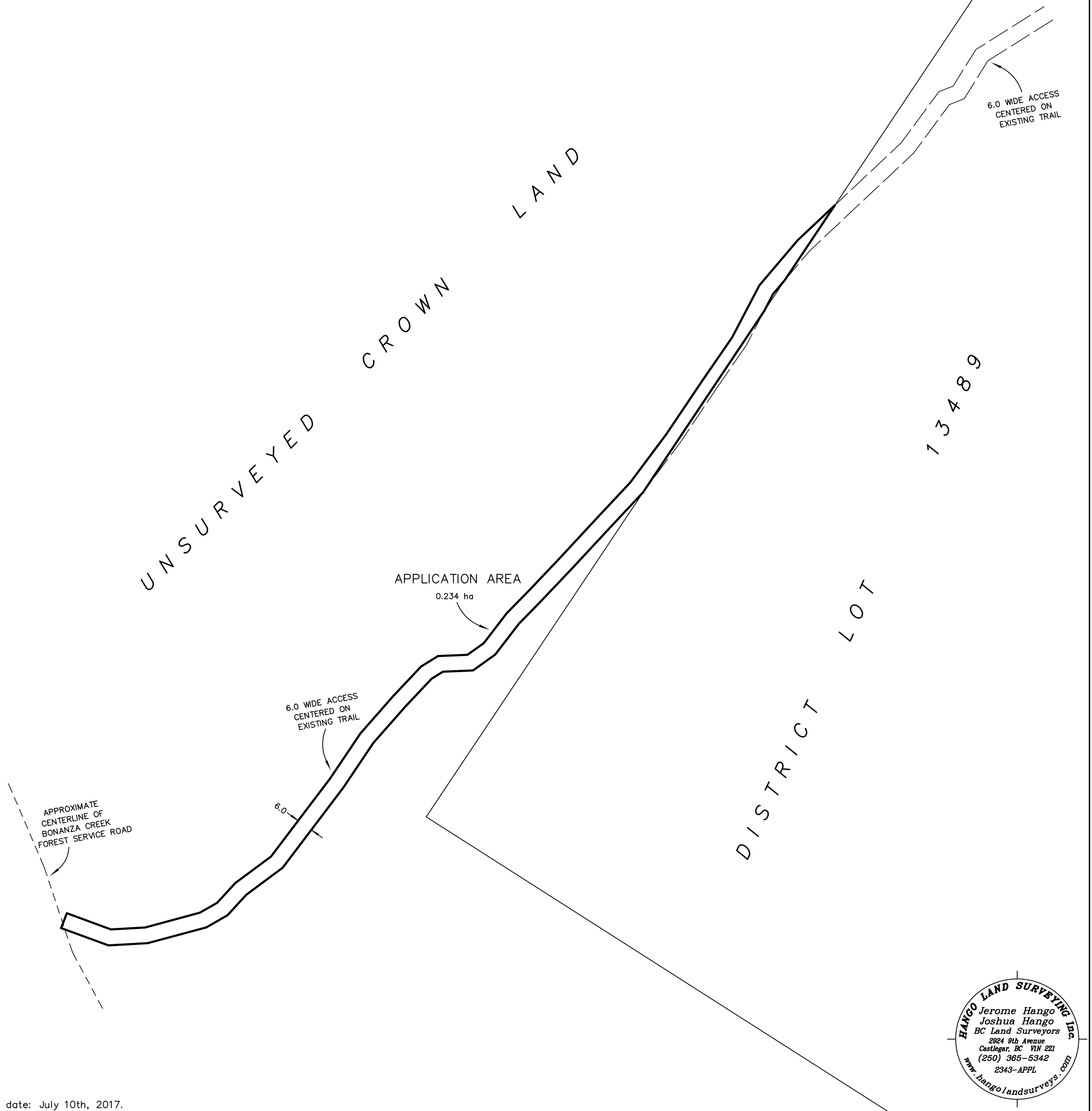
APPLICANT SUBMISSION

SITE PLAN SHOWING CROWN LAND
APPLICATION FOR ACCESS TO
DISTRICT LOT 13489 KOOTENAY
DISTRICT.



LEGEND

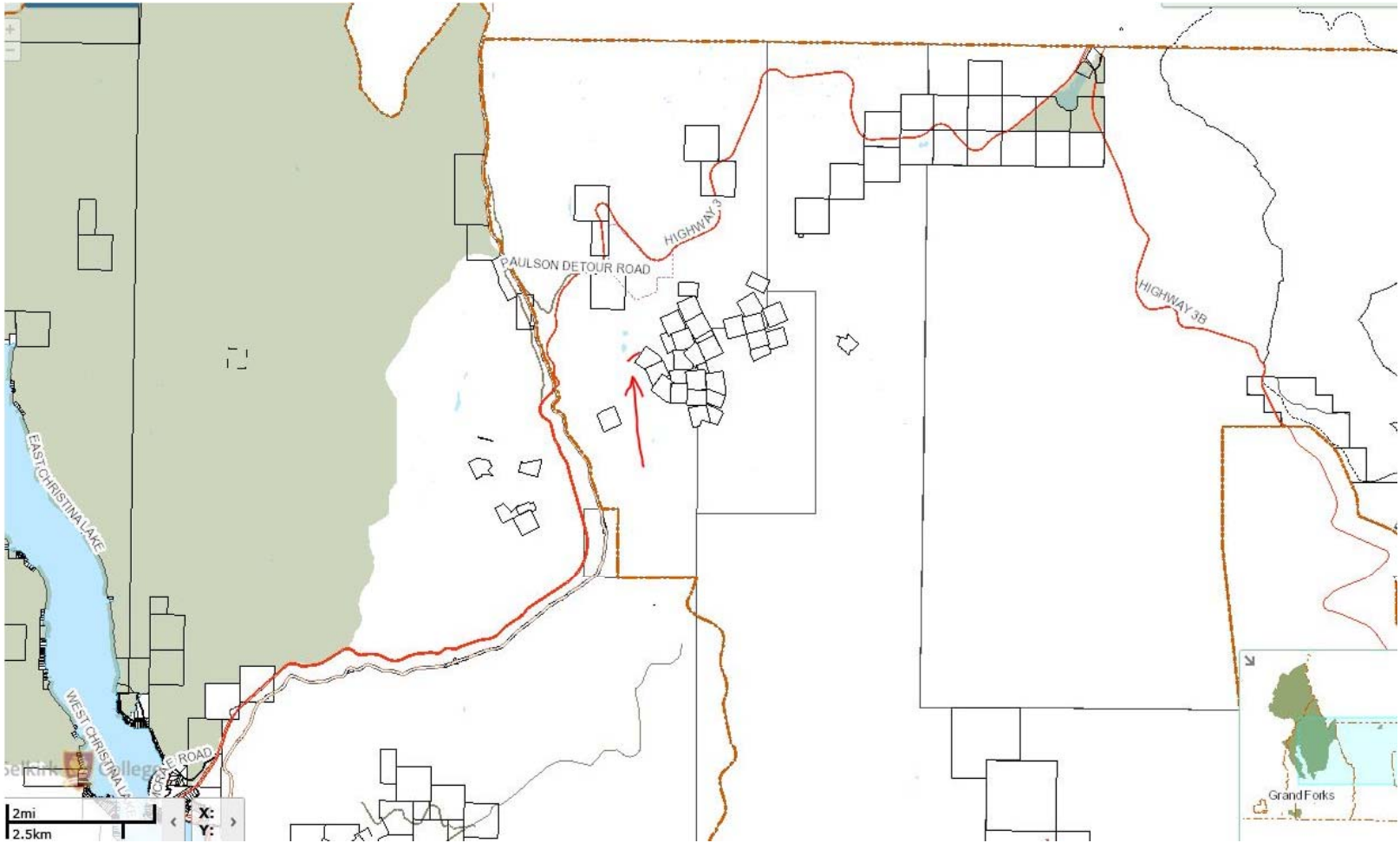
All dimensions are in metres.

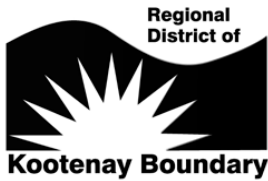


Drawing date: July 10th, 2017.



APPLICANT SUBMISSION





STAFF REPORT

Date:	September 21, 2017	File #:	D-363-02654.000
To:	Chair McGregor and Members of the Board		
From:	Ken Gobeil, Planner		
RE:	ALC Referral – Darbyshire - Non-Farm Use		

ISSUE INTRODUCTION

Ronald (Troy) Darbyshire, through his agent, Porter Ramsay LLP, is submitting an application to the Agricultural Land Commission (ALC) for Non-Farm Use in the Agricultural Land Reserve (ALR). The applicant operates a truck and machinery repair and maintenance business on Lot 3, DL 363, SDYD, Plan 6263. The property is located at 3345 Almond Gardens Road West, just outside Grand Forks, in Electoral Area 'D' / Rural Grand Forks (*see Site Location Map*).

HISTORY / BACKGROUND FACTORS

The property under application is located next to the Kettle River, south of Grand Forks on Almond Gardens West Road. The parcel is designated 'Agricultural Resource 1' in the *Electoral Area 'D' / Rural Grand Forks Official Community Plan Bylaw No. 1555* and zoned 'Agricultural Resource 1' (AGR1) in the *Electoral Area 'D' / Rural Grand Forks Zoning Bylaw No. 1299*. The parcel is entirely within the ALR. Surrounding properties share the same designations.

The lot was created by subdivision in 1953. This parcel could be considered a typical size for the area, as there are many other parcels about this size. The applicant notes that no farming has taken place on the property for 40 years before the current owner took possession.

The applicant has a residence, and operates a business on the parcel, Kettle River Mechanical. The residence and business utilize separate accesses onto Almond Gardens West Rd. The business repairs and maintains trucks and heavy construction machinery. The business is licensed by the Province to inspect such equipment.

The entire parcel is 2.36 ha, while the business operates out of 0.22 ha of the property. The business uses a graveled driveway and ungravelled parking lot. The applicant does not use the remainder of the lot for agriculture.

The truck repair and maintenance operation does not conform to the agricultural zoning for the parcel, nor does it conform with the ALC regulations for permitted uses on agricultural land. This is part of an attempt to legalize the existing use of the property.

Adjacent Land Uses:

The applicant lists the adjacent land uses as:

North	Residential, no agricultural activity
East	Residential, part time residents, no agricultural activity
South	Nursery, all products are grown in pots due to soil conditions
West	Kettle River

Provincial Agricultural Capability Mapping:

The Provincial Agricultural Capability Mapping for this parcel and much of the surrounding area on this side of the river is Class 5, limited by soil moisture deficiency. The parcel is improvable to Class 2, limited by soil moisture deficiency and stoniness (*see Land Capability for Agriculture Map*). To improve the soil, and thus the agricultural capability of the parcel, irrigation is necessary. The report in support of the Applicant's Submission goes into greater discussion on the agricultural capability of the land.

In his report the applicant asserts that irrigation water from the Grand Forks Irrigation District is not available. This is correct. His title, along with many other property owners in the area, states that the parcel is subject to the Taxation Authority of the Grand Forks Irrigation District. However, the Irrigation District has advised the Regional District that the parcel is not serviced by the Improvement District and is not eligible for service. The Irrigation District has no capacity to expand, and has not accepted new service applications for several years. There is no piping or infrastructure near the parcel. The closest parcel with service from the Irrigation District is over a kilometer away.

The Ministry of Environment's groundwater data shows two domestic wells on the property located directly adjacent to the Kettle River. One well was reported to have dried up in 2011, the second well was installed as a replacement to the first well, has a negligible recharge rate, and only provides enough water for household use.

A similar application for non-farm use was made to the ALC in 2012 in order to bring the property into compliance with the ALC. This application was supported by the Advisory Planning Commission, however it was not supported by the Board of Directors and the application was forwarded to the ALC with a recommendation to deny the application.

The ALC refused the application for non-farm use and gave the applicant 18 months to facilitate re-location of the business thereby allowing the business to continue to

operate until 2015. The owner was also required to rehabilitate the 'Parking Lot' area to an agricultural standard equal to or better than that which existed prior to the development of the non-farm activity.

The non-farm use continues on the parcel. The owner's consultant provided a report stating that the 'Parking Lot' and area beyond had been rehabilitated although the ALC is requesting confirmation that the land has been rehabilitated to a standard equal to or greater than that which existed prior to the non-farm use.

PROPOSAL

The applicant seeks ALC approval for a non-farm use in the ALR to operate a truck and machinery repair and maintenance shop on the parcel.

IMPLICATIONS

The ALC has established 2 zones within the ALR. The Regional District of the Kootenay Boundary is within Zone 2. When exercising a power under the *Agricultural Land Commission Act* in relation to land located in Zone 2, the commission must consider the following, in descending order of priority:

- a) the purposes of the commission set out in Section 6;
 - to preserve agricultural land;
 - to encourage farming on agricultural land in collaboration with other communities of interest;
 - to encourage local governments, first nations, the government and its agents to enable and accommodate farm use of agricultural land and uses compatible with agriculture in their plans, bylaws and policies.
- b) economic, cultural, and social values;
- c) regional and community planning objectives;
- d) other prescribed considerations.

Agricultural land has been taken from production, however, the applicant claims that this land was not used for farming for 40 years prior to the owner taking possession of the land and land that is actively used for farming has been taken from production.

The applicant claims that the business encourages farming by offering an essential service to the farming community as well as to the entire Grand Forks economy. The applicant is the only certified provider of this service in the Grand Forks Area. Supporting letters submitted as part of this application demonstrate a strong cultural and social desire to support the business. The next closest business to offer this service is in Trail, or Kelowna. The applicant has also noted that they could not find another suitable location to relocate their business.

The business is not compliant with the Official Community Plan and Zoning Bylaw. If approved, the owner will need to submit an official community plan amendment and zoning bylaw amendment application designed to allow compliance of the present use on the property. As of the date this report was prepared, no application has been received.

During the previous non-farm use application, a different Official Community Plan was in effect. *The Regional District of Kootenay Boundary Electoral Area 'D' Official Community Plan Bylaw 852* was repealed with the adoption of the current Official Community plan which was October 26, 2016. Within section 19.4.7 of the *Electoral Area 'D' / Rural Grand Forks Official Community Plan Bylaw No. 1555* consideration for support of non-farm use applications is given if the proposed land use supports agriculture and no other suitable land is available. The applicant claims that no suitable land is available, and has included many statements of support from the community to support this section of the bylaw.

As the subject property is zoned 'Agricultural Resource 1', and the proposed non-farm use would require OCP and zoning amendments to legalize the use.

ADVISORY PLANNING COMMISSION (APC)

The electoral area 'D' / Grand Forks APC met on September 5, 2017. During that meeting the history of the business, location, requirements of the Official Community Plan and apparent lack of suitable land in the community were discussed.

The APC supported the application on the condition that the footprint of the non-farm area be limited to the 0.2 ha applied for.

RECOMMENDATION

That the Agricultural Land Commission application for non-farm use submitted by Ronald Troy Darbyshire, through his agent, Porter Ramsay LLP for the property legally described as Lot 3, DL 363, SDYD, Plan 6263, Grand Forks, Electoral Area 'D' / Rural Grand Forks, be forwarded to the Agricultural Land Commission with a recommendation of support, subject to approval of Official Community Plan and Zoning Bylaw amendments that allow a truck and machinery repair and maintenance business on the subject property.

ATTACHMENTS:

Site Location Map
Subject Property Map
Applicant Submission
Community Support



APPLICANT SUBMISSION

Provincial Agricultural Land Commission - Applicant Submission

Application ID: 56675

Application Status: Under LG Review

Applicant: Troy Darbyshire

Agent: Porter Ramsay LLP

Local Government: Kootenay Boundary Regional District

Local Government Date of Receipt: 08/11/2017

ALC Date of Receipt: This application has not been submitted to ALC yet.

Proposal Type: Non-Farm Use

Proposal: The purpose of this proposal is to allow the Applicant to continue his operation of Kettle River Mechanical on the subject property.

After his divorce in 2006, the Applicant decided to build his own business so he could support his three children (Travis, Josh, & Bailey), get them through school, all while working from home. Between 2007 and 2012, the Applicant acquired the necessary permits from the Regional District to construct his shop and attaching office. With the only local Vehicle Inspector shutting down, the Applicant was encouraged by the community to acquire his own license. In 2009 he became a certified Vehicle Inspector through the Province of British Columbia and registered the Property as an official Vehicle Inspection Facility. Mr. Darbyshire shaped his life around the representations of various community and District officials while following all the prescribed procedures to build his business. This proposal is submitted to obtain permission for Mr. Darbyshire to continue making a living to support his family.

Kettle River Mechanical has developed itself into an integral business within the community. Kettle River Mechanical is the only heavy duty mechanics workshop with the equipment and expertise to provide a variety of crucial services in the area. The Applicant has provided consistent service to over fifteen farming operations throughout the last decade. Furthermore, the prominent logging industry in the Grand Forks area is reliant on Kettle River Mechanical to conduct vehicle repairs and bi-annual safety inspections. Mr. Darbyshire has invested thousands of dollars in the equipment necessary to qualify his property as a certified Vehicle Inspection Facility. The Applicant is responsible for servicing emergency vehicles for the City of Grand Forks and the Regional District. The community has come to know and rely on the Applicant as a dependable and irreplaceable heavy-duty mechanic. Thus, this proposal is also being submitted to ensure that the community surrounding Grand Forks continues to have access to the necessary services of Kettle River Mechanical.

Agent Information

Agent: Porter Ramsay LLP

Mailing Address:

#200 1465 Ellis Street

Kelowna, BC

V1Y 2A3

Canada

Primary Phone: (250) 763-7646

Email: cwendell@porterramsay.com

Applicant: Troy Darbyshire

APPLICANT SUBMISSION**Parcel Information****Parcel(s) Under Application****1. Ownership Type:** Fee Simple**Parcel Identifier:** 004-750-772**Legal Description:** LOT 3 DISTRICT LOT 363 SIMILKAMEEN DIVISION YALE DISTRICT PLAN KAP 6263**Parcel Area:** 2.3 ha**Civic Address:** 3345 Almond Gardens Rd**Date of Purchase:** 12/22/2005**Farm Classification:** No**Owners****1. Name:** Troy Darbyshire**Address:**

3345 Almond Gardens Rd

Grand Forks, BC

V0H 1H4

Canada

Phone: (250) 442-9692**Email:** trdarby@hotmail.com**Current Use of Parcels Under Application****1. Quantify and describe in detail all agriculture that currently takes place on the parcel(s).**

Approximately 71% is planted with Dryland Cover Mix, 9% grass, 7% trees, 9% workshop area, 4% residential dwelling.

2. Quantify and describe in detail all agricultural improvements made to the parcel(s).

When Troy Darbyshire ("the Applicant") purchased the Property, the land was weedy, rocky and hadn't been farmed in nearly 40 years. He intended to grow something simple in the field as a hobby. For four years the Applicant would disc the field to get rid of the weeds, but rocks made the process difficult. The rocks ranged in size from small pebbles to two foot boulders, and on one occasion, broke the Applicants discing tractor. He removed one and a half truck-loads of rocks, but more would surface with frost and erosion every spring. Upon learning that irrigation was unavailable to him, the Applicant gave up on cultivating the land. His subsequent offers to farm out the property have been dismissed by local farmers.

Presently approximately 1.65 ha of the property has been leveled, redisc'd, and seeded with a Dryland Cover Mix. However, the Irrigation District has confirmed that no irrigation is available to the property, rendering the productivity of the subject parcel very low.

As requested by the ALC, Mr. Darbyshire had his property inspected by a certified agrologist who issued the attached report on April 25 2017 entitled "Agrologist Assessment". This report along with the included email classifies the property as having a rating of Class 5 rating limited by aridity - improvable with irrigation to Class 2 limited by aridity and stoniness. However, irrigation is unavailable.

While provincial ground water data may show two domestic wells recorded on the property, this information is misleading. One of these wells is a mere sand-point which dried up in 2011. The second well was installed by the Applicant as a replacement for the sand-point after it dried up. As the property in question rests on the highest ridge above the Kettle River, this new well boasts a negligible recharge rate, providing only enough water for household use.

Furthermore, the Applicants operation has no adverse impact on any agriculture within or surrounding

Applicant: Troy Darbyshire

APPLICANT SUBMISSION

the property. The Applicant runs a clean and well-maintained operation as seen by the letters of Rocky Olsen and Barry Becker which can be found in the attached document entitled Letters from Community. He keeps his used metals in a designated bin instead of the usual junk pile seen on most properties in the area. In fact, Mr. Darbyshire has been complimented by the used oil collectors as having the cleanest property in the whole Okanagan. The Applicant has conducted himself to the benefit of the environment, and properties around him.

3. Quantify and describe all non-agricultural uses that currently take place on the parcel(s).

About a decade ago, the Applicant created a business called Kettle River Mechanical.

Kettle River Mechanical is a heavy duty mechanics workshop run by the owner of the subject parcel, Troy Darbyshire, and his son Travis.

The shop and office for Kettle River Mechanical rests upon a mere 0.22 ha of the 2.3 ha property. Kettle River Mechanical primarily services large vehicles from around the area for example farm tractors, large trucks used in the logging industry, municipal vehicles, and firetrucks for the Regional District. Servicing includes mandatory safety inspections, annual check-ups, and any other mechanical repairs for large vehicles.

Kettle River Mechanical is the only shop in the area that has invested in the education and equipment to be able to provide a variety of services. Kettle River Mechanical is the only heavy duty mechanic in the area who services Diesel Engines, Caterpillar, Cummings and Detroit motors. It is also the only business that performs DOT inspections, and has the certification to repair Air Conditioning in vehicles of all size. Additionally Kettle River Mechanical is the only business in the area that has the proper equipment to engage in large truck repairs and Official Vehicle Inspections.

All servicing performed by Kettle River Mechanical takes place within the 0.22 ha workshop. However, the workshop is not used exclusively for commercial purposes as the Applicant also uses the shop area for domestic purposes and personal storage.

On March 10th 2017, Mr. Darbyshire was issued a stop work order by the ALC requiring him to cease the non-farm use on his property. Mr. Darbyshire stopped working on his property immediately, but appealed the decision pursuant to section 55 of the Agricultural Land Commission Act. As of July 7th 2017, Kettle River Mechanical was allowed by the ALC to temporarily continue its operation while Mr. Darbyshire proceeds with this application.

Adjacent Land Uses**North**

Land Use Type: Residential

Specify Activity: Rental Property. No agricultural activity

East

Land Use Type: Residential

Specify Activity: Elderly couple lives there 6 months a year. No agricultural activity.

South

Land Use Type: Commercial / Retail

Specify Activity: A nursery that primarily grows and sells trees. All agricultural activity takes place in

Applicant: Troy Darbyshire

APPLICANT SUBMISSION

above ground pots because the agricultural capability of the soil is very poor, just like the surrounding properties. A commercial trucking company also operates on this land.

West

Land Use Type: Other

Specify Activity: Kettle River

Proposal**1. How many hectares are proposed for non-farm use?**

0.2 ha

2. What is the purpose of the proposal?

The purpose of this proposal is to allow the Applicant to continue his operation of Kettle River Mechanical on the subject property.

After his divorce in 2006, the Applicant decided to build his own business so he could support his three children (Travis, Josh, & Bailey), get them through school, all while working from home. Between 2007 and 2012, the Applicant acquired the necessary permits from the Regional District to construct his shop and attaching office. With the only local Vehicle Inspector shutting down, the Applicant was encouraged by the community to acquire his own license. In 2009 he became a certified Vehicle Inspector through the Province of British Columbia and registered the Property as an official Vehicle Inspection Facility. Mr. Darbyshire shaped his life around the representations of various community and District officials while following all the prescribed procedures to build his business. This proposal is submitted to obtain permission for Mr. Darbyshire to continue making a living to support his family.

Kettle River Mechanical has developed itself into an integral business within the community. Kettle River Mechanical is the only heavy duty mechanics workshop with the equipment and expertise to provide a variety of crucial services in the area. The Applicant has provided consistent service to over fifteen farming operations throughout the last decade. Furthermore, the prominent logging industry in the Grand Forks area is reliant on Kettle River Mechanical to conduct vehicle repairs and bi-annual safety inspections. Mr. Darbyshire has invested thousands of dollars in the equipment necessary to qualify his property as a certified Vehicle Inspection Facility. The Applicant is responsible for servicing emergency vehicles for the City of Grand Forks and the Regional District. The community has come to know and rely on the Applicant as a dependable and irreplaceable heavy-duty mechanic. Thus, this proposal is also being submitted to ensure that the community surrounding Grand Forks continues to have access to the necessary services of Kettle River Mechanical.

3. Could this proposal be accommodated on lands outside of the ALR? Please justify why the proposal cannot be carried out on lands outside the ALR.

No, it cannot.

A long and diligent search by the Applicant and the Grand Forks Municipality has been fruitless. The Applicant has also reached out to realtors in the area to assist in finding a property upon which Kettle River Mechanical can be relocated. Each has determined that there is no viable property upon which the Applicant could move and operate his business. Peter Vanjoff of Grand Forks Realty concludes, "After reviewing hundreds of possible comparables, I've found that we have nothing in the area, for sale or sold that fits the requirements of a business with a large shop and enough property to suit the shop and the truck traffic that goes with it." (See attached document entitled Grand Forks Realty Conclusion)

Additionally, Brian Thate of RE/MAX Little Oak also found no adequate property for relocation (See attached document entitled Brian Thate Findings). Mr. Thate confirmed his findings to the ALC in a phone-call testimony on June 22nd, 2017.

Applicant: Troy Darbyshire

APPLICANT SUBMISSION**4. Does the proposal support agriculture in the short or long term? Please explain.**

This proposal supports agriculture in the short and long term.

Kettle River Mechanical is a vital component of the farming community in Grand Forks. It is the only heavy duty mechanics workshop with the expertise and equipment to provide a variety of services necessary for farmers in the area. Without Kettle River Mechanical, tractors and large trucks must be towed or hauled over two hours away for servicing and repairs. This cost and delay seriously impairs the agricultural community (see attached Letter From Terry Rilkoff). Thus the Applicant plays a pivotal role in facilitating agriculture (see attached Letter From Richard Llewellyn).

While Kettle River Mechanical is a non-farm use, the Applicant submits that its operation is sufficiently consistent with, and related to farming within the ALR (See ALC Decision, File# 55890, April 11 2017, at para 13), warranting permission from the Commission under Section 25(1)(b) of the Agricultural Land Commission Act.

Kettle River Mechanical provides consistent service for over fifteen farming operations in the area. Just as water and earth are required to engage in farming, today's day and age sees mechanical equipment as another fundamental element of conducting an agricultural operation. Kettle River Mechanical serves to encourage farming on agricultural land in collaboration with other communities of interest (Agricultural Land Commission Act, SBC 2002, c 36, s 6(b)). To allow this application for non-farm use would enable and accommodate farm use of agricultural land and uses compatible with agriculture (Agricultural Land Commission Act, SBC 2002, c 36, s 6(c)). As such, the Applicant's operation of Kettle River Mechanical acts in stride with the purposes of the Commission as set out in Section 6 of the Agricultural Land Commission Act.

Notwithstanding the Property's poor viability for agricultural production, the Applicant has constructed his shop on the northernmost portion of the west side of the Property. Thus, the location of the shop is perfect for preserving the remainder of the Property for agriculture (see ALC Decision, File# 55665, March 7 2017, at para 18). Additionally, the Applicant's operation only uses 0.22 ha of the property, a notably small portion of land considering recent ALC Decisions allowing non-farm use (ALC Decision, File# 56058, May 18 2017, at para 18).

5. Describe any economic values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

Due to the poor agricultural productivity of the subject parcel, the Applicant is unable to farm the Property for sufficient profit or sustenance for himself or his family. Fortunately, Bill 24 amended the Agricultural Land Commission Act to include section 4.3(b), which instructs the Commission to take this economic reality into account for properties in Zone 2.

The Legislative Hansard transcribes the Minister of Agriculture noting that the farm incomes in Zone 1 predominantly are greater than the farm incomes in Zone 2." (British Columbia, Legislative Assembly, Official Report of Debates (Hansard), 40th Parl, 4th Sess, No 7/Vol 22, 26 March 2015, at 7055 (Hon. N. Letnick)). He goes on to explain that the considerations in Section 4.3 of the Agricultural Land Commission Act exist to afford Zone 2 owners the opportunity of "providing income for their families. The subject parcel is incapable of producing a yield sufficient enough to support a family. Thus, a source of income from a non-farm use is necessary.

Additionally, Kettle River Mechanical provides an immense economic benefit to the community which must be considered (ALC Decision, File# 55890, April 11 2017, at para 14). Grand Forks has a pronounced logging industry, and the Applicant is an integral feature. The Applicant is the only heavy duty mechanic in the region who has the equipment and certification to perform certain work and thus facilitates the survival of many businesses in the area (see letters from Wilmer Rodgern, MJ Gagnon, Barry Areshenkoff, Jan & Jon Fluite, Barry Becker, and S.N. MacGregor in the attached document entitled Letters from Community). As previously noted, without Kettle River Mechanical, farmers, loggers, other business owners, and the municipality of Grand Forks are forced to travel hours away for repairs and servicing. This is a temporal and fiscal burden on local businesses that causes them to take

Applicant: Troy Darbyshire

APPLICANT SUBMISSION

their money outside of the community. If this application for non-farm use is rejected, the community as a whole will take an economic hit.

6. Describe any cultural values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

The Applicant's operation supports the cultural value of Food Security. Kettle River Mechanical allows local farmers to have their machinery fixed by a professional within the area. This provides farmers with the solace that when their equipment fails, they have a willing and able mechanic close at hand to conduct repairs. Kettle River Mechanical serves to encourage farming in the area, and secures the agricultural output that keeps British Columbia stable and sustainable.

Furthermore, Kettle River Mechanical supports the cultural value of Food Diversity. With a seasoned and well-equipped heavy-duty mechanic in the area, a diverse range of agricultural activity is possible. This attracts and keeps all types of farming practices in the area, and allows people to buy an array of produce locally.

Kettle River Mechanical also allows for smaller, more family operated farms to maintain their practice and livelihood. The Applicant's workshop is a hub for smaller farming operations who don't have money for their own mechanic like larger corporate enterprises. If Kettle River Mechanical were forced to shut down, family farms that don't have the resources to haul their equipment hours away for repair would be pushed out of the agricultural sphere. Ultimately, the existence of small farming operations serve to preserve agricultural land. If local farms cannot operate, and their land sits unused, that land will inevitably become subject to the pressures of commercial development.

Canada has a reputation for taking care of its people. While we live in a land governed by law, flexibility exists in certain instances to ensure base levels of fairness, and avoid unnecessary suffering. The Agricultural Land Commission Act allows of non-farm use on ALR land under certain circumstances, which presents an example of the sense of equity that lies at the core of Canadian identity.

To deny this application of non-farm use would cause unnecessary and irreparable suffering to Mr. Darbyshire, his family, and the community of Grand Forks - which flies in the face of Canada's cultural values.

While the stop work order was in effect, Mr. Darbyshire experienced a notable effect on his personal health. He lost 20 pounds in just 3 months from stress and lack of sleep. A denial to this application will cause suffering which will extend beyond the Applicant himself, and be destructive to his family. The Applicant's eldest son Travis, who was apprenticed by Kettle River Mechanical and now works as a certified heavy-duty mechanic alongside his father, would also be without a job. In fact, the stress of the stop-work order has already cost Travis his relationship with his three-year girlfriend. The Applicant's youngest son, Bailey, who also plans on training and apprenticing as a mechanic with Kettle River Mechanical, would suddenly be without direction.

During the stop-work order, Mr. Darbyshire was admittedly on a short fuse which damaged his relationships. The Applicants relationship with his father deteriorated. Meanwhile, his mother barely slept as she internalized the plight of her son. These detriments would resurface and continue to ail the Darbyshire family if this application is denied.

Furthermore, the community of Grand Forks would suffer a significant detriment as long as vehicles in need of service must be transported hours away. The local farmers, businesses and municipality would all bear long-term suffering if Kettle River Mechanical were forced to shut down (see attached Letter from Richard Johnson).

Ultimately, Canada's cultural values of flexibility and avoidance of unnecessary suffering are applicable to the case at hand, and compel the Commission to accept this application for non-farm use.

Applicant: Troy Darbyshire

APPLICANT SUBMISSION**7. Describe any social values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.**

As the only certified Vehicle Inspection Facility in the area, the City of Grand Forks relies on Kettle River Mechanical to service approximately twenty-three municipal vehicles. The Applicant and his son service an additional eight fire trucks for the Regional District of Kootenay Boundary. Thus, the Applicant plays a vital role in ensuring the safety, and smooth functioning of the community.

Beyond the fiscal burden of hauling heavy machinery to Kelowna for servicing, this inconvenience will encourage machine owners to postpone servicing, ultimately putting themselves and surrounding persons at risk.

The passionate letters from community businesses and petitions of over 450 signatures (attached as Petition 1 & Petition 2) depict the importance of Kettle River Mechanical in the region. The Applicant hopes that the Regional District and the Agricultural Land Commission will acknowledge the importance of his service to various agricultural and non-agricultural activities, and recognize their economic and social benefit to the community.

While the Commission and the Regional District of Kootenay Boundary review this application, the Applicant encourages the decision makers to give special regard to the opinion of those who will be most affected by their decision the local municipality of Grand Forks and citizens in the area.

8. Describe any regional and community planning objectives you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

The property in question is subject to the Electoral Area 'D' Zoning Bylaw No. 1299 and falls within area AGRI.

Although commercial enterprises are typically not permitted under the current zoning regulations, Kettle River Mechanical acts in accordance with several of the goals, objectives and policies of the Official Community Plan.

The relevant goals and policies are reproduced from the February 2013 Regional District of Kootenay Boundary Staff Report below:

"To develop policies and regulations on arable portions of Electoral Area D which are supportive of agricultural operations."

"To recognize that there are certain commercial land uses supporting the rural economy which should be encouraged to locate in Area D."

"Those few commercial land uses which presently exist in Area D deserve to be recognized and supported by this OCP. In addition, there are certain forms of commercial land use which may be proposed for Area D in the future which are compatible with the principles of this Plan."

"To recognize that there are certain commercial land uses supporting the rural economy which should be encouraged to locate to Area D."

Kettle River Mechanical is a fundamental component of agricultural operations in Area D and substantially supports its rural economy.

POLICIES

"3. The Regional District may consider, by way of rezoning, permitting newly proposed commercial activity (intended to mainly service the needs of the rural population [...]) in all non-residentially-designated parts of the Plan area. (An example would be a farm equipment and supplies sales and service outlet; [...]). Such rezoning shall be subject to the following conditions:

(a) if the proposed commercial land use is on land in the Agricultural Land Reserve, such proposed land use shall be directly related to agriculture and the approval of the ALC will be required;

Applicant: Troy Darbyshire

APPLICANT SUBMISSION

- (b) the potential impacts of the proposed commercial land use on the owners and occupiers of adjacent parcels of land shall be reviewed and proposal may be rejected if the impacts cannot be adequately mitigated or eliminated;*
- (c) the potential impact of the proposed commercial land use upon the natural environment, including the regional aquifer;*
- (d) such other matters the Regional District considers to be relevant."*

Kettle River Mechanical provides necessary services to the agricultural population in the area. These services are inextricably intertwined with agricultural activity and the farming community in the area is heavily reliant upon these services. Additionally, Mr. Darbyshire's practice causes no detriment to surrounding properties. Rather each of Mr. Darbyshire's neighbours support the continued operation of Kettle River Mechanical. Furthermore, Mr. Darbyshire runs a remarkably clean operation allowing no environmental harm. His commercial activity is restricted to the northernmost western area available infringing on the least amount of agricultural land possible.

Nevertheless, if the operation of Kettle River Mechanical conflicts with any regional or community planning objectives, the Applicant submits that this issue is eclipsed by the priority given to "(a) the purposes of the commission set out in section 6;" and "(b) economic, cultural and social values" as per section 4.3 of the Agricultural Land Commission Act.

Applicant Attachments

- Agent Agreement - Porter Ramsay LLP
- Professional Report - Grand Forks Realty Conclusion
- Professional Report - Brian Thate Findings
- Other correspondence or file information - Letter From Terry Rilkoff
- Other correspondence or file information - Letter from Richard Llewellyn
- Other correspondence or file information - Letters from Community
- Other correspondence or file information - Petition 1
- Other correspondence or file information - Petition 2
- Other correspondence or file information - Letter from Richard Johnson
- Professional Report - Agrologist Assessment
- Other correspondence or file information - Letter from Wayne & Bonita Hall
- Other correspondence or file information - Letter from Carol Spooner
- Proposal Sketch - 56675
- Certificate of Title - 004-750-772

ALC Attachments

None.

Decisions

None.

Applicant: Troy Darbyshire

APPLICANT SUBMISSION

1.13



272 Central Avenue, P.O. Box 2050
Grand Forks, British Columbia V0H 1H0
Tel: 250-442-2711 • Fax: 250-442-5144
Toll Free: 1-800-567-3199

To whom it may concern.

Regarding 3345 Almond Gardens Rd. and the potential to replace it outside of Agricultural Zoning.

After reviewing hundreds of possible comparables, I've found that we have nothing in the area, for sale or sold that fits the requirements of a business with a large shop and enough property to suit the shop and the truck traffic that goes with it. Anything with a big shop has a farm attached to it, or is a successful business that is not for sale.

These properties with big shops are very desirable with a lot of residential, agricultural, and commercial buyers always looking for them. A problem with this section of the market is that the buyers do not want to pay the replacement cost for the home, land, and shops combined.

Pete Vanjoff
Grand Forks Realty
250-442-2711

APPLICANT SUBMISSION

1.14

From: Brian Thate <brian@thate.ca>
Date: May 27, 2017 at 5:15:02 PM PDT
To: Travis Darbyshire <specialized_darby@hotmail.com>
Subject: Re: Inquiry from www.thate.ca

Hi Travis and Troy,

For the past 2 weeks I have been searching for an adequate location for you to relocated your heavy duty mechanical business to. So far I have been unsuccessful.

Based on my research, spaces available are too small for your operation and too expensive to make viable. The only site that I found that could be renovated to handle your needs is located on Hughes Rd and is a 5 acre farm. In my opinion the location that you were using before is the best site out there.

Not only that, this location puts you close to 2 major Nurseries, several farms including Jerseyland Cheese, Morrissey Creek Lumber Supply, Bron and Sons Nursery, Stewart Brothers Nursery, 2 Greenhouse Businesses, all which make there mechanical needs easier and more convenient.

Best regards,

Brian

On Tue, May 16, 2017 at 7:52 PM, Travis Darbyshire <specialized_darby@hotmail.com> wrote:
Hi Brian

Travis Darbyshire here. Glad to see no flooding. And we're working on your radiator.

Sent from my iPhone

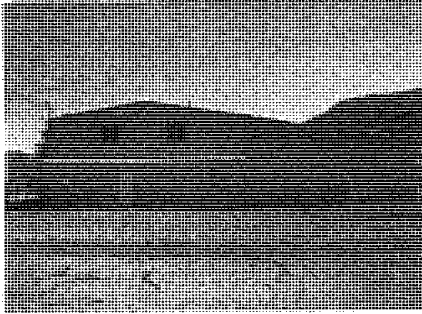
--
Brian Thate
RE/MAX Little Oak
Cell: 250 442-7370
URL: <http://www.brianthate.com>

APPLICANT SUBMISSION

12/12/2013

Matrix

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375 Industrial Drive , Grand Forks, V0H 1H0MLS® #: **2406532**
Zone: **Grand Forks**
PID: **002-940-370**Status: **Expired**
Sub Area: **Grand Forks**
Add PID:Trans Typ: **For Lease/Sale**Price: **\$375,000**
Orig Price: **\$375,000**
DOM: **183**General InformationType: **Commercial**
Complex:
Class: **Industrial**
Use: **Mixed**
Prc Unit:
Info Pack: **Yes**Year Built: **1992**
Year Blt Dsc: **Approximate**
Year Reno'd:
Fin Smts Avl: **Not Available**
Investment A: **Yes**
Add'l Dwelling:
Includes MH:Layout# Units:
Storeys: **2**
Bld Area: **4500**
Ttl Lse FA: **4500**
St Unit Ar:
Capacity:Sprinkl: **Yes**
Smk/Ht: **Yes**
Security: **Partial**
Ceil Min: **20**Lot InformationFrontage:
Depth:
Irregular: **Yes**
Ttl Rd Frnt:
Acres: **1.006**
Man Dev Prm:
Wtr Infl:
View:Listing InformationList Date: **06/22/2015**
Exp Date: **12/22/2015**
Permit Pub:
X List R#:Hold Date:
Act Date: **06/22/2015**
P MLS.CA:
X List F#:Cncl Typ:
Sbj Rmv:
REALTOR.CA: **Yes**
Link List#:Last Mod: **12/22/2015**
Incl Address:
Intr MLS® #:FeaturesBylaw Avl:
Out Area:
Storm:
Water:
Sewage:
Construct:
Roof:
Exterior:
Eqp/Appl:
Flooring:
Site Infl:**No Storm Drainage**
Municipal
Septic
Frame - Steel
Metal
Metal
Suspended Ceiling
Concrete
Airport Nearby, Easy Access, Flat Site, Storage, Visual Exposure

Pets Allow:

Heat Cost:
Elevators:
Sgn/Cnpy:
Heat:
Fuel:**No Elevators**
No Signs/Canopies
Suspended Unit Heaters
Natural Gas

Power:

Parking Docks and Doors# Open:
Cover:
Ttl Spcs:On-Site: **Yes**
Reserve:# OH Dr: **2**
Hgt Drs: **14**
Wgt Drs:
L Dsc:Ceil H:
Dcks: **20**
Load:
Exclusive# OH Dr 2:
H of Drs 2:
W of Dr 2:LeaseType of Lse:
Lse Ex Date:
Sub-Lse:Lse Trm Yr:
Int Offer:
Mn Lse Ar:Lse Trm Mt:
Mx Lse Ar:Lse Form:
Incentives:
Est Add Rent per Sqft:TitleTitle Held: **Freehold**
Sell Int Title:
Title Form:
Trades:Terms Sale: **Cash**
Cap Rate:Court Sale: **No**
Cont Dsc:Ttl Mth Inc:
Poss: **Quick**Legal/TaxFirst Nations Land: **No**
LR Owner: **No**
Fin Strmts: **Not Available**
Re-Zone: **No**
Zone STYPE: **Industrial**
Non-Fin Enc:
Seller Nm:
Legal Dsc:Survey: **No**
Sell Discise:
Lnd Asmnt:
Zone Code: **Industrial**Levies: **No Levies**
Imprv:
Ttl Asmnt:
Zone Typ: **Industrial**Stat Tax: **Assessed**
Taxes: **\$7,073.00**
Tax Yr: **2014**

Seller Phone:

087464 BC Ltd Inc No. BC874604
Lot 3 District Lot 534 Similkameen Division Yale District Plan 34656Sqft InformationType: **Ground** **Mezzan** **Other** **Type**
Office: **700** **Office**Type: **Ground** **Mezzan** **Other** **Type**
Shop: **1000** **Shop**Type: **Ground** **Mezzan** **Other**
Office: **3750**Office InformationList Brk: **Grand Forks Realty Ltd**
List Rep: **Ron Woods**
Co List Brk: **Grand Forks Realty Ltd**
Co List Rep: **Tammy Schembri**
Comm: **3.5% on the first 100,000.00 1.75% on the balance**Phone: **250-442-2711**
Direct: **250-442-7636**
Phone: **250-442-2711**
Phone: **250-442-9866**RemarksLoc: **Follow 2nd Street east cross the Rail Road Tracks turn right third building on the right**
Almost 4500 sq ft Industrial Building on 1.006 acres Warehouse has, 3 phase sub panel, 3 phase multiple voltage test board, Multiple voltage and amp plugs through out the shop for welding equipment. HIV metal Halal Lighting, variable frequency drive exhaust system, Plumbed in for fire suppression. 3 phase compressor system in a separate room. Fully insulated shop with radiant gas heaters. Main floor office space plus an additional managers office and office space on the second floor, The building has additional covered 1683 sq ft concrete slab attached to the building. Many options to acquire this building, lease, lease to own, purchase out right. Possible vendor financing Vendor Motivated bring your ideas
Public Remarks:
Show Inst: **Call REALTOR®**http://www.matrix.kreb.ca/Matrix/Printing/PrintOptions.aspx?c=AAEEAAD*****AQAAAAAAAAAARAAQAAFIAAAAGAgAAAAQ0NzE3BgMAAACMTMGBAAA... 4/6

APPLICANT SUBMISSION

12/12/2016

Matrix

Cross Property REALTOR® Full

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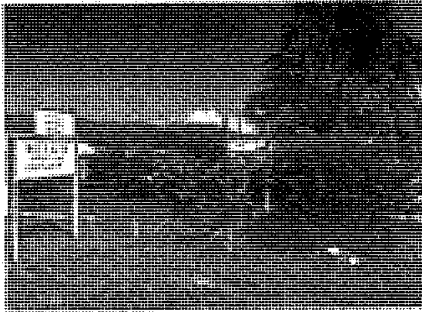
2375 Carson Road, Grand Forks, V0H 1H4

S@ #: 2415625
 Jor Area: Grand Forks Rural
 Sub Area: Grand Forks Rural

Status: Active

PID: 009-481-664
 Add PID:

Price: \$424,900
 Orig Price: \$424,900
 ADOM: 142



General Information

Prop Type: Single Family Residential
 Type Dwell: Single Family w/Acreage
 Style/Story: 1 Storey
 Add'l Dwelling: No

Includes MH: Yes

Year Built: 1974
 Year Bld Dsc: Approximate
 Year Reno'd: Yes/Yes
 Shop/Den: Yes/Yes

Layout

Beds: 3
 Full Baths: 2
 Half Baths: 0
 En Suite:
 Ttl Baths: 2

Finished Floor Area

Main: 1608
 Above Main:
 Below Main:
 Basement:
 Total: 1,608

Unfinished SqFt

Total:

Lot Information

Frontage: 137
 Depth: 647
 Irregular: No
 Acres: 2.047
 Wtr Frnt:
 Wtr Infl:
 View:

Parking

Prk Cov: 1
 Prk Uncov: 1
 Prk Spcs:
 Grg Opt:
 Grg Dsc: Detached, Heated
 Grg Dimen:

RV Park: Yes
 Add Prk: Yes
 Carport: Single

Mountain View

Listing Information

List Date: 07/22/2016
 Exp Date:
 Permit Pub:
 X List F#:

Hold Date:
 P MLS CA: Yes
 X List C#:

Cndt Type:
 Sbj Rmvt: REALTOR, CA Yes
 Link List#:

Last Mod: 09/14/2016

Incl Addr:
 Intr MLS@#:

Features

Wood Stove: Yes
 Rentals: Not Applicable
 Fireplace:
 Construct: Manufactured
 Foundation: Concrete, Concrete Block
 Interior Fin: Aluminum
 Inter: Irrigation District
 Pool Type: Inground Pool
 Equip/App: Refrigerator, Satellite Dish (Residential), Stove - Electric
 Flooring: Carpet - Partial, Laminate, Linoleum
 Structures: Outbuilding, Shed, Workshop
 Exterior Feat: Fenced Yard, Hot Tub, Private Yard, Workshop
 Site Infl: Private Setting, Quiet Area

ByLaws Avl:

Univer Access:

B&B: No
 Bsmt: Crawl
 Roof: Metal
 Suites Dsc:
 Heat/Cool: A/C Wall Units, A/C Window Units, Stove
 Fuel: Propane, Wood
 Sewage: Septic

Gated:
 Pets: N/A

Rooms

Room	L	Dimensions	Room	L	Dimensions	Room	L	Dimensions
Bedroom	L1	10-4X9-4	Bathroom - Full	L1	8-10X7-0	Exercise	L1	11-6X14-6
Laundry	L1	4-6X4-2	Kitchen	L1	26-6X13-0	Dining Room	L1	13-6X13-0
Master Bedroom	L1	13-6X9-0	1 Room Dwelling	L1	13-4X13-0	Den / Office	L1	13-6X5-6
Bathroom - Full	L1	5-0X10-4	Bedroom	L1	10-4X11-3			

Title

Title Held: Freehold
 Assign Cont: No
 Trades (Y/N): Trades Desc:

Terms Sale:
 Poss:

Court Sale: No
 Cont Dsc:
 Title Form: Conventional

Fract Int:

Legal/Tax

First Nations Land: No
 LR Owner: No
 Sell Disc: ENVIRO
 Re-Zone:
 Zone Typ:
 Non-Fin Enc:
 Seller Nm: Other - Contact LR
 Legal Dsc: Stewart Jon Mackay
 Fee Incl: LOT 3, D.L. 500, SDYD PLAN 11606

Survey: No
 Spc Imprv:
 Fin Strmnts:
 Zone Code: AGR-1A

Levies: No Levies
 Imprv:
 Occupied By: Seller
 Lnd Asmnt:
 Zone STyp:

Stat Tax: Assessed
 Taxes: \$2,718.56
 Tax Yr: 2015
 Ttl Asmnt:

Phone:

Manufactured

Park Name:
 Pad Num:
 Pad Rental:
 Elect Lbl #: 273085
 Age Restr: No

Appl Fee: No
 Elect Insp: BCE
 MH Ser #:
 Restr Age:

MH Make: Safeway-Neoneonx
 MH Model: Chinook-Imperial
 MH Reg #: 071655
 MH Length:

MH Width:

Office Information

List Brk: Discover Border Country Realty
 t Rep: Eden Marshall
 nm: 3.5% on First \$100,000 / 1.75% on Balance

Phone: 250-442-2124
 Direct: 250-584-4451

Remarks

REALTOR® Rmks: Please allow 24 hours notice to show. The BC Safety Authority has re-certified this home as one unit. There are 2 MHR (100736, 071655) numbers but only one BCE number (273085). Please contact LR for full details.
 Dtl Loc: Turn south from Highway #3 on Spragetr road, continue to Carson road and turn left. Continue on Carson until you cross the rail tracks, house will be on the north side of the road shortly after tracks. Look for Big Y Auto Recycling.
 Public Remarks: Unique property with income potential! Zoned for commercial use with a residence, this property allows the owner to

http://www.matrix.kreb.ca/Matrix/Printing/PrintOptions.aspx?c=AAEAAAD****AQAAAAAARAAQAAFIAAAAGAGAAAAQ0NzE3BgMAAACMTEGBAAAA... 1/5

APPLICANT SUBMISSION

1.09

REGENCY CONSULTANTS LTD.

R.G. (Bob) Holtby, MSc, PAg. Principal

April 25, 2017

Mr. Roland Persinovic
Compliance and Enforcement Officer
Agricultural Land Commission
133 – 4940 Canada Way
Burnaby, BC, V5G 4K6

Dear Mr. Persinovic

Re: ALC File #53154

As per your instructions in your March 10, 2017 letter, I inspected the property in question yesterday, April 24, 2017. Due to the cool spring, germination of the seed has been delayed but is still evident. The inspection was conducted yesterday to meet the April 30, 2017 requirement.

Mr. Darbyshire has rehabilitated the entire property, beyond the request of the Commission for the parking lot. Picture 1 shows that view.



Photograph 1 Looking East Showing Rehabilitation

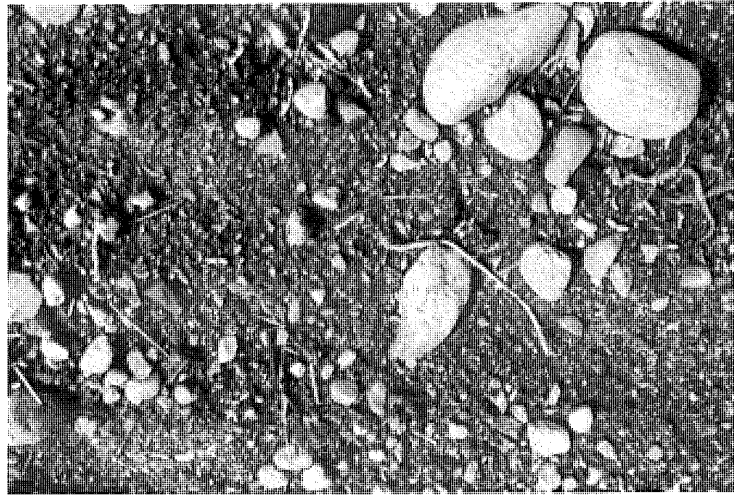
Picture 2 shows the germination of the alfalfa which is in the two leaf stage. A close inspection of this picture is necessary to see these plants.

**2533 Copper Ridge Drive, West Kelowna, BC, V4T 2X6,
Phone: 250-707-4664, Cell: 250-804-1798, email: bholtby@shaw.ca**

APPLICANT SUBMISSION

*Certification of Rehabilitation
Mr. Troy Darbyshire and Kettle Valley Mechanical*

Page 2



Photograph 2: Germinating Plants

As can be seen in the photographs, the site is very stony, confirming the unimproved Class 5 rating. Irrigation is still not available on the site.

Based on my observations of the site, knowing that with the adequate moisture this spring, the field will successfully produce forages, I certify the rehabilitation of the land.

Respectfully submitted,

R.G. (Bob) Holtby, P.Ag.

APPLICANT SUBMISSION

1.12

Brenda Conrad

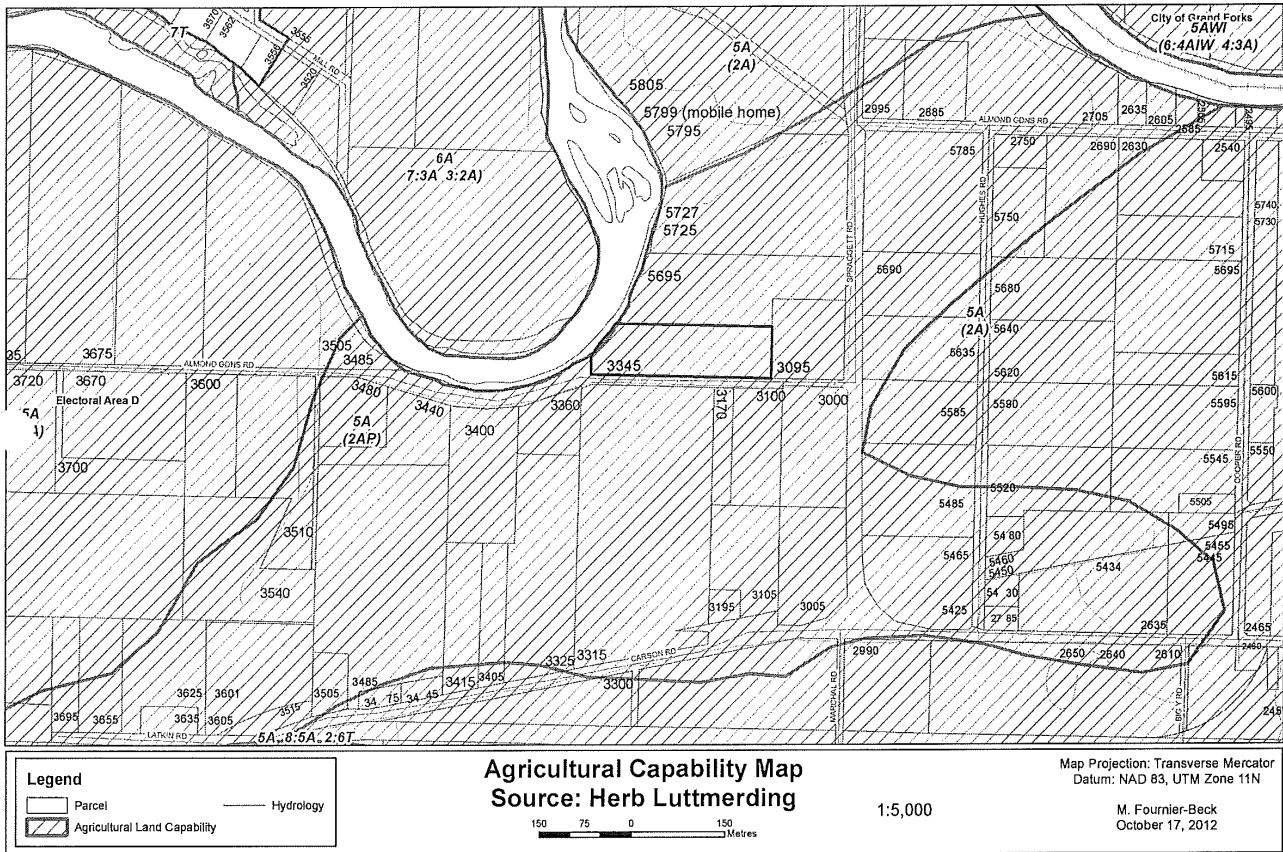
From: BOB HOLTBY <bholtby@shaw.ca>
Sent: Monday, May 01, 2017 6:20 PM
To: Troy Darbyshire
Subject: Capability
Attachments: AgCapMap.pdf

I attach the Agricultural Capability Map for the landform. You will note that the land is classed as Class 5 limited by aridity. If irrigation were provided, it would be raised to Class 2 still limited by aridity and stoniness. I would have classed the unirrigated portion as still as Class 5 but limited by aridity and stoniness.

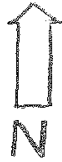
Nevertheless, in the two pits I dug in the original inspection, I did not encounter any stones. It is not surprising to find stones in river soils. The pedologist who did the inspection did not separate the stoniness portion and neither did I.

Take care.

APPLICANT SUBMISSION



APPLICANT SUBMISSION



Old Photo:
Vehicles no longer present.

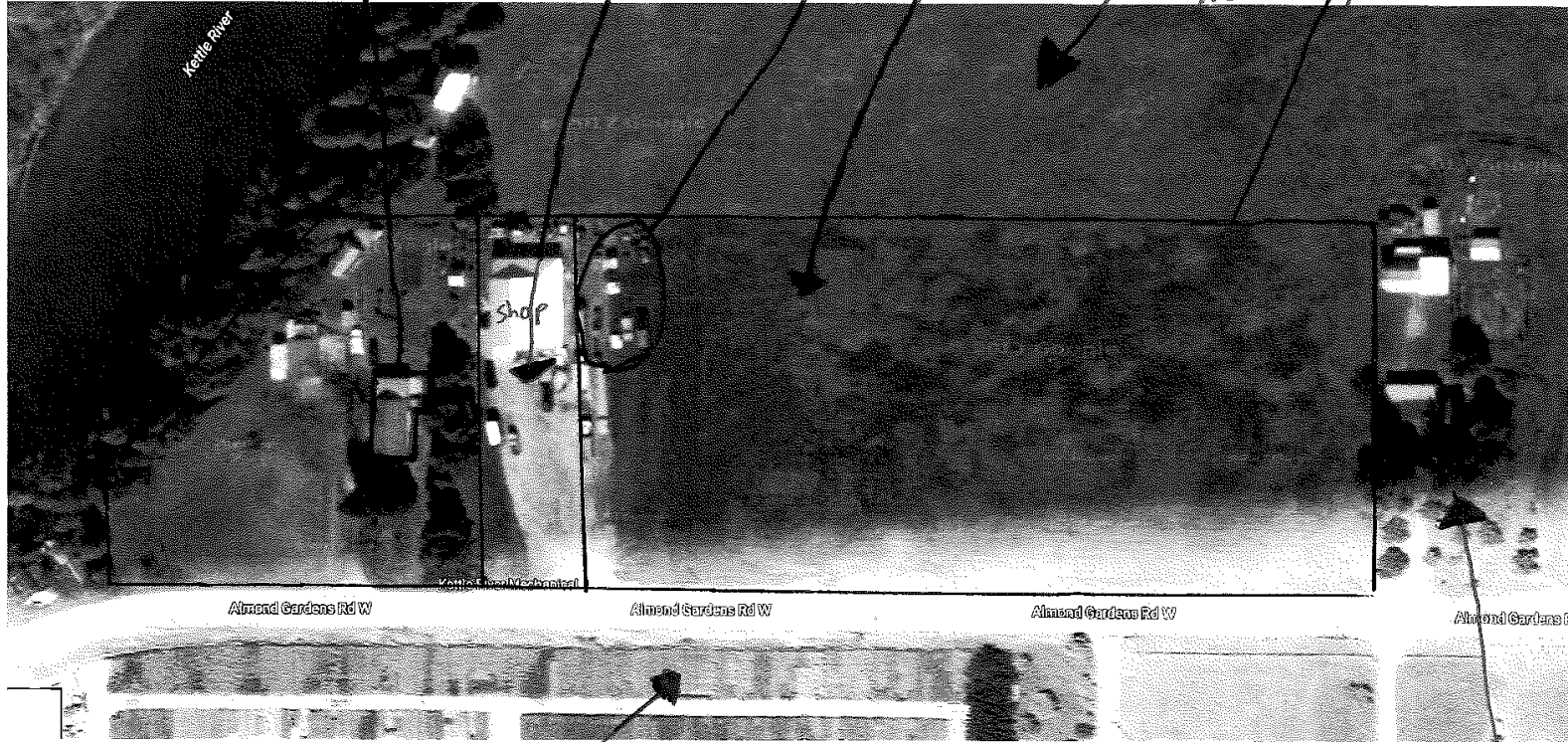
Home Dwelling
of applicant

Old 2 ha Shop Area

Field with
alfalfa planted

rental property:
No agr. activity

PID: 004-750-772
Lot 3 District Lot 363
Similkameen Division
Yale District Plan 6263
2.3 ha



Bron & Sons Nursery

residential
dwelling -
No agr. activity.

COMMUNITY SUPPORT

Dear Mr. Persinovic,

My name is Terry Rilkoff and I have been farming in the Grand Forks Valley for the past 40 years. I am an old time left winger who is a strong believer in the ALR.

It has been brought to my attention that you fellows are in the process of closing down Kettle River Mechanical in Grand Forks because they are operating non-confirming on a piece of farm land. This company does a great job of keeping all of the local farmers on the field and at a reasonable price. All of us, Grand Forks Farms, Deane Farms, Abetkoff Farms, Jerseyland Cheese, Bron and Sons Nursery, Stewart Brothers Nursery, and many others rely heavily on Kettle River Mechanical to keep us going.

In the past the ALR has allowed the rezoning of hundreds of acres of farmland in Richmond and Delta to commercial or residential. These lands are on over 15 feet of river silt, some of the finest farm lands on the planet. In the Okanagan many acres of orchards have been removed and converted to subdivisions. These are the type of lands that we expected the ALR to protect. This is why the ALR was formed in the first place. One half acre of marginal land in the middle of a frost pocket is of little overall consequence to farming viability in the province. However keeping Kettle River Mechanical operating is essential to our farming community.

A building permit apparently was issued for this garage by the Regional District. This could potentially put us tax payers in an expensive position. A solution to this problem might be to allow Mr. Darbyshire to rezone the half acre that the garage sits on to commercial or industrial.

Its seems to me there must be an amicable way of resolving this problem without shutting this business down. Compromises are made all the time in other areas, why not Grand Forks? We all need this business to survive. We need a good diesel mechanic in our valley to keep our tractors and farm trucks serviced.

We will all be watching with great interest to see how you solve this problem. Overzealous application of the regulations can lead to a Trump type government and God help us all if that happens. It could led to the end of the ALR. I look forward to your reply.

Terry Rilkoff

Grand Forks Farms
6015 Spencer Road
Grand Forks, BC V0H 1H5
250-442-3514

COMMUNITY SUPPORT

1.05

Terry Rilkoff
Grand Forks Farms
6015 Spencer Road
Grand Forks, BC V0H 1H5
(250)442-3514
January 27, 2013

To Whom it May Concern:

Re: Property owned by Troy Darbyshire

This letter is written in support of Troy Darbyshire concerning the review of his land use.

I have farmed for the past 40 years in the Area D of rural Grand Forks and am familiar with the agricultural needs of this area. I am a strong supporter of protecting farm land for farm use. However the parcel of land under question is extremely small and of very poor agricultural potential. It is both a rock pile and a frost pocket. To be able to farm this property to the minimum of income requirements for farm status is next to impossible.

The Grand Forks valley has great agricultural potential that is not being used at this time. There are only a handful of us legitimate, serious farmers. In order to help us survive and encourage more farmers to go into business in this valley we need more, not fewer, service industries. There is already established precedences of service industries operating non-conforming off of agricultural land. All these small businesses are necessary for our agricultural survival.

Troy Darbyshire has been maintaining our tractors and trucks for many years. Without his services our equipment would have to be towed or hauled 2 ½ hours to the nearest qualified diesel mechanic. This would result in a critical time loss and financial hardship to our farm.

I strongly support Troy Darbyshire and his diesel repair business. All the farmers that I know use and depend on his services. To force him to relocate at this point would be a huge hardship on his family business, which in the end would filter down to all the farmers in the area.

A common sense solution to this situation I feel would be to allow Troy to operate nonconforming with the understanding that, however slight the agricultural land potential is, it should not be diminished for the future.

Respectfully submitted,



Terry Rilkoff

COMMUNITY SUPPORT

1.76

10 June 2017

Richard Llewellyn ,
 Brussow Farms,
 11005 Granby Rd,
 Grand Forks, B.C.
 V0H 1H1

Re: Kettle Valley Mechanical
 Land Use Issue

To Whom It May Concern,

With respect the caption noted matter, I am writing this letter in support of Kettle Valley Mechanical remaining in operation in their existing location.

By way of Introduction my wife and I have lived in Grand Forks for 32 years, and consider this place our home. We are very active supporters of agriculture in local communities, buy local etc.

I have a unique view of this business as I currently utilize their services for farm equipment maintenance on the current farm I now manage. We currently farm over 500 acres, operate a full line of field equipment and a range of trucks.

We find that their location works for us as an agricultural producer, as we don't have other options locally for large diesel equipment.

Additionally we formerly operated a dairy farm (Jerseyland) beside Kettle Valley Mechanical. We again found their location advantageous, we operated the usually line of diesel equipment, pickups and heavy highway tractors. Again their proximity was instrumental in maintaining our equipment on a **very** busy farm.

As I see it the issue here is a " commercial operation " on ALR zoned land. At the dairy we were 10 acres away from Kettle Valley Equipment and didn't find that it negatively impacted our farm, to the contrary it was most effective for us as farmers . In the same vicinity we had a building supply, several large and small nurseries and a number of non-agricultural enterprises that located pre ALR zoning. None of these enterprises negatively impacted our dairy (and we were the largest " food " producer in the area).

In conclusion, should this business be allowed to continue it will only benefit , agriculture, employment and the greater Grand Forks community in general.

Should you wish to solicit any further comments feel free to contact us directly;

< jersey@nethop.net > or by phone (250) 442-8683

Regards,



Ric Llewellyn
 Manager Brussow Farm

COMMUNITY SUPPORT

1.08

To whom it may concerne,

I am writing this letter in support of Kettle River Mechanical, Troy Darbyshire. As a logging truck owner operator I use his service alot. He is the only one that works on Cat, Cummings + Detroit motors, and the only one that does safety inspections on trucks and trailers. He stocks parts and is very prompt at getting my equipment back on the road. The only other place I can get these types of things done is in Kelowna, and I cannot afford to loose days of work to travel to Kelowna and have the work done there. In cases of a major breakdown I would have to have my truck towed to Kelowna. I not only speak for myself in saying we need this service in Grand Forks.

709394 AB Ltd.

Wilmer Rodger

COMMUNITY SUPPORT

December 15, 2012

TO WHOM IT MAY CONCERN

RE: TROY DARBYSHIRE
BUSINESS OF: KETTLE RIVER MECHANICAL

This is in regards to a complaint from the Regional District, about the above business, located at: 3345 Almond Gardens Rd, GRAND FORKS, B.C. V0H 1H4

Troy Darbyshire and his son Travis, does an excellent job in providing the community with services, to maintain commercial vehicles in order to meet with government inspections, required by law.

This service is ESSENTIAL and no other business in the area provides this kind of service in our local area. Therefore the entire community would be jeopardized if:


KETTLE RIVER MECHANICAL no longer could provide this very important service.

Not only does he have the expertise, but also very expensive equipment necessary to do a proper job.

To establish a business like this, and in order to accomplish these services takes many years and money. Also, safety is a vital issue as these inspections ensure that these commercial vehicles are in proper working condition.

THEREFORE, we the undersigned, object to any steps that would change or move the business of:

KETTLE RIVER MECHANICAL
 3345 Almond Gardens Road West
 Grand Forks, B.C. V0H 1H4


 Signature & print name

M.J. GAGNON


 BUSINESS NAME

COMMUNITY SUPPORT

**LEN BANNERT
TRUCKING****Box 831 442-2500
Grand Forks, BC V0H 1H0**

TO WHOM IT MAY CONCERN
REGARDING KETTLE RIVER MECHANICAL

IT IS IMPERITIVE THAT KETTLE RIVER
MECHANICAL STAYS WHERE IT IS AS THERE
IS NO OTHER SHOP IN THE AREA THAT CAN
DO MOTORS, TRANSMISSIONS AND BRAKES ETC
KRM IS THE ONLY PLACE IN GRAND FORKS
THAT CAN DO INSPECTIONS AND HAS THE
COMPUTER TO ANALIZE ENGINE PROBLEMS
THERE ARE NO OTHER TRUCK SHOPS IN THE AREA
THAT CAN DO THIS. PLEASE LEAVE HIM ALONE

THANK YOU

Len Bannert

COMMUNITY SUPPORT

I wish to respond to an issue, I understand Troy Darbyshire of Kettle River Mechanical is having with the regional district.

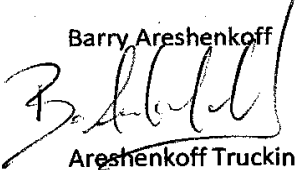
I am a log truck owner operator and would urge you to understand the importance of Kettle River Mechanical to my and other similar businesses. We in this area have a very large trucking related industry which contributes tremendously to the local economy and a local repair and vehicle inspection facility that is open 6 days a week is vital not only for the convenience of not having to leave town for repairs but also to keep significant dollar amounts to our local economy.

Large trucks have complex operating systems and the only facility in our area with the knowledge and equipment to diagnose and repair them is Kettle River Mechanical . Without this facility available trucks would be forced to leave town for all repairs but in many cases would put things off to weekend to be able to leave town to other shops in the Okanagon which creates a safety concern rather than being able stop in locally and have the matter taken care of promptly. Without a doubt, Troy's business increases the safe operation of large trucks working in our city.

As a truck owner and for my convenience I want this business open and thriving , but as a citizen of the area I see how Troy has trained and employed his sons which ensures they stay in the area and contribute to the local economy and I feel this is exactly the kind of business that should be applauded , encouraged and supported.

In summary please consider that this town has never had a truck repair facility as fully equipt and capable of providing a vital service to a vital sector of our economy and losing Kettle River Mechanical would be a devastating blow to businesses such as mine and would shift some serious dollars to other communities. Thank you for considering my concerns.

Barry Areshenkoff



Areshenkoff Trucking

COMMUNITY SUPPORT

ADR Contracting,
Rocky Olsen,
Grand Forks, B.C. V0H 1H4
250-442-9564

January 22, 2013

To Whom It May Concern,

I met Troy Darbyshire ten years ago.

I have been building in the Grand Forks Valley, for fifteen years. The first time that I worked for Troy, about five years ago, I helped him put his roof on his shop.

Since that day, I have completed numerous projects for him around his place, including the back addition on his shop.

Everything that I have built for him, has been built to code and with a building permit.

I have needed Troy's services many times throughout the years. His operation is well organized and he keeps his place looking very neat and tidy.

There is absolutely no where else in this valley where I am able to take my trucks and equipment for repairs and for the yearly vehicle inspection. His services are of great value to me and to many others as well.

Yours Very Truly,

Rocky Olsen

A handwritten signature in black ink, appearing to read 'Rocky Olsen', with a long horizontal flourish extending to the right.

COMMUNITY SUPPORT

DECEMBER 17, 2012

TO WHOM IT MAY CONCERN

RE: TROY DARBYSHIRE

BUSINESS OF: KETTLE RIVER MECHANICAL

LOCATED AT: 3345 ALMOND GARDENS ROAD WEST

GRAND FORKS, B.C. V0H 1H4

NOTE: I TYPE BIG BECAUSE OF POOR EYESIGHT.

WE, UNDERSTAND THAT THE ABOVE HAS RECEIVED A FORMAL COMPLAINT FROM THE REGIONAL DISTRICT, REGARDING THE LOCATION AND SIZE OF HIS BUSINESS.

WE WOULD LIKE TO POINT OUT THAT THIS IS VERY DISTURBING NEWS FOR THE LOCAL BUSINESSES IN THIS COMMUNITY FOR THE FOLLOWING REASONS:

1. KETTLE RIVER MECHANICS, PROVIDES AN ESSENTIAL SERVICE IN THE GRAND FORKS AND SURROUNDING AREA INCLUDING CHRISTINA LAKE, WHICH IS "NOT" AVAILABLE ANYWHERE ELSE IN THIS VICINITY.
2. THE SERVICE INCLUDES THE FOLLOWING:
 - INSPECTIONS OF ALL COMMERCIAL VEHICLES WHICH IS "MANDATORY" BY LAW WITH THE MINISTRY OF TRANSPORT.
 - TO COMPLY WITH THE INSPECTIONS, ALSO PROVIDES SERVICE FOR ANY NECESSARY REPAIRS WHICH IS DONE WITH HIS SPECIAL SCANNING EQUIPMENT.
3. SAFETY - IS A VITAL FACTOR TO THE COMMUNITY. AS A RESULT OF THESE INSPECTIONS, IT IS ENSURED THAT THE COMMERCIAL VEHICLES ARE IN PROPER WORKING CONDITIONS.

AS A BUSINESS OWNER, WE UNDERSTAND THAT IT TAKES A GREAT DEAL OF TIME AND MONEY INVESTED IN ORDER TO BUILD UP AN REPUTABLE BUSINESS. THEREFORE TO JEOPARDIZE THE POSITION OF "KETTLE RIVER MECHANICAL SERVICE", WOULD BE A "GREAT" LOSS TO THE COMMUNITY, AND ALSO TO POINT OUT THE INJUSTICE OF THIS SITUATION.

THEREFORE, WE VERY MUCH OBJECT ANY MOTION TO HAVE "KETTLE RIVER MECHANICS" CHANGE OR MOVE THEIR BUSINESS ELSEWHERE.

PLEASE CONSIDER OUR PLEA AND FOR THE SAKE OF THE COMMUNITY. THANK YOU.

JAN FUITE



JOHN FUITE



GRANBY GRAVEL & SAND
Division of Gofer Farms Ltd.
 10405 Granby Rd - 9 km
 GRAND FORKS, B.C. V0H 1H1
 Pat Fuite - 250-442-0428

COMMUNITY SUPPORT

Lil' Hoe
CONTRACTING

30 CAMERON AVE. GRAND FORKS, B.C. V0H1H4
(250) 442-4220 HST # 847073590

January 5, 2013

To Whom It May Concern:

Troy Darbyshire has been working on all of my Heavy Duty equipment for over 10 years. I have watched him build his company every step of the way. He was hesitant to start, but after researching all information needed, it showed there was truly a need for this business in our area. His home was a perfect spot for it. He did everything in his power to have all permits and legalities in order. He was upfront with everything and hid nothing.

He now has a very successful business and is used by most anybody that needs commercial safety inspections or heavy duty mechanical repair. To shut him down would be a great injustice not only to him, but anybody else that relies on him to help keep their business running safely.

In addition Troy maintains a very clean working area, has always ensured any oil spills are cleaned up right away and disposed of properly. He has taken steps to have all disregarded materials recycled in an orderly manor. Our environment is of great concern to him and it shows.

I understand some policies of the ALR and RDKB, but I cannot understand why there are so many other businesses in this valley operating on an even larger scale without any repercussions, yet most of these businesses rely on Kettle River Mechanical to help keep them operating.

In conclusion I urge any governing bodies to talk to Troy's neighbors, businesses, even our fire department (who also relies on him for safety inspections) before you make any decisions that would adversely affect our community.

Yours truly,

Barry Becker
Li'l Hoe Contracting

COMMUNITY SUPPORT

NePa TRUCKING

P.O. BOX 731
GRAND FORKS, B.C.
V0H 1H0
PH. (250) 442-0875

January 3, 2013

To Whom It May Concern

It is our understanding that the Reginal District of Kootenay Boundary, is in the process of meetings to stop Kettle River Mechanical from doing busness at their 3345 Almond Gardens Road location.

Kettle River Mechanical has been doing our truck repair and DOT Inspection since they opened. We have four trucks and two end dump trailers that require inspections twice a year and two trailers that require inspections once a year. Kettle River Mechanical is the only DOT Inspection Facility in Grand Forks that will do heavy trucks and trailers.

Kettle River Mechanical also does 90% of our truck and trailer maintenace and repairs. Again they are the only local shop That does work on heavy equipment.

Not having Kettle River Mechanical doing this work in Grand Forks would cost us more money and our down time would be longer.

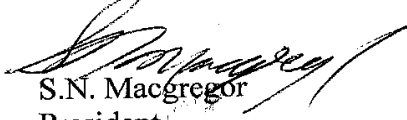
We understand that Kettle River Machanical's shop may not fit into The Regional Districts plan, but as residents and rate payers of the Grand Forks valley we find their facility very important and much needed for the trucking industry in our rural comunity.

NePa Trucking Co. is just one customer of Kettle River Mechanical. We do sales in the seven hundred thousand dollar per year range and we know how much this shop means to us and our employees. When we look at the customer base that Kettle River Mechanical has they are keeping millions of dollars of commerce moving in this community.

COMMUNITY SUPPORT

So in saying we as rate payers of this community, find Kettle River Mechanical not only fits our community plan but is a major part of keeping our trucking industry working and profitable.


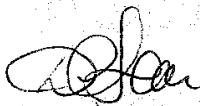


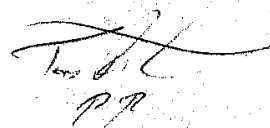
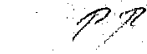


Sincerely



S.N. Macgregor
President
NePa Trucking Co.

COMMUNITY SUPPORT

We, the undersigned support Mr. Troy Darbyshire's operation of his home-based business, Kettle River Mechanical, at his property at 3345 Almond Gardens Road West, Grand Forks, BC.

Sign	Name	Address
	DEAN SCOWN	3440 ALMOND Gdns Rd W
	DAVID BOWMAN	3470 ALMOND Gdns West
	Orion Davidson	3600 Almond Gardens rd W.
	Bob D. Vries	3505 Almond Gardens Rd W.
	Tony Rueden	3000 Almond Gardens Rd W
	TERRY PINEAULT	3095 ALMOND RD
	Ken Fehr	5690 Spraggett Rd.
	Nathan Stenstone	5695 Spraggett Rd.

COMMUNITY SUPPORT

Partners in brine 3600 Almond Gardens
Morrissey Creek 2750 Almond gardens
Visser Machining 5900 Darcy RD
Von Thiessen Industries LTD 5615 Kenmore RD
Carson Machining 1065 Carson RD
Pacific Abrasives 2465 # Carson RD
HIS Auto Repair 446 Starchuk RD
Big Y Auto Recycling 2375 Carson RD

COMMUNITY SUPPORT

1-06

Kettle River Mechanical Petition

Help us keep our location!

After ten years in operation, providing needed services to our community. The ALC has told us to cease operation. Without anywhere suitable for Kettle River Mechanical to relocate. Commercial vehicles including our city and rural fire trucks now have to drive an hour or more out of the community to have crucial work done.

Please sign our petition in support of keeping Kettle River Mechanical doors open where it is located.

Printed Name	Signature	Address
DAVE JACKSON	<i>[Signature]</i>	BOX-221 GREENWICH BC.
Tyrell Polzin	<i>[Signature]</i>	8950 Carson Rd. Grand Forks
MIKE VIKTOR	<i>[Signature]</i>	GRAND FORKS
DAVID REZANSOFF	<i>[Signature]</i>	GRAND FORKS B.C.
Darrell Polzin	<i>[Signature]</i>	Grand Forks
MAJOR WILLIAMSON	<i>[Signature]</i>	G.F.
J NICKFORD	<i>[Signature]</i>	G.F.
Byron Stott	<i>[Signature]</i>	TRAIL.
Greg Muscroft	<i>[Signature]</i>	GF
Richard BARTON	<i>[Signature]</i>	GF B.C.
BRUCE JAYNE	<i>[Signature]</i>	GF B.C.
Sto Hart	<i>[Signature]</i>	GF B.C.

COMMUNITY SUPPORT

Kettle River Mechanical Petition

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Printed Name	Signature	Address
JEFF MAY	<i>Jeff May</i>	G/F
Joe Barrett	<i>Joe Barrett</i>	G/F
John Lavalley	<i>John Lavalley</i>	G/F
CAT Lavalley	<i>Cat Lavalley</i>	G/F
BRIAN GRAHAM	<i>Brian Graham</i>	G/F
<i>Ernie Sieber</i>	<i>Ernie Sieber</i>	G/F
Ken Allison	<i>Ken Allison</i>	G/F
<i>Wayne Richter</i>	<i>Wayne Richter</i>	G/F
Paul Schmal	<i>Paul Schmal</i>	G/F
Alicia Lidstone	<i>Alicia Lidstone</i>	G/F
Kyle Frederick	<i>Kyle Frederick</i>	G/F
JUSTIN BUTEAU	<i>Justin Buteau</i>	GW
ALLEN DAVIDOFF	<i>Allen Davidoff</i>	GF B.C.
Chantry Walker	<i>Chantry Walker</i>	GF



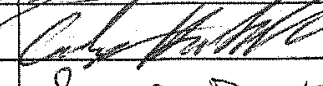
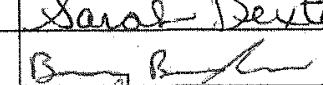


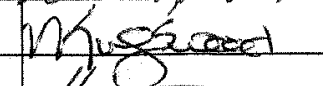




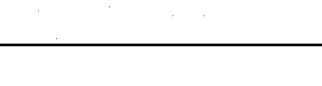

COMMUNITY SUPPORT

Kettle River Mechanical Petition

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Please sign our petition in support of keeping Kettle River Mechanical doors open where it is located.

Printed Name	Signature	Address
ALVIN HEINRICH		6230 Cameron RD
SEAN CARLIN		7485 21 ST ST GF.
Jessica Starchuk		5650 Kenmore Road.
Carol Horvath		170 Cameron Ave.
Sarah Dexter	Sarah Dexter	155 81 st Ave
BARRY BRANDOW		2225 ALMOND GARDENED
Brian Steele		155 81 st Ave
JESSE RITVO		2068 68 TH AVE GF
Ben Mykietiak		6491 HWY 3 E.
VADA KINGSWOOD		117 74 TH AVE GF
Ken Stagnick		3455 Panorama Dr
Rick de Jong		Box 2384 Kelowna
Logan Melville		3995 Kerby Rd
Ken Allison		7350 GIN

14

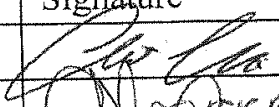
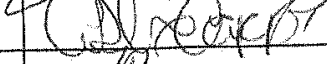
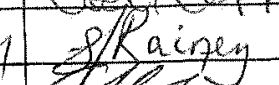


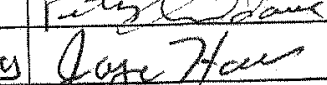
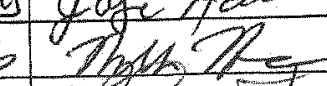
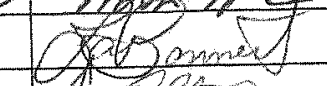
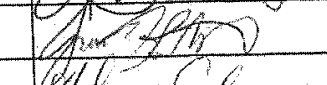
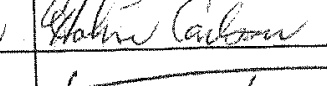
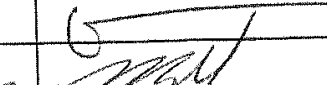
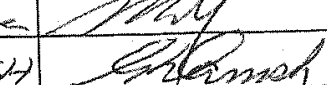
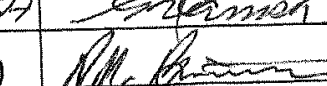
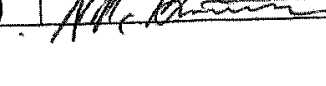
COMMUNITY SUPPORT

Kettle River Mechanical Petition

Help us keep our location!

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Printed Name	Signature	Address
Clayton Clapper		Box 1673 Grand Forks
Ashley Clapper		Box 1512 Grand Forks
DAWN J. RAINEY		2033 77 th Ave., G.F.
Henry Lyle Danner		2667 20th GF
PETER CHEVELDAVE		#3-6491 Hwy 3
JOYCE HARVEY		5925 Kenora P
MIKE HARVEY		GRAND FORKS
LEN BANNERT		GRAND FORKS BL
JIM KASTRUOFF		GRAND FORKS, B.C.
HALVOR CARLSON		GRAND FORKS BC.
Dana Dennison		GF
Mike Gunka		GF
GREG DAVISH		GRAND FORKS
ROBERT BRUNSWOLD		GRAND FORKS

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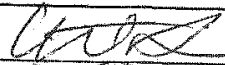





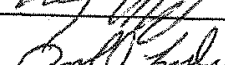

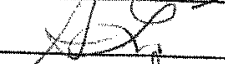
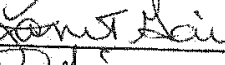

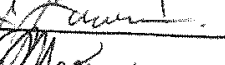
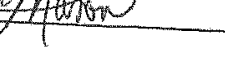

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Printed Name	Signature	Address
Art Spear		1165 Kettle River Dr.
CAROL ENGLISH		5235 International Rd. G.F.
NICK ABETKOFF		5240 International Rd.
Nova Curiston		7042 - 3rd St G.F.
RED HAWK		W FOLK
ADOLF JAEGER		4570 COVERT RD, G.F., BC
TERRY HAUSHERR		8330 OUTLOOK RD. GRAND FORKS
DAN LUDWAR		GRAND Forks BC
Brent Hummel		Grand Forks BC
Shelagh Ludwar		GRAND FORKS
Janet Bailey		GRAND FORKS.
Doug Bailey		GRAND FORKS.
Jesse Lawrence		Box 1331 Grand Forks.
JANET MASON		PO BOX 1296 GRAND FORKS BC

COMMUNITY SUPPORT

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Printed Name	Signature	Address
BARRY STICKELS	<i>Barry Sticks</i>	2224 ALMOND GARDENS RD EAST.
ANDY SHONG	<i>Andy Shong</i>	4800 HILLVIEW ROAD.
JEFF FERAKER	<i>Jeff Feraker</i>	2509 TOR ST
BOYD RUNGE	<i>Boyd Runge</i>	510 CARSON RD.
Tena Dennison	<i>Tena Dennison</i>	10540 N. Fork Rd.
Mike Locke	<i>Mike Locke</i>	7276 25 th ST
Ken Amato	<i>K.D. ARNOTT</i>	11 KINGSLEY RD Chertino Park
KAY PROFOER	<i>Kay Profoer</i>	6638 COMO ST.
Bill CATTINGHAM	<i>Bill CATTINGHAM</i>	7225 - Bonadus DR.
HAROLD GLAS	<i>Harold Glas</i>	3700 ALMOND GARDENS RD W.
Terry Schwel	<i>Terry Schwel</i>	10105 North Fork G.F.

COMMUNITY SUPPORT

Kettle River Mechanical Petition

Help us keep our location!

Printed Name	Signature	Address
S. Harper	<i>S. Harper</i>	3483 Panorama Dr
Charlotte Lewall	<i>McChesell</i>	1631 West Lake Dr. CL
Greg Doucette	<i>GD</i>	8405 Forrester Rd. Grand Forks
Amy Holitzki	<i>A. Holitzki</i>	8405 Forrester Rd. Grand Forks
Wally Reed	<i>W. Reed</i>	Grand Forks
Yenetta Bowen	<i>Bowen</i>	6977 2nd St
Howard Smith	<i>Howard Smith</i>	Grand Forks
ROBERT CLARK	<i>R. Clark</i>	P.O. Box 100 Grand Forks
Dave Soroka	<i>DS</i>	Box 194 Grand Forks
M. Thomsen	<i>MT</i>	Box 2114, GF
J. Ross	<i>JR</i>	5895 Spencer Rd.
MARY ELSON SLASOR	<i>meson</i>	1930A S. CHRISTINA DR SETERLAND DR
MIKE OWENS	<i>M. Owens</i>	3895 MOORE RD
KERRY BREMERSON	<i>KB</i>	7115 12 ST GF
Angela Herlihy	<i>A. Herlihy</i>	11145 Gr-by G.F.
JOAN NOBLE	<i>Joan Noble</i>	4365 VICTORIA RD
Jutta Jorgensen	<i>JJ</i>	2nd St. Grand Forks. 17

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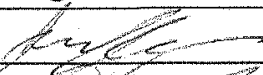

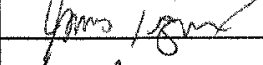



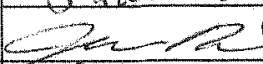
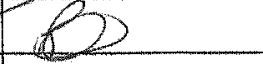






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Printed Name	Signature	Address
Jeremy Freeman		148 Sagamore Rd.
ADAM LACEY		34 WILSON RD
James Traynor		9115 North Fork Rd GF
Mike Jones		1605 Gilpin Rd.
BOB TEMM		2401 78 TH AVE
D. Luckwicz		7185 Renken Rd
BRUNO PAVAN		13105 N.F. ROAD
JAMES PAUL		6321 Como ST
Barry Becker		30 Cameron Ave
Dennis BALAZS		3414 River Road
GREG VANDEZANDT		7770 GN RD
PIERRE PERON		SON RANCH RD
J. PENNOYER		381 69 TH AVE
N. KROG		696 64 TH AVE GF

COMMUNITY SUPPORT

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Printed Name	Signature	Address
Tanya King	<i>Tanya King</i>	7183 8th St. Box 1827 Grand Forks
Jenna Thom	<i>Jenna Thom</i>	4505 Hillview Rd GF
Jamie Roshinsky	<i>Jamie Roshinsky</i>	Box 1785 GF VOH 1H8
Nave Bachniuk	<i>Nave Bachniuk</i>	Box 1510 GF
Jan Trainberg	<i>Jan Trainberg</i>	3100 ALMOND GARDENS RD W. G.F.
Katelyn Gravie	<i>Katelyn Gravie</i>	3100 Almond Gardens RD W GF
For Singer	<i>For Singer</i>	1148 Mueller Hwy Rd Christina LK
Debbie Doreboff	DEBBIE GOURLIE	Box 1142 Grand Forks B.C.
ELAINE DOREBOFF	<i>Elaine Doreboff</i>	6180 BEACH RD GRAND FORKS BC
Melanie Lachelt	<i>Melanie Lachelt</i>	5240 Hillview Rd GF VOH 1H5
Barry Lachelt	<i>Barry Lachelt</i>	5240 Hillview GF VOH 1H5
Natasha Mackenzie	<i>N. Mackenzie</i>	1335 Gilpin Rd VOH 1H9

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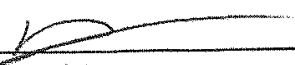
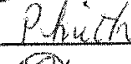
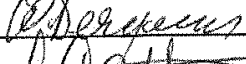



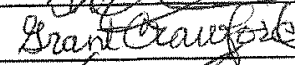


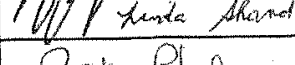

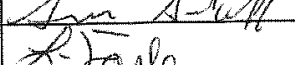
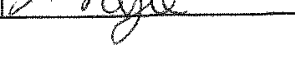

COMMUNITY SUPPORT

Kettle River Mechanical Petition

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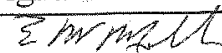



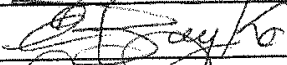
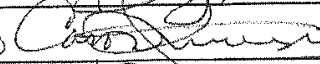
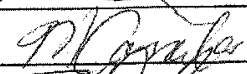



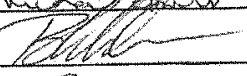

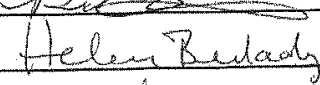
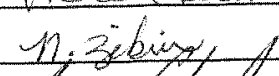
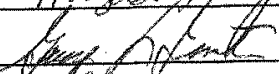
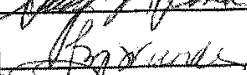

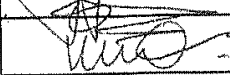
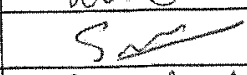
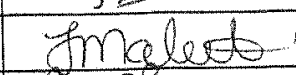
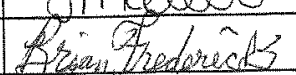
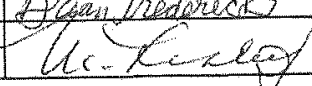
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Printed Name	Signature	Address
Brenda Gartley		Box 2474 G.F.
Pam Smith		2320 75th Ave
WALLACE DERGOWSKI		990 CARSON RD
Tammy Cathcart		Box 2754 G.F. VEHICLE
Robert Lemke		148
Darcy Roberts		6633 Lemo St G.F.
Brandie Nunn		7175 Silver Ave
Brant Crawford		6674 18th G.F.
Nicole Gartley		Box 2474 G.F.
Jeffrey Adams		7087 17th Street
Linda Shand		2314 Central Ave.
Pat Phelps		5875 Corn Road G.F.
STAN SOKOROFF		P.O. Box 1477 G.F.
LUNYA FOYLE		P.O. Box 2572 G.F.

COMMUNITY SUPPORT

Kettle River Mechanical Petition

Help us keep our location!

Printed Name	Signature	Address
MANNY MOLDOWIN		11160 GRADY RD G.F.
Jaime Padmoroff		6005 Tower Rd
Mike Hooge		12400 Brown Creek Rd
NOMIE RIMOLSON		7627 GRADY RD
ERICA BOYKO		7775 MCRAE
CAROL STEIN		GRAND FORKS BL
MIKE COMBS		Christina Lake
PAUL DIRKS		PENTICTON
KEITH MASELL		GREENWOOD BC
RICHARD SMITH		Grand Forks
BRIAN GRAHAM		G/F
B Berlady		Abbotsford
H. Berlady		Abbotsford
Nancy Zibin		G/F
GARY SMITH		G/F
JENNIFER WUNDER		Grand Forks
Brigitte Farach		Grand Forks
W. Demoff		GRAND FORKS
Anumet Singh		Grand Forks
Terri Maletta		200 3rd St Greenwood
BRIAN FREDERICKS		HILLVIEW RD GF
M. LESLEY		3805 MOORE RD.

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COMMUNITY SUPPORT

NAME	Signature	Address
ED Fudgey	E Fudgey	Kamloops
S LAURAN	[Signature]	A.F.
Tim Cerny	Tim Cerny	G.F.
BO FAULKNER	[Signature]	G.F.
Pardeep	[Signature]	CHRISTINA LAKE
Tom Smith	[Signature]	A.F.
Rick James	[Signature]	G.F.
Roy Bradner	[Signature]	C.L.
Roy Bradner	[Signature]	Merrit
Paul Edwards	Paul Edwards	Rock creek
Peter Riedl	Peter Riedl	Greenwood, B.C.
BALKIRAT SINGH	[Signature]	G.F.
JULIE DETTLING	Julie Dettling	GRAND FORKS B.C.
Jeremy Rosenboom	Jeremy Rosenboom	G.F.

COMMUNITY SUPPORT

1.37

Kettle River Mechanical Petition

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Printed Name	Signature	Address
Jeanette McGregor	Jeanette McGregor	Box 1542 VDH140 Grand Forks B.C.
MERVYN ALLIN	Mervyn Allin	Box 2286 GRAND FORKS B.C.
Simon Fastward	S E	731 18th St Grand Forks V0H 1H2 BC
ALEX MCKEE	A McKee	4950 SIMINOFF Rd G.F. V0H 1H4
LEE DERHOUSOFF	Lee Derhousoff	3480 DAUG ROAD G.F. V0H 1H2
CHERYLE WYERS	Cheryl Wyers	#304, 5180-2nd Street GRAND FORKS B.C. V0H 1H4
ALAN MARKLE	Alan Markle	6624 17th St GRAND FORKS B.C.
Ken Pettapiece	Ken Pettapiece	Box 597 Christina Lake B.C.
Kathy Mathison	Kathy Mathison	Box 834 Grand Fork B.C.



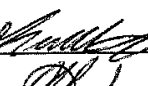
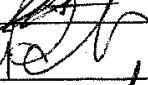

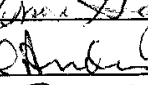
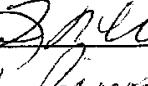
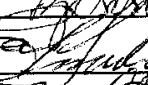
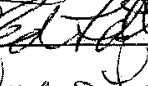
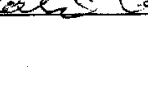

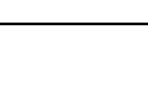


COMMUNITY SUPPORT

Kettle River Mechanical Petition

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Printed Name	Signature	Address
Peter Krause		5045 Almond Grove
Jason Hall		Grand Forks,
Brian Coultas		Christina Lake
Danell Chand		Grand Forks
Steve Chambers		Grand Forks
Pam May		Grand Forks.
WES PATRICK		Grand Forks.
Jessica Conboy		Grand Forks, BC.
KEN ANDERSON		Christina Lake B.C.
Terry Clark		Grand Forks BC
WALTER ZINNICK		Grand Forks, B.C.
CAL SIMULAND		6989 202 St 6989 202 St
Bob LAKTIN		GRAND FORKS BC
Dave Carson		Grand Forks

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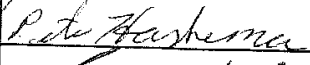
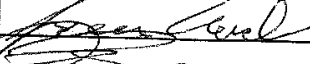


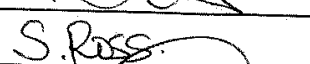

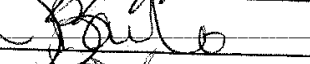
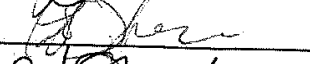
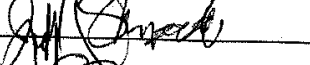
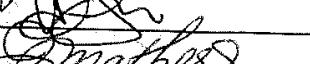
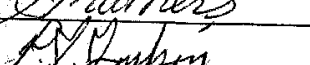
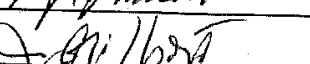
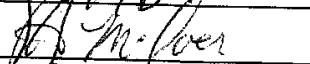

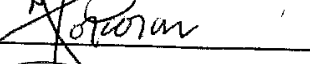
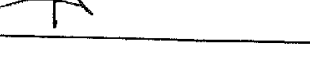
Please sign our petition in support of keeping Kettle River Mechanical doors open where it is located.

Printed Name	Signature	Address
Nancy Gillmor	Nancy Gillmor	5300 Coryell Rd GFBCVWHHS
Spencer Popoff	Spencer Popoff	CYPRESS WAY G.F.
FRANK GLEBOFF	F.P. Gleboff	G.F.
KEN KAMBEITZ	Ken Kambeitz	9655 GRANBY ROAD
Jason Rooke	Jason Rooke	GF
Adam Gillmor	Adam Gillmor	GRAND FORKS
Ric Hewelllyn	Ric Hewelllyn	Granby Rd GF
ION ROBILARD	Ion Robillard	ALMOND GARDENS
Carol Montgomery	Carol Montgomery	Christiana Lake
TERRY MONTGOMERY	T. Montgomery	Christiana Lake
Monique Van Euyk	M. Van Euyk	G. F.
Jane Sheets	Jane Sheets	G.F.
Jerry Gadeny	Jerry Gadeny	Christiana Lake
Seon Kuzakoff	Seon Kuzakoff	GF.

COMMUNITY SUPPORT

Kettle River Mechanical Petition

Help us keep our location!

Printed Name	Signature	Address
DAVE BOWEN		Grand Forks.
Pete Harkema		Christina Lk.
James Lauder		Grand Forks
RUDI BRENNER		GRAND FORKS
LOYD LYONS		GRAND FORKS
BRUN COATS		109, 1ST CHRISTA LAKE
Susan/Bill Ross.	S. Ross.	GRAND FORKS.
Richard Pritchard		Grand Forks
Jessica Bouton		Christina Lake
PAT THOMPSON		CHRISTINA LK.
JEFF Shugrue		Christina Lake
HOWARD JONES		Grand Forks
Jennifer Mathers		Christina Lake
Peter Jenkins		Christina Lake
Gilbert		GRAND FORKS
Henry McIver		Grand Forks.
A.B. Corrigan		" "
T. CORCORAN		G.F.

COMMUNITY SUPPORT

Kettle River Mechanical Petition

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Printed Name	Signature	Address
Rogers Collins	[Signature]	Grand Forks
Chris Fula	[Signature]	2101 18th
Jeffrey Adams	[Signature]	7087 17th Street
Seth Wood	[Signature]	8359 Outlook Rd Grand Forks
Jesse Makozoff	[Signature]	8320 River Road
Ken Makozoff	[Signature]	6633 21 st Street GF
Richard Tapp	[Signature]	Grand Forks
Paulette Gillett	[Signature]	7480-22nd St.
Dennis Tournemille	[Signature]	1080-73rd Ave.
Josie Hammer	[Signature]	7545 10th Grand Forks.
Maxine Wheeler	[Signature]	654 72nd Grand Forks
Barry Becker	[Signature]	Grand Forks
Trevor Nichol	[Signature]	Trail BC
Barb McClelland	B. McClelland	Grand Forks.

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Printed Name	Signature	Address
Gerry Foster	<i>Gerry Foster</i>	1415 66TH AVE. GRAND FORKS BC
TOM KRAK	<i>Tom Krak</i>	3670 Almond GARDEN RD W
Ruth Gardner	<i>Ruth Gardner</i>	4880 Cornish Rd. Grand Forks
BOB GARDNER	<i>Bob Gardner</i>	4880 COVERT RD GRAND FORKS BC
TIM STANE	<i>Tim Stane</i>	4775 - CORYELL RD GRAND FORKS B.C.
HARRY KACEROFF	<i>Harry Kaceroff</i>	3230 HALL FRUITAGE RD
Ruth Attrill	<i>R. Attrill</i>	5220 Almond Gds Rd
DAVID DAVIES	<i>David Davies</i>	7284 16TH ST.
KILEEN DAVIES	<i>Kileen Davies</i>	7284 16th ST
BETTY KRAK	<i>Betty Krak</i>	3670 ALMOND GARDEN RD W GF
Laurel Kambitz	<i>Laurel Kambitz</i>	9655 Cranby Rd G.F.
Ken Kambitz	<i>Ken Kambitz</i>	" " "
JANE E. PRING	<i>Jane E. Pring</i>	1586 SPRING CREEK GF

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Printed Name	Signature	Address
Lorraine Doucette	Lorraine Doucette	1320 GNRd GF
Rene Doucette	Rene Doucette	1320 GNRd GF
Walt Arnold	Walt Arnold	942-72 Ave.
Guy Owens	Guy Owens	Midway
JAMES HOFFMAN	James Hoffman	G.F.
DAN EYRE	Dan Eyre	G.F.
JOE SEMENOFF	Joe Semenoff	G.F.
GARY EAMOR	Gary Eamor	670 CAMERON RD.
WAINE HALL	Waine Hall	2135 Packer Place


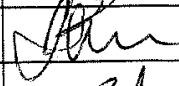


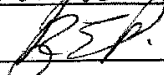
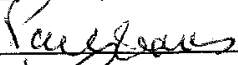

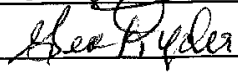
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Printed Name	Signature	Address
BELETCHER		North Fork Rd.
Jan Orser		8825 N.F. RD
E. GOOSEN		3291 EAGLE RD
GAVEN IDLER		BROWN CREEK RD.
ROBERT PHELPS		GRAND FORKS.
PAUL IVANIS		220 JASPER Grand Forks
Lyonel Slashtukin		1900 Gilpin Rd
Geo Ryder		Box 411 G.F.

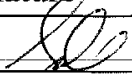


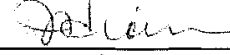

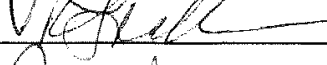

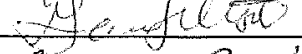
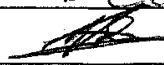
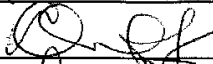
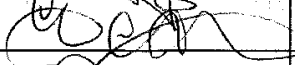
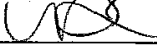
COMMUNITY SUPPORT

Kettle River Mechanical Petition

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Printed Name	Signature	Address
Steve Dole		G.F.
Amanda Korschuski		G.F. Rural
Cheryl / Charv		G.F.
Janice Hirain		CLake
Jessica Bryan		GF Rural
Rebecca Snedden		GF ROKB
Jenny Carlson		GF
GAREITY ELLIOTT		Grand Forks
Bruce Cook	BRUCE COOK	G.F.s BC
claudio VITA		GF. BC
M Windsor	M WINDSOR	GF. BC
C. moffat		GF. BC
Candice Becker		Grand Forks
Vanessa Pavan		GF BC

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Printed Name	Signature	Address
KATHARINE Thompson	K. Temple	50802 S. 20th Rd.
Michelle Dyar	M. Dyar	1915 Carson Rd.
Doug Ball	D. Ball	30 SKANDS RD.
Debbie Prodeniuk	D. Prodeniuk	30 SKANDS RD.
Save ALC land - Boy commercial like everyone else.		
Lawrence Morin	L. Morin	3640 LARCH RD
HENRY VAN DIEMEN	H. Van Diemen	7235 G.N. RD GRAND FORKS
LEN FERRILO	L. Ferrilo	6933 16th St. G.F.
Dave Boh	D. Boh	510-9827
Dan Nielsen	D. Nielsen	5875 Whitehall
Hank Kandrup	H. Kandrup	7926 Riverside Dr. G.F.
KEVIN GREEN	K. Green	1407 THOMPSON RD.
FRANK MASSICOTTE	F. Massicotte	SNOWBALL CREEK.
Jimmy Bryant	J. Bryant	11525 Grandby Rd.

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Kettle River Mechanical Petition

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Printed Name	Signature	Address
Perry Hanson	[Signature]	7271- 21st GF
JEFF ELSEN	[Signature]	341 2nd AVE CL
GORD DE ROIN	[Signature]	52 FRANKSON RD. CH. R. IS L
Dan Deversen	[Signature]	1921 78th Ave
James Hall	[Signature]	12300 BROWNCH e. GF
ROY LARSON	[Signature]	3250 HALL FRONTAGE
GREG IVANS	[Signature]	SIL 1 Camp 1 G.F.
Mark Clausen	[Signature]	5175 Sinkingoff
BOB McIVER	[Signature]	HUGHES RD, G.F.
Jason Hall	[Signature]	Hughes RD GF
Laura Federico	[Signature]	RIVERSIDE DR GF
Elly Polzin	[Signature]	Grand Fork BC
JAMES CARPENTIER	[Signature]	Grand Forks BC
SESSIE JAMES	[Signature]	Grand Fork BC
MEL. STENQUIST	[Signature]	GRAND FORK AR
KATY M'GRATH	[Signature]	3405 London Rd Grand Fork
SCOTT R. LESLIE	[Signature]	GRAND FORKS BC.
[Signature]	[Signature]	Grand Forks BC
BOB Skilling	[Signature]	390 ARWOOD RD
Rick Mann	[Signature]	SILVER AVE G.F.
Ken Luzzoff	[Signature]	5640 Horvath Rd
Sto Hans	[Signature]	Grand Forks

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Printed Name	Signature	Address
LINDA LAKE	L. Lake	7015 NORTH FORK RD G.FORKS
Laura Carlson	[Signature]	7750 Vale Cres. Grand Forks
MIKE MORTON	[Signature]	305 SASSIE AVE.
T. Leslie	[Signature]	3175 Eagle ridge rd. GF
Demski	[Signature]	6405 Sleepy Hollow Dr GF
Bree Doyle	[Signature]	30 Cameron Ave. GF
Lorraine Dick	[Signature]	922-66th Ave - GF
MELISSA SHULGA	[Signature]	320 NEERACFF ROAD
BILL BOB	[Signature]	"
Lorraine O'Connor	[Signature]	4060 - Victoria Bl. GF
Laurie Nichols	[Signature]	Grand Forks
James [unclear]	JAMES FRED	Grand Forks
Peter Horvath	[Signature]	6475 Bl. 6. F.
April Anderson	[Signature]	1490-78th Ave Grand Forks BC

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Kettle River Mechanical Petition

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Printed Name	Signature	Address
Sandra Owens	Sandra Owens	3895 Moore Rd. G.F.
Frank Roberts	FRANK ROBERTS	7257 Donaldson
A. Roberts	AP Roberts	5010 Graham
R. DOWHANIK	R. Down	5305 SIMINOFF
Kelley Soroka	Kelley Soroka	4565 25 th ST
Frank Soroka	FS	16565 25 th ST
Sharon Lawson	Sharon	5856 12 th Street
SUE LAWRENCE	SL	4155 LOVETT RD
TOMI GILL	Toni Gill	2355 Carson Rd, G.F.
WONNE JACKSON	Wonne Jackson	College Rd
LORRAINE HUBBARD	L. Hubbard	Reservoir Rd, Grand Forks, BC
TRACY LEIGHTON	TL	Grand Forks BC
Nancy Cebrichse	NC	Almond Glen Rd
LAUREN HANSON	LH	6682 19 th ST. G.F.
B. Shields	B	6555 Sleepy Hollow Rd.
Courtney Redding	CR	Edwards Road.
Bob Rooker	BR	G.F. Carson Rd
Joanne Rooker	JR	GF Parson Rd
Tim Carson	TC	7905 Boundary drive GF
Bob Dyer	BD	Box 332 Christina K
Kelly James	KJ	7594 2 nd St
ANDREA LUDWAR	AL	140 BIRCH RD VCH 174

Irene DeMill Irene DeMill 2475 72 Ave
 Jennifer S. hotin International rd.

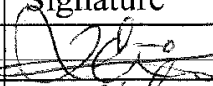


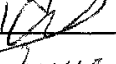
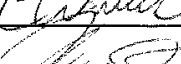
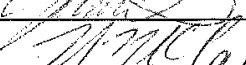
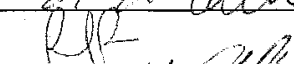


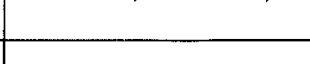
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Printed Name	Signature	Address
TODD ETHIER		GRAND FORKS
Colleen Salikin		Grand Forks
DENIS FARLEY		GRAND FORKS
DAVE WILSON		GRAND FORKS
Landon Wierwille		Grand Forks
Paul Martinson		Pine Camp
NICOLE McCALLUM		GRAND FORKS 140
Pam Pavan		23 St.
HERB STUMPF		CHRISTINA LAKE BC
George Sackoche		C.F.

COMMUNITY SUPPORT




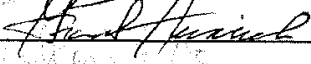

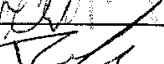

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Printed Name	Signature	Address
Andy Kusch		59504 Peneversoff RD
Ron Liddle		2065 Haaglund Rd C L.
LAURENCE KOWALSKI		59 (Parker Rd) C L.
GERANT HEINRICH		285 SASSER AVE B.F.
Colin Phelps		265 corner Rd.
Alan Wilkie		1431 16th Ave Grand Forks
Pierre Corbett		840 Gilpin B.F.

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Printed Name	Signature	Address
Dag BANNER	<i>Dag Banner</i>	8855 North Fork RJ GR
EARL MATTICK	<i>Earl Mattick</i>	7225 Boundary Dr
DOUG SHANNON	<i>Doug Shannon</i>	2051 MASSIE ROAD C.L.
Vance Blumck	<i>Vance Blumck</i>	6100 Spencer Rd.
Peter Brown	<i>Peter Brown</i>	5785 Hughes Rd
Evelyn Brown	<i>EBrown</i>	5785 Hughes Rd. GE
Don Brown	<i>Don Brown</i>	#7-7105 NORTH FORK. C. F
RITCH RAJAEI	<i>Ritch Rajaei</i>	5915 - ALMOND GARDEN Rd.
James Laver	<i>James Laver</i>	8220 North Fork

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Printed Name	Signature	Address
FRANK P. GLEESSE	<i>[Signature]</i>	G.F.
Heather Macdonald	<i>[Signature]</i>	G.F.
Mel Carroll	<i>[Signature]</i>	G.F.
Ken Nix	<i>[Signature]</i>	Grand Forks
DOUG CLARK	<i>[Signature]</i>	GRAND FORKS
KEVIN BURGESS	<i>[Signature]</i>	Grand Forks
Bob ROOKE	<i>[Signature]</i>	G. F.

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Printed Name	Signature	Address
FRANCES WACHAY	[Signature]	7897 - Pineview Cr. Rd. G.F.
CATHY REEKIE	[Signature]	9005 - Sand Cr. Rd.
[Signature]	[Signature]	6468 - 18th St.
[Signature]	G.D. MOIVER	G.F.
PETER WHITNEY	[Signature]	G.F.
[Signature]	[Signature]	G.F.

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Printed Name	Signature	Address
Donna Jamieson	Donna Jamieson	6488-18th St.
F. LAZEROFF	F. Lazeroff	6345 College Rd. G.F.
DREW LAZEROFF	Drew Lazeroff	5640 Horkoff Rd
Ken Lazeroff		5640 Horkoff Rd
Dawn Allen		3745 Hwy 7
DAVID DAVIES		6388 College Rd GF
GARRY LAZEROFF		3970 OUTLOOK RD GF
SESSIE BLADES		110 SARA MORE RD GF
Valer Lazeroff		5640 Horkoff Rd
Ken Helms	Ken Helms	6537 Coma St Vol 114 growby

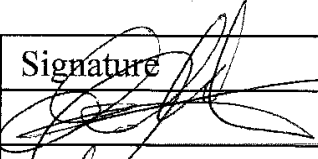
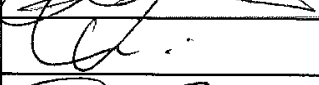



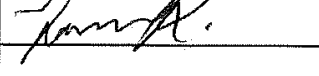
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Printed Name	Signature	Address
ABE Myles		2923 Gable
BOB DE VRIES		3505 W. ALMA AVE. COVINGTON
DAN EYRE		S.F.
SEAN M. [unclear]		2715 places pl. CT
Cameron Walt		7170 21st
T. Perduett		1395 72nd

COMMUNITY SUPPORT

1.31

To whom it may concern

I am writing this letter in support of Troy Darbyshire and kettle river mechanical.

As a business owner in grand forks I rely on the services provided by kettle river mechanical a great deal. It is the only place I have to take my logging truck for repairs in the immediate vicinity.

Since his shutdown I (and other truck owners) have had to travel further away from town for services and repairs. This has added time and extra expenses to our businesses.

Kettle river mechanical is a very relied upon business to all of us. We need them here at full operating capacity.

With kettle river mechanical not able to do business it puts a financial strain on other business owners in grand forks.

We need them to continue doing business so that we all may succeed together.

Thank you for your consideration in this matter.

Sincerely, Richard s johnson

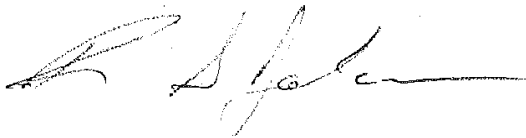
Owner/operator

RSJ logging.

5100 covert Rd

Grand forks BC.

250-666-0099.



May 19 2017

Theresa Lenardon

From: is@rdkb.com
Sent: September-07-17 2:37 PM
To: Theresa Lenardon; Jennifer Kuhn; Information Services
Subject: Grant-in-Aid Form submitted by Christina Lake Firefighters Society , email address - clfd@shaw.ca

Online Grant-in-Aid Application**Electoral Area(s) Applied to:**

Electoral Area 'C' / Christina Lake **Director Grace McGregor**

Applicant Information:

Applicant: **Christina Lake Firefighters Society**

Address: P.O Box 18 V0H 1E0

Phone: 1-250-444-0553

Fax:

Email: clfd@shaw.ca

Representative: Martin Christman

Make Cheque Payable To: Christina Lake firefighters Society

Other Expenses:

Total Cost of Project: \$

Amount Requested from
RDKB Director(s): **\$\$2500**

What is the Grant-in-Aid for?
The annual Community fireworks display at Halloween .

List of Other Organizations Applied to for Funding

Name of Organization We will be fundraising at many locations at the lake

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

Documents uploaded with Submission?

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From: is@rdkb.com [mailto:is@rdkb.com]

Sent: September-06-17 4:36 PM

To: Theresa Lenardon <tlenardon@rdkb.com>; Jennifer Kuhn <jkuhn@rdkb.com>; Information Services <is@rdkb.com>

Subject: Grant-in-Aid Form submitted by Kettle Valley Food Co-o, email address - information@kettlevalleyfoodcoop.org

Online Grant-in-Aid Application

Electoral Area(s) Applied to:

Electoral Area 'C'/ Christina Lake Director Grace McGregor, Electoral Area 'D'/ Rural Grand Forks Director Roly Russell, Electoral Area 'E'/ West Boundary Director Vicki Gee

Applicant Information:

Applicant: Kettle Valley Food Co-o

Address: PO box 2017 Grand Forks, BC V0H 1H9

Phone: [250.443.1402](tel:250.443.1402)

Fax:

Email: information@kettlevalleyfoodcoop.org

Representative: Yelena Churchill

Make Cheque Payable To: Kettle Valley food Co-op

Other Expenses:

Total Cost of Project: \$\$2100 + GST

Amount Requested
from RDKB
Director(s):

~~\$\$\$1000~~

~~\$500~~ *Approved. Director McCreagor
Sept 8/17*

What is the Grant-in-Aid for?

Help to cover costs of banner and musicians for the Kettle Valley Food Co-op's annual Harvest Festival.

Kettle Valley Food Co-op's Harvest Festival

A Brief History:

In 2010 the Kettle Valley Food Co-op (KVFC) had its first Harvest Festival, a free community event run by volunteers from the co-op membership and hosted by Spencer Hill Orchard. Ever since then the KVFC has hosted the Harvest Festival on the last Saturday in September, free and open to the entire Boundary community, rain or shine! Participation has grown over the years (over 450 in attendance last year), as has our community of partners. We collaborate with the Boundary Museum, Boundary Family and Individual Services Society, the 4 H Club and the Boarder Bruins. The Museum provides the beautiful location and many volunteers to showcase their facilities. They also demonstrate various activities, including bread-making and black-smithing. BFISS provides employees to organize children's activities and have given us funding over the years to help keep this event free to the public and provide soup and bread by donation during the festival. The Border Bruins made our organic popcorn (by donation) and passed it out to the public. Last year we included a Farmer Race, a fun obstacle course with a farmer theme, which was hugely popular.

Goals:

We would like to keep this event free to the public, but we need some help in meeting this goal. The events that we have are all volunteer run, but as the Harvest Fest grows we are incurring more costs to keep up with the volume of people coming through the gate. We're cultivating more partnerships in the community, as well as charging food vendors for space that day as a way to help covers some of the costs. We see this event as a way to give back to the community as well as a way to show case the coop and our partners and of course celebrate our local abundance of food and musical talent!

Request:

Highway banner: \$1500 from Alpine Signs in Grand Forks. It meets all specifications and we would happily add your logo to the banner as an indication of support.

The highway banner would be an annual visual reminder of our event for our local community as well as for visitors to Grand Forks. Thank you for your consideration and please feel free to contact me directly if you have any questions about our event or this request for funding. Also, we would love to be able to pay the musicians this year. Historically they have volunteered their time, but are asking for remuneration this year.

List of Other Organizations Applied to for Funding

Name of Organization Community Futures Boundary

Amount Requested \$1500

Amount Secured \$500

Name of Organization Boundary Museum Society

Amount Requested \$750

Amount Secured \$200

Name of Organization

Amount Requested

Amount Secured

Documents uploaded with Submission?

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Theresa Lenardon

From: is@rdkb.com
Sent: September-08-17 1:48 PM
To: Theresa Lenardon; Jennifer Kuhn; Information Services
Subject: Grant-in-Aid Form submitted by Boundary Invasive Species Society, email address - boundaryinvasives@gmail.com

Online Grant-in-Aid Application**Electoral Area(s) Applied to:**

Electoral Area 'C' / Christina Lake Director Grace McGregor

Electoral Area 'D' / Rural Grand Forks Director Roly Russell, Electoral Area 'E' / West Boundary Director Vicki Gee

Applicant Information:

Applicant: **Boundary Invasive Species Society**

Address: PO Box 57, Rock Creek, BC, V0H1Y0

Phone:

Fax:

Email: boundaryinvasives@gmail.com

Representative: Barb Stewart - Phone 250-446-2232

Make Cheque Payable To: Boundary Invasive Species Society

Other Expenses:

Total Cost of Project: \$3500

Amount Requested from
RDKB Director(s):

~~\$1000~~ ^{\$}500 Approved by Director McGregor
Sept 12/17

What is the Grant-in-Aid for?

For education and monitoring activities for aquatic invasive plants and animals. Most current funding partners do not fund activities for aquatic invasive species so we are applying to the RDKB for some help to complete activities. Activities include awareness work at boat launch (Christina, Jewel and Idabel Lakes),

collecting plankton samples at Idabel and Jewel Lakes to monitor for mussels, including aquatics with display at relevant events, followup on invasive animal reports to confirm ID, inventory in the Granby river and some monitoring in the Kettle River. FLNRO has some carryover funds from 2016 for fragrant waterlily trial, and Canada Summer Jobs has paid for a portion of summer student time (approx. \$400) towards education and monitoring for Aquatic Invasive Species. Total to be received from others is \$2300. Application to RDKB is for 1,000). Min. Environment is paying for analysis of the plankton samples as inkind. The aquatic species costs is a subset of the overall program budget. If you would like a full program budget it can be provided. (Just a note that the phone box did not allow me to fill it in.)

List of Other Organizations Applied to for Funding

Name of Organization RDKB Area C Parks and Recreation (part of 4000 allocated to Invasives)

Amount Requested 1000

Amount Secured 1000

Name of Organization Village of Midway

Amount Requested 500

Amount Secured 500

Name of Organization City of Greenwood

Amount Requested 400

Amount Secured

Documents uploaded with Submission?

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Theresa Lenardon

From: is@rdkb.com
Sent: September-11-17 3:47 PM
To: Theresa Lenardon; Jennifer Kuhn; Information Services
Subject: Grant-in-Aid Form submitted by Columbia Basin Alliance for Literacy (Boundary Region), email address - boundarycoordinator@cbal.org

Online Grant-in-Aid Application**Electoral Area(s) Applied to:**

Electoral Area 'C' / Christina Lake Director Grace McGregor, Electoral Area 'D' / Rural Grand Forks Director Roly Russell, Electoral Area 'E' / West Boundary Director Vicki Gee

Applicant Information:

Applicant: Columbia Basin Alliance for Literacy (Boundary Region)

Address: Box 2619, 712B 10th Street, Invermere, BC, V0A 1K0

Phone: 250-584-4449

Fax:

Email: boundarycoordinator@cbal.org

Representative: Yelena Churchill, Boundary Community Literacy Coordinator

Make Cheque Payable To: Columbia Basin Alliance for Literacy

Other Expenses:

Total Cost of Project: \$3800

Amount Requested from
RDKB Director(s):

\$1,000

\$3000

Approved by Director McGregor
Sept 12/17

What is the Grant-in-Aid for?

The Grant-in-Aid would help fund new outreach programs and increase the number of drop in sessions and workshops offered across the Boundary including Grand Forks, West Boundary and Christina Lake. These programs support adults and seniors with basic computer, tablet, and smart phone use. Through these

programs learners will have access to technology support and curriculum, resources about programs and services, refreshments, snacks and the opportunity to connect with others in their area. "

List of Other Organizations Applied to for Funding

Name of Organization

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

Documents uploaded with Submission?

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Theresa Lenardon

From: Theresa Lenardon
Sent: September-06-17 4:59 PM
To: Melissa Zahn
Subject: CLEAN COPY GIA TO FORWARD TO DIRECTORS

From: is@rdkb.com [mailto:is@rdkb.com]
Sent: September-06-17 3:19 PM
To: Theresa Lenardon <tlenardon@rdkb.com>; Jennifer Kuhn <jkuhn@rdkb.com>; Information Services <is@rdkb.com>
Subject: Grant-in-Aid Form submitted by Kettle Valley Food Co Cop, email address - dbturnwest@hotmail.com

Online Grant-in-Aid Application**Electoral Area(s) Applied to:**

Electoral Area 'D' / Rural Grand Forks **Director Roly Russell**

Applicant Information:

Applicant: **Kettle Valley Food Co Cop**

Address: 7439 3rd Street Grand Forks BC

Phone: 250 584 9633

Fax:

Email: dbturnwest@hotmail.com

Representative: Dave Turner/Treasurer

Make Cheque Payable To: Kettle Valley Food Co Op

Other Expenses:

Total Cost of Project: \$500.00

Amount Requested from
RDKB Director(s): **\$500.00**

What is the Grant-in-Aid for?
A consulting session facilitated by Eden Yesch and Zoe Willa (Co Op Council) to the Kettle Valley Food Co Op on finance options for Food Co Ops.

List of Other Organizations Applied to for Funding

Name of Organization

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

Documents uploaded with Submission?

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From: is@rdkb.com [<mailto:is@rdkb.com>]

Sent: September-06-17 4:36 PM

To: Theresa Lenardon <tlenardon@rdkb.com>; Jennifer Kuhn <jkuhn@rdkb.com>; Information Services <is@rdkb.com>

Subject: Grant-in-Aid Form submitted by Kettle Valley Food Co-o, email address - information@kettlevalleyfoodcoop.org

Online Grant-in-Aid Application

Electoral Area(s) Applied to:

Electoral Area 'C'/ Christina Lake Director Grace McGregor, Electoral Area 'D'/ Rural Grand Forks Director Roly Russell, Electoral Area 'E'/West Boundary Director Vicki Gee

Applicant Information:

Applicant: Kettle Valley Food Co-o

Address: PO box 2017 Grand Forks, BC V0H 1H9

Phone: [250.443.1402](tel:250.443.1402)

Fax:

Email: information@kettlevalleyfoodcoop.org

Representative: Yelena Churchill

Make Cheque Payable To: Kettle Valley food Co-op

Other Expenses:

Total Cost of Project: \$\$2100 + GST

Amount Requested
from RDKB
Director(s):

~~\$\$\$1000~~

*\$500 Approved by Director Russell
Sept 8/17*

What is the Grant-in-Aid for?

Help to cover costs of banner and musicians for the Kettle Valley Food Co-op's annual Harvest Festival.

Kettle Valley Food Co-op's Harvest Festival

A Brief History:

In 2010 the Kettle Valley Food Co-op (KVFC) had its first Harvest Festival, a free community event run by volunteers from the co-op membership and hosted by Spencer Hill Orchard. Ever since then the KVFC has hosted the Harvest Festival on the last Saturday in September, free and open to the entire Boundary community, rain or shine! Participation has grown over the years (over 450 in attendance last year), as has our community of partners. We collaborate with the Boundary Museum, Boundary Family and Individual Services Society, the 4 H Club and the Border Bruins. The Museum provides the beautiful location and many volunteers to showcase their facilities. They also demonstrate various activities, including bread-making and black-smithing. BFISS provides employees to organize children's activities and have given us funding over the years to help keep this event free to the public and provide soup and bread by donation during the festival. The Border Bruins made our organic popcorn (by donation) and passed it out to the public. Last year we included a Farmer Race, a fun obstacle course with a farmer theme, which was hugely popular.

Goals:

We would like to keep this event free to the public, but we need some help in meeting this goal. The events that we have are all volunteer run, but as the Harvest Fest grows we are incurring more costs to keep up with the volume of people coming through the gate. We're cultivating more partnerships in the community, as well as charging food vendors for space that day as a way to help covers some of the costs. We see this event as a way to give back to the community as well as a way to show case the coop and our partners and of course celebrate our local abundance of food and musical talent!

Request:

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List of Other Organizations Applied to for Funding

Name of Organization Community Futures Boundary

Amount Requested \$1500

Amount Secured \$500

Name of Organization Boundary Museum Society

Amount Requested \$750

Amount Secured \$200

Name of Organization

Amount Requested

Amount Secured

Documents uploaded with Submission?

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Theresa Lenardon

From: is@rdkb.com
Sent: September-08-17 1:48 PM
To: Theresa Lenardon; Jennifer Kuhn; Information Services
Subject: Grant-in-Aid Form submitted by Boundary Invasive Species Society, email address - boundaryinvasives@gmail.com

Online Grant-in-Aid Application**Electoral Area(s) Applied to:**

Electoral Area 'D'/ Rural Grand Forks Director Roly Russell, Electoral Area 'E'/West Boundary Director Vicki Gee

Applicant Information:

Applicant: **Boundary Invasive Species Society**

Address: PO Box 57. Rock Creek, BC, V0H1Y0

Phone:

Fax:

Email: boundaryinvasives@gmail.com

Representative: Barb Stewart - Phone 250-446-2232

Make Cheque Payable To: Boundary Invasive Species Society

Other Expenses:

Total Cost of Project: \$3500

Amount Requested from
RDKB Director(s):

~~\$1000~~

*\$500 Approved by Director Russell
Sept 8/17*

What is the Grant-in-Aid for?

For education and monitoring activities for aquatic invasive plants and animals. Most current funding partners do not fund activities for aquatic invasive species so we are applying to the RDKB for some help to complete activities. Activities include awareness work at boat launch (Christina, Jewel and Idabel Lakes),

collecting plankton samples at Idabel and Jewel Lakes to monitor for mussels, including aquatics with display at relevant events, followup on invasive animal reports to confirm ID, inventory in the Granby river and some monitoring in the Kettle River. FLNRO has some carryover funds from 2016 for fragrant waterlily trial, and Canada Summer Jobs has paid for a portion of summer student time (approx. \$400) towards education and monitoring for Aquatic Invasive Species. Total to be received from others is \$2300. Application to RDKB is for 1,000). Min. Environment is paying for analysis of the plankton samples as inkind. The aquatic species costs is a subset of the overall program budget. If you would like a full program budget it can be provided. (Just a note that the phone box did not allow me to fill it in.)

List of Other Organizations Applied to for Funding

Name of Organization RDKB Area C Parks and Recreation (part of 4000 allocated to Invasives)

Amount Requested 1000

Amount Secured 1000

Name of Organization Village of Midway

Amount Requested 500

Amount Secured 500

Name of Organization City of Greenwood

Amount Requested 400

Amount Secured

Documents uploaded with Submission?

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Melissa Zahn

From: Jennifer Kuhn
Sent: September-11-17 4:05 PM
To: Melissa Zahn
Subject: FW: Grant-in-Aid Form submitted by Columbia Basin Alliance for Literacy (Boundary Region), email address - boundarycoordinator@cbal.org

From: is@rdkb.com [mailto:is@rdkb.com]
Sent: September-11-17 3:47 PM
To: Theresa Lenardon <tlenardon@rdkb.com>; Jennifer Kuhn <jkuhn@rdkb.com>; Information Services <is@rdkb.com>
Subject: Grant-in-Aid Form submitted by Columbia Basin Alliance for Literacy (Boundary Region), email address - boundarycoordinator@cbal.org

Online Grant-in-Aid Application**Electoral Area(s) Applied to:**

Electoral Area 'C'/ Christina Lake Director Grace McGregor, Electoral Area 'D'/ Rural Grand Forks
 Director Roly Russell, Electoral Area 'E'/ West Boundary Director Vicki Gee

Applicant Information:

Applicant: Columbia Basin Alliance for Literacy (Boundary Region)

Address: Box 2619, 712B 10th Street, Invermere, BC, V0A 1K0

Phone: 250-584-4449

Fax:

Email: boundarycoordinator@cbal.org

Representative: Yelena Churchill, Boundary Community Literacy Coordinator

Make Cheque Payable To: Columbia Basin Alliance for Literacy

Other Expenses:

Total Cost of Project:

\$3800

*X \$1000
 Approved by Director
 Russell Sept 13/17*

Amount Requested from
RDKB Director(s): \$3000

What is the Grant-in-Aid for?

The Grant-in-Aid would help fund new outreach programs and increase the number of drop in sessions and workshops offered across the Boundary including Grand Forks, West Boundary and Christina Lake. These programs support adults and seniors with basic computer, tablet, and smart phone use. Through these programs learners will have access to technology support and curriculum, resources about programs and services, refreshments, snacks and the opportunity to connect with others in their area.

List of Other Organizations Applied to for Funding

Name of Organization

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

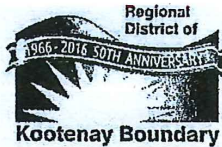
Name of Organization

Amount Requested

Amount Secured

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Grant-in-Aid Request

The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purpose of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact Theresa Lenardon, Manager of Corporate Administration/Corporate Officer and Freedom of Information Protection of Privacy Officer at 250-368-9148 or foi@rdkb.com.

Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director Ali Grieve	<input type="checkbox"/> Electoral Area 'B' Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C' Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D' Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area 'E' West Boundary Director Vicki Gee
---	--	--	---	---

Applicant:	* RICCARDO MANAZZA <u>Kettle River Food Share Society</u>			
Address:	* PO Box 174 ROCK CREEK BC, V0H1Y0			
Phone:	* 2504084872	Fax:		E-Mail: * manazzariccardo@gmail.com
Representative:	* Riccardo Manazza			
Make Cheque Payable To:	* KETTLE RIVER FOOD SHARE SOCIETY			

*Starred items, including contact information, must be completed in full.

***GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ 265 What amount are you requesting from this RDKB Director(s)? \$ 265

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

TO receive refund for the participation in the Food Safe course of 4 of our members for the cost of 60\$ each for a total of 240\$ and the cost of gas to get to the course of 25\$ for a total of 265\$

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization _____
Amount Requested: \$ _____ Amount Secured: \$ _____

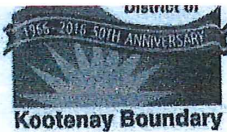
Name of Organization _____
Amount Requested: \$ _____ Amount Secured: \$ _____

Name of Organization _____
Amount Requested: \$ _____ Amount Secured: \$ _____

Date: 13/09/17 Applicant Signature *Riccardo Manazza* Print Name RICCARDO MANAZZA

Office Use Only
Grant approved by Electoral Area Director: <u><i>Vicki Gee</i></u>
Approved by Board: _____

SUBMIT



Grant-in-Aid Request

The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purpose of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact Theresa Lenardon, Manager of Corporate Administration/Corporate Officer and Freedom of Information Protection of Privacy Officer at 250-368-9148 or foi@rdkb.com.

Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director Ali Grieve	<input type="checkbox"/> Electoral Area 'B'/ Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C'/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D'/ Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area 'E'/ West Boundary Director Vicki Gee
---	---	---	--	--

Applicant:	* Beaverdell Community Club and Recreation Commission			
Address:	* 5841 Highway 33, PO Box 114, Beaverdell, BC V0H 1A0			
Phone:	* 250-212-8368	Fax:		E-Mail: *bernardmayer8@gmail.com
Representative:	* Bernard Mayer, Vice President			
Make Cheque Payable To:	* Beaverdell Community Club			

*Starred items, including contact information, must be completed in full.

***GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$205.00 What amount are you requesting from this RDKB Director(s)? \$205.00

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

Three members took the Food Safe course on September 10th. Jerry Goodkey, Del Hollingworth, Bernard Mayer. Application for \$ 60.00 x 3 = \$ 180.00 for ccourse, plus \$ 25.00 for driver gas allowance.

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization _____
Amount Requested: \$ _____ Amount Secured: \$ _____

Name of Organization _____
Amount Requested: \$ _____ Amount Secured: \$ _____

Name of Organization _____
Amount Requested: \$ _____ Amount Secured: \$ _____

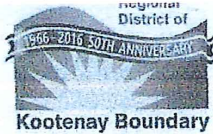
Date: 09/12/2017 Applicant Signature  Print Name Bernard Mayer

Office Use Only

Grant approved by Electoral Area Director: 

Approved by Board: _____

SUBMIT



Grant-in-Aid Request

The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purpose of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact Theresa Lenardon, Manager of Corporate Administration/Corporate Officer and Freedom of Information Protection of Privacy Officer at 250-368-9148 or foi@rdkb.com.

Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director Ali Grieve	<input type="checkbox"/> Electoral Area 'B/' Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C/' Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D/' Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area 'E/' West Boundary Director Vicki Gee
---	---	---	--	--

Applicant:	* MAIN RIVER WOMEN'S INSTITUTE				
Address:	* P.O. BOX 29, WESTBRIDGE, B.C. V0H 2B0				
Phone:	* 250-446-2616	Fax:		E-Mail:	* lynnemckillican@gmail.com
Representative:	* Lynne McKillican - President				
Make Cheque Payable To:	* Main River Women's Institute				

*Starred items, including contact information, must be completed in full.

***GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$60.00 What amount are you requesting from this RDKB Director(s)? \$ 60.00

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

Payment for registration for FOOD SAFE Course to be held at Bridesville Community Centre on Sept 10 . 2017 for our member Sandy Fairburn.

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

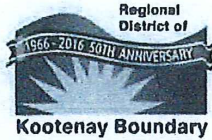
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Date: Sept. 9/ 2017	Applicant Signature <u>Lynne McKillican</u>	Print Name Lynne McKillican.

Office Use Only

Grant approved by Electoral Area Director: V. Gee

Approved by Board: _____

SUBMIT



Grant-in-Aid Request

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Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director All Grieve	<input type="checkbox"/> Electoral Area 'B' Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C' Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D' Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area 'E' West Boundary Director Vicki Gee
---	--	--	---	---

Applicant:	* City of Greenwood			
Address:	* Box 129 Greenwood, BC V0H 1J0			
Phone:	* 250-445-6644	Fax:	250-445-6441	E-Mail: * greenwoodcity@shaw.ca
Representative:	* Wendy Higashi			
Make Cheque Payable To:	* City of Greenwood			

*Starred items, including contact information, must be completed in full.

****GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ 2,520. What amount are you requesting from this RDKB Director(s)? \$ 2,520

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

Transportation reimbursement for Area E residents under the "Youth Transportation Reimbursement Initiative" for Red Cross Swimming Lessons at the Greenwood Municipal Pool.

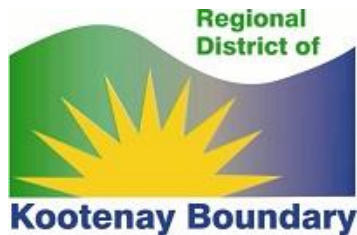
Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____

Date: September 7, 2017 Applicant Signature Wendy Higashi Print Name Wendy Higashi

Office Use Only
Grant approved by Electoral Area Director: <u>Vicki Gee</u>
Approved by Board: _____

SUBMIT



STAFF REPORT

Date: 12 Sep 2017

File ADMN Bylaw No. 1650-
Establishing a Area E Greenwood
Library Grant Service

To: **Chair McGregor and Members of
the RDKB Board of Directors**

From: Theresa Lenardon, Manager of
Corporate Administration

Re: Bylaw No. 1650-RDKB Electoral Area
'E' Greenwood Library Grant
Specified Area Establishment
Amendment Bylaw

Issue Introduction

A staff report from Theresa Lenardon, Manager of Corporate Administration/Corporate Officer regarding the amendment of Electoral Area 'E' Greenwood Library Grant Specified Area Service Establishment Bylaw No. 579, 1988 to increase the requisition and to convert the specified service area bylaw to a service establishing bylaw.

History/Background Factors

In 1988 via adoption of Bylaw No. 579, the RDKB established a specified area within Electoral Area 'E' for the purpose of providing Library Services. The specified area is only located within Electoral Area 'E' and the RDKB contributes funding to Greenwood for library services. There have been no amendments, including requisition increases to this bylaw since it was adopted in 1988.

Specified Area Establishment Bylaw No. 579 sets out a requisition limit of \$3,000 for provision of the service. This funding limit has been exceeded by \$500 where the requisition has been set at \$3,500 rather than the bylaw requisition limit of \$3,000. Director Gee has allocated Grant in Aid funds to the Library this year to make up the difference and has directed that the present requisition limit be increased 25%. With this 25% increase, the new requisition limit for the service would be set at \$3,750 (from \$3,000).

Regional Districts do not require Statutory Approval from the Inspector of Municipalities for amendments to service establishment and specified area service bylaws if the maximum amount requisitioned does not increase by more than 25% over a five-year period. This applies to Bylaw 1650. However, the original specified area Bylaw 579 may not comply with

Page 1 of 3

*Staff Report-Area E Greenwood Library Grant Service Establishment Bylaw 1650
Board of Directors-September 21, 2017*

the current content requirements of the *Local Government Act* Section 339 (Required Content for Establishing Bylaws). Therefore, given Bylaw No. 579 currently exists in the form of a "specified area" service bylaw and an amendment to increase the requisition limit is required, the RDKB must convert the service from a specified area bylaw to a "service establishing" bylaw. All service establishing bylaws, including conversions must be presented to the Inspector of Municipalities for Statutory Approval after Third Reading regardless whether the requisition has not increased more than 25% over five years.

The conversion process is similar to that for adopting other service establishing bylaws and additionally must meet the *Local Government Act* Sections 341 (Special Rules in Relation to Continuation of Older Service), Section 347 (Consent on Behalf of Electoral Participating Area), and Section 349 (Amendment or Repeal of Establishing Bylaws).

Further to Section 347 (2) electoral participating area approval may be given by the Electoral Area Director consenting in writing to adoption of the bylaw. In this case, Director Gee, Electoral Area 'E'/West Boundary may consent to adoption of the conversion bylaw on behalf of the electorate within the boundaries of the Greenwood Library Service area. This consent takes the place of assent of the electorate via voting in a referendum.

There is usually a 4-6 week wait for the Inspector's response regarding Statutory Approval. Once the RDKB receives approval, the Bylaw will be presented back to the RDKB Board of Directors for adoption and then as the final step and after a 30-day quashing period, the bylaw will be sent to the Ministry.

Implications

There will be an increase to taxation for those residents and property-owners included in the service area and receiving the service.

Increasing the requisition from \$3,000 to \$3,750 will meet increasing service costs and converting the specified service area bylaw to a service establishing bylaw will ensure that the service meets the current legislative requirements.

Advancement of Strategic Planning Goals

Exceptional Cost Effective and Efficient Services

- We will distinguish between those services that are "core" and discretionary
- We will review and measure service performance
- We will ensure we are responsible and proactive in funding our services

Background Information Provided

1. Electoral Area 'E' Greenwood Library Grant Specified Area Establishment Amendment Bylaw No. 579, 1988
2. Electoral Area 'E' Greenwood Library Grant Specified Area Establishment Amendment Bylaw No. 1650, 2017

3. 2017 BC Assessment Values
4. Electoral Area 'E' Greenwood Library Grant Specified Area Financial Plan

Alternatives

1. That the staff report be received (only).
2. That the RDKB Board of Directors approve First, Second and Third Readings of RDKB Area E Greenwood Library Service Establishment Bylaw No. 1650, 2017.

Recommendation(s)

Corporate Vote Unweighted

That Regional District of Kootenay Boundary Electoral Area 'E'/West Boundary Greenwood Library Grant Establishment Bylaw No. 1650, 2017 be read a First, Second and Third time.



Bylaw 1650
Electoral Area 'E'/West Boundary Greenwood Library Service

A Bylaw of the Regional District of Kootenay Boundary (hereinafter called "the RDKB") to convert and establish the Electoral Area 'E'/West Boundary Greenwood Library Service.

WHEREAS pursuant to Regional District of Kootenay Boundary Electoral Area 'E' Greenwood Library Grant Specified Area Establishment Bylaw No. 579, 1988 the Greenwood and Electoral Area 'E' Specified Area Library Service to serve the specified Area of Regional District of Kootenay Boundary Electoral Area 'E' was established;

AND WHEREAS the Board has deemed it in the best interests of the taxpayers of the Electoral Area 'E'/West Boundary Greenwood Library Service Area to convert from the specified area bylaw to a service establishing bylaw pursuant to Sections 341 (2) and (3) of the *Local Government Act*;

AND WHEREAS the Director of Electoral Area 'E'/West Boundary has consulted in writing to the adoption of this Bylaw;

AND WHEREAS the Board has deemed it appropriate to amend the conditions related to the service by raising the requisition limit (from \$3,000 to \$3,750) in order to meet rising costs of the service;

NOW THEREFORE BE IT RESOLVED that the Board of the Regional District of Kootenay Boundary duly assembled in an open meeting, ENACTS AS FOLLOWS:

1. Citation

This Bylaw may be cited for all purposes as "Electoral Area 'E'/West Boundary Greenwood Library Grant Service Establishment Bylaw No. 1650, 2017."

2. Conversion and Service Establishment

The service established under the Electoral Area 'E' Greenwood Library Grant Specified Area Establishment Bylaw No. 579, 1988 on November 24, 1988 is hereby converted and established as a service, the purpose of which is to provide a financial contribution towards Greenwood Library services in the service area, which shall be known as the "Electoral Area 'E'/West Boundary Greenwood Library Service".

3. Scope of Service

The service established by this bylaw provides a financial contribution to the City of Greenwood for the delivery and operation of Library Services.

4. Service Area Boundaries

The boundaries of the service area are defined as a portion of the Electoral Area 'E'/West Boundary as illustrated on Schedule 'A' of Bylaw 1650, 2017.

5. Participating Area

The participating area for the service described in Section 2 is the Regional District of Kootenay Boundary Electoral Area 'E'/West Boundary.

6. Method of Cost Recovery

The annual cost of providing this service shall be recovered through:

- a. Property value taxes requisitioned and collected on the basis of the net taxable value of land and improvements in the service area.

7. Maximum Requisition

The maximum amount of money that may be requisitioned annually shall not exceed \$3,750.00 (Three Thousand Seven Hundred and Fifty Dollars).

Read a First and Second Time this day of

Read a Third Time this day of

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1650 cited as "Electoral Area 'E'/West Boundary Greenwood Library Grant Service Establishment Bylaw No. 1650, 2017." as read a third time this day of

Manager of Corporate Administration

Written consent to adopt RDKB Bylaw 1650, 2017 was received from the Director of Electoral Area 'E'/West Boundary on the day of

APPROVED by the Inspector of Municipalities this _____ day of _____

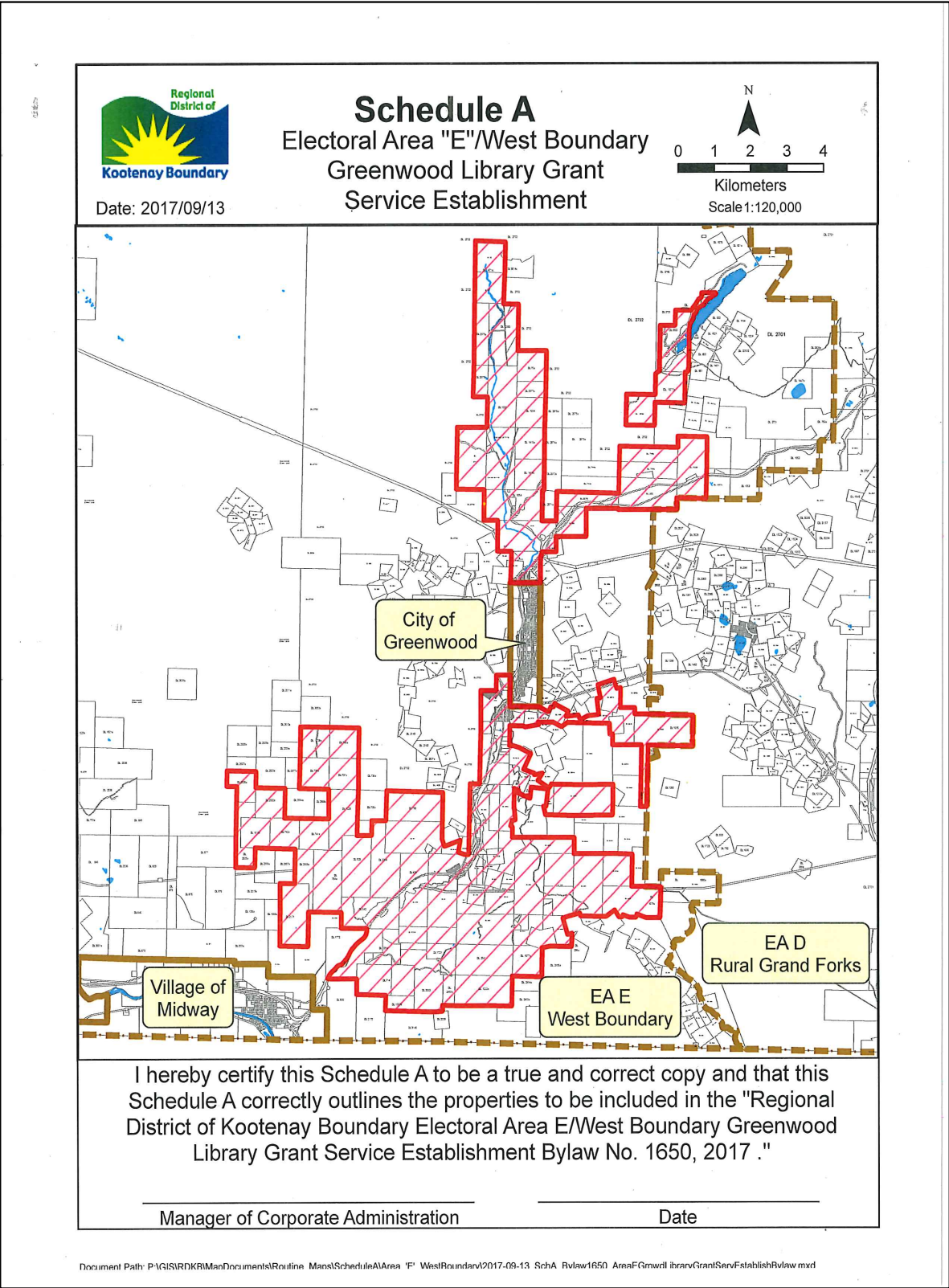
Reconsidered and Adopted this _____ day of _____

Chair

Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1650 cited as "Electoral Area 'E'/West Boundary Greenwood Library Grant Service Establishment Bylaw No. 1650, 2017" as reconsidered and adopted this _____ day of _____.


Manager of Corporate Administration





REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN

EXHIBIT NO 141
LIBRARY - SPECIFIED AREA 'E' / WEST BOUNDARY



	PAGE	2016 ACTUAL	2017 BUDGET	2017 ACTUAL	(OVER) UNDER	2018 BUDGET	Increase(Decrease) between 2017 BUDGET and 2018 BUDGET		2019 BUDGET	2020 BUDGET	2021 BUDGET	2022 BUDGET
							\$	%				
REVENUE												
11 831 141 Property Tax Requisition	2	3,500	3,000	3,000	0	3,750	750	25.00	3,750	3,750	3,750	3,750
Total Revenue		3,500	3,000	3,000	0	3,750	750	25.00	3,750	3,750	3,750	3,750
EXPENDITURE												
12 725 716 Grants to Local Organizati	3	3,500	3,000	0	3,000	3,750	750	25.00	3,750	3,750	3,750	3,750
Total Expenditure		3,500	3,000	0	3,000	3,750	750	25.00	3,750	3,750	3,750	3,750
Surplus(Deficit)		0		3,000								

	Property Tax Requisition	2018		2019		2020		2021		2022
2017	11 831 141 141	Budget		Budget		Budget		Budget		Budget
Actual	Description	Amount		Amount		Amount		Amount		Amount
3,500	Greenwood Library Specified Area	3,750		3,750		3,750		3,750		3,750
	Current Year Budget	3,750		3,750		3,750		3,750		3,750

08/09/2017

Page 2

[illegible]

08/09/2017

Page 3

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Service 141 Library - Specified Area E

2017*BC Assessment Values*

Class	Improvements	Assessed Values	Factor	Converted Values
1	Residential	38,060,886	10.00	3,806,089
2	Utilities	8,511,768	35.00	2,979,119
3	Unmanged Forest	-	10.00	-
4	Major Industry	-	34.00	-
5	Light Industry	22,600	34.00	7,684
6	Business/Other	284,850	24.50	69,788
7	Managed Forest	50,800	30.00	15,240
8	Recreation/Non Profit	277,400	10.00	27,740
9	Farm	567,729	10.00	56,773
		<u>47,776,033</u>		<u>6,962,433</u>

BUDGET

%

ESTIMATED BUDGET

\$ 3,750.00

Collection Fee assessed by the Province

5.25 196.88

\$ 3,946.88

Tax on a \$100,000 Home	\$ 5.67
Tax on a \$250,000 Home	\$ 14.17
Tax on a \$400,000 Home	\$ 22.68

Taxes will be collected from the following Property Owners:

Rates Per \$1000 of Assessed Value		Tax Rates	Collected
1	Residential	0.0567	\$ 2,157.60
2	Utilities	0.1984	1,688.81
3	Unmanged Forest	0.2268	-
5	Light Industry	0.1927	4.36
6	Business/Other	0.1389	39.56
7	Managed Forest	0.1701	8.64
8	Recreation/Non Profit	0.0567	15.73
9	Farm	0.0567	32.18
TOTAL COLLECTIONS			<u>\$ 3,946.88</u>

08/09/2017

J:\Finance\Tax Estimate 141 2017

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

BYLAW NO. 579

A Bylaw to establish a specified area within Electoral Area 'E' of the Regional District of Kootenay Boundary for the purpose of providing Library Services.

WHEREAS the Board of the Regional District of Kootenay Boundary has been requested to establish a specified area for the purpose of providing library services to Electoral Area 'C';

AND WHEREAS the Regional Board is empowered with respect to that part of the Regional District not within a City, District, Town or Village, to undertake any work or service under the provisions of Part XVI of the "Municipal Act";

NOW THEREFORE the Board of the Regional District of Kootenay Boundary in open meeting assembled, enacts as follows:

1. The Regional Board is hereby empowered and authorized:
 - a) To establish in Electoral Area 'E', a specified area defined as follows and to be known as the "Electoral Area 'E' Greenwood Library Grant Specified Area" (outlined in red on Schedule 'A');
 - b) To undertake and carry out or cause to be carried out and provide a library service grant for the said specified area and to do all things necessary in connection therewith.
2. The entire cost of providing this library service grant shall be borne by the owners of land in the said specified area and a sum sufficient therefore shall be raised in the manner prescribed in the "Municipal Act" in each year commencing with the year 1989, for such period of time as is necessary, on all land and improvements, on the basis of assessment as fixed for taxation for hospital purposes, excluding property that is taxable for hospital purposes only by Special Act, within the said specified area, the annual net tax requisitions not to exceed in any year the sum of three thousand dollars (\$3,000.00).
3. The specified area established by this bylaw may be merged with any other specified area or areas for the same purposes, whether contiguous or not, in the manner provided in Section 677 (3) of the "Municipal Act".
4. This bylaw may be cited as the "Electoral Area 'E' Greenwood Library Grant Specified Area Establishment Bylaw No. 579, 1988".

INTRODUCED this 29th day of September, 1988.

Read a FIRST time this 29th day of September, 1988.

Read a SECOND time this 29th day of September, 1988.

Read a THIRD time this 29th day of September, 1988.

I, Elaine Kumar, Deputy-Secretary of the Regional District of Kootenay Boundary, hereby certify the foregoing to be a true and correct copy of Bylaw No. 579, cited as "Electoral Area 'E'

- 2 -

Greenwood Library Grant Specified Area Establishment Bylaw No. 579, 1988", as read a third time by the Board of Directors of the Regional District of Kootenay Boundary on the 29th day of September, 1988.

Elaine Kumar
Deputy-Secretary

APPROVED by the Minister of Municipal Affairs this 28th day of October, 1988.

ASSENTED to by the Electors within Electoral Area 'C' Specified Area this 19th day of November, 1988.

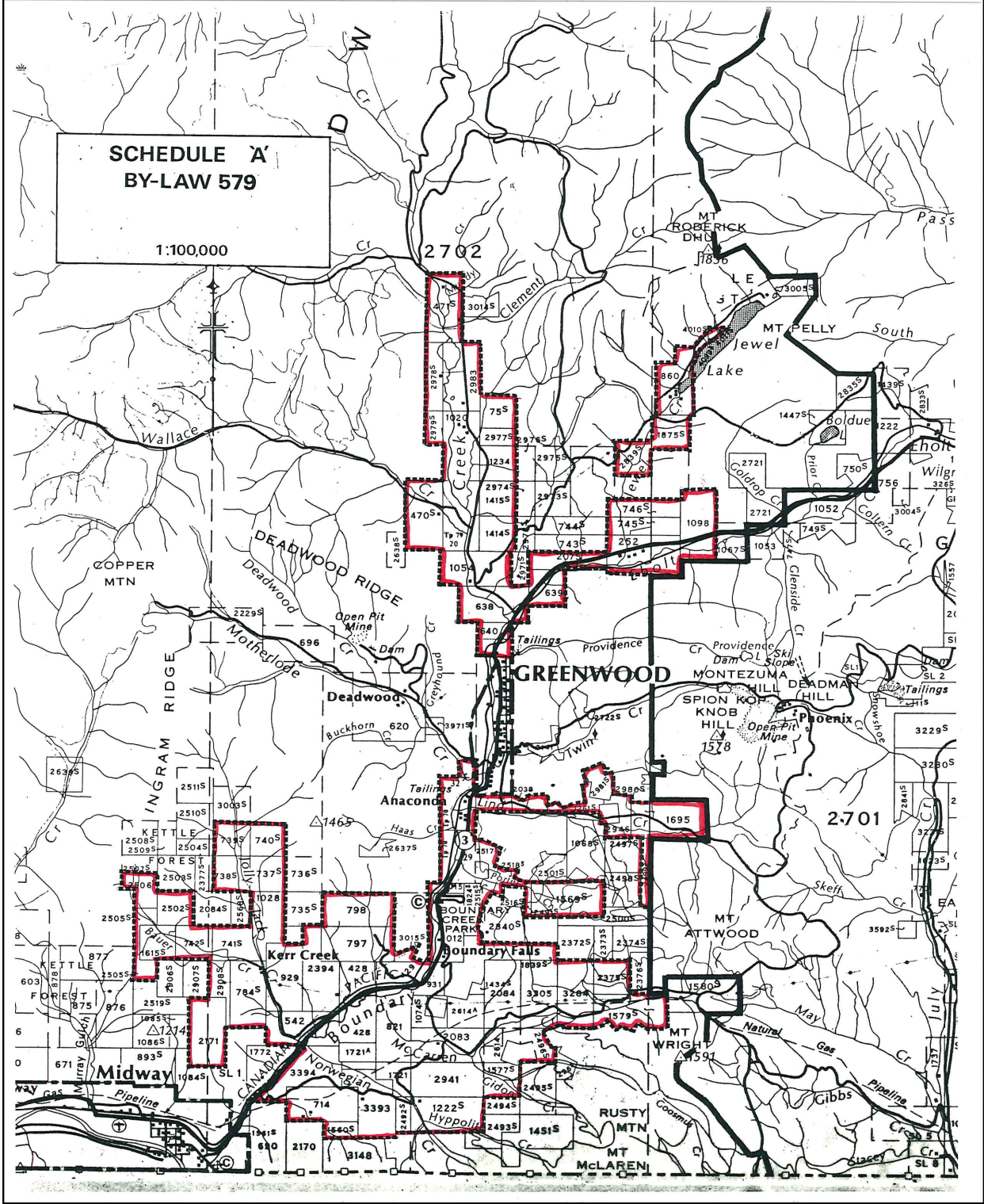
RECONSIDERED and finally adopted this 24th day of November, 1988.

D.E. Brook
Chairman

Elaine Kumar
Deputy-Secretary

I, Elaine Kumar, Deputy-Secretary of the Regional District of Kootenay Boundary, hereby certify the foregoing to be a true and correct copy of Bylaw No. 579, cited as "Electoral Area 'E' Greenwood Library Grant Specified Area Establishment Bylaw No. 579, 1988", as reconsidered and finally adopted by the Board of Directors of the Regional District of Kootenay Boundary on the 24th day of November, 1988.

Elaine Kumar
Deputy-Secretary





Bylaw 1650
Electoral Area 'E'/West Boundary Greenwood Library Service

A Bylaw of the Regional District of Kootenay Boundary (hereinafter called "the RDKB") to convert and establish the Electoral Area 'E'/West Boundary Greenwood Library Service.

WHEREAS pursuant to Regional District of Kootenay Boundary Electoral Area 'E' Greenwood Library Grant Specified Area Establishment Bylaw No. 579, 1988 the Greenwood and Electoral Area 'E' Specified Area Library Service to serve the specified Area of Regional District of Kootenay Boundary Electoral Area 'E' was established;

AND WHEREAS the Board has deemed it in the best interests of the taxpayers of the Electoral Area 'E'/West Boundary Greenwood Library Service Area to convert from the specified area bylaw to a service establishing bylaw pursuant to Sections 341 (2) and (3) of the *Local Government Act*;

AND WHEREAS the Director of Electoral Area 'E'/West Boundary has consulted in writing to the adoption of this Bylaw;

AND WHEREAS the Board has deemed it appropriate to amend the conditions related to the service by raising the requisition limit (from \$3,000 to \$3,750) in order to meet rising costs of the service;

NOW THEREFORE BE IT RESOLVED that the Board of the Regional District of Kootenay Boundary duly assembled in an open meeting, ENACTS AS FOLLOWS:

1. Citation

This Bylaw may be cited for all purposes as "Regional District of Kootenay Boundary Electoral Area 'E'/West Boundary Greenwood Library Grant Service Establishment Bylaw No. 1650, 2017."

2. Conversion and Service Establishment

The service established under the Electoral Area 'E' Greenwood Library Grant Specified Area Establishment Bylaw No. 579, 1988 on November 24, 1988 is hereby converted and established as a service, the purpose of which is to provide a financial contribution towards Greenwood

Library services in the service area, which shall be known as the "Electoral Area 'E'/West Boundary Greenwood Library Service".

3. Scope of Service

The service established by this bylaw provides a financial contribution to the City of Greenwood for the delivery and operation of Library Services.

4. Service Area Boundaries

The boundaries of the service area are defined as a portion of the Electoral Area 'E'/West Boundary as illustrated on Schedule 'A' of Bylaw 1650, 2017.

5. Participating Area

The participating area for the service described in Section 2 is the Regional District of Kootenay Boundary Electoral Area 'E'/West Boundary.

6. Method of Cost Recovery

The annual cost of providing this service shall be recovered through:

- a. Property value taxes requisitioned and collected on the basis of the net taxable value of land and improvements in the service area.

7. Maximum Requisition

The maximum amount of money that may be requisitioned annually shall not exceed \$3,750.00 (Three Thousand Seven Hundred and Fifty Dollars).

Read a First and Second Time this day of

Read a Third Time this day of

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1650 cited as "Regional District of Kootenay Boundary Electoral Area 'E'/West Boundary Greenwood Library Grant Service Establishment Bylaw No. 1650, 2017." as read a third time this day of

Manager of Corporate Administration

Written consent to adopt RDKB Bylaw 1650, 2017 was received from the Director of Electoral Area 'E'/West Boundary on the _____ day of _____

APPROVED by the Inspector of Municipalities this _____ day of _____

Reconsidered and Adopted this _____ day of _____

Chair

Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1650 cited as "Regional District of Kootenay Boundary Electoral Area 'E'/West Boundary Greenwood Library Grant Service Establishment Bylaw No. 1650, 2017" as reconsidered and adopted this day of _____

Manager of Corporate Administration



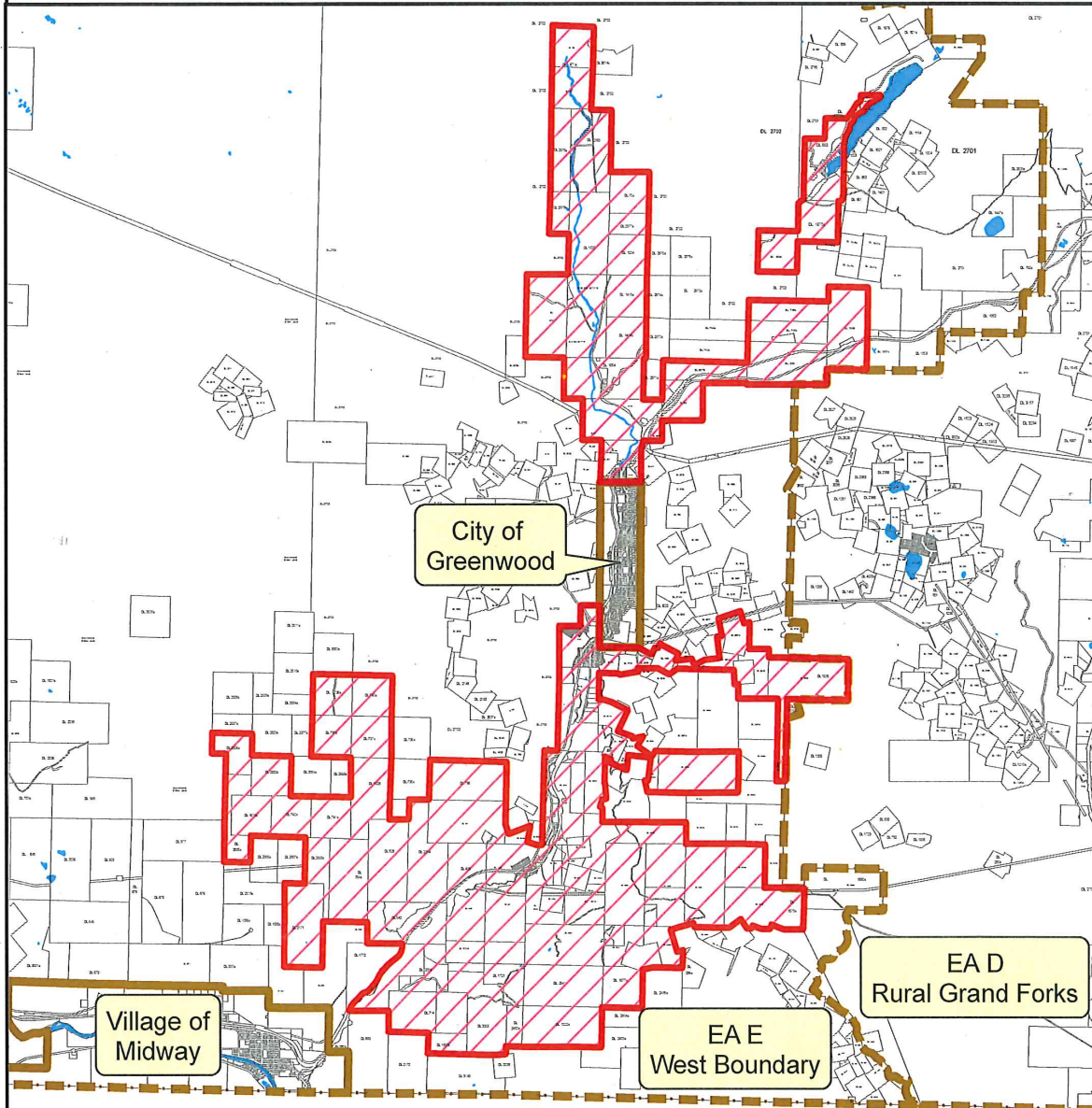
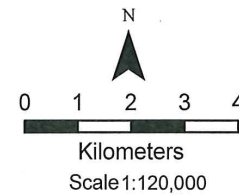
Date: 2017/09/13

Schedule A

Electoral Area "E"/West Boundary

Greenwood Library Grant

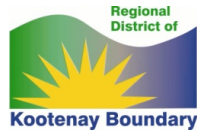
Service Establishment



I hereby certify this Schedule A to be a true and correct copy and that this Schedule A correctly outlines the properties to be included in the "Regional District of Kootenay Boundary Electoral Area E/West Boundary Greenwood Library Grant Service Establishment Bylaw No. 1650, 2017 ."

Manager of Corporate Administration

Date



REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Bylaw No. 1653

A Bylaw of the Regional District of Kootenay Boundary, in the Province of British Columbia, to amend Regional District of Kootenay Boundary Service Establishment Bylaw No. 1541, 2013 to increase the requisition limit

WHEREAS pursuant to the provisions of the *Local Government Act*, being Chapter 1 of the Revised Statutes of British Columbia (2015) and amendments thereto, a Board may by Bylaw and with the consent of the participants amend a service establishment bylaw;

AND WHEREAS Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Establishment Bylaw No. 1541, 2013 established a service within Regional District of Kootenay Boundary Electoral Area 'D'/Rural Grand Forks for the purpose of operating and maintaining the Grand Forks Rural Fire Protection District Service;

AND WHEREAS the Regional District of Kootenay Boundary wishes to increase the annual requisition limit from \$375,000 to \$506,532;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors obtained the approval of the electors in the participating area for the amendment;

NOW THEREFORE BE IT RESOLVED that the Board of the Regional District of Kootenay Boundary, in open meeting assembled, enacts as follows:

1. CITATION

- a. This bylaw may be cited for all purposes as "Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017."

2. AMENDMENT

- a) Section 4 of Bylaw No. 1541, 2013 is hereby repealed and replaced with the following:

4. Financial Matters and Apportionment

The annual operating costs shall be recovered by the requisition of money to be collected by a property value tax on the net taxable value of land and improvements, fees and charges, revenues raised by other means authorized under the *Local Government Act* or any other *Act*, and by revenues received by way of agreements, enterprise, gift, grant or otherwise, *Local Government Act*.

The maximum amount of money that may be requisitioned in any one year for the service provided in Section 1 of this bylaw shall not exceed the amount raised by applying a tax rate of \$1.24/\$1,000 to the net taxable values of lands and improvements or five hundred and six thousand five hundred thirty-two dollars (\$506,532) whichever is greater.

Read a **First and Second** time this day of

Read a **Third** time this day of

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary do hereby certify the foregoing to be a true and correct copy of Regional District of Kootenay Boundary Bylaw No. 1653 cited as "Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017" as read a third time this day of

Manager of Corporate Administration

Approved by the Inspector of Municipalities this day of

Approval received from the Electors of the Grand Forks Rural Fire Protection District Service Area by way of Alternate Approval Process this day of

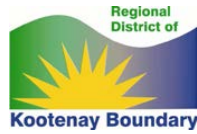
Reconsidered and Adopted this day of ,

Chair

Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary do hereby certify the foregoing to be a true and correct copy of Regional District of Kootenay Boundary Bylaw No. 1653 cited as "Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017" as reconsidered and adopted this _____ day of _____.

Manager of Corporate Administration



REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Bylaw No. 1654

A Bylaw of the Regional District of Kootenay Boundary, in the Province of British Columbia, to authorize the borrowing of funds to assist with the capital costs for the purposes of purchasing two new fire trucks and expansion of the Grand Forks Rural Fire Protection District Fire Hall

WHEREAS the Regional District of Kootenay Boundary has established by Bylaw No. 1541, 2013 a service within Regional District of Kootenay Boundary Electoral Area 'D'/Rural Grand Forks for the purpose of operating and maintaining the Grand Forks Rural Fire Protection District Service;

AND WHEREAS the estimated capital costs for the purchase of two new fire trucks and expansion of the fire hall is the sum of \$1,805,000.

AND WHEREAS the maximum term for which a debenture may be issued to secure the debt created by this bylaw is for a term not to exceed 20 years;

AND WHEREAS the authority to borrow under this bylaw expires five years from the date on which this bylaw is adopted;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors has obtained the approval of electors in the participating area;

NOW THEREFORE BE IT RESOLVED that the Regional District of Kootenay Boundary Board of Directors, in open meeting assembled, hereby enacts as follows:

1. The Regional District of Kootenay Boundary Board of Directors is hereby empowered and authorized to undertake and carry out or cause to be carried out capital expenditures for fire protection services within the boundaries of RDKB Electoral Area 'D'/Rural Grand Forks through the Grand Forks Rural Fire Protection District Service and to do all things necessary in connection therewith and without limiting the generality of the foregoing:
 - a) to borrow upon the credit of the Regional District of Kootenay Boundary a sum not exceeding one million, eight hundred and five thousand dollars (\$1,805,000) for the purchase of two new fire trucks at one million and forty thousand dollars (\$1,040,000) and for the expansion of the fire hall at seven hundred sixty-five thousand dollars (\$765,000);

2. The maximum term for which debentures may be issued to secure the debt created by this bylaw is 20 years.

Citation:

This bylaw may be cited as "Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017."

Read a First and Second Time this _____ day of _____

Read a Third Time this _____ day of _____

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify the foregoing to be a true and correct copy of Bylaw No. 1654 cited as the "Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017" as read a third time this _____ day of _____

Manager of Corporate Administration

Approved by the Inspector of Municipalities this _____ day of _____

Approval received from the Electors of the Grand Forks Rural Fire Protection District Service Area by way of Alternate Approval Process this _____ day of _____

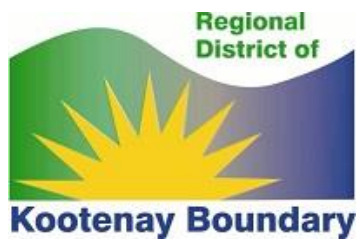
Reconsidered and Adopted this _____ day of _____

Chair

Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1654 cited as the "Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017" as reconsidered and adopted this _____ day of _____

Manger of Corporate Administration



STAFF REPORT

Date: 12 Sep 2017

File

Grand Forks Rural
Fire Protection

To: Chair McGregor and Board of
Directors

From: Mark Andison - General Manager,
Operations / DCAO

Re: Proposed Service Establishment Bylaw
Amendment - Grand Forks Rural Fire
Protection Service

Issue Introduction

A Staff Report from Mark Andison, General Manager, Operations / DCAO regarding a proposed amendment to the service establishment bylaw for the Grand Forks Rural Fire Protection Service to increase the requisition limit in order to accommodate the anticipated capital needs of the service.

History/Background Factors

Over the next five years, the Grand Forks Rural Fire Protection Service will need to replace four fire engines at the four fire halls that service the rural fire protection area in order to satisfy the requirements of the Fire Underwriters Survey, based upon the age of the current fire apparatus stationed at those fire halls. Given the anticipated associated costs, RDKB staff, Grand Forks Fire Department staff, and Director Russell have been considering alternative options for delivering fire service to the Grand Forks Rural Fire Protection Area that might reduce the long-term costs associated with the operation of the service. Consultation with the community, which compared two options moving forward, began last fall with a community meeting at which residents of the area were introduced to the issue and the options. The first option presented was the status quo, continuing to operate the fire protection service from five fire halls, four rural halls and the City of Grand Forks Fire Hall, which would entail the purchase of four new fire engines. The second option being considered, and which is viewed as the preferred option at this time, is a restructuring of the rural fire service by consolidating the resources of the rural fire service into two of the rural fire halls, thereby eliminating the need to purchase fire trucks to service the other two rural fire halls. This option also requires an

addition to be constructed onto one of the rural fire halls, the Carson Fire Hall, in order to accommodate the consolidation of fire apparatus within the service.

Implications

Either option moving forward will require a significant increase in the capital costs to the service. However, the long-term capital costs to the service are considerably less if the RDKB pursues the consolidation of fire services into two rural fire halls. In terms of service coverage, the proposed restructure would have limited impact on the vast majority of properties within the fire service area. The combination of improved bridge access within the fire protection area and the operational consolidation of the rural fire service with the City of Grand Forks Fire Department in 2006 have, for the most part, made two of the rural fire halls redundant from an operational perspective. The City of Grand Forks Fire Hall can service most of the eastern, northern and southern portions of the rural fire service area that are currently also being serviced by the Nursery and Big Y Fire Halls.

In order to pursue either option, the status quo or consolidation of the fire service into two rural fire halls, the requisition limit for the fire protection service will need to be increased. This will need to be accomplished through an amendment to the service establishment bylaw. Given the level of costs associated with the anticipated capital needs of the service, the amendment to the service establishment bylaw will require the assent of the electors.

Currently, the requisition limit for the service is \$375,000. The Grand Forks Rural Fire Protection Service was established as a Regional District service by Bylaw No. 1541, 2013 which was enacted in January, 2014. The Board of Directors may increase the requisition limit identified in the service establishment bylaw by 25% after five years without the assent of the electors being required. It would be possible, then, for the Board of Directors to enact a service establishment bylaw amendment in 2019 to increase the requisition limit to \$468,750 without seeking the assent of electors. However, based upon estimates staff has received relating to the purchase of two new fire trucks and the construction of an addition onto the Carson Fire Hall, it is anticipated that a requisition limit of \$506,532 will be required over the next five-year period in order to provide for the capital needs of the service. Also, to meet Fire Underwriters Survey requirements, it will be important for the fire truck replacement process to commence in 2018, rather than waiting until 2019. As a result, staff is proposing that the RDKB undertake an Alternative Approval Process to seek the assent of the electors with regard to a service establishment bylaw amendment that would increase the maximum requisition for the service by 35% to \$506,532 or a tax rate of \$1.31/\$1,000 whichever is greater.

The Manager of Corporate Administration has provided a separate report to the Board of Directors outlining the process associated with enacting a service establishment bylaw amendment, and the related loan authorization bylaw, utilizing the Alternative Approval Process to seek elector assent. As part of that process there are statutory advertising requirements. In addition to meeting those minimum standards, the RDKB will be providing additional opportunities for community consultation, including at least one community meeting to present the the relevant information to affected area residents and engage in a community dialogue.

Advancement of Strategic Planning Goals

The proposed restructure of the Grand Forks Fire Protection Service to consolidate the service into two existing fire halls, thereby reducing the long-term capital and operational costs of the service supports the Board of Directors strategic goal of ensuring "...we are responsible and proactive in funding our services."

Background Information Provided

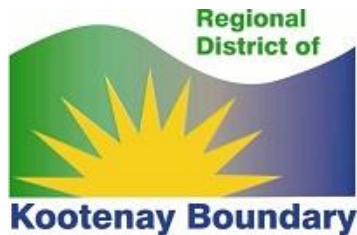
A separate report from the Manager of Corporate Administration is provided on the Board of Directors September 21, 2017 meeting agenda for consideration which outlines the process of enacting the service establishment amendment bylaw utilizing the Alternative Approval Process to seek elector assent.

Alternatives

The proposed service establishment bylaw amendment proposes a requisition limit to accommodate capital needs associated with a restructured Grand Forks Rural Fire Protection Service. As an alternative, the status quo may be considered, which would entail the continued full operation of four rural fire halls and the purchase of four new fire trucks to service those halls. That option would also require an increase to the service's requisition limit, beyond the proposed increase, as well as additional long-term costs to the service.

Recommendation(s)

That the staff report from Mark Andison, General Manager, Operations / DCAO regarding a proposed amendment to the service establishment bylaw for the Grand Forks Rural Fire Protection Service to increase the requisition limit in order to accommodate the anticipated capital needs of the service be received.



STAFF REPORT

Date: 06 Sep 2017

File ADMN-Bylaws 1653 &
1654 Alternate Approval

To: Chair McGregor and Members of
the RDKB Board of Directors

From: Theresa Lenardon, Manager of
Corporate Administration

Re: Bylaws 1653 and 1654
Grand Forks Rural Fire Protection
Alternate Approval Process

Issue Introduction

A staff report from Theresa Lenardon, Manager of Corporate Administration/Corporate Officer regarding the methods for obtaining elector approval to increase the requisition limit in the Grand Forks Rural Fire Protection District Service Area Establishment Bylaw 1541, 2013 for the purchase of two fire trucks and expansion of the fire hall.

History/Background Factors

The Grand Forks Rural Fire Protection Service requires two new fire trucks and an expansion to the fire hall. Acting Chief Administrative Officer/General Manager of Operations, Mark Andison has provided the Board with a staff report outlining the details regarding the required apparatus and providing information respecting the proposed expansion to the Grand Forks Rural Fire Protection Service Fire Hall. This is a complimentary staff report explaining the legislation for the methods that are available to obtain elector approval for increasing the requisition in order to make the purchases.

Further to Section 86 of the *Community Charter* and Sections 406 and 407 (3)(b) of the *Local Government Act*, loan authorization bylaws and bylaws amending service establishments by increasing the requisition limit cannot be undertaken without the approval of the Inspector of Municipalities and the electors. Statutory Approval from the Inspector must be received before elector approval can be sought (*Community Charter* Section 135).

On September 21, 2017, Staff will present proposed Loan Authorization Bylaw No. 1654 and proposed Service Establishment Amendment Bylaw No. 1653 for the Board's review and for approval of First, Second and Third Readings. Should the Board approve the 3 readings of both Bylaw No. 1653 and 1654, the Bylaws will be sent to the Inspector of Municipalities for

Statutory Approval as soon as possible. Before the Inspector provides Statutory Approval, Staff must also obtain approval from the RDKB Board of Directors, and confirm with the Inspector, the method that will be used to obtain elector approval.

Method to Obtain Elector Approval-Elector Approval vs Elector Assent

Elector Assent: Elector approval can be sought by holding a referendum (elector assent via voting), according to Part 4; Assent Voting of the *Local Government Act*. These requirements provide for who may vote, when the vote is to occur, how the votes are to be counted and a number of other aspects of the process. A referendum essentially has the same legislation, rules and regulations for voting in a local government election. A referendum for this current purpose would take months of work and preparation and could cost as much as \$10,000 or more (eg costs would include remuneration for poll clerks, Chief Elections Officer, fees for advertising notices and other required legislative ads, cost to rent a voting place, advance polls, ballots and other supplies, mail-ballot voting, etc.).

Elector Approval: Alternatively, elector approval can be sought through the AAP (elector approval via submission of an elector response form). The AAP is a legislative process and is managed by the Corporate Officer, who will follow the AAP Section 86 of the *Community Charter*. The AAP is significantly less expensive and although a very detailed process, a much less time-consuming method to obtain elector approval than a referendum. The AAP process is a process to "test the waters" or to measure the community's opinions regarding the proposed bylaws; most notably the proposed requisition increase.

The AAP process also provides increased convenience over assent voting in the manner in which eligible electors are able to communicate their views. By signing the petition-style elector response form and delivering it to the Corporate Officer in person or via Canada Post electors are not limited to appearing in person at a voting poll (eg. at a referendum advanced voting opportunity or on referendum general voting day) or having to complete the detailed mail ballot process.

AAP Process

Notices regarding the matter and the AAP requirements must be published in two consecutive issues of a local newspaper. The public notice must include:

1. an outline of the purpose of the proposed amendment to the service establishment,
2. a statement that the RDKB may proceed unless more than 10% of the electors sign and return an elector response form,
3. a description of the area to which the alternative approval process applies,
4. the deadline by which elector response forms must be submitted,
5. an estimate of the number of electors in the area to which the alternative approval process applies that would constitute 10% of the total electors,
6. a statement that elector responses must be given in the form established by the RDKB,
7. clarification that the elector response forms are only available after requesting them from the Corporate Officer and

8. clarification that the only persons entitled to sign the forms are the electors of the area to which the AAP applies.

After the second of two notices is advertised, electors have 30 days in which to advise the RDKB that in their opinion, the matter is of such significance that a referendum should be held for broader citizen engagement. At the end of the 30-day period the Corporate Officer must determine and certify whether enough elector response forms have been submitted to exceed the 10% threshold. This determination is final and conclusive. If the threshold is exceeded, the RDKB Board of Directors will need to consider whether they still want to proceed with the purchase of the two fire trucks and fire hall expansion and if so, a referendum must be held. In this case, a referendum must be held within no more than 80 days from the date of Inspector approval or the Board could consider another 80-day timeline for holding a referendum.

If fewer than 10% of the eligible electors are against the bylaw (eg the Corporate Officer receives less than 10% elector response forms), the RDKB Board of Directors could adopt the service establishment amendment and loan authorization bylaws and proceed with the matter without holding a vote/referendum. Electors residing in the service area and non-residents who own property in the service area and who sign the form must provide their full name and residential address.

Scale

The scale of the proposal may have bearing on the Board's decision to hold an AAP or conduct assent voting / referendum. Since the AAP is intended to measure community opinions around the RDKB proceeding with the bylaws, the Board may want to consider whether or not the matter would be viewed as significant or "sizable" in cost, scale or scope from the community's point of view.

Cost

An advantage for the RDKB holding an AAP is that it allows the opinion of the public to be obtained at a lower short-term cost than by conducting assent voting. AAP costs usually only include staff time, the cost to publish the two notices in a local newspaper and paper for the elector response forms. Overall the AAP uses fewer staff resources than a referendum.

However, while the initial cost to conduct an AAP may be less than assent/referendum voting, the RDKB may face the costs involved in undertaking both an AAP and a referendum should 10% or more of the eligible electors sign and submit response forms expressing opposition during the AAP.

Public Expectations and Consultation

To better manage the electorate's expectations, staff recommend that if the AAP is the method chosen to obtain elector approval, that a public consultation process (e.g. public meeting, mail-out) regarding the AAP legislation and the financial implications increasing the requisition and borrowing would have. This would assist electors make an informed choice

about the matter when it is time for them to decide whether or not they would sign and submit an elector response form. Active citizen engagement and public consultation are critical to ensuring a fair and balanced AAP and that the public has a reasonable opportunity to indicate their views on the proposed bylaws.

Options if AAP Fails

1. Proceed with assent voting / referendum within 80 days of the Inspector's Statutory Approval at Bylaw Third Reading. Additional Inspector approval is not required.
2. Go to assent voting past the 80 days of Inspector Statutory Approval. The legislation is not prescriptive and does not impose penalties but new bylaws would need to be submitted for Inspector Approval and a rationale should be provided as to why the RDKB was unable to go to a referendum after advisement that the electors are opposed to the bylaws.
3. Got to AAP again and submit new bylaws for Inspector Statutory Approval. The new bylaws will need an amended scope and there will need to be a strong rationale for why the AAP is being sought once more for what could be a similar request.

With consideration to option 1 above and if a referendum was held and failed, a bylaw for the same purpose cannot be submitted to the electors within a six-month period from the last submission except with the Minister's approval.

Implications

Using the AAP to determine elector approval for the Grand Forks Fire Protection District Service Establishment Bylaw No. 1653 and Grand Forks Fire Protection District Service Establishment Loan Authorization Bylaw No. 1654 is more convenient for electors, costs less than assent voting and takes less time to undertake and manage.

Should the AAP be used and fail and the Board wishes the matter to be brought to assent voting, the RDKB would have to bear the costs of both the AAP process and referendum.

Advancement of Strategic Planning Goals

Not applicable.

Background Information Provided

1. Grand Forks Rural Fire Protection District Service Area Establishment Bylaw No. 1541, 2013
2. Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017
3. Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017
4. BC Assessment values and estimated budget
5. Financial Plan

Alternatives

1. Approve First, Second and Third Readings of proposed Bylaws 1653 and 1654
2. Approve staff to use the Alternate Approval Process as the electoral process for obtaining elector approval for increasing the Grand Forks Rural Fire Protection District Service Area requisition limit.
3. Deny approval of First, Second and Third Readings of proposed Bylaws 1653 and 1654
4. Deny Staff authority to undertake the AAP

Recommendation(s)

That Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017 be given First, Second and Third Readings.

That Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017 be given First, Second and Third Readings.

That the Regional District of Kootenay Boundary Board of Directors approves staff to undertake the Alternate Approval Process (AAP) as the electoral process for obtaining elector approval for increasing the current annual requisition limit for the Grand Forks Rural Fire Protection District Service from \$375,000 to \$506,532.



REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Bylaw No. 1541

A bylaw to establish a service within Electoral Area ‘D’ to provide funds for the operation and maintenance of the Grand Forks Rural Fire Protection District.

WHEREAS a Regional District may, by bylaw, establish and operate a service under the provisions of the *Local Government Act*;

AND WHEREAS a Regional District of Kootenay Boundary wishes to establish a service for the purpose of operating and maintaining the Grand Forks Rural Fire Protection District;

AND WHEREAS the Regional District of Kootenay Boundary has been granted the authority, through an Order in Council, to assume the operation and maintenance of the fire service within the Grand Forks Rural Fire Protection District;

NOW THEREFORE BE IT RESOLVED that the Regional District of Kootenay Boundary Board of Directors, in open meeting assembled, enacts as follows:

- Establishment

The Regional District of Kootenay Boundary hereby establishes a fire protection delivery service in Electoral Area ‘D’.
- Purpose

The purpose of this bylaw is to establish a fire protection delivery service in Electoral Area ‘D’ of the Regional District of Kootenay Boundary.
- Service Area and Participants

The boundaries of the service area shall be in Electoral Area ‘D’ as outlined in red on the plan attached as Schedule ‘A’.

The service participant is Electoral Area ‘D’.
- Financial Matters and Apportionment

The annual operating costs shall be recovered by the requisition of money to be collected by a property value tax on the net taxable value of land and improvements, fees and charges, revenues raised by other means authorized under the *Local Government* or any other *Act*, and by revenues received by way of agreements, enterprise, gift, grant or otherwise, *Local Government Act*.

The maximum amount of money that may be requisitioned in any one year for the service provided in Section 1 of this bylaw shall not exceed \$375,000.

5. Citation

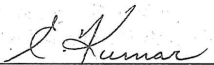
This bylaw may be cited for all purposes as “Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Establishment Bylaw No. 1541, 2013”.

Read a **FIRST** time this 28th day of November, 2013.

Read a **SECOND** time this 28th day of November, 2013.

Read a **THIRD** time this 28th day of November, 2013.

I, Elaine Kumar, Director of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Regional District of Kootenay Boundary Bylaw No. 1541 cited as “Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Establishment Bylaw No. 1541, 2013” as read a third time this 28th day of November, 2013.



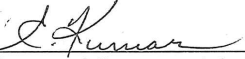
Director of Corporate Administration

APPROVED by the Inspector of Municipalities this 13th day of December, 2013.

RECONSIDERED and finally adopted this 30th day of January, 2014.



Chair

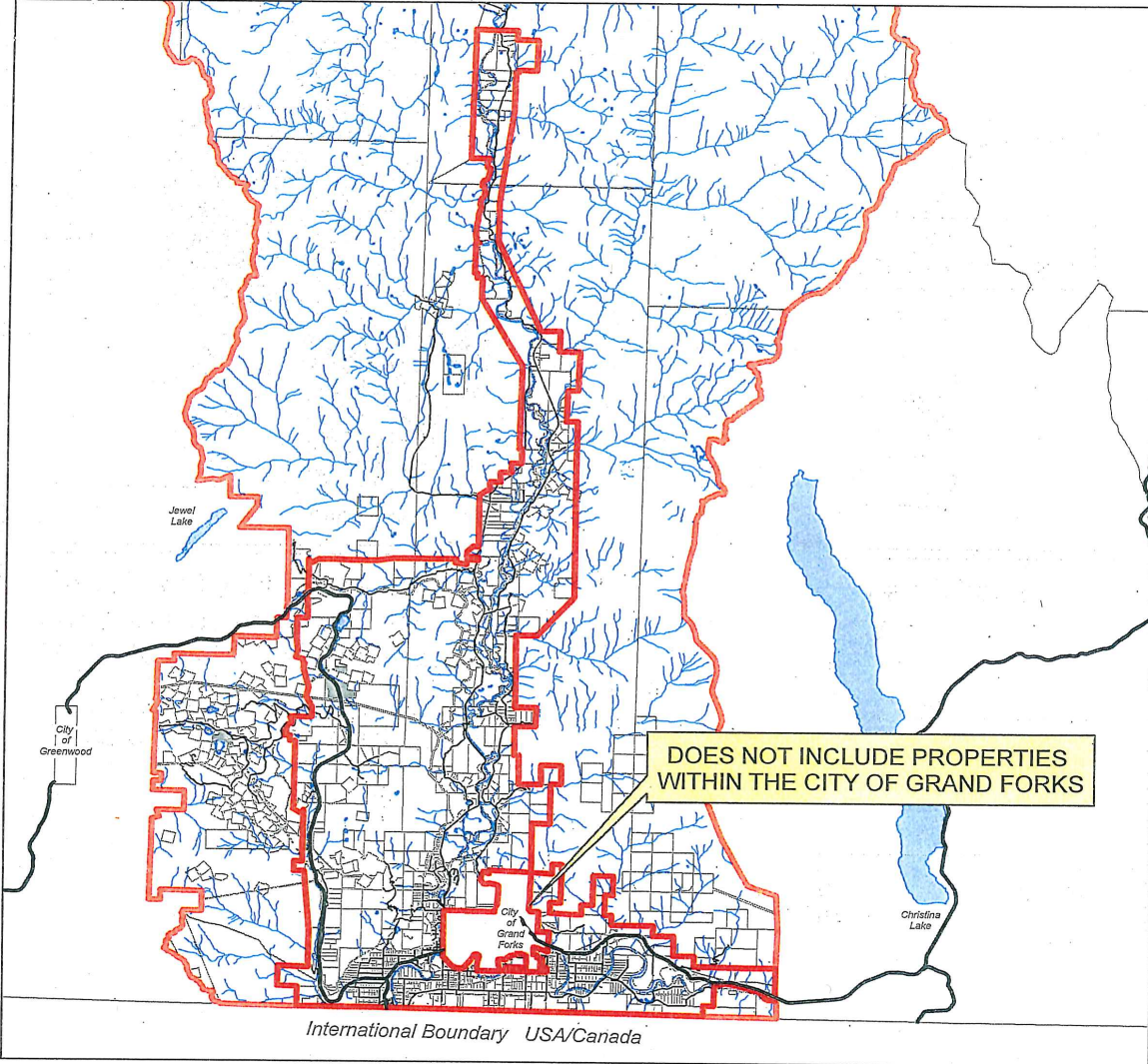


Director of Corporate Administration

I, Elaine Kumar, Director of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Regional District of Kootenay Boundary Bylaw No. 1541 cited as “Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Establishment Bylaw No. 1541, 2013” as reconsidered and finally adopted this 30th day of January, 2014.



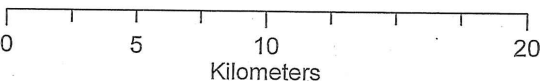
Director of Corporate Administration

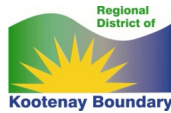


I hereby certify this Schedule A to be a true and correct copy and that this Schedule A correctly outlines the properties to be serviced by "Regional District of Kootenay Boundary Bylaw No. 1541."

[Signature]
Director of Corporate Administration

Nov. 28/13
Date





REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Bylaw No. 1653

A Bylaw of the Regional District of Kootenay Boundary, in the Province of British Columbia, to amend Regional District of Kootenay Boundary Service Establishment Bylaw No. 1541, 2013 to increase the requisition limit

WHEREAS pursuant to the provisions of the *Local Government Act*, being Chapter 1 of the Revised Statutes of British Columbia (2015) and amendments thereto, a Board may by Bylaw and with the consent of the participants amend a service establishment bylaw;

AND WHEREAS Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Establishment Bylaw No. 1541, 2013 established a service within Regional District of Kootenay Boundary Electoral Area 'D'/Rural Grand Forks for the purpose of operating and maintaining the Grand Forks Rural Fire Protection District Service;

AND WHEREAS the Regional District of Kootenay Boundary wishes to increase Bylaw No. 1541, 2013 annual requisition from \$375,000 to \$506,532.

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors obtained the approval of the electors in the participating area in accordance with Section 345 (a) of the *Local Government Act* and Section 86 of the *Community Charter*;

NOW THEREFORE BE IT RESOLVED that the Board of the Regional District of Kootenay Boundary, in open meeting assembled, enacts as follows:

1. CITATION

- a. This bylaw may be cited for all purposes as "Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017."

2. AMENDMENT

- a) Paragraph two of Section 4 of Bylaw No. 1541, 2013 is hereby repealed and replaced with the following:

The maximum amount of money that may be requisitioned in any one year for the service provided in Section 1 of this bylaw shall not exceed the amount raised by applying a tax rate of \$1.31/\$1,000 to the net taxable values of lands and improvements or

\$506,532 (five hundred six thousand five hundred thirty-two dollars) whichever is greater.

Read a **First and Second** time this day of

Read a **Third** time this day of

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary do hereby certify the foregoing to be a true and correct copy of Regional District of Kootenay Boundary Bylaw No. 1653 cited as "Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017" as read a third time day of

Manager of Corporate Administration

Approved by the Inspector of Municipalities this day of

Approval received from the Electors of the Grand Forks Rural Fire Protection District Service Area by way of Alternate Approval Process this day of

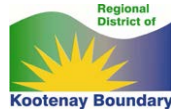
Reconsidered and Adopted this day of ,

Chair

Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary do hereby certify the foregoing to be a true and correct copy of Regional District of Kootenay Boundary Bylaw No. 1653 cited as "Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017" as read a third time day of

Manager of Corporate Administration



REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Bylaw No. 1654

A Bylaw of the Regional District of Kootenay Boundary, in the Province of British Columbia, to authorize the borrowing of funds to assist with the capital costs for the purposes of purchasing two new fire trucks and expansion of the Grand Forks Rural Fire Protection District Fire Hall

WHEREAS the Regional District of Kootenay Boundary has established by Bylaw No. 1541, 2013 a service within Regional District of Kootenay Boundary Electoral Area 'D'/Rural Grand Forks for the purpose of operating and maintaining the Grand Forks Rural Fire Protection District Service;

AND WHEREAS the estimated capital costs for the purchase of two new fire trucks and expansion to the fire hall is the sum of \$1,865,000.

AND WHEREAS the maximum term for which a debenture may be issued to secure the debt created by this bylaw is for a term not to exceed 20 years;

AND WHEREAS the authority to borrow under this bylaw expires five years from the date on which this bylaw is adopted;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors has obtained the approval of electors in the participating area in accordance with Section 345 (a) of the *Local Government Act* and Section 86 of the *Community Charter*;

NOW THEREFORE BE IT RESOLVED that the Regional District of Kootenay Boundary Board of Directors, in open meeting assembled, hereby enacts as follows:

1. The Regional District of Kootenay Boundary Board of Directors is hereby empowered and authorized to undertake and carry out or cause to be carried out capital expenditures for fire protection services within the boundaries of RDKB Electoral Area 'D'/Rural Grand Forks; the Grand Forks Rural Fire Protection District Service Area and to do all things necessary in connection therewith and without limiting the generality of the foregoing:
 - a) to borrow upon the credit of the Regional District of Kootenay Boundary a sum not exceeding one million, eight hundred and sixty-five thousand dollars (\$1,865,000) for the purchase of two new fire trucks and the expansion of the fire hall;

2. The maximum term for which debentures may be issued to secure the debt created by this bylaw is 20 years.

Citation:

This bylaw may be cited as "Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017."

Read a First and Second Time this day of

Read a third Time this day of

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify the foregoing to be a true and correct copy of Bylaw No. 1654 cited as the "Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017" as read a third time this
day of

Manager of Corporate Administration

APPROVED by the Inspector of Municipalities this day of

Approval received from the Electors of the Grand Forks Rural Fire Protection District Service Area by way of Alternate Approval Process this day of

Reconsidered and Adopted this day of

Chair

Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1665 cited as the "Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017" as reconsidered and adopted this
day of

Manger of Corporate Administration

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Service 057 Grand Forks Rural Fire Service

2017*BC Assessment Values*

Class	Improvements	Assessed Values	Factor	Converted Values
1	Residential	394,089,437	10.00	39,408,944
2	Utilities	5,291,181	35.00	1,851,913
3	Unmanged Forest	-	10.00	-
4	Major Industry	-	34.00	-
5	Light Industry	2,180,200	34.00	741,268
6	Business/Other	2,476,950	24.50	606,853
7	Managed Forest	-	30.00	-
8	Recreation/Non Profit	319,500	10.00	31,950
9	Farm	2,588,820	10.00	258,882
		<u>406,946,088</u>		<u>42,899,810</u>

BUDGET

%

ESTIMATED BUDGET		\$ 506,532.00
Collection Fee assessed by the Province	5.25	26,592.93
		<u>\$ 533,124.93</u>

Tax on a \$100,000 Home	\$ 124.27
Tax on a \$250,000 Home	\$ 310.68
Tax on a \$400,000 Home	\$ 497.09

Taxes will be collected from the following Property Owners:

Rates Per \$1000 of Assessed Value		Tax Rates	Collected
1	Residential	1.2427	\$ 489,743.21
2	Utilities	4.3495	23,014.12
3	Unmanged Forest	4.9709	-
5	Light Industry	4.2253	9,211.89
6	Business/Other	3.0447	7,541.49
7	Managed Forest	3.7282	-
8	Recreation/Non Profit	1.2427	397.05
9	Farm	1.2427	3,217.18
TOTAL COLLECTIONS			<u>\$ 533,124.93</u>

BYLAW RATE

\$ 1.31
per \$1000

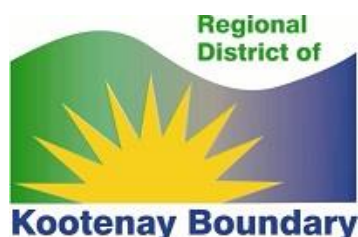
15/09/2017

H:\bb\2017 analysis\Tax Estimate 057 2018

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	Capital 12 245 610 - 057	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Command Vehicle	70,000					
2	Fire Engine Hall #2		520,000				
3	Fire Engine Hall #1						
4	Fire Engine Hall #5		520,000				
5	Fire Engine Hall #3 \$500k 2021						
6	Carson Hall Addition	20,000	765,000				
7	SCBA Replacement				130,000		
Current Year Budget		90,000	1,805,000	-	130,000	-	-

Notes:	Previous Year Budget	90,000
	Actual to December 31, 2017	48,383
Item #4/5	Assuming that no hall closures	
Item #6	Assuming closure of two halls	



STAFF REPORT

Date: 12 Sep 2017

File ADMN-Bylaw 1651
Amending East End Econ Dev
Service Establishment

To: **Chair McGregor and Members of
the RDKB Board of Directors**

From: Theresa Lenardon, Manager of
Corporate Administration

Re: Bylaw No. 1651-Amending East End
Economic Development Service
Establishment Bylaw No. 1427

Issue Introduction

A staff report from Theresa Lenardon, Manager of Corporate Administration/Corporate Officer regarding RDKB Economic Development (Kootenay) Service Establishment Amendment Bylaw No. 1651.

History/Background Factors

Last November 2016, the RDKB was advised by the City of Trail that Council adopted a resolution to withdraw from the Kootenay Economic Development Service pursuant to the provisions as set out in Section 5; Service Review and Dispute Resolution of the Service Establishment Bylaw No. 1427, 2009.

The withdrawal provisions are provided for in Part 10 (Regional District Service Structure and Establishing Bylaws) and more specifically in Divisions 5 (Changes to Establishing Bylaws) and 6 (Dispute Resolution in Relation to Services) of the *Local Government Act*. The City of Trail's withdrawal notice and Bylaw No. 1427 establishing the service are attached.

The legislation does not require a requisition limit for economic development services. The estimated 2018 budget for the continuation of the service without the City of Trail is \$111,053.000. The 2017 BC Assessment Values and the estimated budget without the City of Trail as a participant as well as the Property Tax Requisition for 2018-2022 including 2017 Actuals are attached.

Once the RDKB Board of Directors has given First, Second and Third readings to Bylaw No. 1651 and pursuant to Section 349 (Division 5-Changes to Establishing Bylaws) of the *Local Government Act*, at least two-thirds of the participants must consent to the withdrawal via

Page 1 of 2
Staff Report-East End Economic Development Service Amendment
Board of Directors-September 21, 2017

notice to the RDKB Corporate Officer. Upon third reading of the bylaw, the RDKB Corporate Officer will request letters of consent from the remaining six participants.

Upon receipt of consent from two-thirds of the participants, the Corporate Officer will send the Bylaw and all background information to the Inspector of Municipalities for Statutory Approval. There is usually a 4-6 week wait before staff will receive the Inspector's response. Once Statutory Approval has been granted, the bylaw can be presented back to the Board for adoption.

Implications

The financial impact of the City of Trail withdrawing from the service will not have a material impact on the remaining participants. This is based on the contract with the LCCDTS being reduced accordingly (with the City withdrawing).

Advancement of Strategic Planning Goals

Not applicable.

Background Information Provided

1. East End Service Establishment Bylaw No. 1427, 2009
2. Notice of Withdrawal from the City of Trail
3. Service Establishment Amendment Bylaw No. 1651, 2017
4. Updated Schedule A to Service Establishment Amendment Bylaw No. 1651
5. 2017 BC Assessment Values and Estimated Budget
6. Tax Requisition 2018-2022 and 2017 Actual
7. East End Economic Development Financial Plan

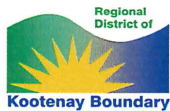
Alternatives

1. That the staff report be received (only).
2. That the RDKB Board of Directors approve First, Second and Third Readings of RDKB Amendment Bylaw No. 1651, 2017.

Recommendation(s)

Corporate Vote Unweighted

That Regional District of Kootenay Boundary Economic Development (Kootenay) Service Establishment Amendment Bylaw No. 1651, 2017 be given First, Second and Third Reading.



BYLAW NO. 1427

A Bylaw of the Regional District of Kootenay Boundary, in the Province of British Columbia, to establish an Economic Development Service in the Kootenay.

WHEREAS pursuant to the provisions of the *Local Government Act*, being Chapter 323 of the Revised Statutes of British Columbia and amendments thereto, a Board may by Bylaw establish a service for the promotion of economic development;

AND WHEREAS the Board of Directors has deemed it appropriate to establish different terms from those outlined in the *Local Government Act* for service review and service withdrawal;

AND WHEREAS the Board of Directors has deemed it appropriate to accept consent to adopt this bylaw from both the municipal and electoral area participating areas;

NOW THEREFORE BE IT RESOLVED that the Board of the Regional District of Kootenay Boundary, in open meeting assembled, enacts as follows:

1. CITATION

- a. This bylaw may be cited for all purposes as “Regional District of Kootenay Boundary Economic Development (Kootenay) Service Establishment Bylaw No. 1427, 2009.”

2. ESTABLISHMENT AND DESCRIPTION OF SERVICE

- a. The Board of Directors of the Regional District of Kootenay Boundary hereby establishes a service for the promotion of economic development in the Kootenay communities to be known as the “Kootenay Economic Development Service”.
- b. This service shall provide for the promotion of economic development in the Kootenay communities and, for that purpose, the Board of the Regional District of Kootenay Boundary, or its designates, is empowered and authorized to do all things necessary, including, without limiting the generality of the foregoing, obtaining required permits and licenses, employing staff, purchasing equipment or services, and entering into contracts for the purposes of the Kootenay Economic Development Service.

3. SERVICE BOUNDARIES AND PARTICIPANTS

- a. The boundaries of this service shall be the boundaries of Electoral Areas A, B and inclusive of the Cities of Trail and Rossland and the Villages of Fruitvale, Warfield and Montrose as outlined on the plan attached as Schedule ‘A’.
- b. The participants of this service are Electoral Areas A, B and the Cities of Trail and Rossland and the Villages of Fruitvale, Warfield and Montrose.

4. COST APPORTIONMENT AND RECOVERY

- a. The costs of this service shall be apportioned amongst the participants on the following basis:
 - i. 50% on the participants relative share of the converted value of land and improvements within service area
 - ii. 50% on participants relative share of the population, as determined by the Minister of Community and Rural Development from time to time, of the service area
- b. The costs for this service shall be recovered utilizing one or more of the following:
 - i. Property Value Taxation
 - ii. Fees and Charges
 - iii. Revenues raised pursuant to the Local Government Act or other

- legislation
- iv. Revenues received by way of agreement, gift, enterprise, grant or otherwise.

5. SERVICE REVIEW AND DISPUTE RESOLUTION

- a. This service shall be reviewed in the fourth quarter of 2012 and every three years thereafter.
- b. The review will look at the effectiveness and value of the service.
- c. The costs of the scheduled service review shall be borne by the service, including any facilitation or consulting costs deemed appropriate by the participants.
- d. Should any participant wish to leave the service after a scheduled service review they will be allowed to subject to the following restrictions:
- i. The leaving participant will still be responsible for their share of any existing debt or commitment.
 - ii. The leaving participant will have no claim on the assets of the service.
 - iii. The decision to leave the service must be communicated to the RDKB Board no later than July 1 of the year following the completion of the review and will take effect in the subsequent year.
- e. Should participant(s) representing 25% or more of the assessment base leave the service, and therefore make the service unsustainable, any assets of the service will be liquidated and allocated:
- i. Firstly, to the reduction of any existing debt or commitments of the service
 - ii. Secondly, to the participants on the basis of the participating member's relative share of the 2008 converted assessment.
- f. Should any participant initiate service review outside of the schedule established herein, that participant will be responsible for all costs associated with the review, unless otherwise agreed to by at least 2/3's of the participants.

Read a **FIRST** time this 29th day of October, 2009.
Read a **SECOND** time this 29th day of October, 2009.
Read a **THIRD** time this 29th day of October, 2009.

I, Elaine Kumar, Director of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Regional District of Kootenay Boundary Bylaw No. 1427 cited as "Regional District of Kootenay Boundary Economic Development (Kootenay) Service Establishment Bylaw No. 1427, 2009" as read a third time this 29th day of October, 2009..



Director of Corporate Administration

Written consent to adopt this bylaw was received from the Director of Electoral Area A the 29th day of October, 2009.

Written consent to adopt this bylaw was received from the Director of Electoral Area B the 29th day of October, 2009.

Written consent to adopt this bylaw was received from the City of Trail the 19th day of October, 2009.

Written consent to adopt this bylaw was received from the City of Rossland the 15th day of October, 2009.

Written consent to adopt this bylaw was received from the Village of Fruitvale the 16th day of October, 2009.

Written consent to adopt this bylaw was received from the Village of Warfield the 19th day of October, 2009.

Written consent to adopt this bylaw was received from the Village of Montrose 20th day of October, 2009.

APPROVED by the Inspector of Municipalities this 27th day of November, 2009.

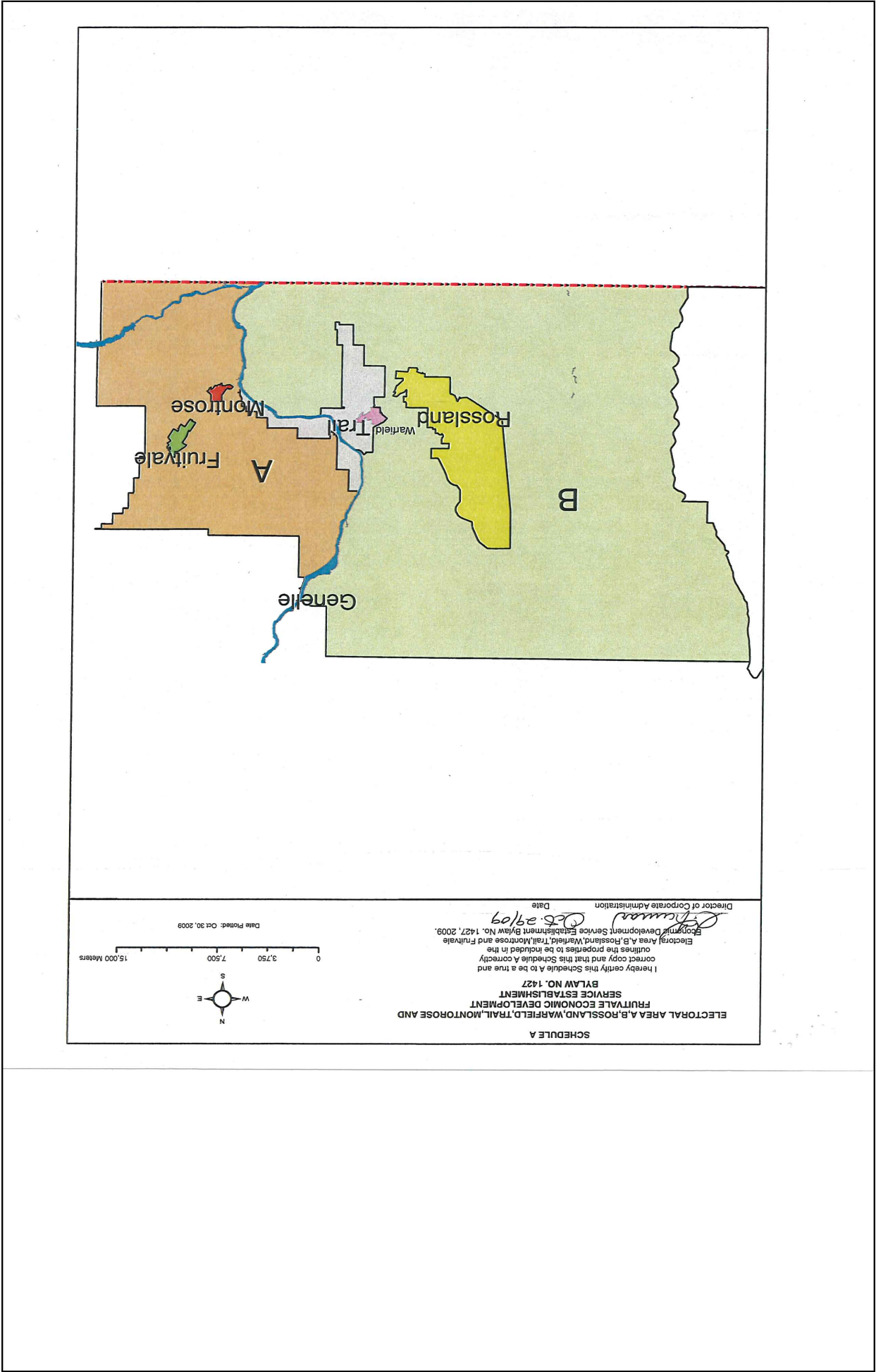
RECONSIDERED AND FINALLY ADOPTED this 10th day of December, 2009.


Chair


Director of Corporate Administration

I, Elaine Kumar, Director of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Regional District of Kootenay Boundary Bylaw No. 1427 cited as the "Regional District of Kootenay Boundary Economic Development (Kootenay) Service Establishment Bylaw No. 1427, 2009" as reconsidered and finally adopted this 10th day of December, 2009.


Director of Corporate Administration





City of Trail

REGIONAL DISTRICT OF
KOOTENAY BOUNDARY

FILE #

NOV 14 2016

DOC #

REF. TO: *MP*

CC: *JM* | *EASTERN* | *TL*
File #0450-31

SERVICE REVIEW. FILE

10 November 2016

Regional District of Kootenay Boundary
Attention: John M. MacLean, Chief Administrative Officer
202 - 843 Rossland Avenue
Trail, BC V1R 4S8

Dear John:

RE: REGIONAL ECONOMIC DEVELOPMENT SERVICE

This is to advise that at their Regular Council meeting held Monday, November 7, 2016, Trail City Council passed the following Resolution:

That Trail City Council provide notice to the Board of the Regional District of Kootenay Boundary that the City wishes to withdraw from the Kootenay Economic Development Service pursuant to section 5(d) of the Regional District of Kootenay Boundary Economic Development (Kootenay) Service Establishment Bylaw No. 1427, 2009; and that the Corporate Administrator be directed to notify the RDKB accordingly.

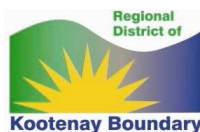
Please accept this letter as notice of the City's intention to withdraw from the above-noted service pursuant to the provisions of the bylaw. The City would ask that you confirm receipt and that all necessary actions will be taken to facilitate the City's exit from this service.

Sincerely,

Sandy Lucchini
Deputy Corporate Administrator



City Hall ♦ 1394 Pine Avenue, Trail, BC, Canada V1R 4E6 ♦ Telephone: (250) 364-1262 ♦ Fax: (250) 364-0830
Public Works ♦ Telephone: (250) 364-0840 ♦ Fax: (250) 364-0831
www.trail.ca ♦ eMail: info@trail.ca



REGIONAL DISTRICT OF KOOTENAY BOUNDARY

BYLAW NO. 1651

A Bylaw to amend Regional District of Kootenay Boundary Economic Development (Kootenay) Service Establishment Bylaw No. 1427 to remove the City of Trail as a participant.

WHEREAS the Regional District of Kootenay Boundary established a service for the promotion of economic development within the of the East End (Kootenay area) of the Regional District of Kootenay Boundary with the adoption of Bylaw No. 1427, 2009;

AND WHEREAS the participants within the service were the Corporation of the City of Trail, the Corporation of the City of Rossland, the Corporation of the Village of Fruitvale, the Corporate of the Village of Montrose, the Corporation of the Village of Warfield and Electoral Areas 'A' and 'B'/Lower Columbia-Old Glory;

AND WHEREAS the City of Trail has requested, pursuant to a scheduled service review and in keeping with Bylaw No. 1427, that it be allowed to withdraw from the service;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors wishes to amend Bylaw No. 1427, 2009 to allow the withdrawal of the City of Trail from the service area;

AND WHEREAS the Regional District of Kootenay Boundary has received the written approval from the Corporation of the City of Rossland, the Corporation of the Village of Fruitvale, the Corporation of the Village of Montrose, the Corporation of the Village of Warfield and Electoral Areas 'A' and 'B'/Lower Columbia-Old Glory to amend Bylaw No. 1427;

NOW THEREFORE BE IT RESOLVED that the Board of the Regional District of Kootenay Boundary, in open meeting assembled enacts as follows:

1. CITATION

- a) This bylaw may be cited as "Regional District of Kootenay Boundary Economic Development (Kootenay) Service Establishment Amendment Bylaw No. 1651, 2017."

2. AMENDMENT

- a) Sections 3a) and 3b) of Bylaw No. 1427, 2009 are hereby repealed and replaced with the following:
 - 3a. The boundaries of the service shall be the boundaries of the Corporation of the City of Rossland, the Corporation of the Village of Fruitvale, the Corporation of the Village of Montrose, the Corporation of the Village of Warfield and Electoral Areas 'A' and 'B'/Lower Columbia-Old Glory as outlined on the Plan attached as Schedule 'A'.
 - 3b. The participants of this service are the Corporation of the City of Rossland, the Corporation of the Village of Fruitvale, the Corporation of the Village of Montrose, the Corporation of the Village of Warfield and Electoral Areas 'A' and 'B'/Lower Columbia-Old Glory.

Read a First time this 21st day of September, 2017.

Read a Second time this 21st day of September, 2017.

Read a Third time this 21st day of September, 2017.

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1651, 2017 cited as "Regional District of Kootenay Boundary Economic Development (Kootenay) Service Establishment Amendment Bylaw No. 1651, 2017" as read a third time this 21st day of September, 2017.

Manager of Corporate Administration

Written consent to adopt this bylaw was received from the Director of Electoral Area 'A'.

Written consent to adopt this bylaw was received from the Director of Electoral Area 'B'/Lower Columbia-Old Glory.

Written consent to adopt this bylaw was received from the Corporation of the City of Rossland.

Written consent to adopt this bylaw was received from the Corporation of the Village of Fruitvale.

Written consent to adopt this bylaw was received from the Corporation of the Village of Montrose.

Written consent to adopt this bylaw was received from the Corporation of the Village of Warfield.

APPROVED by the Inspector of Municipalities this day of , 2017.

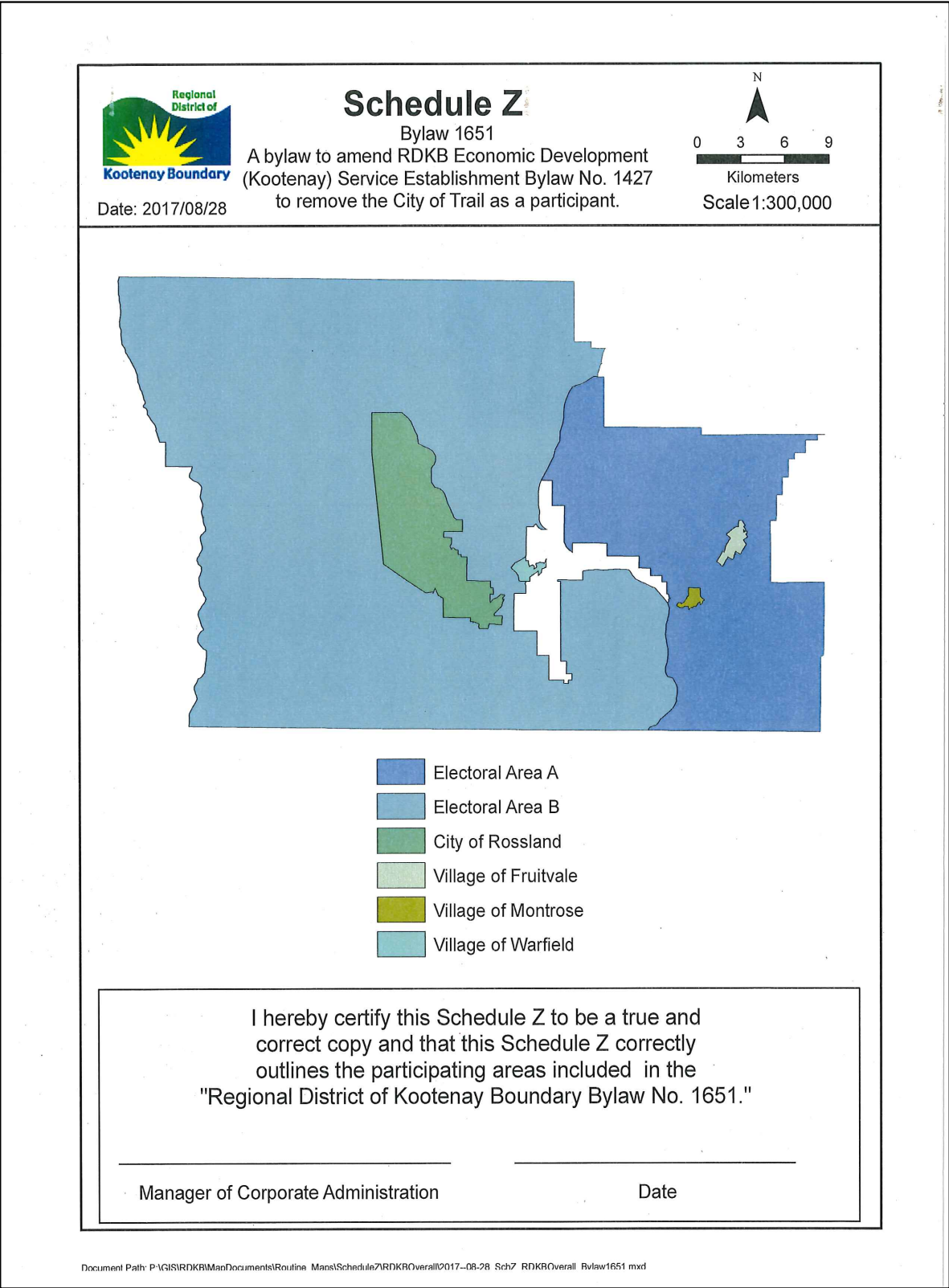
RECONSIDERED and adopted this day of , 2017.

Chair

Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1651, 2017 cited as "Regional District of Kootenay Boundary Economic Development (Kootenay) Service Establishment Amendment Bylaw No. 1651, 2017" as reconsidered and adopted this day of , 2017.

Manager of Corporate Administration



Regional District of Kootenay Boundary
Service 017 - East End Economic Development without Trail

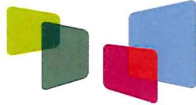
2017 BC Assessment Values									
Class	Improvements	Assessed Values						Factor	Converted Values
		Fruitvale	Montrose	Rossland	Warfield	Electoral Area A	Electoral Area B		
1	Residential	170,942,000	105,306,400	514,924,500	151,195,400	211,972,375	194,514,737	10.00	134,885,541
2	Utilities	2,357,935	1,039,600	7,187,000	1,803,100	74,499,420	38,319,760	35.00	43,822,385
3	Unmanged Forest	-	-	-	-	-	-	10.00	-
4	Major Industry	-	-	-	-	38,761,600	400,000	34.00	-
5	Light Industry	92,500	-	207,200	478,500	4,812,400	2,275,200	34.00	2,674,372
6	Business/Other	8,653,850	1,128,900	31,268,380	2,527,500	10,689,400	11,733,000	24.50	16,170,252
7	Managed Forest	-	-	88,800	-	2,257,300	4,717,600	30.00	26,640
8	Recreation/Non Profit	-	-	3,027,300	-	18,200	-	10.00	302,730
9	Farm	1,648	-	10,239	-	329,122	-	10.00	1,189
		182,047,933	107,474,900	556,713,419	156,004,500	343,339,817	251,960,297		197,883,110

BUDGET		%	
ESTIMATED BUDGET			\$ 111,053.00
Collection Fee assessed by the Province		5.25	5,830.28
			<u>\$ 116,883.28</u>
Tax on a \$100,000 Home		\$	5.91
Tax on a \$250,000 Home		\$	14.77
Tax on a \$400,000 Home		\$	23.63
Taxes will be collected from the following Property Owners:			
Rates Per \$1000 of Assessed Value		Tax Rates	Collected
1	Residential	0.0591	\$ 79,672.62
2	Utilities	0.2067	25,884.49
3	Unmanged Forest	0.0591	-
4	Major Industry	0.2008	-
5	Light Industry	0.2008	1,579.67
6	Business/Other	0.1447	9,551.26
7	Managed Forest	0.1772	15.74
8	Recreation/Non Profit	0.0591	178.81
9	Farm	0.0591	0.70
TOTAL COLLECTIONS			<u>\$ 116,883.28</u>
BYLAW RATE		\$ 0.56	
		per \$1000	

Property Tax Requisition		2018	2019	2020	2021	2022
2017		Budget	Budget	Budget	Budget	Budget
Actual	Description	Amount	Amount	Amount	Amount	Amount
10,042	11 830 100 - 017 Fruitvale	10,448	10,461	9,905	9,913	9,921
5,589	11 830 500 - 017 Montrose	5,811	5,819	5,510	5,514	5,519
31,053	11 830 600 - 017 Rossland	32,338	32,381	30,659	30,684	30,710
79,751	11 830 700 - 017 Trail	-	-	-	-	-
8,271	11 830 800 - 017 Warfield	8,604	8,616	8,157	8,164	8,171
32,728	11 830 901 - 017 Electoral Area 'A'	34,041	34,086	32,273	32,300	32,327
19,049	11 830 902 - 017 EA 'B' / Lower Columbia/Old Glory	19,810	19,836	18,781	18,797	18,812
186,483	Sub	111,053	111,200	105,285	105,371	105,460
	This Year Requisition	111,053	111,200	105,285	105,371	105,460
	Total Requisition	111,053	111,200	105,285	105,371	105,460

Establishing Bylaw #1427; amending Bylaw #1564		Population	Completed Roll	Completed Roll	Completed Roll
	Municipality or Electoral Area	2016 Census	2017	2015	2017
	Village of Fruitvale	1,920	20,083,024	20,552,882	20,083,024
	Village of Montrose	996	11,171,080	10,853,667	11,171,080
	City of Rossland	3,729	62,163,145	58,195,374	62,163,145
	City of Trail				160,066,256
	Village of Warfield	1,680	16,539,852	16,683,295	16,539,852
	Electoral Area 'A'	1,891	65,436,484	68,284,297	65,436,484
	Electoral Area 'B' / Lower Columbia/Old Glory	1,442	38,080,741	35,890,670	38,080,741
	Total	11,658	213,474,326	370,499,530	373,540,582

56	0.43
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REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN

EXHIBIT NO 017
EAST END ECONOMIC DEVELOPMENT SERVICES

PARTICIPANTS:

Fruitvale, Montrose, Rossland, Trail, Warfield,
Electoral Areas 'A' and 'B'

						Increase(Decrease) between 2017 BUDGET and 2018 BUDGET						
	PAGE	2016 ACTUAL	2017 BUDGET	2017 ACTUAL	(OVER) UNDER	2018 BUDGET	\$	%	2019 BUDGET	2020 BUDGET	2021 BUDGET	2022 BUDGET
REVENUE:												

REGIONAL DISTRICT OF KOOTENAY BOUNDARY Five Year Financial Plan							
Property Tax Requisition		2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	
2017 Actual	Description	Amount	Amount	Amount	Amount	Amount	Amount
10,042	11 830 100 - 017 Fruitvale	10,448	10,461	9,905	9,913	9,921	
5,589	11 830 500 - 017 Montrose	5,811	5,819	5,510	5,514	5,519	
31,053	11 830 600 - 017 Rossland	32,338	32,381	30,659	30,684	30,710	
79,751	11 830 700 - 017 Trail	-	-	-	-	-	
8,271	11 830 800 - 017 Warfield	8,604	8,616	8,157	8,164	8,171	
32,728	11 830 901 - 017 Electoral Area 'A'	34,041	34,086	32,273	32,300	32,327	
19,049	11 830 902 - 017 EA 'B' / Lower Columbia/Old Glory	19,810	19,836	18,781	18,797	18,812	
186,483	Sub	111,053	111,200	105,285	105,371	105,460	
	This Year Requisition	111,053	111,200	105,285	105,371	105,460	
	Total Requisition	111,053	111,200	105,285	105,371	105,460	

Notes:

Establishing Bylaw #1427; amending Bylaw #1564	Population	Completed Roll	Completed Roll	Completed Roll	Converted Taxable Values
Municipality or Electoral Area	2016 Census	2017	2015	2017	
Village of Fruitvale	1,920	20,083,024	20,552,882	20,083,024	
Village of Montrose	996	11,171,080	10,853,667	11,171,080	
City of Rossland	3,729	62,163,145	58,195,374	62,163,145	
City of Trail				160,066,256	0.43
Village of Warfield	1,680	16,539,852	16,683,295	16,539,852	
Electoral Area 'A'	1,891	65,436,484	68,284,297	65,436,484	
Electoral Area 'B' / Lower Columbia/Old Glory	1,442	38,080,741	35,890,670	38,080,741	
Total	11,658	213,474,326	370,499,530	373,540,582	

12/09/2017
East End Economic Development Services
Page 2

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Name Account	Federal Grant in Lieu 11 210 100 - 017	2017 Prior Year	2018 Budget		2019 Budget		2020 Budget		2021 Budget		2022 Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1											
	Current Year Budget	-	-		-		-		-		-

Notes:	Previous Year Budget	-
	Actual to December 31, 2017	64

Name	Miscellaneous Revenue	2017	2018		2019		2020		2021		2022
Account	11 590 159 - 017	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1		-	-								
2			-								
Current Year Budget		-	-		-		-		-		-

Notes:	Previous Year Budget	-
	Actual to December 31, 2017	-

REGIONAL DISTRICT OF KOOTENAY BOUNDARY										
Five Year Financial Plan										
Name	Transfer From Reserves	2017	2018	2019	2020	2021	2022			
Account	11 921 205 - 017	Prior Year	Budget	Budget	Budget	Budget	Budget	Budget		
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount
1	Transfer From Reserves	-						-		-
	Service Reveiw - every 3 years									
2	To Fund LCCDT Administration (see page 8)									
	Current Year Budget	-	-	-	-	-	-	-	-	-

Notes:

Previous Year Budget

Actual to December 31, 2017

Item #1

Resrve funds transferred to fund mandatory service review

three years after establishment of the service

12/09/2017

East End Economic Development Services

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REGIONAL DISTRICT OF KOOTENAY BOUNDARY										
Five Year Financial Plan										
Name	Transfer From Reserves	2017	2018	2019	2020	2021	2022			
Account	11 921 205 - 017	Prior Year	Budget	Budget	Budget	Budget	Budget	Budget		
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount
1	Transfer From Reserves	-						-		-
	Service Reveiw - every 3 years									
2	To Fund LCCDT Administration (see page 8)									
Current Year Budget		-	-	-	-	-	-	-	-	-

Notes:

Previous Year Budget

Actual to December 31, 2017

Item #1

Resrve funds transferred to fund mandatory service review

three years after establishment of the service

12/09/2017

East End Economic Development Services

Page 5

Name	Previous Year's Surplus	2017	2018	2019		2020		2021		2022	
Account	11 911 100 - 017	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Previous Year's Surplus	- 491	64		-		-		-		-
	Current Year Budget	- 491	64		-		-		-		-

Page 6

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	Contracted Services 12 692 226 - 017	2017 Prior Year	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Lower Columbia Development Team	176,600	100,662	100,662	100,662	100,662	100,662
	"Lower Columbia Initiative"						
Current Year Budget		176,600	100,662	100,662	100,662	100,662	100,662

Notes: Previous Year Budget 176,600
Actual to December 31, 2017 176,600
Item #1 Contracted Service for Economic Development estimated at decreased contract without City of Trail

Name	Board Fee		2017	2018		2019		2020		2021		2022
Account	12 692 230 - 017		Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description		Amount	Amount		Amount		Amount		Amount		Amount
1	Board Fee		4,074	4,155	2.0%	4,238	2.0%	4,323	2.0%	4,409	2.0%	4,498
	Current Year Budget		4,074	4,155		4,238		4,323		4,409		4,498

Page 8

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REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Consulting Services	2017	2018	2019	2020	2021	2022
Account	12 692 233 - 017	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Trail Chamber of Commerce Membership	300	300	300	300	300	300
2	Tri RD Ag Project	6,000	6,000	6,000			
Current Year Budget		6,300	6,300	6,300	300	300	300

Notes: _____ Previous Year Budget 6,300
 _____ Actual to December 31, 2017 6,300

[illegible]

Notes:	Previous Year Budget	-
	Actual to December 31, 2017	-

\$ 8,324.19
\$ -
\$ 8,324.19



[illegible]

Notes:	Previous Year Budget	-
	Actual to December 31, 2017	-

12/09/2017

Statistics 2014

POPULATION

Municipality or Electoral Area	2016 Census	%
Village of Fruitvale	1,920	16.5%
Village of Montrose	996	8.5%
City of Rossland	3,729	32.0%
City of Trail		0.0%
Village of Warfield	1,680	14.4%
Electoral Area 'A'	1,891	16.2%
Electoral Area 'B'	1,442	12.4%
Total Residents Served	11,658	100.0%

Assessed Taxable Values for Hospital Purposes (Converted and Pre-converted)

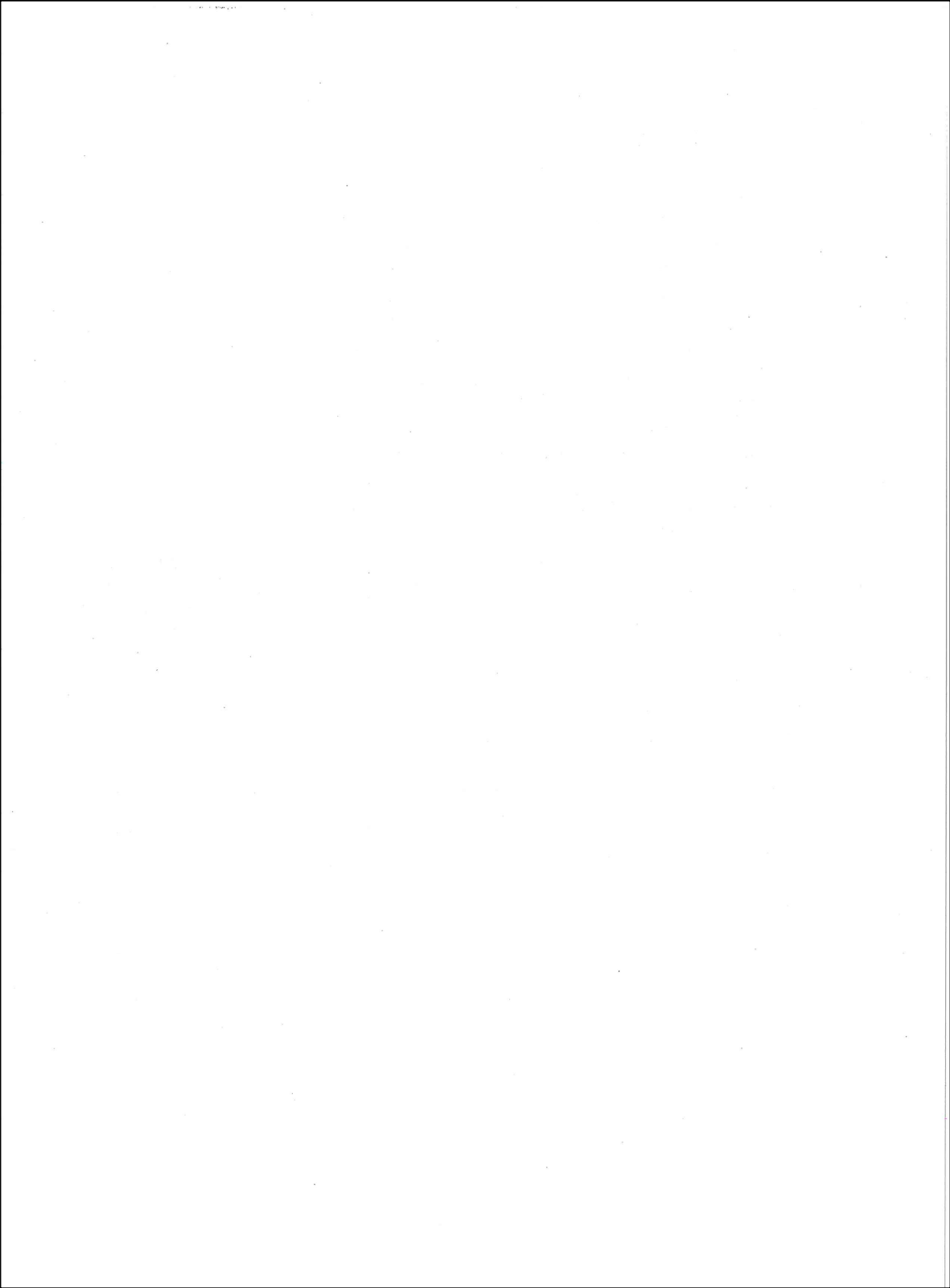
2017

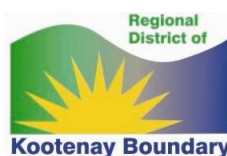
Completed Roll

Municipality or Electoral Area	Converted Taxable Values for Hospital Purposes	%	Pre-Converted Taxable Values for Hospital Purposes
Village of Fruitvale	20,083,024	9.4%	182,169,833
Village of Montrose	11,171,080	5.2%	107,474,900
City of Rossland	62,163,145	29.1%	557,661,819
City of Trail		0.0%	
Village of Warfield	16,539,852	7.7%	156,092,000
RD Electoral Area 'A'	65,436,484	30.7%	343,465,717
RD Electoral Area 'B'	38,080,741	17.8%	252,139,491
Total	213,474,326	100.0%	1,599,003,760

12/09/2017

J:\Finance\Five Year Financial Plan\5YR017 without trail





REGIONAL DISTRICT OF KOOTENAY BOUNDARY

BYLAW NO. 1651

A Bylaw to amend Regional District of Kootenay Boundary Economic Development (Kootenay) Service Establishment Bylaw No. 1427 to remove the City of Trail as a participant.

WHEREAS the Regional District of Kootenay Boundary established a service for the promotion of economic development within the of the East End (Kootenay area) of the Regional District of Kootenay Boundary with the adoption of Bylaw No. 1427, 2009;

AND WHEREAS the participants within the service were the Corporation of the City of Trail, the Corporation of the City of Rossland, the Corporation of the Village of Fruitvale, the Corporate of the Village of Montrose, the Corporation of the Village of Warfield and Electoral Areas 'A' and 'B'/Lower Columbia-Old Glory;

AND WHEREAS the City of Trail has requested, pursuant to a scheduled service review and in keeping with Bylaw No. 1427, that it be allowed to withdraw from the service;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors wishes to amend Bylaw No. 1427, 2009 to allow the withdrawal of the City of Trail from the service area;

AND WHEREAS the Regional District of Kootenay Boundary has received the written approval from the Corporation of the City of Rossland, the Corporation of the Village of Fruitvale, the Corporation of the Village of Montrose, the Corporation of the Village of Warfield and Electoral Areas 'A' and 'B'/Lower Columbia-Old Glory to amend Bylaw No. 1427;

NOW THEREFORE BE IT RESOLVED that the Board of the Regional District of Kootenay Boundary, in open meeting assembled enacts as follows:

1. CITATION

- a) This bylaw may be cited as "Regional District of Kootenay Boundary Economic Development (Kootenay) Service Establishment Amendment Bylaw No. 1651, 2017."

2. AMENDMENT

- a) Sections 3a) and 3b) of Bylaw No. 1427, 2009 are hereby repealed and replaced with the following:

3a. The boundaries of the service shall be the boundaries of the Corporation of the City of Rossland, the Corporation of the Village of Fruitvale, the Corporation of the Village of Montrose, the Corporation of the Village of Warfield and Electoral Areas 'A' and 'B'/Lower Columbia-Old Glory as outlined on the Plan attached as Schedule 'A'.

3b. The participants of this service are the Corporation of the City of Rossland, the Corporation of the Village of Fruitvale, the Corporation of the Village of Montrose, the Corporation of the Village of Warfield and Electoral Areas 'A' and 'B'/Lower Columbia-Old Glory.

Read a First time this 21st day of September, 2017.

Read a Second time this 21st day of September, 2017.

Read a Third time this 21st day of September, 2017.

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1651, 2017 cited as "Regional District of Kootenay Boundary Economic Development (Kootenay) Service Establishment Amendment Bylaw No. 1651, 2017" as read a third time this 21st day of September, 2017.

Manager of Corporate Administration

Written consent to adopt this bylaw was received from the Director of Electoral Area 'A'.

Written consent to adopt this bylaw was received from the Director of Electoral Area 'B'/Lower Columbia-Old Glory.

Written consent to adopt this bylaw was received from the Corporation of the City of Rossland.

Written consent to adopt this bylaw was received from the Corporation of the Village of Fruitvale.

Written consent to adopt this bylaw was received from the Corporation of the Village of Montrose.

Written consent to adopt this bylaw was received from the Corporation of the Village of Warfield.

APPROVED by the Inspector of Municipalities this day of , 2017.

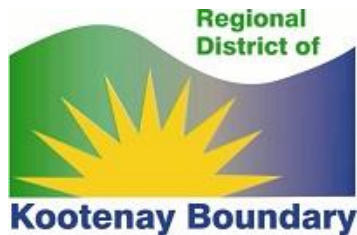
RECONSIDERED and adopted this day of , 2017.

Chair

Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1651, 2017 cited as "Regional District of Kootenay Boundary Economic Development (Kootenay) Service Establishment Amendment Bylaw No. 1651, 2017" as reconsidered and adopted this day of , 2017.

Manager of Corporate Administration



STAFF REPORT

Date: 04 Sep 2017

File ADMN-BYLAW 1643
2018 Permissive Taxation
Exemption Bylaw

To: Chair McGregor and Members of
the RDKB Board of Directors

From: Theresa Lenardon, Manager of
Corporate Administration

Re: Proposed 2018 Permissive Tax
Exemption Bylaw No. 1643

Issue Introduction

A staff report from Theresa Lenardon, Manager of Corporate Administration regarding proposed Regional District of Kootenay Boundary 2018 Permissive Property Tax Exemption Bylaw No. 1643, 2017.

History/Background Factors

For approximately 25 years or more, the RDKB has adopted a "permissive" bylaw that exempts certain properties located within the RDKB Electoral Areas A-E from taxation. This exemption is not advertised within the District, is subject to legislation and is also subject to permission from each Electoral Area Director.

The Permissive Property Taxation Exemption Bylaw must be adopted on or before October 31st of each year so that BC Assessment has the information to exempt the properties from taxation in the next calendar year.

Legislation

Section 391 of the *Local Government Act* (attached) provides authority to Regional Districts to exempt properties (lands and improvements) from taxation through the adoption of a bylaw. Section 392 of the *Local Government Act* provides exemption for heritage properties. This local government authority transitions from Section 15 (1) (v) of the *Taxation (Rural Area) Act* (attached) and is considered "permissive" based on support from the Electoral Area Director. When exempting properties from taxation, the RDKB is required to adhere to requirements set out in the *Local Government Act*. For properties exempted via the *Taxation (Rural Area) Act*, the Surveyor of Taxes (SOT) relies on BC Assessment to manage and apply the appropriate

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Staff Report-Permissive Taxation Exemption-Bylaw no. 1643
Board of Directors-September 21, 2017

exemption. Reference to, and the inclusion of legislation from the *Taxation (Rural Area) Act* with this staff report is for informational purposes only.

The properties (lands and improvements - improvements being structures, buildings etc.) listed on the proposed 2018 Permissive Property Tax Exemption Bylaw are non-profit, not-for-profit and charities and meet all the requirements of the *Local Government Act* Sections 391 and or 392.

2018 Update

The proposed 2018 Permissive Property Taxation Exemption Bylaw does not include any new properties and there have not been any properties removed from the current 2017 bylaw.

In order for each of the organizations/properties listed in the proposed bylaw to remain exempt from taxation in 2018, they are required to submit an annual request letter and acknowledge the RDKB Board's generosity. With regard to the 2018 tax year, staff has received letters from all of the properties listed on the proposed exemption bylaw. Each letter acknowledges and thanks the RDKB for its generosity in granting the exemption.

The Board is also being presented with financial information regarding the tax rates (based on 2017 rates) and the estimated amount of taxation. Should the Board approve and adopt the proposed 2018 Permissive Property Tax Exemption Bylaw, staff will forward it to the appropriate Assessment Offices before the October 31st deadline.

Recovery of Taxes

The members of the Policy, Executive and Personnel (PEP) Committee are currently reviewing a proposed Permissive Taxation Exemption Policy and application procedure and have requested staff to clarify what the impact the exemptions in RDKB Electoral Areas may have on municipalities. Administration and Finance Department staffs have consulted with both the Surveyor of Taxes and BC Assessment for an explanation. This is a complex matter, however the following information from the SOT and BC Assessment is presented to the Board for information.

The SOT is a billing agent for the RDKB and requisitions the amount of taxation that a regional district sends the SOT for each service area. The SOT bills and collects and then finally disburses the requested requisition amounts back to the RDKB. Taxable properties within RDKB Electoral Areas and taxable properties within RDKB member municipalities bear the tax burden for those entities that are exempt from taxation as there is no ability to tax an exempt entity. Likewise, when member municipalities exempt properties from taxation; the taxable properties not only within the member municipality, but also within the RDKB Electoral Areas bear the tax burden for exempted entities that lie within incorporated municipalities.

To put this another way with a focus on "services", BC Assessment confirms that any property which receives a municipal permissive exemption will be exempt from all taxes. The assessed value in BC Assessment will reflect a nil assessment. Therefore, the impact on taxation for an

Electoral Area exemption is the same as a municipal exemption. Properties in both situations would impact on all applicable services within the regional district that either the municipality participates in or the electoral area participates in. This would have to be reviewed service by service to determine the tax implication which is not practical.

This information will be reviewed again when the proposed Permissive Taxation Exemption Policy and application procedure are referred to the Board from the PEP Committee.

Implications

1. Taxation exemption in the Electoral Areas provides societies and other non-profit organizations some financial relief so that they can continue to operate. These groups provide recreational, cultural, educational and tourism amenities, aesthetic value and other benefits to the residents of our rural communities.
2. Taxable properties within the RDKB Electoral Areas and member municipalities bear the tax burden for entities exempted from taxation.
3. Due to the redistribution of the exempted taxes as noted above, there is no shortfall in the amount of money that the SOT disburses back to the regional district.

Advancement of Strategic Planning Goals

Adoption of the proposed 2018 Permissive Taxation Exemption Bylaw meets the following RDKB Strategic Goals:

Improve and Enhance Communication:

- We will continue to advocate on issues that affect our Region
- We will continue to focus on partnerships that advance the interests of the Region

Continue to Focus on Organizational Excellence

- We will continue to focus on good management and governance

Background Information Provided

1. Proposed Bylaw No. 1643
2. Sections 391 and 392 of the *Local Government Act*
3. Section 15 *Taxation (Rural Area) Act*
4. Financial Information (tax rates, estimated RDKB taxes)

Alternatives

1. Approve Bylaw 1643 First, Second and Third Readings
2. Approve Adoption of proposed 2018 Permissive Taxation Exemption Bylaw No. 1643
3. Defeat all Readings and Adoption of the proposed bylaw

Recommendation(s)

That the Regional District of Kootenay Boundary 2018 Permissive Taxation Exemption Bylaw No. 1643, 2017 be read a First, Second and Third time.

That the Regional District of Kootenay Boundary 2018 Permissive Taxation Exemption Bylaw No. 16423, 2017 be reconsidered and adopted.

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*Staff Report-Permissive Taxation Exemption-Bylaw no. 1643
Board of Directors-September 21, 2017*

REGIONAL DISTRICT OF KOOTENAY BOUNDARY**BYLAW NO. 1643**

A bylaw to Exempt Certain Land and Improvements from Taxation
in the Regional District of Kootenay Boundary.

WHEREAS by Section 391 of the *Local Government Act*, the Board is authorized to exempt from taxation certain lands, improvements or both, for a period of one calendar year;

NOW THEREFORE BE IT RESOLVED, that the Board of Directors of the Regional District of Kootenay Boundary in open meeting assembled enacts as follows:

1. That the lands and improvements located on the following described lands are hereby exempt from taxation for the 2018 calendar year:

Christina Lake Golf & Country Club (Penticton Area 17)

Parcel Z, DL 269, 313, Except Plan KAP72739, Lot 2, Block 19, Plan KAP8, DL 269, SDYD
Lot 3, Block 19, Plan KAP8, DL 269, SDYD
Lot 1, Plan KAP27907, DL 269 313, SDYD
275 2nd Avenue (Roll No. 712/00210.100);

Block A, DL 268, and DL 269, Except Plan KAP81037, L.D. 54, S.D.Y.D.
275 2nd Avenue (Roll No. 712/00170.000)

Except any lands and improvements located thereon used for private commercial undertakings.

Kettle Valley Golf Club – Village of Midway (Penticton Area 17)

Plan KAP843, Lot 11, DL 514, LD 54, SDYD
Except Plan H1 Lot 18, Plan KAP843, DL 514, SDYD
Except Plan H1 Lot 22, Plan KAP843 DL 514, SDYD
Except Plan H1 Lot 21, Plan KAP843, DL 514, SDYD, Lot 14
3280 Highway 3 (Roll No. 713/03133.000).

Except any lands and improvements located thereon used for private commercial undertakings.

Champion Lakes Golf & Country Club
Beaver Valley Golf & Recreation Society (Cranbrook Area 22 & Nelson Area 21)

NEP X67, DL 1236, LD 26
Subsidy Lot 25, Except Plan 7883, Plan X67

111 Champion Park Road (Roll No. 711/05538.010)

Except any lands and improvements located thereon used for private commercial undertakings.

**Rossland Trail Country Club Birchbank Golf Club
(Cranbrook Area 22 & Nelson Area 21)**

DL 7179, Except PT Outlined in Red on PL DD 11805, DL 7188, KD
Except PT outlined in Red on PL DD 11805, 1605, RW13 6711 NEP65123 NEP65124
5500 Highway 22 (Roll No. 711/08761.001).

Except any lands and improvements located thereon used for private commercial undertakings.

Christina Lake Community Association (Penticton Area 17)

DL 317, Plan KAP5491B, LD 54, Parcel A
90 Park Road Roll No. 712/02580.000

Plan KAP50, Block 21, Lot 2, DL 317, LD 54
Lot 3, Block 21, Plan KAP50, DL 317, SDYD, LD 54,
Lot 4, Block 21, Plan KAP50, DL 317, SDYD, LD 54'
Lot 5, Block 21, Plan KAP50, DL 317, SDYD, LD 54, Lot 6
Park Road (Roll No. 712/00306.000)

Phoenix Mountain Alpine Ski Society (Penticton Area 17)

255s, LD 54
8000 Phoenix Ski Hill Road (Roll No. 712/02100.000);

DL 2701, Lease/Permit/Licence #340472 Surface of Parts of DL 2701, W/I Lots 1811
976 977 975 and 915 As shown on map attached to License for operation and
maintenance of Ski Hill purposes
Phoenix Ski Hill Road (Roll No. 712/10431.000);

Except any lands and improvements located thereon used for private commercial undertakings.

Boundary Stock Horse Association (Penticton Area 17)

DL 2007, LD 54
Lease/Permit/Licence #404836 Covering that Part of DL 2007 Together with that Park of
DL 332 Plan B847 Except Plans B12368 and KAP57445 For Community Facility and
Community event purposes.
(Roll No. 712/02613.500)

Plan KAP847B, D.L. 332, LD 54,
 Lease/Permit/Licence #404836 Except Plan B12368 KAP57445 and Except Portion
 shown on Licence No. 403933 As "proposed gravel pit"
 Issued for community recreation purposes.
 8640 North Fork Road (Roll No. 712/02612.101)

Grand Forks Wildlife Association (Penticton Area 17)

DL 2700, LD 54
 Lease/Permit/Licence #403755 Firearms Range & Clubhouse Special Use Permit 6970
 8810 Granby Road (Roll No. 712/10386.050).

Beaverdell Community Club & Recreation Commission (Penticton Area 17)

Lot A, Plan KAP13542, D.L. 1545, S.D.Y.D.
 5896 Highway 33 (Roll No. 713/00119.005).

Mountain Medical Services Society (Penticton Area 17)

D.L. 4183s Block C LD 54
 4970 Berezan Way (Roll No. 713/07905.265).

Rock Creek Community Medical Society (Penticton Area 17)

Lot B, Plan KAP34311, District Lot 352, LD 54
 100 Rock Creek Cutoff (Roll No. 713/02643.045).

Okanagan Auto Sports Club

Operating as Thunder Mountain Raceway (Penticton Area 17)

Lease/Permit/Licence # 344863
 170.503 ac in the vicinity of DL 2729s for motorsport complex purposes
 9525 Okanagan Falls For (Roll No. 713/10394.666)

Kettle Wildlife Association (Penticton Area 17)

Lease/Permit/Licence #404699 PT of SL 5 PL 1186 DL 2704
 Except PL 12233; PT DL 568S and DL 862 As shown B06162 on map attached to License
 #issued for Trap Skeet & Shooting Range purposes, Manufactured Home Reg #B06162
 1635 Rock Creek Dump Road (Roll No. 713/10243.000)

Bridesville Community Club (Penticton Area 17)

Plan KAP58882, Lot 2, DL 491, LD 54
 5724 Bridesville Townsite Road (Roll No. 713/0176.005)

Christina Lake Welcome Centre (Penticton Area 17)

DL 498, LD 54

Lease/Permit/Licence #404063, for a Portion Except 6.29 acres Except Plan 2710 13142
13192 29837 37989 38106 Un-surveyed portion of DL issued for centre for ecological
interpretation tourist information art gallery/studio purposes.

1675 Kimura Rd and Highway 3 (Roll No. 712/02294.016)

**Teck Metals Ltd. in Licence of Occupation with Trail Wildlife Association
(Trail Wildlife Association Society Registration No. S-0007729– Licensee)
Cranbrook Area 22 and Nelson Area 21****Licensed Area:**

Lots 76, Twp 8A, KD, Plan 941	(PID 015-969-231)	(Roll No. 711/10530.375)
Lots 77, Twp 8A, KD, Plan 941	(PID 015-969-258)	(Roll No. 711/10530.380)
Lots 78, Twp 8A, KD, Plan 941	(PID 015-969-266)	(Roll No. 711/10530.385)
Lots 79, Twp 8A, KD, Plan 941	(PID 015-969-274)	(Roll No. 711/10530.390)
Lots 84, Twp 8A, KD, Plan 941	(PID 015-969-908)	(Roll No. 711/10530.415)
Lots 85, Twp 8A, KD, Plan 941	(PID 015-970-230)	(Roll No. 711/10530.420)
Lots 86, Twp 8A, KD, Plan 941	(PID 015-970-370)	(Roll No. 711/10530.425)
Lots 87, Twp 8A, KD, Plan 941	(PID 015-970-566)	(Roll No. 711/10530.430)
Lots 88, Twp 8A, KD, Plan 941	(PID 015-970-574)	(Roll No. 711/10530.435)
Lots 89, Twp 8A, KD, Plan 941	(PID 015-970-612)	(Roll No. 711/10530.440)
Lots 90, Twp 8A, KD, Plan 941	(PID 015-970-621)	(Roll No. 711/10530.445)

Licence of Occupation Agreement (Aug 1, 2016 – July 31, 2019)

Casino Rifle Range, Casino Road, RDKB Electoral Are 'B'/Lower Columbia-Old Glory

2. Regional District of Kootenay Boundary Bylaw No. 1609, 2016 is hereby repealed.
3. This bylaw may be cited for all purposes as "Regional District of Kootenay Boundary 2018 Permissive Property Tax Exemption Bylaw No. 1643, 2017".

Read a **FIRST**, **SECOND** and **THIRD** time this 21st day of September, 2017.

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Regional District of Kootenay Boundary Bylaw No. 1643 cited as "Regional District of Kootenay Boundary 2018 Permissive Property Tax Exemption Bylaw No. 1643, 2017" as a read a third time this 21st day of September, 2017.

Manager of Corporate Administration

RECONSIDERED and finally adopted this 21st day of September, 2017.

Chair

Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Regional District of Kootenay Boundary Bylaw No. 1643 cited as "Regional District of Kootenay Boundary 2018 Property Tax Exemption Bylaw No. 1643, 2017" as reconsidered and finally adopted this 21st day of September, 2017.

Manager of Corporate Administration

Excerpt from *Local Government Act*-(Part 11 Division 4)

Property tax exemptions

391 (1) Land and improvements owned or held by a regional district within the boundaries of the regional district are exempt from taxation when used for its own purposes, but otherwise are subject to taxation, as applicable,

(a) under section 229 [*taxation of municipal land used by others*] of the *Community Charter* as if the property were owned by a municipality, or

(b) under section 18 (4) [*assessment in name of occupier*] of the *Taxation (Rural Area) Act* as if the property belonged to the Crown.

(2) Despite subsection (1), the owner of land or improvements, or both, leased or rented to the regional district is liable for the payment of taxes that would otherwise be imposed with respect to that property under any Act.

(3) On or before October 31 in any year, a board may, by bylaw adopted by at least 2/3 of the votes cast, exempt property described in subsection (4) from taxation under this Part

(a) for the next calendar year, or

(b) with the assent of the electors, for a specified period not longer than 10 years.

(4) The following property that is in an electoral area may be exempted under subsection (3):

(a) land or improvements, or both, owned or held by, or held in trust by the owner for, an athletic or service organization and used principally for public athletic or recreation purposes;

(b) land or improvements, or both, used or occupied by a church as tenant or licensee for the purpose of public

worship or for the purposes of a church hall that the board considers necessary to the church;

(c) land that is owned and used exclusively by an agricultural or horticultural society and that is in excess of the area exemption under section 15 (1) (j) of the *Taxation (Rural Area) Act* ;

(d) an interest held by a not-for-profit organization in school buildings that the organization uses or occupies as tenant or licensee of a board of school trustees;

(e) an interest held by a francophone education authority in school buildings that the francophone education authority uses or occupies as licensee of a board of school trustees;

(f) an interest held by a not-for-profit organization in school buildings that the organization uses or occupies as tenant or licensee of a francophone education authority;

(g) land or improvements that

(i) are owned or held by a municipality, regional district or other local authority, and

(ii) the board considers are used for a purpose of the local authority.

(5) An exemption under subsection (3) may be limited to a specified portion of the net taxable value of the property to which the exemption applies.

(6) If, because of a change in the use or ownership of property exempted under subsection (3), the property no longer meets the requirements for exemption established by subsection (4), the bylaw ceases to apply to that property and the property is liable to taxation effective from the time of the change.

(7) Assent of the electors as required by subsection (3) (b) is obtained if, by voting conducted throughout the regional district, a majority of the votes counted as valid in all voting on the bylaw is in favour of the bylaw.

(8) Part 4 *[Assent Voting]* applies to voting for the purposes of subsection (7), with voting to be conducted either, at the option of the board,

- (a) by the board throughout the regional district, or
- (b) by the council of each municipality and by the board for that part of the regional district that is not in a municipality, with the results of voting in these areas totalled to determine whether assent has been obtained.

Exemptions for heritage properties

392 (1) In this section and section 393, "**eligible heritage property**" means property in an electoral area that is

- (a) protected heritage property,
- (b) subject to a heritage revitalization agreement under section 610, or
- (c) subject to a covenant under section 219 of the *Land Title Act* that relates to the conservation of heritage property.

(2) Despite section 273 *[prohibition against assistance to business]* but subject to subsection (3) of this section, for the purposes of supporting the conservation of an eligible heritage property, on or before October 31 in any year, a board may, by bylaw adopted by at least 2/3 of the votes cast, do one or more of the following:

- (a) exempt from taxation under this Part all or part of
 - (i) the eligible heritage property, and
 - (ii) if the eligible heritage property is a building or other improvement so affixed to the land as to constitute real property, an area of land surrounding the eligible heritage property;

(b) limit an exemption under paragraph (a) to a specified portion of the net taxable value of the property to which the exemption applies;

(c) make an exemption under this subsection subject to specified conditions.

(3) A bylaw under subsection (2) may provide a tax exemption

(a) for the next calendar year, or

(b) if the bylaw has received the approval of the electors, for a specified period not longer than 10 years.

(4) In addition to the information required by section 86

(2) *[alternative approval process — notice]* of the [Community Charter](#) or section 176 (3) *[notice of assent voting]* of this Act, the notice in relation to approval of the electors under subsection (3) (b) of this section must

(a) identify the eligible heritage property that would be subject to the bylaw, and

(b) describe the exemption that would be made for the eligible heritage property.

(5) Within 30 days after adopting a bylaw under this section, the board must give notice of the bylaw to the minister responsible for the [Heritage Conservation Act](#) in accordance with section 595 *[notice to heritage minister]* of this Act.

**Excerpt from *Taxation (Rural Area) Act*-
Part 2 Taxation of Land and Improvements**

Sections 15 (1) (q) and (Y) for RDKB purposes

Exemption from taxation

15 (1) The following property is exempt from taxation:

- (a) land and improvements in a municipality;
- (b) land and improvements owned by a municipal corporation, except if held or occupied otherwise than by or on behalf of the municipality as provided in section 28 of the *Assessment Act*;
- (c) land consisting of a public road, way, highway or public square or park used exclusively for public purposes;
- (d) every place of public worship;
- (d.1) land used exclusively for a public cemetery, mausoleum or columbarium, not exceeding 2.023 ha;
- (e) fruit trees on farm land;
- (f) improvements consisting of buildings, fixtures and things erected on or affixed to land necessarily and actually used for agriculture, horticulture, poultry raising or stock raising, including a farmer's dwelling, that have been assessed on farm land;
- (f.1) an owner's dwelling as defined in section 23 (0.1) of the *Assessment Act* on land that is classified as a farm under section 23 (3.1) of that Act;
- (g) land and improvements vested in or held by Her Majesty, or held in trust for Her Majesty in right of Canada or of British Columbia, or held in trust for the public uses of British Columbia;
- (h) land and improvements vested in or held by Her Majesty in trust for a band of Indians, and either unoccupied, or

occupied by a person in an official capacity or by the Indians;

(i) buildings with the land attached to them, not exceeding 4 046.8 m², of a public library, or farmers', mechanics', women's, mining, literary or scientific institute or society, if they are used exclusively for the purposes of the library, institute or society;

(j) buildings with the land attached to them, not exceeding 8.094 ha, of an agricultural or horticultural society, if they are used exclusively for the purposes of agriculture or horticulture;

(k) buildings and land of a university, orphanage, public hospital, asylum or home for care of the sick, the aged and the infirm or of persons who have a mental or physical disability if the institution is supported in whole or in part by public donations, private charity or grants from the government, and the buildings and land are used exclusively for the purposes of the institution;

(l) Crown land held under a tree farm licence under the [Forest Act](#), or held under an agreement with the government under the [Forest Act](#), but only if both the land and the timber on it are subject to management by the licensee or holder for the purpose of growing continuously and perpetually, and harvesting, successive crops of forest products on a sustained yield basis;

(m) subject to subsection (2), improvements in a mine that are used for exploration or proving of the ore;

(n) tunnels and similar excavations of a mine;

(o) a building, including the land on which it actually stands, of which an incorporated institution of learning regularly giving to children instruction accepted as equivalent to that provided in a public school is the registered owner or the owner under agreement, and which is actually occupied by

the institution and wholly in use for the purpose of the instruction, and also including an area of the land surrounding the buildings determined by the minister to be reasonably necessary in connection with them, and if the land and improvements are primarily in use for the purpose of the instruction, the minister may determine the proportions of the land and improvements that are exempt and taxable respectively;

(p) a building, including the land on which it actually stands, constructed or reconstructed with the assistance of aid granted and given by the government after January 1, 1947, and owned and used exclusively by a nonprofit corporation for providing homes for elderly citizens, and also an area of land surrounding the building determined by the minister;

(q) land and improvements if the land and improvements are

(i) owned or occupied, and

(ii) used exclusively

by a nonprofit organization for activities that are of demonstrable benefit to all members of the community where the land is located;

(r) sewage treatment plants, manure storage facilities, effluent reservoirs, effluent lagoons, deodorizing equipment, dust and particulate matter eliminating equipment;

(s) to the extent established by subsection (3), land and improvements that were exempted for the 1996 taxation year under a pollution abatement provision, if

(i) the land and improvements were exempted under that provision for the 1996 taxation year on final determination under the *Assessment Act*, and

(ii) as applicable,

(A) for an exemption in relation to land only, the land continues to be exclusively or primarily used for the purpose of abating pollution,

(B) for an exemption in relation to improvements only, the improvements continue to be exclusively or primarily used for the purpose of abating pollution, or

(C) for an exemption in relation to land and improvements, the land and improvements continue to be exclusively or primarily used for the purpose of abating pollution;

(t) land and improvements for future hospital requirements, designated for the purpose of this section by the minister responsible for the administration of the *Hospital Act*, that are vested in or held by a nonprofit society or corporation that has, as one of its objects, the operation of a hospital;

(u) land held under a lease or licence issued under the *Coal Act*;

(v) land or improvements, or both, that are exempted by bylaw under section 809 (3) or 810 (2) of the *Local Government Act*;

(w) land that is exempted by bylaw under section 811 (2) of the *Local Government Act*;

(x) land or improvements, or both, that are exempted under section 131 (6) or (8) of the *School Act*;

(y) land or improvements or both that are

(i) owned by or held in trust for a registered charity,

or

(ii) occupied by a registered charity,

and

(iii) used primarily as a recreational camp.

(z) property that is exempted by regulation under section 57 (2) (k) [*property owned in part by Crown or Crown agent*], to the extent of the exemption provided by the regulation.

Regional District of Kootenay Boundary

Tax Rates for 2017

Area 'A'	Area 'B'	Area 'C'	Area 'D'	Area 'E'
----------	----------	----------	----------	----------

Class 1 Residential

RDKB Only	3.8493	3.0783	2.7067	2.6919	0.8745
Total TAX	8.3008	6.7528	6.2889	7.2687	8.3899

Class 6 Business/Other

RDKB Only	9.4308	7.5418	6.6314	6.5952	2.1425
Total TAX	19.0385	17.4242	16.1861	18.6270	11.7416

Class 8 Recreation/Non Profit

RDKB Only	3.8493		2.2529	2.7301	0.9360
Total TAX	8.4212		7.2570	8.2533	5.4429

Rates are estimated - not all information available

07/09/2017

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Regional District of Kootenay Boundary
Proposed Property Tax Exemption Bylaw
To Exempt Improvements on the following described lands for the 2018 Calendar Year

No.	Name	Folio	Estimated RDKB Taxes	Estimated All Taxes	
1	Christina Lake Golf & Country Club	712 00170.000 712 00210.100	\$ 9,357.93	\$ 26,170.83	C
2	Kettle Valley Golf Club	713 03133.000	\$ 1,103.80	\$ 6,254.67	E
3	Champion Lakes Golf & Country Club	711 05538.010	\$ 7,230.33	\$ 15,175.80	A
4	Rossland-Trail Country Club	711 08761.001 711 08761.000	\$ 17,210.47	\$ 39,762.02	B
Total Golf & Country Clubs			\$ 34,902.53	\$ 87,363.33	
5	Christina Lake Community Club	712 00306.000 712 02580.000 712 00274.110 (RDKB) 712 00306.900 (RDKB)	\$ 4,544.39	\$ 12,122.28	C
6	Christina Lake Welcome Centre	712 02294.016	\$ 9,354.94	\$ 22,833.73	C
7	Phoenix Mountain Alpine Ski Society	712 10431.000 712 02100.000	\$ 2,447.34	\$ 7,102.67	D
8	Boundary Stock Horse Association	712 02612.101 712 02613.500	\$ 1,094.69	\$ 3,281.68	D
9	Grand Forks Wildlife Association	712 10386.050	\$ 753.66	\$ 2,263.69	D
10	Beaverdell-Carmi Curling Club	713 00119.005	\$ 464.91	\$ 2,573.93	E
11	Mountain Medical Services Society	713 07905.265	\$ 790.59	\$ 4,332.65	E
12	Rock Creek Community Medical Society	713 02643.045	\$ 678.54	\$ 3,718.56	E
13	Road Runner Okanagan Auto Sports Club	713 10394.666	\$ 348.09	\$ 2,011.03	E
15	Kettle Wildlife Association	713 10243.000	\$ 455.17	\$ 2,595.98	E
14	Bridesville Community Club	713 00176.005	\$ 143.33	\$ 1,375.10	E
15	Teck Metals Ltd. In Licence of Occupation with Trail Wildlife Association	711 10530.375 711 10530.380 711 10530.385 711 10530.390 711 10530.415 711 10530.420 711 10530.425 711 10530.430 711.10530.435 711 10530.440 711 10530.445	\$ 639.55 \$ 732.31 \$ 784.35 \$ 776.81 \$ 759.46 \$ 806.98 \$ 647.09 \$ 1,102.62 \$ 1,196.14 \$ 681.03 \$ 683.29	\$ 1,477.57 \$ 1,691.89 \$ 1,812.12 \$ 1,794.69 \$ 1,754.62 \$ 1,864.39 \$ 1,495.00 \$ 2,547.42 \$ 2,763.48 \$ 1,573.41 \$ 1,578.63	B
Total Other			\$ 29,885.26	\$ 84,564.53	
Grand Total			\$ 64,787.79	\$ 171,927.86	

REGIONAL DISTRICT OF KOOTENAY BOUNDARY**BYLAW NO. 1643**

A bylaw to Exempt Certain Land and Improvements from Taxation
in the Regional District of Kootenay Boundary.

WHEREAS by Section 391 of the *Local Government Act*, the Board is authorized to exempt from taxation certain lands, improvements or both, for a period of one calendar year;

NOW THEREFORE BE IT RESOLVED, that the Board of Directors of the Regional District of Kootenay Boundary in open meeting assembled enacts as follows:

1. That the lands and improvements located on the following described lands are hereby exempt from taxation for the 2018 calendar year:

Christina Lake Golf & Country Club (Penticton Area 17)

Parcel Z, DL 269, 313, Except Plan KAP72739, Lot 2, Block 19, Plan KAP8, DL 269, SDYD
Lot 3, Block 19, Plan KAP8, DL 269, SDYD
Lot 1, Plan KAP27907, DL 269 313, SDYD
275 2nd Avenue (Roll No. 712/00210.100);

Block A, DL 268, and DL 269, Except Plan KAP81037, L.D. 54, S.D.Y.D.
275 2nd Avenue (Roll No. 712/00170.000)

Except any lands and improvements located thereon used for private commercial undertakings.

Kettle Valley Golf Club – Village of Midway (Penticton Area 17)

Plan KAP843, Lot 11, DL 514, LD 54, SDYD
Except Plan H1 Lot 18, Plan KAP843, DL 514, SDYD
Except Plan H1 Lot 22, Plan KAP843 DL 514, SDYD
Except Plan H1 Lot 21, Plan KAP843, DL 514, SDYD, Lot 14
3280 Highway 3 (Roll No. 713/03133.000).

Except any lands and improvements located thereon used for private commercial undertakings.

**Champion Lakes Golf & Country Club
Beaver Valley Golf & Recreation Society (Cranbrook Area 22 & Nelson Area 21)**

NEP X67, DL 1236, LD 26
Subsidy Lot 25, Except Plan 7883, Plan X67

111 Champion Park Road (Roll No. 711/05538.010)

Except any lands and improvements located thereon used for private commercial undertakings.

**Rossland Trail Country Club Birchbank Golf Club
(Cranbrook Area 22 & Nelson Area 21)**

DL 7179, Except PT Outlined in Red on PL DD 11805, DL 7188, KD
Except PT outlined in Red on PL DD 11805, 1605, RW13 6711 NEP65123 NEP65124
5500 Highway 22 (Roll No. 711/08761.001).

Except any lands and improvements located thereon used for private commercial undertakings.

Christina Lake Community Association (Penticton Area 17)

DL 317, Plan KAP5491B, LD 54, Parcel A
90 Park Road Roll No. 712/02580.000

Plan KAP50, Block 21, Lot 2, DL 317, LD 54
Lot 3, Block 21, Plan KAP50, DL 317, SDYD, LD 54,
Lot 4, Block 21, Plan KAP50, DL 317, SDYD, LD 54'
Lot 5, Block 21, Plan KAP50, DL 317, SDYD, LD 54, Lot 6
Park Road (Roll No. 712/00306.000)

Phoenix Mountain Alpine Ski Society (Penticton Area 17)

255s, LD 54
8000 Phoenix Ski Hill Road (Roll No. 712/02100.000);

DL 2701, Lease/Permit/Licence #340472 Surface of Parts of DL 2701, W/I Lots 1811
976 977 975 and 915 As shown on map attached to License for operation and
maintenance of Ski Hill purposes
Phoenix Ski Hill Road (Roll No. 712/10431.000);

Except any lands and improvements located thereon used for private commercial undertakings.

Boundary Stock Horse Association (Penticton Area 17)

DL 2007, LD 54
Lease/Permit/Licence #404836 Covering that Part of DL 2007 Together with that Park of
DL 332 Plan B847 Except Plans B12368 and KAP57445 For Community Facility and
Community event purposes.
(Roll No. 712/02613.500)

Plan KAP847B, D.L. 332, LD 54,
 Lease/Permit/Licence #404836 Except Plan B12368 KAP57445 and Except Portion
 shown on Licence No. 403933 As "proposed gravel pit"
 Issued for community recreation purposes.
 8640 North Fork Road (Roll No. 712/02612.101)

Grand Forks Wildlife Association (Penticton Area 17)

DL 2700, LD 54
 Lease/Permit/Licence #403755 Firearms Range & Clubhouse Special Use Permit 6970
 8810 Granby Road (Roll No. 712/10386.050).

Beaverdell Community Club & Recreation Commission (Penticton Area 17)

Lot A, Plan KAP13542, D.L. 1545, S.D.Y.D.
 5896 Highway 33 (Roll No. 713/00119.005).

Mountain Medical Services Society (Penticton Area 17)

D.L. 4183s Block C LD 54
 4970 Berezan Way (Roll No. 713/07905.265).

Rock Creek Community Medical Society (Penticton Area 17)

Lot B, Plan KAP34311, District Lot 352, LD 54
 100 Rock Creek Cutoff (Roll No. 713/02643.045).

**Okanagan Auto Sports Club
 Operating as Thunder Mountain Raceway (Penticton Area 17)**

Lease/Permit/Licence # 344863
 170.503 ac in the vicinity of DL 2729s for motorsport complex purposes
 9525 Okanagan Falls For (Roll No. 713/10394.666)

Kettle Wildlife Association (Penticton Area 17)

Lease/Permit/Licence #404699 PT of SL 5 PL 1186 DL 2704
 Except PL 12233; PT DL 568S and DL 862 As shown B06162 on map attached to License
 #issued for Trap Skeet & Shooting Range purposes, Manufactured Home Reg #B06162
 1635 Rock Creek Dump Road (Roll No. 713/10243.000)

Bridesville Community Club (Penticton Area 17)

Plan KAP58882, Lot 2, DL 491, LD 54
 5724 Bridesville Townsite Road (Roll No. 713/0176.005)

Christina Lake Welcome Centre (Penticton Area 17)

DL 498, LD 54

Lease/Permit/Licence #404063, for a Portion Except 6.29 acres Except Plan 2710 13142
13192 29837 37989 38106 Un-surveyed portion of DL issued for centre for ecological
interpretation tourist information art gallery/studio purposes.

1675 Kimura Rd and Highway 3

(Roll No. 712/02294.016)

**Teck Metals Ltd. in Licence of Occupation with Trail Wildlife Association
(Trail Wildlife Association Society Registration No. S-0007729– Licensee)
Cranbrook Area 22 and Nelson Area 21**

Licensed Area:

Lots 76, Twp 8A, KD, Plan 941	(PID 015-969-231)	(Roll No. 711/10530.375)
Lots 77, Twp 8A, KD, Plan 941	(PID 015-969-258)	(Roll No. 711/10530.380)
Lots 78, Twp 8A, KD, Plan 941	(PID 015-969-266)	(Roll No. 711/10530.385)
Lots 79, Twp 8A, KD, Plan 941	(PID 015-969-274)	(Roll No. 711/10530.390)
Lots 84, Twp 8A, KD, Plan 941	(PID 015-969-908)	(Roll No. 711/10530.415)
Lots 85, Twp 8A, KD, Plan 941	(PID 015-970-230)	(Roll No. 711/10530.420)
Lots 86, Twp 8A, KD, Plan 941	(PID 015-970-370)	(Roll No. 711/10530.425)
Lots 87, Twp 8A, KD, Plan 941	(PID 015-970-566)	(Roll No. 711/10530.430)
Lots 88, Twp 8A, KD, Plan 941	(PID 015-970-574)	(Roll No. 711/10530.435)
Lots 89, Twp 8A, KD, Plan 941	(PID 015-970-612)	(Roll No. 711/10530.440)
Lots 90, Twp 8A, KD, Plan 941	(PID 015-970-621)	(Roll No. 711/10530.445)

Licence of Occupation Agreement (Aug 1, 2016 – July 31, 2019)

Casino Rifle Range, Casino Road, RDKB Electoral Are 'B'/Lower Columbia-Old Glory

2. Regional District of Kootenay Boundary Bylaw No. 1609, 2016 is hereby repealed.
3. This bylaw may be cited for all purposes as "Regional District of Kootenay Boundary 2018 Permissive Property Tax Exemption Bylaw No. 1643, 2017".

Read a **FIRST**, **SECOND** and **THIRD** time this 21st day of September, 2017.

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Regional District of Kootenay Boundary Bylaw No. 1643 cited as "Regional District of Kootenay Boundary 2018 Permissive Property Tax Exemption Bylaw No. 1643, 2017" as a read a third time this 21st day of September, 2017.

Manager of Corporate Administration

RECONSIDERED and finally adopted this 21st day of September, 2017.

Chair

Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Regional District of Kootenay Boundary Bylaw No. 1643 cited as "Regional District of Kootenay Boundary 2018 Property Tax Exemption Bylaw No. 1643, 2017" as reconsidered and finally adopted this 21st day of September, 2017.

Manager of Corporate Administration



BYLAW NO. 1652

A Bylaw to Impose CHRISTINA LAKE WATER UTILITY Service Area Parcel Tax

WHEREAS the Regional District is authorized, in the *Local Government Act* and *Community Charter*, to impose and levy, by bylaw, a parcel tax for the purpose of recovering the annual costs for a service;

1. Administration

- 1.1. A Parcel Tax shall be, and is hereby imposed and levied upon the owners of land or real property within the service area of the Regional District of Kootenay Boundary Christina Lake Water Utility.
- 1.2. The annual Parcel Tax shall be levied starting in the year 2018 on each parcel of land aforementioned, and the amount of such Parcel Tax shall be three hundred and fifty dollars (\$350.00).
- 1.3. The Parcel Tax shall be in force until the complete discharge and satisfaction by the Regional District of all obligations presently incurred and to be incurred in respect of provision of the Christina Lake Water Utility service.

2. Citation

- 2.1. This bylaw may be cited as "Regional District of Kootenay Boundary Christina Lake Water Utility Parcel Tax Bylaw No. 1652, 2017".

3. Due Date

- 3.1. This bylaw shall come into full force and effect on January 1, 2018 and be binding on all persons for the 2018 tax year and subsequent years after.

READ First and Second Time this 21st day of September, 2017.

READ a Third Time this 21st day of September, 2017.

I, Theresa Lenardon, Manager of Corporate Administration, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1652 cited as "Christina Lake Water Utility Parcel Tax

Bylaw No. 1652, 2017" which was read a Third Time by the Regional District of Kootenay Boundary Board of Directors on September 21, 2017.

Manager of Corporate Administration

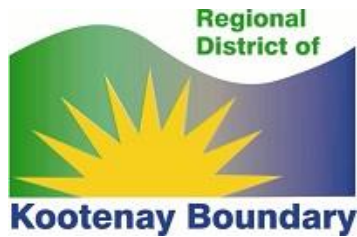
Reconsidered and Adopted this 21st day of September, 2017.

Chair

Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1652 cited as "Christina Lake Water Utility Parcel Tax Bylaw No. 1652, 2017" which was adopted by the Regional District of Kootenay Boundary Board of Directors on September 21, 2017.

Manager of Corporate Administration



STAFF REPORT

Date: 11 Sep 2017

File ADMN-Bylaw 1649

To: **Chair McGregor and Members of the RDKB Board of Directors**

From: Theresa Lenardon, Manager of Corporate Administration

Re: Bylaw 1649-Beaverdell Fire Protection Service Establishment Amendment

Issue Introduction

A staff report from Theresa Lenardon, Manager of Corporate Administration regarding RDKB Bylaw No. 1649, 2017 amending the Beaverdell Fire Protection Service Establishment Bylaw No. 1347, 2007.

History/Background Factors

At the August 31, 2017 Board meeting, RDKB Beaverdell Fire Protection Service Establishment Amendment Bylaw No. 1649 was given First, Second and Third Readings. The Bylaw will be presented to the Board for Adoption at the September 21, 2017 Board meeting.

In 1987 via adoption of Bylaw No. 532, the RDKB established a specified area in Electoral Area E to provide fire protection. In 2007, the Board adopted Bylaw No. 1347 which established a fire protection service in the specified area. The original requisition limit set out in Bylaw No. 1347 was \$15,000.

In 2008, the Board adopted Bylaws No. 1396 and 1397. Bylaw No. 1396 amended the Service Establishment Bylaw (Bylaw No. 1347) by increasing the requisition limit from \$15,000 to: not to exceed the greater of \$44,521.00 or \$0.9457/\$1,000 per year for the purchase of new fire apparatus and to cover increasing operating costs. The electorate consented to this increase via a referendum. The Board also adopted Bylaw No. 1397; the Beaverdell Fire Protection Service Loan Authorization Bylaw.

Presently the service requires additional funding for training and equipment needs. Bylaw No. 1649 increases the present requisition 25% from what was set out in Bylaw No. 1396 as noted above. With this 25% increase, the new requisition limit for the Beaverdell Fire Protection service is: not to exceed the greater of \$55,650 or \$1.04/1,000 per year.

Regional Districts do not require Statutory Approval from the Inspector of Municipalities if the maximum amount requisitioned does not increase by more than 25% over a five-year period. This applies to Bylaw 1649. All other statutory and procedural requirements for putting the amendment bylaw into force remain. Therefore, consent of the service participants is still required. Further to *Local Government Act* Section 347 (2) participating area approval may be given by the Electoral Area Director consenting in writing to adoption of the bylaw. In this case, Director Gee may consent to adoption of the amending bylaw to increase the requisition on behalf of the electorate within the fire protection service area. This consent takes the place of assent of the electorate via voting in a referendum.

Implications

- The service will be able to move forward with the required training and purchase of the needed equipment.
- There will be a tax increase for delivery of the service.

Advancement of Strategic Planning Goals

Exceptional Cost Effective and Efficient Services

- We will distinguish between those services that are "core" and discretionary
- We will review and measure service performance
- We will ensure we are responsible and proactive in funding our services

Background Information Provided

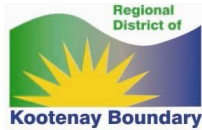
- Bylaw No. 1649
- Letter of Consent from Director Gee
- Financial Backup: BC Assessment Values and Estimated Budget (current and proposed for Bylaw 1649)

Alternatives

1. Receive staff report and take no action
2. Approve Reconsideration and Adoption of Bylaw No. 1649

Recommendation(s)

That Regional District of Kootenay Boundary Beaverdell Fire Protection Service Establishment Amendment Bylaw No. 1649, 2017 be Reconsidered and Adopted.



BYLAW NO. 1649

A BYLAW OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, IN THE PROVINCE OF BRITISH COLUMBIA TO INCREASE THE REQUISITION LIMIT OF THE BEAVERDELL FIRE PROTECTION SERVICE.

WHEREAS the Regional District of Kootenay Boundary has, by Bylaw No. 1347, 2007, established the Beaverdell Fire Protection Service;

AND WHEREAS the Board wishes to amend Bylaw No. 1347 to increase the maximum annual requisition for the service;

AND WHEREAS the Board has obtained the required consent of the participant in the function, in accordance with Section 349(1) of the *Local Government Act*;

NOW THEREFORE BE IT RESOLVED that the Board of the Regional District of Kootenay Boundary, in open meeting assembled enacts as follows:

Citation:

This Bylaw may be cited as "Regional District of Kootenay Boundary Beaverdell Fire Protection Service Establishment Amendment Bylaw No. 1649, 2017".

Amendment:

Section 6 (maximum annual requisition) of Bylaw No. 1347 is hereby repealed and replaced with the following:

"The maximum amount that can be requisitioned annually shall not exceed the amount raised by applying a tax rate of \$1.04/1000 to the net taxable values of lands and improvements or \$55,650 (fifty-five thousand six hundred and fifty dollars) whichever is greater."

Read a First time this 31st day of August, 2017.

Read a Second time this 31st day of August, 2017.

Read a Third time this 31st day of August, 2017.

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1649, 2017 cited as "Regional District of Kootenay Boundary Beaverdell Fire Protection Service Amendment Bylaw No. 1649, 2017" as read a third time this 31st day of August, 2017.

Manager of Corporate Administration

Written consent, dated September 1, 2017 to adopt this Bylaw was received from the Director of Electoral Area 'E'/West Boundary.

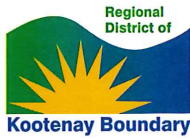
Reconsidered and adopted this _____ day of _____, 2017.

Chair

Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1649, 2017 cited as "Regional District of Kootenay Boundary Beaverdell Fire Protection Service Amendment Bylaw No. 1649, 2017" as reconsidered and adopted this

Manager of Corporate Administration



From the desk of:
Vicki Gee
Director-Electoral Area 'E'/West Boundary
P. O. Box 55,
Bridesville, B.C. V0H 1B0
250-446-2042
vgee@rdkb.com

September 1, 2017

Regional District of Kootenay Boundary
843 Rossland Avenue
Trail, BC V1R 4S8

Attn: Chair McGregor & Members of the RDKB Board of Directors

**RE: Letter of Consent-RDKB Bylaw No. 1649, 2017
Beaverdell Fire Protection Service Establishment Amendment Bylaw**

Pursuant to Section 346 of the *Local Government Act*, I, Vicki Gee, Director of RDKB Electoral Area 'E'/West Boundary do hereby consent to the Regional District of Kootenay Boundary Board of Directors adopting Bylaw No. 1649, 2017 being the:

"Regional District of Kootenay Boundary Beaverdell Fire Protection Service
Establishment Amendment Bylaw No. 1649, 2017."

Sincerely,

A handwritten signature in black ink, appearing to read "V. Gee".

Vicki Gee, Director
RDKB Electoral Area 'E'/West Boundary

/tl

"The contents of this correspondence and any views presented are those of the writer and may not reflect the positions of the
Regional District of Kootenay Boundary"

Existing/Current

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Beaverdell Fire

2017*BC Assessment Values*

Class	Improvements	Assessed Values	Factor	Converted Values
1	Residential	55,772,600	10.00	5,577,260
2	Utilities	41,400	35.00	14,490
3	Unmanged Forest		10.00	-
5	Light Industry		34.00	-
6	Business/Other	265,800	24.50	65,121
7	Managed Forest	62,300	30.00	18,690
8	Recreation/Non Profit		10.00	-
9	Farm	129,998	10.00	13,000
		<u>56,272,098</u>		<u>5,688,561</u>

BUDGET

%

ESTIMATED BUDGET		\$ 44,521.00
Collection Fee assessed by the Province	5.25	2,337.35
		<u>\$ 46,858.35</u>

Tax on a \$100,000 Home	\$ 82.37
Tax on a \$250,000 Home	\$ 205.93
Tax on a \$400,000 Home	\$ 329.49

Taxes will be collected from the following Property Owners:

Rates Per \$1000 of Assessed Value		Tax Rates	Collected
1	Residential	0.8237	\$ 45,941.53
2	Utilities	2.8831	119.36
3	Unmanged Forest	3.2949	-
5	Light Industry	2.8007	-
6	Business/Other	2.0181	536.42
7	Managed Forest	2.4712	153.96
8	Recreation/Non Profit	0.8237	-
9	Farm	0.8237	107.08
TOTAL COLLECTIONS			<u>\$ 46,858.35</u>

BYLAW RATE	\$ 0.83
	per \$1000

25/08/2017

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Proposed Bylaw # 1649

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Beaverdell Fire

2017

BC Assessment Values

Class	Improvements	Assessed Values	Factor	Converted Values
1	Residential	55,772,600	10.00	5,577,260
2	Utilities	41,400	35.00	14,490
3	Unmanged Forest		10.00	-
5	Light Industry		34.00	-
6	Business/Other	265,800	24.50	65,121
7	Managed Forest	62,300	30.00	18,690
8	Recreation/Non Profit		10.00	-
9	Farm	129,998	10.00	13,000
		<u>56,272,098</u>		<u>5,688,561</u>

BUDGET

%

ESTIMATED BUDGET		\$	55,651.25
Collection Fee assessed by the Province	5.25		2,921.69
		\$	<u>58,572.94</u>

Tax on a \$100,000 Home	\$	102.97
Tax on a \$250,000 Home	\$	257.42
Tax on a \$400,000 Home	\$	411.86

Taxes will be collected from the following Property Owners:

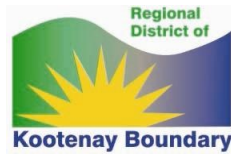
Rates Per \$1000 of Assessed Value		Tax Rates	Collected
1	Residential	1.0297	\$ 57,426.92
2	Utilities	3.6038	149.20
3	Unmanged Forest	4.1186	-
5	Light Industry	3.5009	-
6	Business/Other	2.5227	670.53
7	Managed Forest	3.0890	192.44
8	Recreation/Non Profit	1.0297	-
9	Farm	1.0297	133.85
TOTAL COLLECTIONS			<u>\$ 58,572.94</u>

BYLAW RATE

\$ 1.04
per \$1000

25/08/2017

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BYLAW NO. 1649

A BYLAW OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, IN THE PROVINCE OF BRITISH COLUMBIA TO INCREASE THE REQUISITION LIMIT OF THE BEAVERDELL FIRE PROTECTION SERVICE.

WHEREAS the Regional District of Kootenay Boundary has, by Bylaw No. 1347, 2007, established the Beaverdell Fire Protection Service;

AND WHEREAS the Board wishes to amend Bylaw No. 1347 to increase the maximum annual requisition for the service;

AND WHEREAS the Board has obtained the required consent of the participant in the function, in accordance with Section 349(1) of the *Local Government Act*;

NOW THEREFORE BE IT RESOLVED that the Board of the Regional District of Kootenay Boundary, in open meeting assembled enacts as follows:

Citation:

This Bylaw may be cited as "Regional District of Kootenay Boundary Beaverdell Fire Protection Service Establishment Amendment Bylaw No. 1649, 2017".

Amendment:

Section 6 (maximum annual requisition) of Bylaw No. 1347 is hereby repealed and replaced with the following:

"The maximum amount that can be requisitioned annually shall not exceed the amount raised by applying a tax rate of \$1.04/1000 to the net taxable values of lands and improvements or \$55,650 (fifty-five thousand six hundred and fifty dollars) whichever is greater."

Read a First time this 31st day of August, 2017.

Read a Second time this 31st day of August, 2017.

Read a Third time this 31st day of August, 2017.

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1649, 2017 cited as "Regional District of Kootenay Boundary Beaverdell Fire Protection Service Amendment Bylaw No. 1649, 2017" as read a third time this 31st day of August, 2017.

Manager of Corporate Administration

Written consent, dated September 1, 2017 to adopt this Bylaw was received from the Director of Electoral Area 'E'/West Boundary.

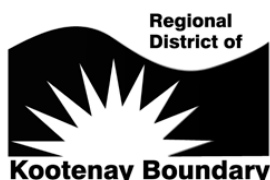
Reconsidered and adopted this _____ day of _____, 2017.

Chair

Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1649, 2017 cited as "Regional District of Kootenay Boundary Beaverdell Fire Protection Service Amendment Bylaw No. 1649, 2017" as reconsidered and adopted this

Manager of Corporate Administration



STAFF REPORT

Date:	September 21, 2017	File #:	BW-4109s-07444.776
To:	Chair McGregor and Members of the Board		
From:	Ken Gobeil, Planner		
RE:	Development Variance Permit		

ISSUE INTRODUCTION

Doug Patton has applied for a Development Variance Permit to build decks on units 14 and 9 of the Snowcrest Village and the Cabin buildings respectively at 7475 Porcupine Road Big White. These units are legally described as: Strata Lot 14, DL 4109s, Plan KAS1324, SDYD and Strata Lot 9, DL 4109s, Plan KAS1324 SDYD (*see Site Location Map; Applicant's Submission*).

HISTORY / BACKGROUND FACTORS

The subject property is located in the northern end of the Big White community on the south side of Porcupine Road. The subject property is part of the Snowcrest Village strata development. This strata was created in 1993, prior to the requirement of Development Permits, which were first implemented in 1995. The subject property has 2 buildings, with a total of 14 dwelling units split between both buildings. The property is designated as 'Medium Density Residential Zone (R4)' in the *Big White Official Community Plan Bylaw No. 1125, 2001* and zoned 'Medium Density Residential 4 (R4)' in the *Big White Zoning Bylaw No. 1166, 2001*. The subject property is surrounded by properties of similar size in the same zone and land use designation.

Within the R4 Zone, the following setbacks apply for principal buildings:

Parcel Line	Setback (in metres)
Front – adjacent to a road	4.5
Front – adjacent to an access route	0
Rear	4.0
Exterior Side	3.0
Interior Side	4.0
Interior Side lot line which is contiguous with a vertical common party wall.	0

Section 303 of the *Big White Zoning Bylaw No. 1166, 2001* pertains to siting exceptions. Exceptions can include unenclosed steps, eaves, sunlight control projections, canopies, balconies, porches, decks, bay windows, chimneys and cantilevered sections of buildings up to 2.0 metres within a front, rear, or exterior side yard setback and 0.6 metres within an interior side yard setback.

PROPOSAL

The applicant is requesting a Development Variance Permit for 2 uncovered decks to be placed within the interior side yard setback on the east side of the buildings. The following variance is requested:

- To decrease the minimum interior side yard setback for a deck by increasing the permitted projection for decks 1.45 metres from 0.6 metres within an interior side yard to 2.05 metres.

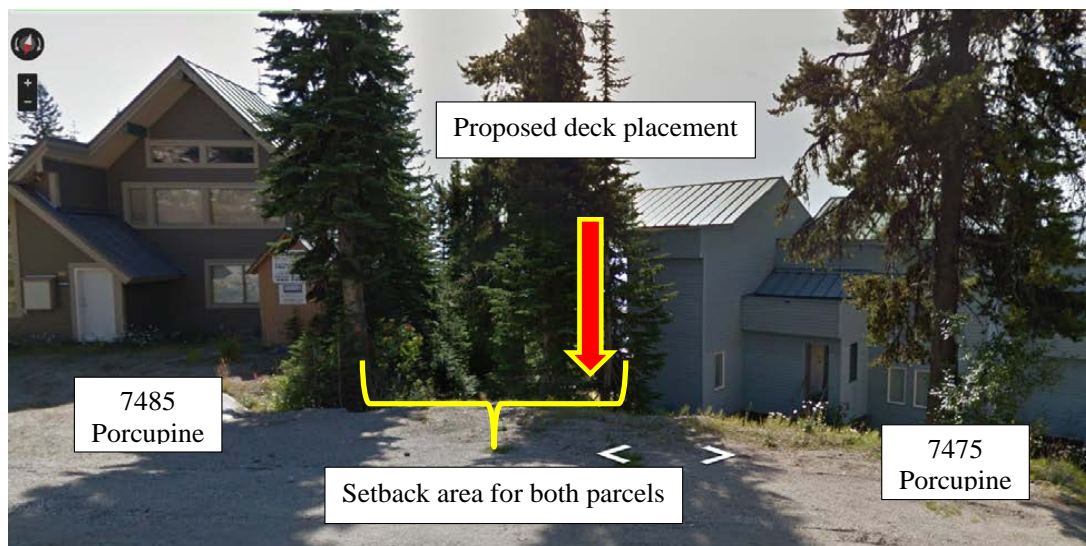


Figure 1: 7485 Porcupine Road and 7475 Porcupine Road

The existing buildings encroach into the setback by a small amount (10cm). There is no record of a variance on this property.

The Strata board supports the proposal and a letter of support from the strata president is included as part of the application (see, *Applicants' Submission*).

IMPLICATIONS

Development Variance Permit

In considering applications for Development Variance Permits, the RDKB generally considers whether the proposed variance will:

- Resolve a hardship;

- b) Improve the development;
- c) Cause negative impacts to the neighbouring properties.

The applicant has addressed each one of these points (*see, Applicants' Submission*).
The supporting statements are summarized and paraphrased below.

- a) No hardship was listed in application. An alternate location for a deck in Unit 14 was considered, however, this area is commonly used for snow storage/snow shedding, which was noted as being a potential conflict with a deck and a potential for property damage and safety concerns were noted.
- b) The improvements include visual improvements of the residence in general.
- c) The applicant claims that there will be no negative affect on nearby property owners.

Due to the age of the development, no Development Permit was required, and as a result, snow storage is not identified for the subject property. Building a deck within a snow storage area is not recommended.

Surrounding landowners will be notified of the proposed Development Variance Permit Application and given the opportunity to provide comments or express concerns.

REFERRALS

The application has been referred to the Big White Fire Services Department for comment. No comments have been received at the time this report was prepared.

AREA PLANNING COMMISSION COMMENTS

The Big White Area Planning Commission (APC) met on August 8, 2017. The APC did not support the proposed development. The APC felt that because there was no hardship being resolved, the application could not be approved. The APC also noted that snow storage areas must be preserved and stated that potential future development of the adjoining lot would be compromised noting that future owners should be protected.

PLANNING & DEVELOPMENT DEPARTMENT COMMENTS

The criteria of resolving a hardship, improving the development, and causing negative effects on neighbouring or adjacent properties are criteria that are to be taken collectively and not in absolute terms or in a hierarchy to be addressed in the order they appear on the documents.

It has been noted that 1 deck can fit on a front yard that has historically been a site of snow storage/snow shedding, however, due to the age of this development, there is no development permit issued and as a result snow storage areas have not been established and are not protected from future development. By denying this development proposal a subsequent construction, which was noted by the applicant as less desirable may take place within a front yard and remove land from snow storage.

Contrary to the view of the APC, the proposed development will not create a negative impact on the adjacent property. The adjacent property has an existing duplex on it, however due to the elevation difference between the 2 parcels, placement of the decks within the setbacks would have minimal impact on that structure and the construction of these decks will not create additional requirements from the National Building Code for future construction.

The notification process for development variance permits allows affected property owners and the general public opportunity to provide comment for consideration; consent from adjacent owners is not a requirement.

ELECTORAL AREA SERVICES COMMENTS AND RECOMMENDATION

The recommendation before the Electoral Area Services Committee on September 14, 2017 was to support the application for a development variance permit; however, after discussion regarding potential impacts to the neighbouring parcel to the east, the committee recommended that the application not be supported.

That the Development Variance Permit application submitted by Doug Patton to construct 2 decks with the following requested variances: To decrease the minimum interior side yard setback for a deck by increasing the permitted projection for decks 1.45 metres from 0.6 metres within an interior side yard to 2.05 metres on the parcels legally described as Strata Lots 9 and 14, 7475 Porcupine Road, Big White, Electoral Area 'E' / be denied.

BOARD RECOMMENDATION

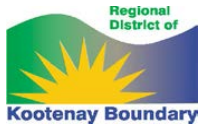
That the Development Variance Permit application submitted by Doug Patton to construct 2 decks with the following requested variances: To decrease the minimum interior side yard setback for a deck by increasing the permitted projection for decks 1.45 metres from 0.6 metres within an interior side yard to 2.05 metres on the parcels legally described as Strata Lots 9 and 14, 7475 Porcupine Road, Big White, Electoral Area 'E' / be denied.

ATTACHMENTS

Site Location Map

Subject Property Map

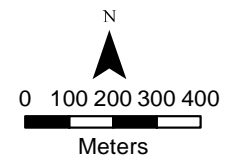
Applicant's Submission



Date: 2017/07/19

Site Location Map

7475 Porcupine Road, Big White
 SL 14, DL 4109s, Plan KAS 1324, SDYD
 SL 9, DL 4109s, Plan KAS 1324, SDYD



Scale 1:15,000



© 2017 DigitalGlobe Image courtesy of USGS © 2017 GeoEye ©
 Province of British Columbia Earthstar Geographics SIO © 2017
 Microsoft Corporation

Document Path: P:\KG\Maps\YYYY-MM-DD-SPM-EA-DL-RollNo_xxxTemplate.mxd



APPLICANT SUBMISSION**Project Request:**

We are applying for a variance to allow deck posts to be placed within the designated 4 metre setback from the eastern property line). There are two deck being proposed, one for Unit 14 and one for Unit 9. There are accompanying details and pictures for each proposal.

For unit #14, the proposal is to build an approximate 8' x 10' deck, resulting in the eastern most post (as per drawing below and note the building edge on official plan is 3.95 metres not 4 metres)) to ingress into the setback by 78" (2.0 metres, leaving 1.95 metres from the post to the property line. Therefore, I am applying for a variance to allow deck posts to be installed to within a maximum of 1.95 metres of the property line.

Unit #9 will also be building an approx. 8'x10' deck and requests posts to be placed within the designated 4 m setback from the eastern property line (official plan shows 3.95m for unit 9). As a result of installing an 8' x 10' deck, the posts will be at a distance of 1.7m from the building with a 30cm cantilever for a total ingress into the setback of 2.0m leaving 1.95m to the property line.

Improve Development:

The decks will significantly improve the appeal of the property as it will add 80 ft of outdoor living space per unit, south facing to the Village of Big White/Monashee Mountain range, and east facing into the tree line giving a sense of privacy, and will allow for installation of a hot tub which is a desirable trait for both rental and resale at Big White.

Note for unit #14 there is one other option for a deck which would be on the north side of the property, and this would be within the confines of existing zoning. This is a far less desirable location and far more costly build. Porcupine Rd is elevated approx. 20-30 ft above our property, and in the winter, snow is plowed over the bank from Porcupine Rd., which would require the installation of a heavy duty snow barrier to prevent literally feet of snow from being piled on top of the deck. It is also a safety hazard, as the plows occasionally push sand down the embankment. In consultation with the builder, we agreed this would be a last resort to put the deck on that side in the case this variance is denied. Unit #9 has no ability to put the deck anywhere but where proposed.

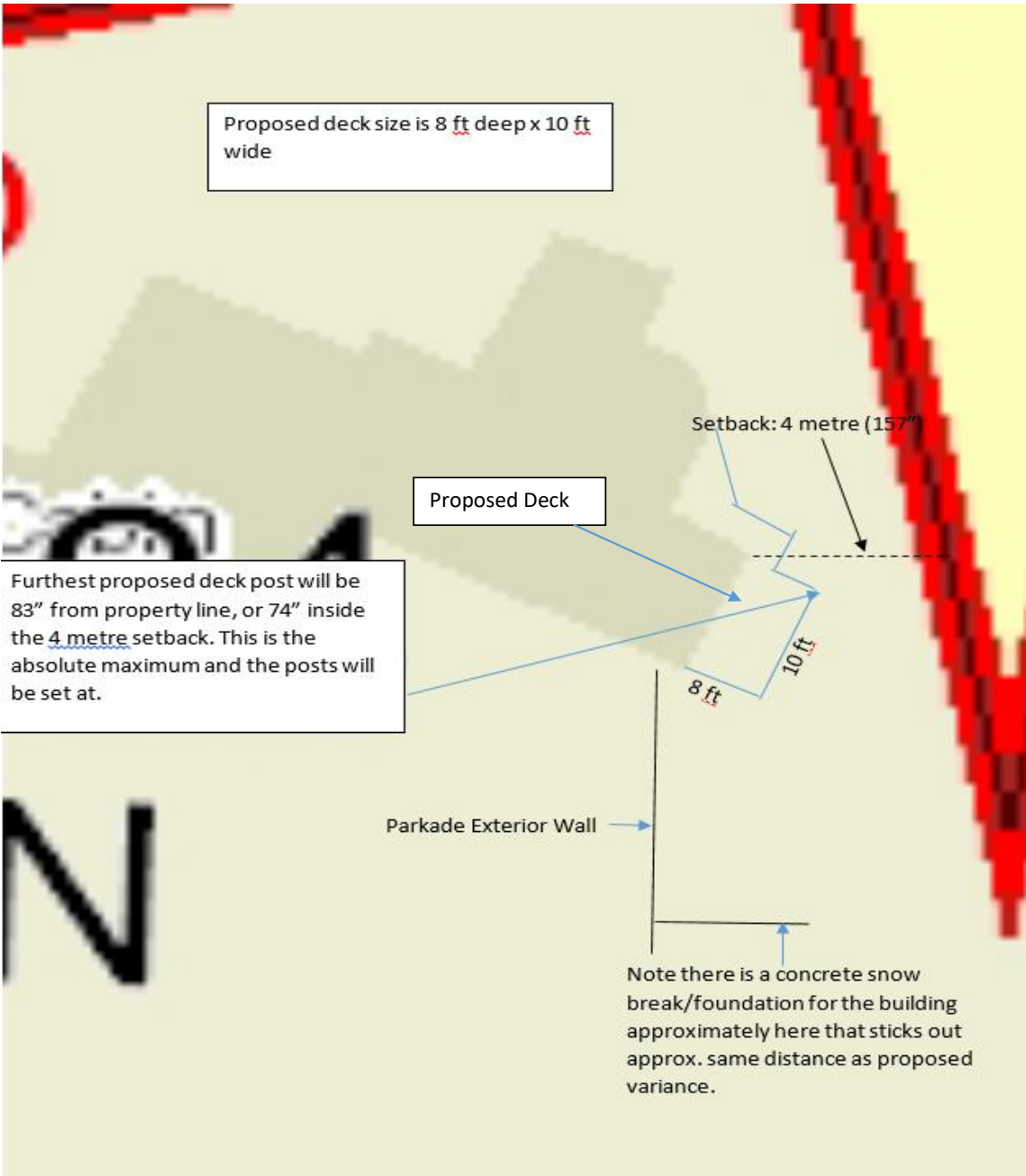
Negative Impact:

Our only eastern neighbour adjacent to Unit 14 will not be impacted by this (see photos below). Their house is a good 40 ft away from the proposed deck, and the properties are separate by elevation as their house is approx. 20 ft of elevation above ours. Further, tree coverage is thick and significant (in photo below taken from where proposed post would be you can barely see their home). There are no other units on the side of the complex (just parkade immediately below our unit) so no negative/adverse effects on strata members, and in fact, strata council is onside with the building of this deck (can provide a formal approval if required).

The property adjacent to unit#9 has no building or structure on it. The area is steep sloped and forested. The proposed deck for unit#9 will only ingress slightly more than the roof cover and foundation off of the parkade eastern side door.

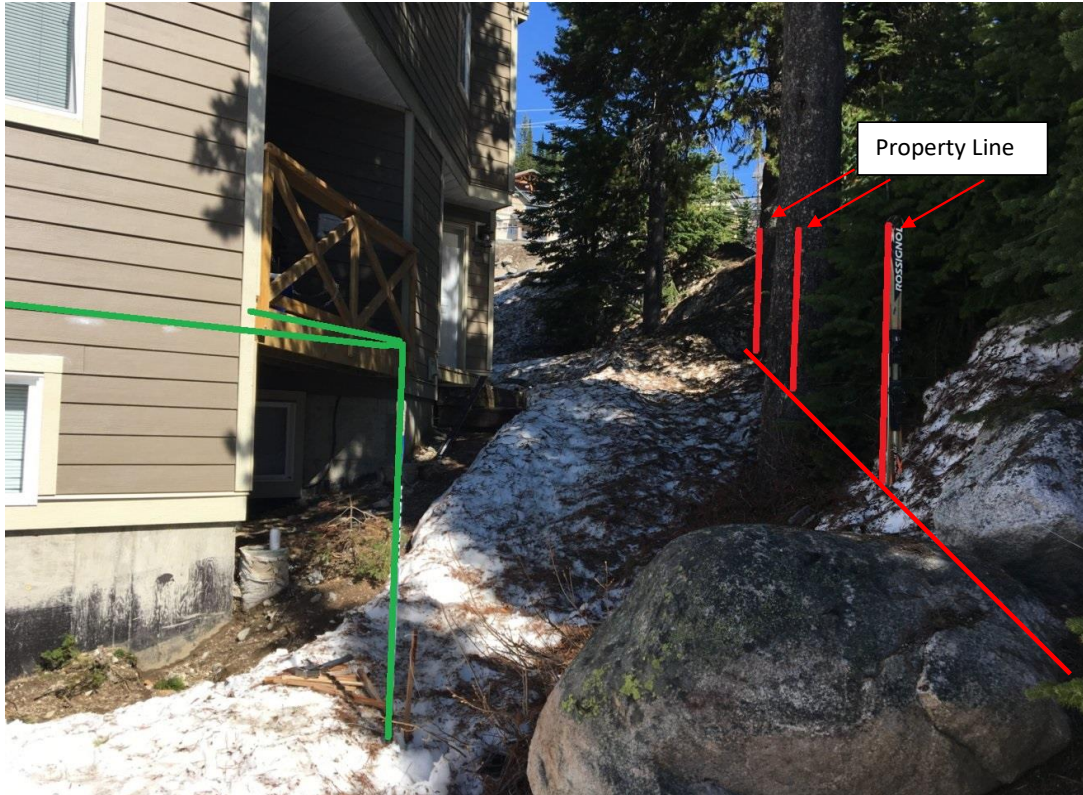
APPLICANT SUBMISSION

Proposed Deck Structure for Unit 14, 7475 Porcupine Rd Strata Plan KAS 1324



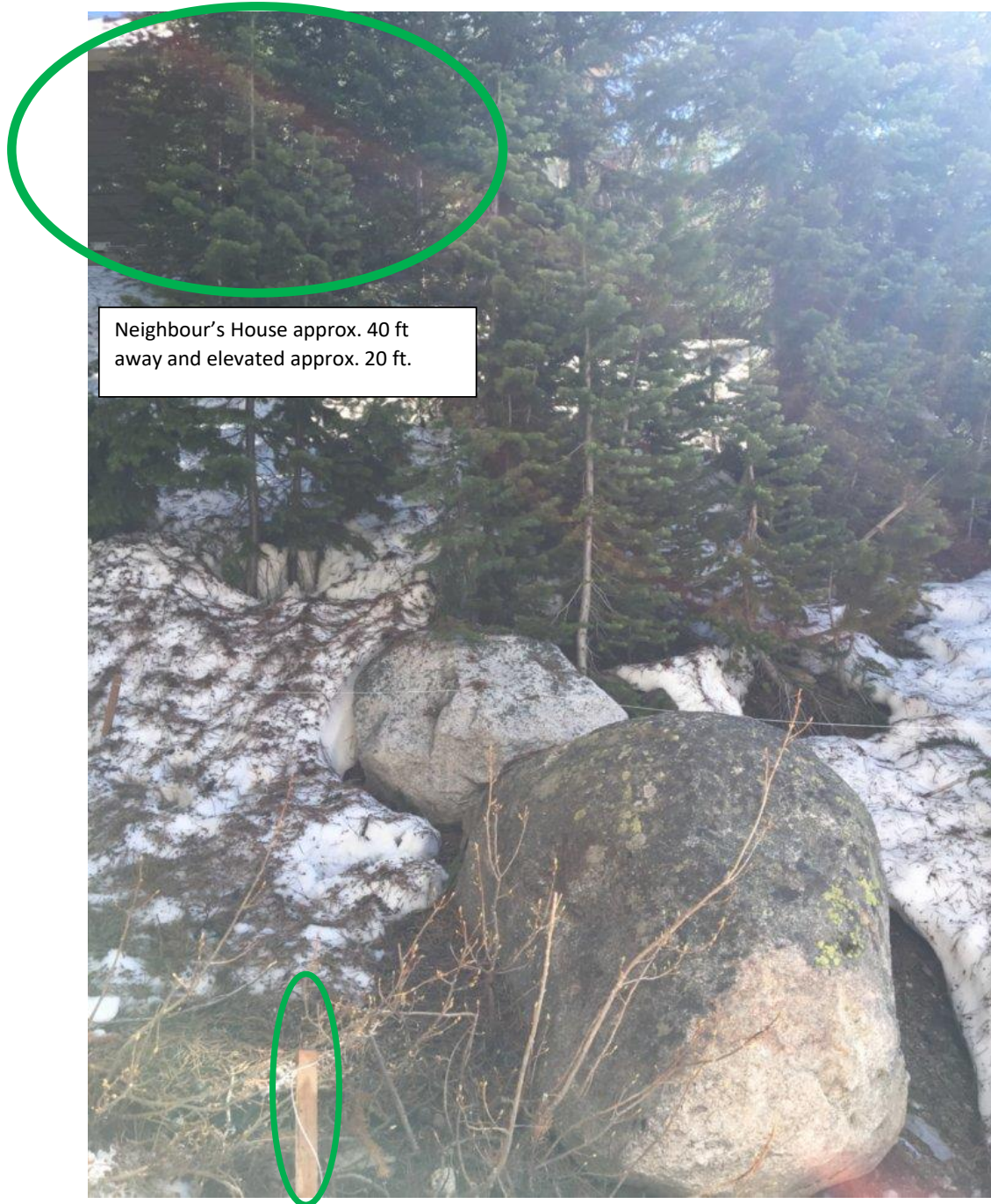
APPLICANT SUBMISSION

Picture One: Proposed Deck Post for Unit 14 vs. Property Line (deck would be approx. same height as existing deck in background).



APPLICANT SUBMISSION

Picture Two: Picture of Adjacent Property (can see proposed deck post for Unit 14 in the foreground):



APPLICANT SUBMISSION

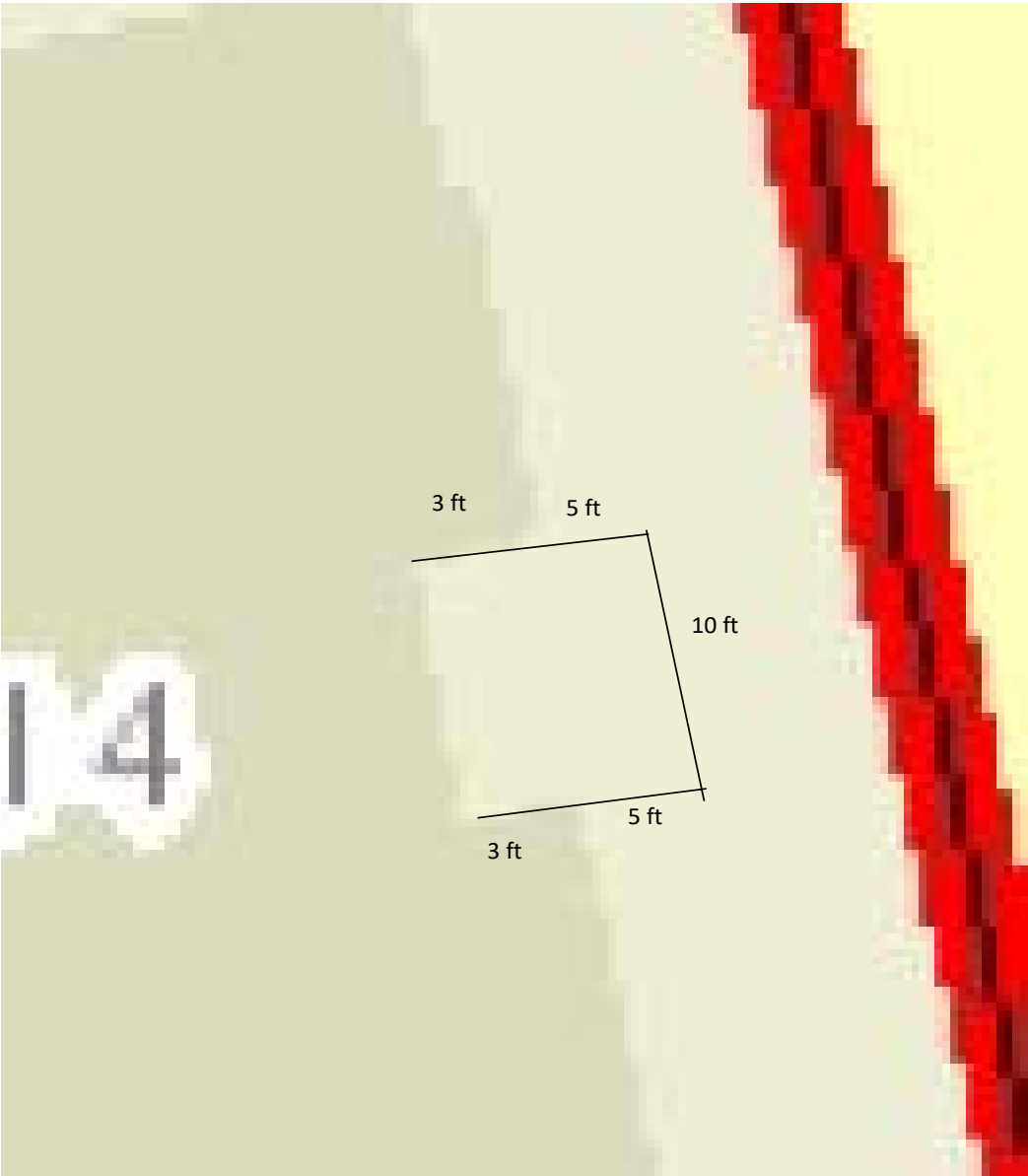
Picture Three: Another picture of adjacent property (proposed deck post for Unit 14 in foreground:



Note: this is the concrete barrier/foundation that sticks out approx. 142" from the building.

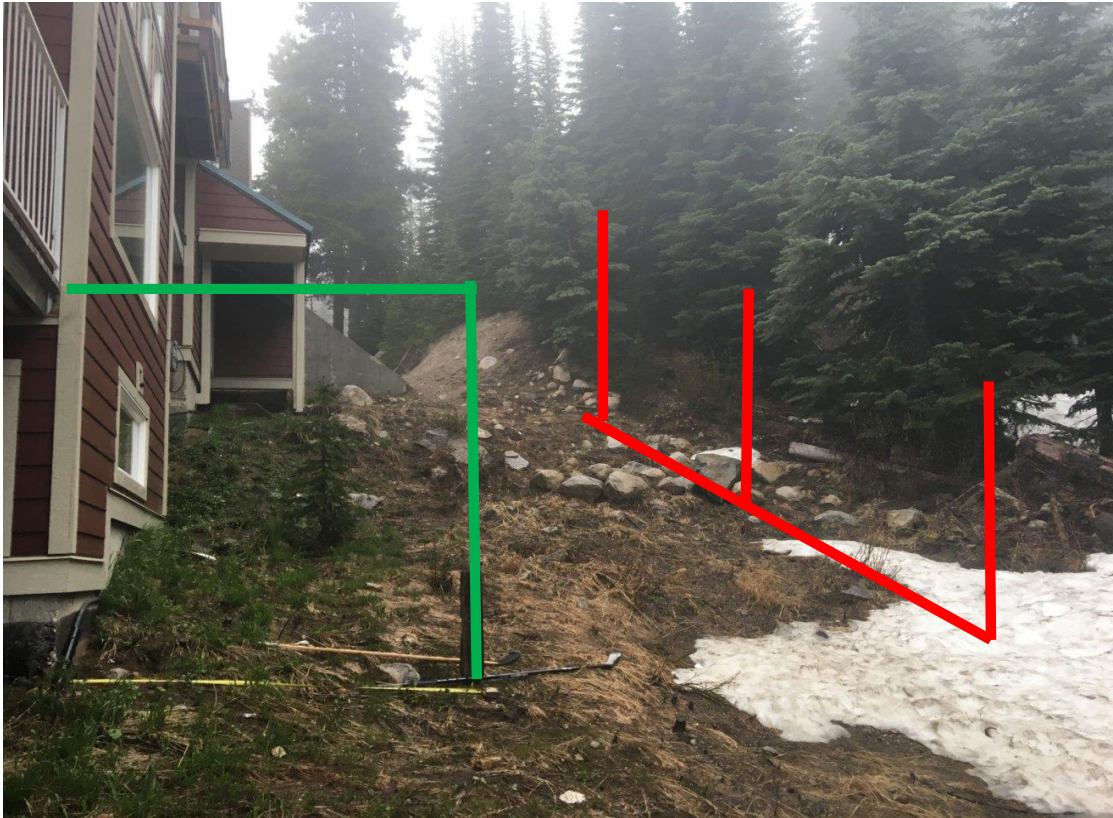
APPLICANT SUBMISSION

Picture Four: Propose plan for Unit 9:



APPLICANT SUBMISSION

Picture Five: Unit 9 Proposed posts:



APPLICANT SUBMISSION

Picture Six: Adjacent Property Unit 9



APPLICANT SUBMISSION

July 11, 2017

To: RDKB Planning and Development Department
Re: Strata KAS 1324 Variance request for Units 9 and 14

To Whom it May Concern,

Please be advised strata council is in agreement to allow units 9 and 14 to apply for a variance to Bylaw 303 that stipulates a structure cannot ingress into the 4-metre setback by no more than 0.6 metres. Strata is in agreement that unit 9 and 14 can apply for a variance of up to 2 metres into the 4-metre setback to allow for the installation of posts for the construction of decks for their units.

If you have any questions or concerns, please contact me at 250-869-6558

Sincerely,

A handwritten signature in blue ink, appearing to read 'Shane Cameron', with a horizontal line extending to the right.

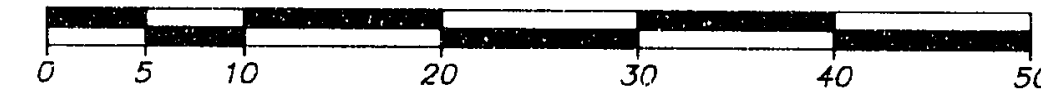
Shane Cameron, Strata President for KAS 1324

APPLICANT SUBMISSION

SHEET 1 OF 12 SHEETS

**STRATA PLAN OF LOT A,
PLAN 38044, D. L. 4109s,
S.D.Y.D.**

B.C.G.S. No. 82 E 076



SCALE 1:500 (All distances are in metres)

PENTICTON ASSESSMENT AREA

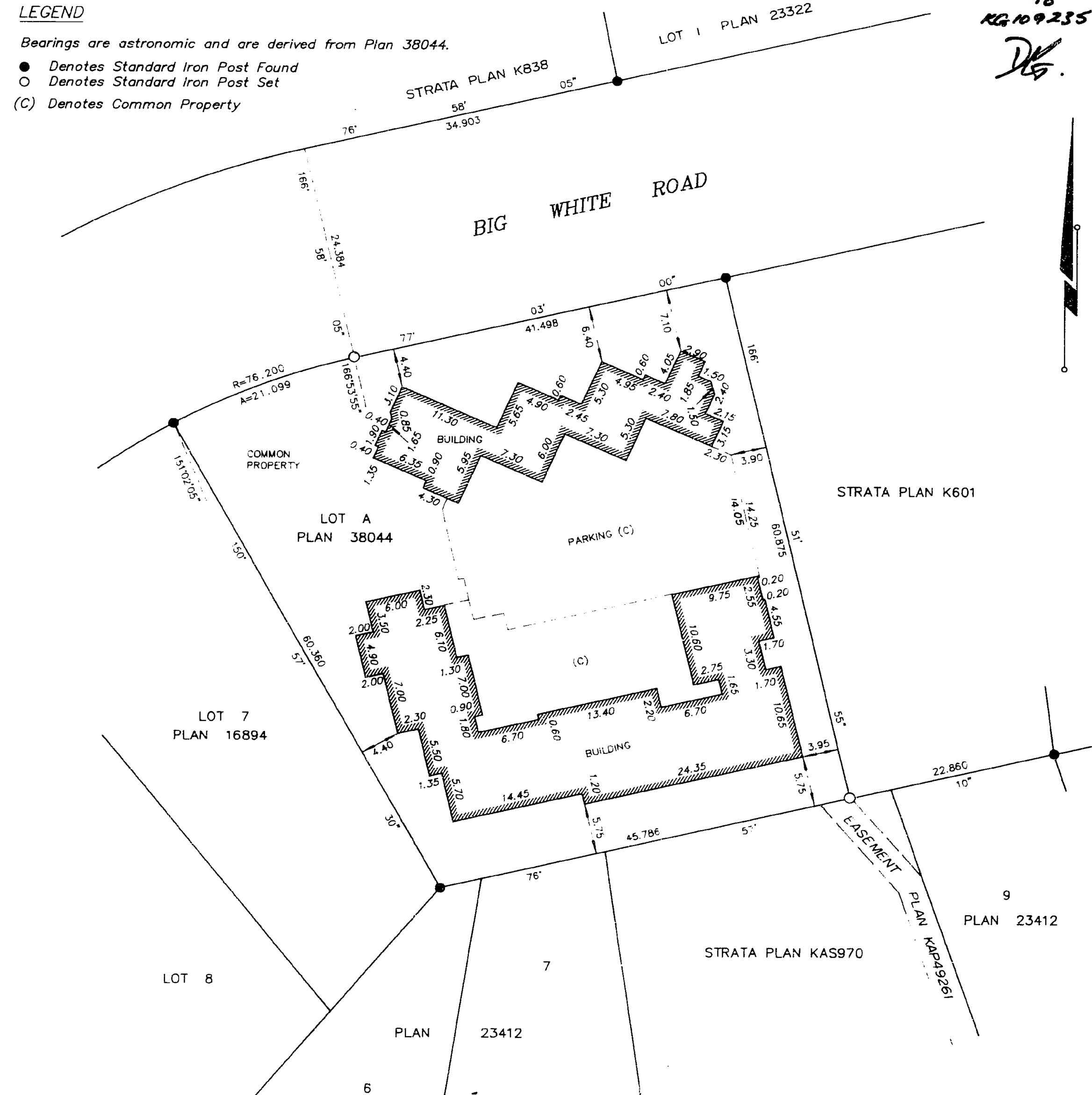
LEGEND

Bearings are astronomic and are derived from Plan 38044.

● Denotes Standard Iron Post Found

○ Denotes Standard Iron Post Set

(C) Denotes Common Property

**STRATA PLAN KAS 1324**Deposited and Registered in the Land Title Office at Kamloops, B.C., this 2nd day of NOVEMBER, 1993.
Registrar

KG109232

KG109235

DK.

CIVIC ADDRESSSNOWCREST VILLAGE BUILDING
BIG WHITE ROAD
BIG WHITE MTN.**THE ADDRESS FOR SERVICE
OF DOCUMENTS ON THE
STRATA CORPORATION IS**c/o #203-347 Leon Avenue
Kelowna, B.C. V1Y 8C7

R. R. RUNNALLS

B.C.L.S.

**R. R. RUNNALLS & ASSOCIATES
B. C. LAND SURVEYORS**No. 2 - 1470 WATER STREET KELOWNA, B. C.,
V1Y 1J5 PH 763 7322

DWG. No.: 9406-1.DWG

FILE: 9406

This plan lies within the Regional District of Kootenay Boundary.

SHEET 2 OF 12 SHEETS

CONDOMINIUM ACT

STRATA PLAN KAS 1324

LOT No.	SHEET No.	FORM 1 SCHEDULE OF UNIT ENTITLEMENT UNIT ENTITLEMENT	FORM 2 SCHEDULE OF INTEREST UPON DESTRUCTION INTEREST UPON DESTRUCTION	FORM 3 SCHEDULE OF VOTING RIGHTS NUMBER OF VOTES
1	6,7,9	199	1920	1
2	9,9	189	1890	1
3	4,9	185	1885	1
4	4,9	199	1895	1
5	4,9	203	1930	1
6	4,9	211	1940	1
7	4,9	176	1860	1
8	4,9,10	205	1960	1
9	5,10	196	1915	1
10	5,10	112	1860	1
11	6,7,8	210	1800	1
12	6,7,8,10	199	1925	1
13	6,7,8,9	200	1920	1
14	7,8,9,10	188	1880	1
AGGREGATE		2671	26180	14

I, the undersigned do solemnly declare that:

1. I, the undersigned am a duly authorized agent for the Owner-Developer.
 2. The strata plan is entirely for residential use.
- I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me this 24th day of September, 1993.

A Commissioner for taking affidavits for British Columbia

Agent for the Owner-Developer

Accepted as to forms 1, 2 and 3 this 27 day of October, 1993.

Superintendent of Real Estate

MORTGAGEE: BANK OF MONTREAL
by its attorneys.

AUTHORIZED SIGNATORY I. N. TUCHO S.M.C. (PRINT NAME)

AUTHORIZED SIGNATORY V. D. LEMKE A.M. (PRINT NAME)

WITNESS (PRINT NAME)

COMMISSIONER OF LANDS AND FOREST

PROVINCE OF BRITISH COLUMBIA

E. G. J. KITS

4425 SWAN ROAD

KELOWNA, B.C.

EXPIRES FEB 29, 1994

OWNER: ARTHUR GEORGE BARNES

WITNESS Grant Shierreff (PRINT NAME)

#200-537 Leon Ave

Kelowna B.C.

Solicitor

OCCUPATION

OWNER: STEPHANIE BARNES

WITNESS Veronica Carson (PRINT NAME)

#200-537 Leon Ave

Kelowna B.C.

Secretary

OCCUPATION

OWNER: BRUCE LEPETICH

WITNESS Grant Shierreff (PRINT NAME)

#200-537 Leon Ave

Kelowna B.C.

Solicitor

OCCUPATION

I, hereby certify that the construction of the building situated on LOT A-PLAN 38044, D. L. 4109s, S.D.Y.D., has been approved for strata plan development.

September 13, 1993.

B. C. L. S.

DWG. No.: 9406-2

FILE: 9406

SHEET 3 OF 12 SHEETS

CONDOMINIUM ACT

STRATA PLAN KAS 1324

OWNER: HUGH JARVIN
WITNESS JOHN MC CORMACK (PRINT NAME)

2395 Rhondla Cres

Kelowna BC

CA

OCCUPATION

OWNER: HOLLER BARNES

WITNESS JOHN MC CORMACK (PRINT NAME)

2395 Rhondla Cres

Kelowna BC

CA

OCCUPATION

OWNER: GARY NADIA CAIRNS

WITNESS JOHN MC CORMACK (PRINT NAME)

2395 Rhondla Cres

Kelowna BC

CA

OCCUPATION

OWNER: LILY LUTER

WITNESS JOHN MC CORMACK (PRINT NAME)

2395 Rhondla Cres

Kelowna BC

CA

OCCUPATION

OWNER: ROSE MCEWEN

WITNESS Grant Shierreff (PRINT NAME)

#200-537 Leon Ave

Kelowna B.C.

Solicitor

OCCUPATION

OWNER: VALENTINE JAMNIN
WITNESS JOHN MC CORMACK (PRINT NAME)

2395 Rhondla Cres

Kelowna BC

CA

OCCUPATION

OWNER: GORDON BRUSCH

WITNESS JOHN MC CORMACK (PRINT NAME)

2395 Rhondla Cres

Kelowna BC

CA

OCCUPATION

OWNER: LORNA N. CAIRNS

WITNESS JOHN MC CORMACK (PRINT NAME)

2395 Rhondla Cres

Kelowna BC

CA

OCCUPATION

OWNER: JOAN MCCORMACK

WITNESS JOHN MC CORMACK (PRINT NAME)

2395 Rhondla Cres

Kelowna BC

CA

OCCUPATION

OWNER: JOAN MCCORMACK

WITNESS Susan McEwan (PRINT NAME)

1112 Trezor Dr. Kelowna

BC

CA

OCCUPATION

OWNER: BRIAN S. WRIGHT

WITNESS JOHN MC CORMACK (PRINT NAME)

2395 Rhondla Cres

Kelowna BC

CA

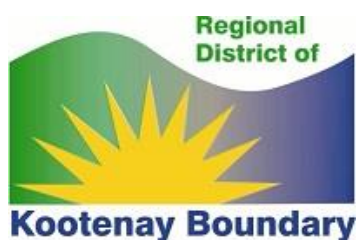
OCCUPATION

DATE September 13, 1993

DWG. No.: 9406-3

B.C.L.S.

FILE: 9406

**STAFF REPORT**

Date: 21 Sep 2017 **File** ES - Admin
To: **Chair McGregor and Regional District of Kootenay Boundary Board of Directors**
From: Goran Denkovski, Manager of Infrastructure and Sustainability
Re: Christina Lake Water Utility Service
 Clean Water Wastewater Fund Project

Issue Introduction

A Staff report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding Christina Lake Water Utility upgrades installation contract.

History/Background Factors

Canada and British Columbia launched the Clean Water and Wastewater Fund (CWWF) in September 2016. The CWWF will help accelerate short-term local government investments, while supporting the rehabilitation of water, wastewater and stormwater infrastructure, and the planning and design of future facilities and upgrades to existing systems. The CWWF is administered through the Province of British Columbia, Ministry of Community, Sport and Cultural Development. This program offers funding up to a maximum of eighty-three percent (83%) of the total eligible project costs. Fifty percent (50%) is contributed by the Government of Canada and thirty-three percent (33%) by the Province of British Columbia. The remaining eligible project costs, plus all ineligible projects costs are the responsibility of the applicant. Regional Districts may submit one application for each community in their area. A community is defined as a settlement area within a regional district electoral area or an established or proposed service area. The deadline for the application intake was November 23, 2016 and a construction completion date of no later than March 31, 2018.

The Regional District of Kootenay Boundary received a grant for water system upgrades at the Christina Lake Water Utility with a total project cost of \$805,000.

A tender was issued in June of 2017 and the results had the project estimate at \$1,490,000 or 85% higher than originally estimated. The high tender results can be attributed to submitting a grant application using a transition study and the economic environment created from the injection of grant funding. The RDKB has asked for a scope change under the CWWF agreement and re-tendered the project. With the scope change the project estimates are still 10% higher than the budgeted. However, there is opportunity for cost savings and enough reserve funds available to cover any cost overruns.

Two submissions were received. Both submissions were compliant. This contract is for only the installation part of the project. Other contracts include engineering, back up generator supply and fire pump supply.

The lowest price that was compliant was submitted by Trainor Mechanical Contractors Ltd. at a bid price of \$441,457.50 excluding GST and includes \$40,132.50 dollars contingency.

Implications

The CWWF agreement requires cost overruns to be covered by the RDKB Christina Lake Water Utility service. The estimate as this time is \$90,000 over budget and the service would use reserve funds to cover the cost. Detailed and more accurate estimates will be provided after contracts are finalized for the generator and fire pump supply.

Advancement of Strategic Planning Goals

We will ensure we are responsible and proactive in funding our services.

Background Information Provided

1. Lowest Compliant Bid Results

Alternatives

1. That the Regional District of Kootaney Boundary Board of Directors authorize Staff to enter into contract with Trainor Mechanical Contractors Ltd. for the Christina Lake Water Utility Service (550) System upgrades installation for the amount of \$441,457.50 on the condition that the Province of British Columbia approve the project scope change under the Clean Water Wastewater Fund agreement.
2. Not receive the report.

Recommendation(s)

That the Regional District of Kootaney Boundary Board of Directors authorize Staff to enter into contract with Trainor Mechanical Contractors Ltd. for the Christina Lake Water Utility Service (550) System upgrades installation for the amount of

\$441,457.50 on the condition that the Province of British Columbia approve the project scope change under the Clean Water Wastewater Fund agreement.



September 19, 2017

Confidential

Goran Denkovski
Regional District of Kootenay Boundary

VIA EMAIL: gdenkovski@rdkb.com

**RE: Christina Lake – Water Upgrades - Installation Contract –
Tender Review**

Dear Sir:

On September 19, 2017 at 2:00pm (PDT), two tender submissions were received for the Christina Lake Water Upgrades Installation project. The bids were received at the Regional District of Kootenay Boundary. A summary of the bids received are provided in the table below. Each bid submission was reviewed by WSP Canada Inc (WSP) to confirm compliance and any errors. The table below shows the corrected tender amounts.

MARWEST INDUSTRIES TRAINOR MECHANICAL

General	\$85,800	\$67,500
Park Pump Station	\$9,610	\$13,500
Moody Pump Station	\$9,070	\$8,500
PRV Station	\$88,190	\$65,900
Ness Road Watermain	\$101,580	\$83,000
Wolverton Watermain	\$204,940	\$162,925
Total	\$499,190.00	\$401,325.00
Contingency Allowance	\$49,919.00	\$40,132.50
Tender Total	\$549,109.00	\$441,457.50
GST (5%)	\$27,455.45	\$22,072.88

#420, 301 Victoria St
Kamloops BC
V2C 2A3

Tel.: 250-374 5252
wsp.com



Tender Total incl. GST	\$576,564.45	\$463,530.38
Optional Items Included in tender prices	\$35,800 + GST	\$4,500 + GST

Attached is a line by line comparison of the tenders.

Both these contractors have worked in the region and are known to the Regional District. Both tenders appear to be in compliance with the Instructions to Tenderers.

A review of the proposed schedules indicates that landscaping and asphaltting is likely to have to wait until the Spring.

A review of the project budget will be provided under separate cover.

Please let us know if you need any further review of these tenders.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Kevin Wiens'.

Kevin Wiens, P.Eng.
Project Manager